



WMPO

Wilmington Urban
Area Metropolitan
Planning Organization
www.wmpo.org

Project Engineer – Transportation Planning



The Wilmington Urban Area MPO in Wilmington, NC is seeking an outstanding professional for the **Project Engineer – Transportation Planning**



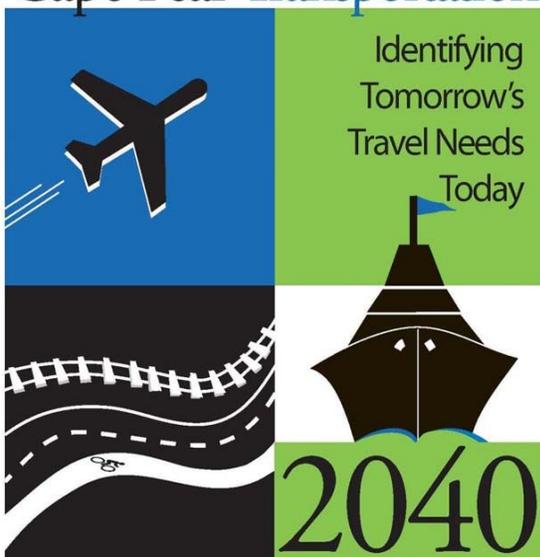
Who We Are

The Wilmington Urban Area Metropolitan Planning Organization (WMPO) is the regional transportation planning agency for the lower Cape Fear region of southeastern North Carolina. The WMPO is responsible for providing regional and cooperative transportation planning which serves as the basis for the distribution of federal funding for projects in the Wilmington Area. The WMPO is required to prepare a long range transportation plan, with a minimum 20-year horizon, on a five year basis. The organization also prepares an annual planning work program, administers the Direct Attributable Programs, prepares the Congestion Management Process, adopts the functional classification, completes development and TIA review, administers the TDM program and develops other long range plans. The organization also assists with the prioritization of projects for inclusion in NCDOT's State/Metropolitan Transportation Improvement Programs.

The WMPO Planning Area includes the following jurisdictions: City of Wilmington, New Hanover County, Pender County, Town of Leland, Brunswick County, Town of Carolina Beach, Town of Wrightsville Beach, Town of Kure Beach, Town of Belville, and Town of Navassa.

The Board, consisting of local elected and appointed officials from the member jurisdictions, serves as the policy board for the WMPO. Other WMPO Committees include the Technical Coordinating Committee (TCC) which is comprised of staff members from each of the member jurisdictions; the Bicycle and Pedestrian Advisory Committee (WMPO BikePed Committee) composed of individuals with expertise on local bicycle and pedestrian matters appointed by the MPO Board members; and the Transportation Demand Management Committee (TDM Committee) made up of representatives from major employers in the area and staff from member jurisdictions.

Cape Fear Transportation



Position Description:

The Wilmington Metropolitan Planning Organization (WMPO) seeks a highly organized and detail-oriented transportation engineer with excellent communication skills to perform the coordination and review of Traffic Impact Analysis' (TIAs); assist in the administration of the Federal Direct Attributable programs and coordination of selected projects; administration, planning, preliminary design and construction administration of major capital projects; and provide technical support to the Transportation Planning Division and the WMPO member jurisdictions.

JOB DUTIES:

The primary role of this position consists of coordinating and reviewing submitted Traffic Impact Analysis' (TIAs) with NCDOT and member jurisdictions. Includes coordinating and facilitating weekly TIA meetings, meeting agenda preparation and up-dates, ensuring TIA reviews/comments meet legislative mandated timelines, provide and distribute comments, coordination with developers and consulting Transportation Engineers, writing draft and final written scope and final approval letters, assist in reviewing submitted technical documents, tables, calculations and models; receive, distribute and review TIAs for technical correctness and completeness, maintaining and tracking digital and hardcopy TIA files.

Additional duties include:

Serving as representation for the WMPO on local government Technical Review Committees (TRC), Planning Boards, and City/Town Council, or County Commission meetings. Includes site plan reviews to ensure they meet WMPO, local government and NCDOT planning objectives.

Assisting in overseeing the implementation of the WMPO's Direct Attributable Programs.

Providing engineering, project management and construction administrative support as the Owners representative during design, bid and construction phases to consulting engineers, inspectors and contractors regarding project design, permitting and bidding, scheduling, project submittals, RFI's, payment applications, etc. This task includes office work, site visits and investigations.

Providing fiscal management of multiple capital projects, including the preparation of capital project applications; project justifications; grant applications; cost estimates; monitoring budgets; negotiating contract amendments with consulting engineers; and initiating change orders with construction contractors.

Serving on an as-needed basis, chairing public information meetings, pre-bid meetings, pre-construction meetings and progress meetings for capital project construction; representing the WMPO and local jurisdictions in meetings with regulatory agencies and responding to media inquiries; preparing public notices.

Assisting in updating the WMPO member jurisdiction Technical Standards and Specifications Manuals, resolving citizen concerns, and assessing damage during emergencies or as directed by the WMPO Executive Director.

Education/Experience

Bachelor's Degree in Civil Engineering or a closely related field. A minimum of three years of professional traffic engineering, construction management and/or project management experience is required. Certification as a Professional Engineer (PE) in the State of North Carolina is preferred.

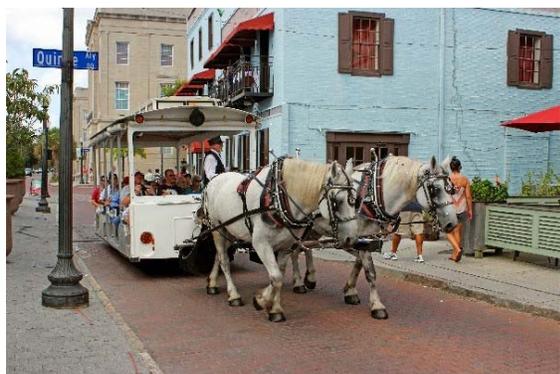
Salary (\$61,932 - \$75,166)

The starting annual salary for the project engineer position will be market competitive depending on the qualifications and experience of the candidate. In addition, an attractive benefits package is offered through the City of Wilmington which includes participation in the local government employees retirement plan, vacation, sick leave, paid holidays, life insurance, 401(k), medical and dental insurance, and an employee assistance program.



About the Wilmington area

Wilmington is the economic, cultural, and population center of a growing coastal region drawing from three counties, Brunswick, Pender and New Hanover, and within minutes of several popular area beaches on barrier islands. The area is home to the University of North Carolina at Wilmington and the Battleship North Carolina, as well as several historic sites and museums. Downtown Wilmington has numerous restaurants and local shops, all along the scenic Riverwalk overlooking the Cape Fear River. For families, many of the Beach Towns offer a number of family friendly activities in the summer like farmers markets, movies in the park, and fireworks. There are various outdoor recreation opportunities for activities like surfing, paddle boarding, and kayaking, as well as walking and biking trails and parks. The region boasts an active film industry where popular movies and TV shows, like Iron Man 3 and Good Behavior, have been filmed. The area also plays host to numerous annual events such as the North Carolina Azalea Festival, the North Carolina Holiday Flotilla, and the Pleasure Island Seafood, Blues and Jazz Festival.



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