

City Of Wilmington,
North Carolina
Fiscal Year 2023
ADOPTED BUDGET



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Mayor Pro-tem Margaret Haynes

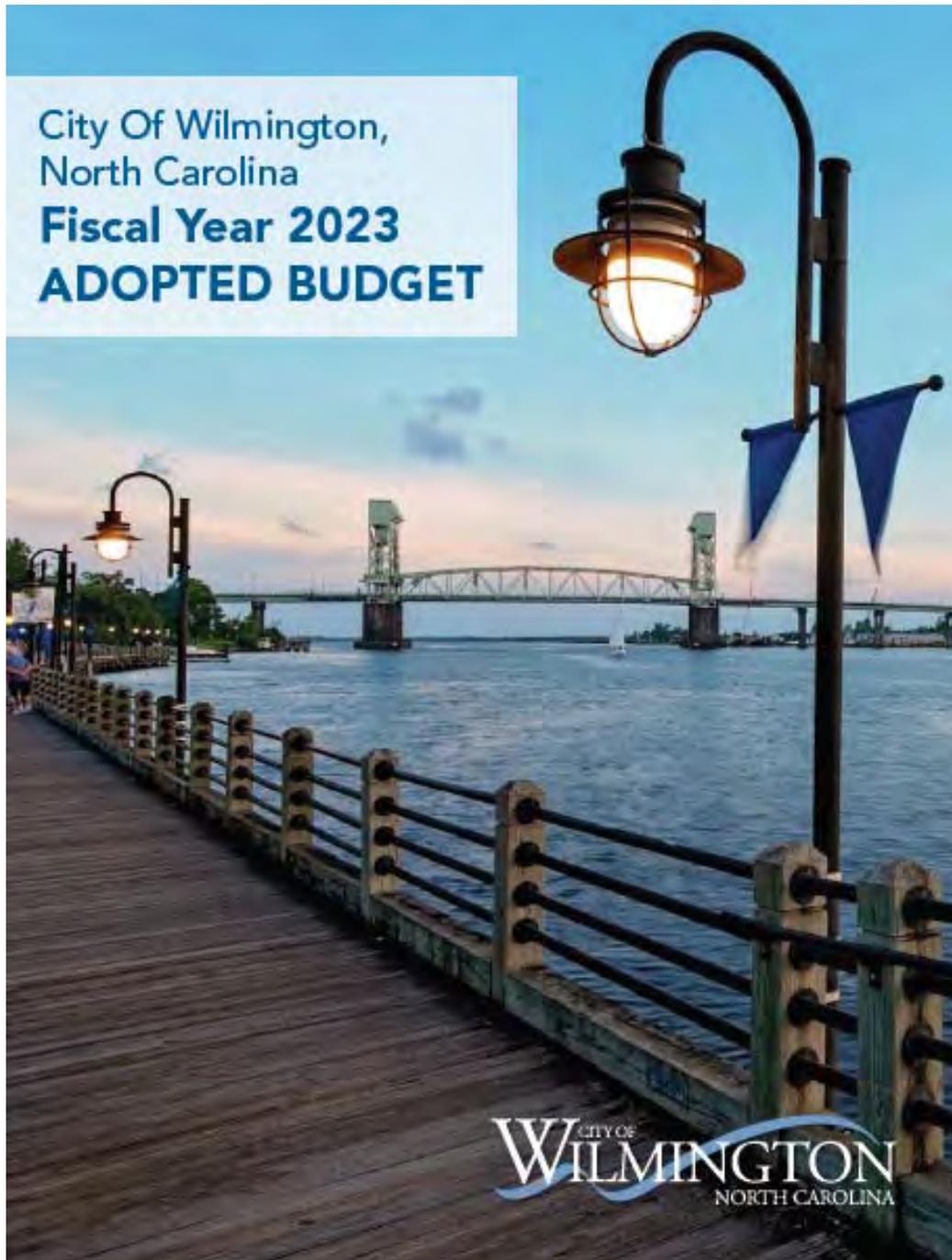
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Wilmington
North Carolina**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director

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INTRODUCTION

Welcome to the City of Wilmington’s Annual Budget. Through this document we, as proud citizens and employees, wish to convey what City government is doing to maintain the quality of life in Wilmington and the improvements we are making to preserve and enhance Wilmington’s safe, clean, and prosperous environment.

This budget serves four basic functions for City Council, staff, the citizens of Wilmington, and others. First, it is a policy document that articulates the City Council’s priorities and issues for the upcoming year. Secondly, it serves as an operations guide for staff in developing goals and objectives for the fiscal year and in monitoring and evaluating progress toward those goals. Thirdly, the budget is a financial device for the projection of revenues and expenditures; it authorizes expenditures and the means for financing them; and, is a control mechanism for spending limits. Finally, it is a way to communicate to citizens how public money is being spent and what is being accomplished with those expenditures. We hope all readers of this document come away with a better understanding of City services in general and specifically what will be done in Wilmington during the fiscal year 2023.

City staff embrace five Core Values as a guideline for personal conduct when fulfilling the City mission “to provide quality services which enhance the safety, livability, and prosperity of our community.” Those Core Values are Respect, Professionalism, Service, Integrity, and Safety.

The Strategic Plan focus areas of Create a Safe Place, Support Efficient Transportation Systems, Foster a Prosperous, Thriving Economy, Promote Culture, Arts and Public Spaces, Engage in Civic Partnership and Provide Sustainability and Adaptability were designed by City Council and staff to fulfill that same City mission. It is the hope of City staff that, by using this guide and working with City residents, City government can better meet the needs of every citizen.

Core Values

Respect
Professionalism
Integrity
Service
Safety

Mission



Strategic Plan

- Create a Safe Place
- Support Efficient Transportation Systems
- Foster a Prosperous, Thriving Economy
- Promote Culture, Arts and Public Spaces
- Engage in Civic Partnership
- Provide Sustainability and Adaptability

Figure 1: The relationship between the City's core values, mission and strategic plan.

PROFILE OF THE CITY OF WILMINGTON

The City of Wilmington, incorporated in 1739, is in the southeastern region of North Carolina. The city's borders touch the Cape Fear River on the west and the Intracoastal Waterway on the east, adjacent to the Atlantic Ocean. Wilmington is the County Seat of New Hanover County. The City is 51.49 square miles, extends 10 miles north to South and a little over 9 miles East to West at its widest points.¹ The City's historic core hugs the Cape Fear River, while later patterns of development extend eastward toward the ocean.

Form of Government

The City has a Council-Manager form of government. The Council is comprised of the Mayor and six Council members. The Mayor is elected at large every two years and the Council members are elected at large every four years with staggered terms. The Council is the legislative body of city government with the Mayor as a voting member and the presiding officer. The city manager is appointed by the Council and administers the daily operations of the City through appointed department heads. City Council meetings are typically held the 1st and 3rd Tuesday of each month in City Hall.



Healthcare

Beginning February 1, 2022, New Hanover Regional Medical Center (NHRMC) and NHRMC Physician Group practices have new names as part of the transition to the Novant Health brand.² Novant Health is the primary referral hospital in the region, with specialty centers in cardiac, pediatric, cancer, obstetrics, trauma, vascular surgery, intensive care, rehabilitation, and psychiatry. Novant's collaboration with UNC health and UNC School of Medicine is bringing new expertise and opportunities to New Hanover County, including more medical talent, expanded pediatric programs and advanced research and clinical trials.³

¹ City of Wilmington Development Services Department, GIS staff

² Novant New Hanover Regional Medical Center, <https://www.nhrmc.org/>

³ Novant New Hanover Regional Medical Center, <https://www.novanthealth.org/novant-health/new-hanover.aspx>

Transportation

The following are some highlights of the regional transportation options.

Port

The Port of Wilmington is owned and operated by the North Carolina State Ports Authority and is located on the Cape Fear River approximately twenty-six (26) miles from open sea. The port is strategically located on the East Coast of the United States within 700 miles of more than 70% of the U.S. industrial base. Recent and ongoing improvements to regional and national highway networks make surface transportation supporting the Port of Wilmington superior to neighboring ports. And CSX Transportation provides intermodal rail service with best-in-class transit times, as well as daily service for boxcar, tanker and general cargo services.

The port is one of few Southern ports with readily available berths and storage areas for containers and general cargo. Specifically, it offers terminal facilities serving container, bulk, breakbulk, and ro-ro operations. It offers a deep 42-foot navigational channel, nine berths with 6,768 feet of wharf frontage, four post-Panamax container cranes and three neo-Panamax container cranes. Modern transit and warehouse facilities and the latest in cargo management technology provide a broad platform for supporting international trade to the fast-growing Southeast U.S. market.⁴

Freight/Rail

Freight and rail movement in the City of Wilmington centers on the activity at the Wilmington Port and has served as a discussion point in recent months considering the population growth and the interaction of rail with other transportation modes throughout the city. There is a balance to be struck between maximizing the port's ability to move goods and the transportation network's ability to move people and commerce throughout the region. Congestion levels, the discussions of desired rail passenger transportation, goods movement and economic development all come into play in freight and rail planning in the region.

The City is the lead agency for a rail realignment project. The Rail Realignment Project will replace and improve the existing freight rail route between Navassa (Davis) Yard and the Port of Wilmington by creating a new, shorter route that no longer runs through some of Wilmington's busiest streets and most densely populated areas. Once a new freight route is in operation, the city would work to repurpose the existing route for public use. The project will improve freight rail operations, public mobility, public safety, economic development, and quality of life in the region. The project is a proactive, forward-looking effort. There are two main factors driving the need for the project – regional population growth and regional growth of freight by rail.⁵

Airport

Wilmington International Airport (ILM) is a key economic engine for the area and a significant regional asset for the community. ILM's Terminal Expansion Projects, a 4+ year expansion comprised of three constructions phases, began in 2018. The \$68 million terminal expansion project adds new gates, new

⁴ North Carolina Ports, <https://ncports.com/port-facilities/port-of-wilmington/>

⁵ City of Wilmington, Rail Realignment, <https://www.wilmingtonnc.gov/departments/major-projects/rail-realignment>

seating and new concessions for passengers flying in and out of Wilmington to enjoy. The change comes as thousands of people move into the area along with a bustling tourism and business travel industry coming through ILM.

In February 2022, the airport hosted a ribbon cutting for their new concourse, part of the airport's massive terminal expansion project, which began in 2018. The project is comprised of three separate phases. Phase one was completed in April 2019 and added a new outbound bag room and screening equipment. The expansion will increase the terminal by 75%, adding 162,800 square feet. Phase two focused on expanding both the airport's offices and ticketing area and installing a state of the art baggage system for checked luggage. The opening of the concourse represents the completion of the first half of phase three.⁶

Bus System

The Cape Fear Public Transportation Authority (CFPTA), operating as Wave Transit, is the public transportation operator for the metro area of Wilmington, North Carolina.⁷ Recently, Wave was recognized as Transit System of the Year by the Carolina Public Transportation Authority. Over the last year, Wave Transit launched new transportation services, adopted future system improvements for implementation, enhanced existing services, made capital and technological improvements, and adapted to the new and growing needs of the Wilmington community, all while rebounding from the effects of the pandemic.⁸ CFPTA offers regional mass transit services to the community through fixed route bus lines, a downtown trolley, regional commuting vans, origin to destination services and the University of North Carolina Wilmington 'Seahawk shuttle', a service dedicated to the university community. CFPTA also offers Amtrak and Greyhound connection through their centrally located Forden Station.

Transportation Planning

The Wilmington Urban Area Metropolitan Planning Organization (WMPO) was created in 1978 when the region reached a population density threshold of 50,000 people to constitute the federally mandated creation of a Metropolitan Planning Organization (MPO). As a federally mandated and federally funded entity, the Wilmington MPO is tasked with providing a regional and cooperative transportation planning process that serves as the basis for the expenditure of all federal transportation funds in the greater Wilmington area. The WMPO is required to prepare long range transportation plans for the planning area with a minimum of a 20-year horizon. Additionally, the WMPO prepares an annual planning work program and assists with the prioritization of projects for inclusion in the State Transportation Improvement Program (outlines NCDOT's funding for a 10-year period)⁹.

6 Star News Feb 7, 2022, <https://www.starnewsonline.com/story/news/2022/02/07/wilmington-international-airport-north-carolina-new-concourse-terminal-expansion-project/9257239002/>

7 Wave Transit, About Us, <https://www.wavetransit.com/contact-us/>

8 WWAY News April 12, 2022, <https://www.wwaytv3.com/wave-transit-wins-transit-system-of-the-year/>

9 Wilmington Urban Metropolitan Planning Organization (WMPO), <https://www.wmpo.org/about/>

Education

The City of Wilmington offers several higher education opportunities for citizens living in the region, most notably the University of North Carolina Wilmington and Cape Fear Community College, both with main campuses within the city limits.

The University of North Carolina Wilmington (UNCW) is identified as an economic driver in the region, had an estimated enrollment of 14,488 undergraduate and 3,542 graduate students in 2021. 14% of UNCW students stem from Southeastern North Carolina. A total of 82% of the student population is from North Carolina. The university attracts students from 24 countries and offers 58 bachelor's degrees, 37 Masters and 6 Doctoral programs. The annual budget is \$368.7 million.¹⁰

Cape Fear Community College (CFCC), another identified economic driver, reaches 12,687 students as of October 2021 school with their wide array of programs and courses.¹¹ Students can train in a technical program or earn a two-year college transfer degree to continue their education. The community college works closely with the business community to offer customized employee training. CFCC also offers continuing education programs and free programs centered on basic skills.

Culture

Riverfront Park is open! The city purchased a 6.6-acre tract of land for the park in 2013. The park, located along the Cape Fear River near the Isabel Holmes Bridge, includes a large concert venue, festival space, playground, and interactive water feature, as well green space, plazas, gardens, and natural areas. The concert venue is managed by Live Nation. The 7,200-capacity concert venue staged more than 20 large-scale concerts upon opening in July 2021.¹²

The most popular attractions in the region, as listed by the Greater Wilmington Business Journal 2022 Book On Business, tells a story of the community's values around the natural environment, history and the arts. Topping the list of most populous attractions are Fort Fisher State Recreation Area, Fort Fisher State Historic Site, NC Aquarium at Fort Fisher, Battleship North Carolina, Live Oak Bank Pavilion at Riverfront Park, Airlie Gardens, New Hanover Arboretum and The Wilson Center at Cape Fear Community College. Beyond individual venues, a council has formed to promote arts and artists in the region in a comprehensive manner. The mission of the Arts Council of Wilmington and New Hanover County is to support artists and arts organizations through innovative public/private partnerships that support jobs, stimulate commerce, and showcase the region as an art destination.¹³

City Services

The City provides a full range of services required by state statute. This includes police, fire, sanitation, streets, public improvements, planning and zoning and general administrative services. The City also operates parking facilities, parks and recreational services, a golf course, and provides solid waste and

¹⁰ University of North Carolina Wilmington, About UNCW, <https://www.uncw.edu/aboutuncw/facts.html>

¹¹ Cape Fear Community College, Quick Facts, <https://cfcc.edu/about/institutional-effectiveness-and-planning/quick-facts/>

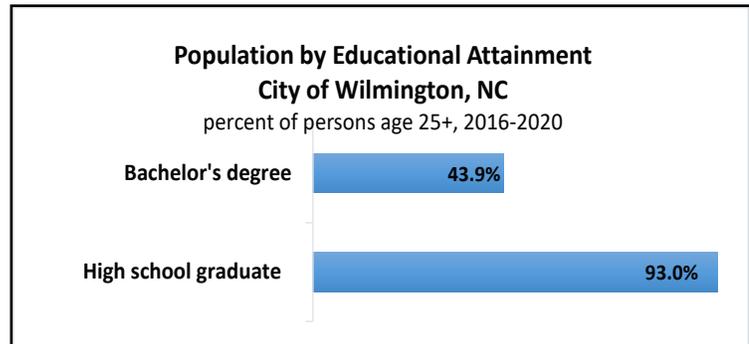
¹² Star News Oct 27, 2021, <https://www.starnewsonline.com/story/news/2021/10/27/wilmington-nc-live-oak-bank-pavilion-concerts-boost-economy/6120060001/>

¹³ Arts Council of Wilmington, <http://www.artswilmington.org/>

stormwater management services. In addition, the Cape Fear Public Transportation Authority (Wave Transit), a component unit, provides bus transit services within the City.

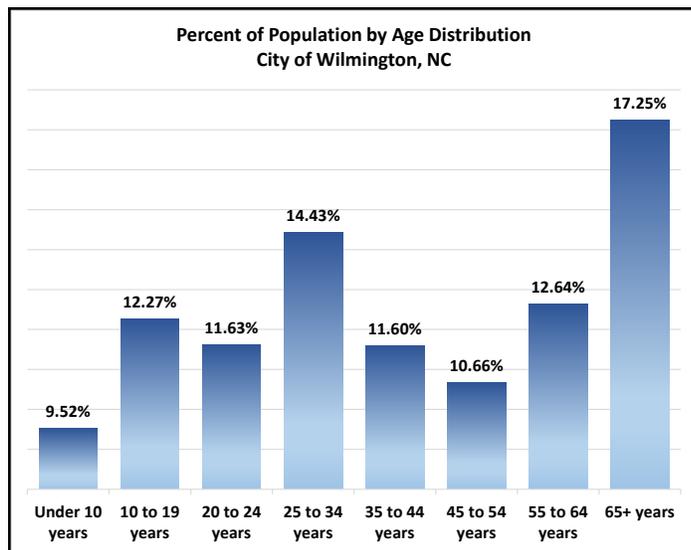
Educational Attainment

Educational data for people over 25 years of age, shows 93% of Wilmington citizens are high school graduates and 44% earned a bachelor’s degree.¹⁴



Income

Median household income (in 2020 dollars), 2016-2020 is \$53,137. The per capita income in the past 12 months (in 2020 dollars), 2016-2020 is \$35,329.¹⁵



Age Distribution

The median age of Wilmington, NC citizens is 37 according to Census.¹⁶

Economic Development Initiatives

Wilmington is an ideal community in which to live and work, offering unparalleled quality of life and an exceptional business climate. The City of Wilmington has one dedicated staff member spending a portion of their time on economic development initiatives, collaborating with the County and other regional entities to develop economic development framework in the region.

14 US Census, Quick Facts, City of Wilmington, <https://www.census.gov/quickfacts/wilmingtoncitynorthcarolina>

15 US Census Bureau, 2020, Quick Facts, City of Wilmington, <https://www.census.gov/quickfacts/wilmingtoncitynorthcarolina>

16 Age distribution representation, City of Wilmington, NC (US Census, 2020: ACS AGE AND SEX) <https://data.census.gov/cedsci/table?q=wilmington&tid=ACSST5Y2020.S0101>

The city also facilitates a competitive funding process for local nonprofits working toward regional economic vitality. In the FY23 budget, \$566,000 is programmed to facilitate this process. Additionally, the city is responsible for oversight and administration of federal funding for affordable housing, community development block grants and housing development activities.

Tourism

One of New Hanover County’s economic strengths lie in tourism and retail sales. This has helped New Hanover County continue to have a strong economy even during downturns experience in other business sectors. The county has maintained its ranking of 8th among North Carolina’s 100 counties as a travel destination.¹⁷

The North Carolina Department of Commerce reports that tourism spending at near recovery in 2021. The tourism industry saw a major recovery in 2021 with \$28.9 billion in visitor spending. With domestic travel reaching new heights as international visitation lagged, the total falls 1 percent below the record set in 2019 and represents a 45 percent increase from pandemic-stricken 2020.¹⁸

Additional Demographic Information¹⁹

Citizen Demographics:

Population, Wilmington (Estimate, 2021)	117,643
Median Household Income, (2020 dollars) for 2016-2020	\$51,137
Per capita income in past 12 months, (2020 dollars) for 2016-2020	\$35,329
Persons per household 2016-2020	2.17
Median Value of Owner-occupied housing units, 2016-2020	\$264,600
Median Age, New Hanover County	39
Gender Composition (Female)	53.6%
Racial Composition, White alone (2021)	76%
Racial Composition, Black or African-American alone (2021)	17.7%
Racial Composition, American Indian or Alaska Native alone (2021)	0.3%
Racial Composition, Asian alone (2021)	1.2%
Racial Composition, Two or more races (2021)	2.7%
Racial Composition, Hispanic or Latino (2021)	6.6%

Geography:

Population per square mile, 2020	2,245.9
Land area in square miles	51.49

¹⁷ New Hanover County Adopted Budget 2020-2021, <https://finance.nhcgov.com/wp-content/uploads/2020/10/FY21-Adopted-Budget-Documents-web.pdf>

¹⁸ North Carolina Department of Commerce, May 3, 2022, <https://www.nccommerce.com/news/press-releases/north-carolina-announces-total-tourism-spending-near-recovery-2021>

¹⁹ US Census, Quick Facts, City of Wilmington, <https://www.census.gov/quickfacts/wilmingtoncitynorthcarolina>

Area Educational Information:

University of North Carolina Wilmington	• Undergraduate student enrollment, 2021	14,488
	• Graduate student enrollment, 2021	3,542
New Hanover County Schools	• Student enrollment (2022 school year)	24,824
	• Number of total schools	43
	• Pre-K schools	4
	• Elementary schools	35
	• Middle schools	11
	• High schools	9
	• Graduation rate (2020)	86%
Cape Fear Community College	• Student enrollment (total unduplicated CFCC students, (2018-2019)	12,687
	• Workforce Development Students (Oct 2021)	3,822

Police Protection:

Number of Sworn Officers	277
Number of Calls for Service (FY19)	151,957
Number of Stations (1 HQ and 1 substation)	2

Fire Protection:

ISO rating	1
Number of Uniformed Fire Fighters	207
Number of fire responses (FY19)	10,491
Number of stations	9

Solid Waste Collection:

Number of customers serviced by city crews	29,419
Refuse tons collected	25,570
Bulky trash tons collected	2,250
Yard waste tons collected	7,927
Recycling tons collected	6,320

Street System:

Miles of soil, stone or gravel surface street	7.5
Miles of hard surface street	392
Miles of Local Municipal Streets with an average width of less than sixteen (16) feet	13.85

Municipal Golf Course:

Number of holes (par 71)	18
Total distance	6,784
Number of rounds (18-holes) played annually	41,215
Number of rounds (9-holes) played annually	18,093

Parks and Recreation:

City-owned parks (sites)	56
City-owned public parks (acreage)	424
City-owned Athletic complexes	17
City-owned Athletic complex (acreage)	390
City-owned Trails (Multi-Use Paths) linear miles	32

Street lighting:

Streetlights leased from Duke Energy Progress	8,155
City-owned streetlights	858
Streetlight reimbursements to HOAs	476

Facilities:

Facility lighting, leased from Duke Energy Progress	537
Facility lighting, city-owned	511
City-maintained facilities sq ft	1,386,130
City-owned trails (Multi-Use Paths) linear miles	32

READER’S GUIDE

The budget begins with the City Manager’s budget message that contains key features of the budget as recommended by the City Manager. Highlights of the proposed work plan and information about the financial condition of the City are also included.

The first section in the document, the Budget Summary, summarizes the total City budgeted revenues and expenditures as well as the total General Fund budget. The Budget Summary section also includes a listing of appropriations by funds, an accounting term which simply means a balanced set of revenues and expenses. The City of Wilmington has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

Each fund is categorized by **operating, program, debt service** and **capital project** and reflects a gross amount as well as the net budget which is less appropriations to other funds and debt funding. A separate summary shows the capital debt service projects.

A summary of total revenues for all funds is reflected in the next section and shows the prior year adopted budget levels as compared to current budget. Details follow this summary and again, each fund is identified within the categories of operating, program, debt service and capital projects.

The General Government section provides expenditure summaries for the General Fund governance and administrative and support services departments. Each department is shown separately and includes an

authorized position total. This section also shows the General Fund Sundry appropriations and all nonprofit agency appropriations.

The next section summarizes the budgets of the City’s Community Development departments, which include Community Services, Planning, Development and Transportation, Public Services, the Community Development Block Grant Fund (CDBG), CDBG/HOME Grant and Loan Administration Fund and HOME Investment Partnership Fund. The CDBG and HOME grant funds include the City’s annual entitlement from the federal Department of Housing and Urban Development (HUD) for activities designed to improve low- and moderate-income neighborhoods. Expenditures include housing loan programs, capital improvements and contributions to public service agencies. The CDBG/HOME Grant and Loan Fund was established to account for the community development and accounting activities associated with the federal entitlement for the Community Development Block Grant and HOME Investment Partnership funds.

The Public Safety section follows and includes the General Fund expenditure budgets for Police and Fire. These are also shown with authorized positions and expenditure summaries for departments.

The next section summarizes the budgets of the City’s Enterprise Funds. An enterprise fund is a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. Expenditures in these funds are financed primarily through user fees.

The Other Funds section of the budget contains smaller funds and includes two internal service funds that centralize the expenditures and replacement of vehicles and technology.

The Capital Improvement Program section contains the City’s plan for major capital projects to be funded through FY23. These are new construction and/or renovation projects which improve the City’s infrastructure. The projects are grouped according to general type: Streets and Sidewalks, Parks and Recreation, Public Facilities, Parking, Golf and Stormwater. Funds for these improvements come from transfers from the City’s 80/20 Capital Debt Plan, the Parking Fund, Stormwater Management Fund, as well as from bonds and other sources.

In reading any of the budget items under each department, the following data in the example below is available:

A. Mobile Device Management Implementation (MDM)

Division: IT Services
Total Cost: \$68,000
Priority: Strategic Plan: Provide Sustainability and Adaptability 7.2
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the IT Department to procure and implement a mobile device management solution, supporting, tracking and managing mobile devices.

- **Total Cost:** Indicates change to the department’s budget (+/-) with the specific package identified.

- **Priority:** Various options are available.
 - *Strategic plan:* funding related to the strategic plan with a specific identifier of the following:
 - *City Resiliency*
 - *Affordable Housing*
 - *Compensation*
 - *Maintaining Infrastructure*
 - *Continuation of Core Services:* funding for the continuation of current service levels.
 - *Budget adjustment:* funding shifted in the base budget, supporting a high priority item for the department.
 - *Outside directive:* funding authorized for items outside the original budget instructions but found to have merit.
 - *One-time non-recurring expenditure reduction:* funding removed for one-time items authorized the previous year.

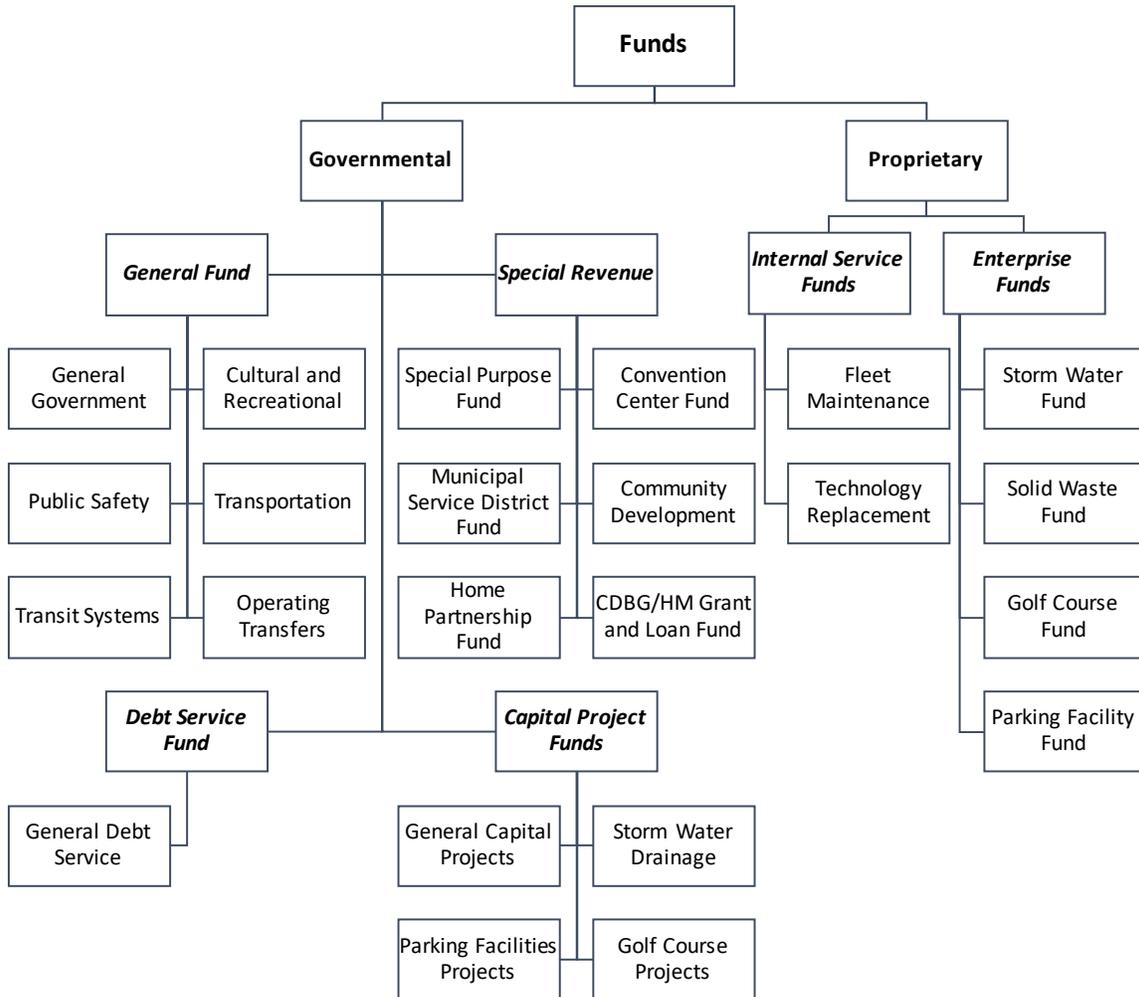
BUDGETARY FUND STRUCTURE

The City of Wilmington budget consists of two overarching fund types, governmental and proprietary funds.

Governmental Funds are used to account for those functions reported as governmental activities. Most of the City's basic services are accounted for in governmental funds.

The City of Wilmington has two types of **Proprietary Funds**. *Enterprise Funds* are used to report the same functions presented as business-type activities and *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the functions of the City of Wilmington. The City uses Internal Service Funds to account for two activities – fleet operations and technology replacement.

Fund Structure

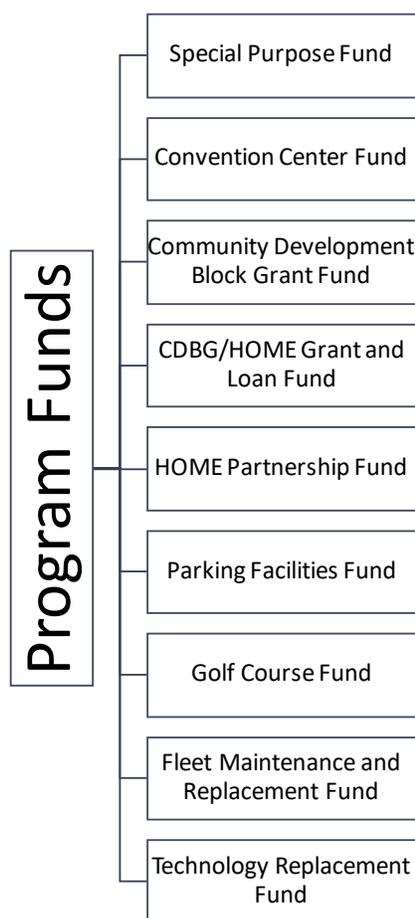


FUNDS SUBJECT TO APPROPRIATION BY CATEGORY

The *General Fund (100)* is the general-purpose fund of the City of Wilmington. It was established to account for all financial resources, except those required by State law, local ordinance and generally accepted accounting principles, to be accounted for in another fund. General Fund revenues primarily include property taxes, sales taxes, revenues from state and federal governments, licenses, fees and permits. The major operating activities include general government, public safety, community development, transportation and other governmental service functions.



The *Stormwater Management Fund (500)* includes revenues and expenditures associated with the City's stormwater planning, maintenance, public information efforts and the City's drainage capital improvements. The stormwater utility fee, which is based on the amount of impervious surface present on each parcel of property, is the primary revenue source for these expenditures.



The *Recycling and Trash Services Fund (560)* includes revenues and expenditures for the collection and disposal of garbage, yard waste, recyclable materials and other refuse. Customer fees are the primary revenue source for this fund.

The *Special Purpose Fund (210)* is supported primarily by grant funds and donations to the City for special purposes.

The *Convention Center Operating Fund (220)*, established by City Council in April 2008, captures the costs of managing the project, as well as marketing and pre-opening expenditures. It is supported primarily by Room Occupancy Tax funds allocated to the City for the development of the Convention Center.

The *Community Development Block Grant Fund (223)* is supported primarily by federal grant funds allocated to the City for community development programs designed to improve low- and moderate-income neighborhoods.

The *CDBG/HOME Grant and Loan Fund (224)* is supported by CDBG and HOME Partnership administrative funds allocated under the entitlement to the City as well as General Fund revenues to support low- and moderate-income housing and community development activities.

The *HOME Partnership Fund (225)* is supported primarily by federal grant funds allocated to the City for housing-related activities in low- and moderate-income neighborhoods.

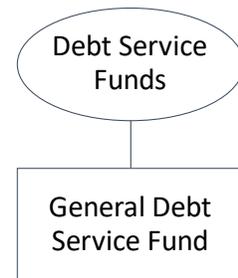
The *Parking Facilities Fund (550)* provides for the general operational and maintenance costs for the Second Street, RiverPlace and Market Street parking decks, the Second Street and Hannah Block parking lots and on-street parking. The fund is supported by parking deck and meter user fees as well as interest earnings.

The *Golf Course Fund (570)* is supported by the income received at the City's municipal golf course and the associated costs with running that operation.

The *Fleet Maintenance and Replacement Fund (610)* is an internal service fund that centralizes the expenditures for the maintenance and replacement of vehicles for all participating departments. Each City department makes annual payments according to the types of vehicles leased.

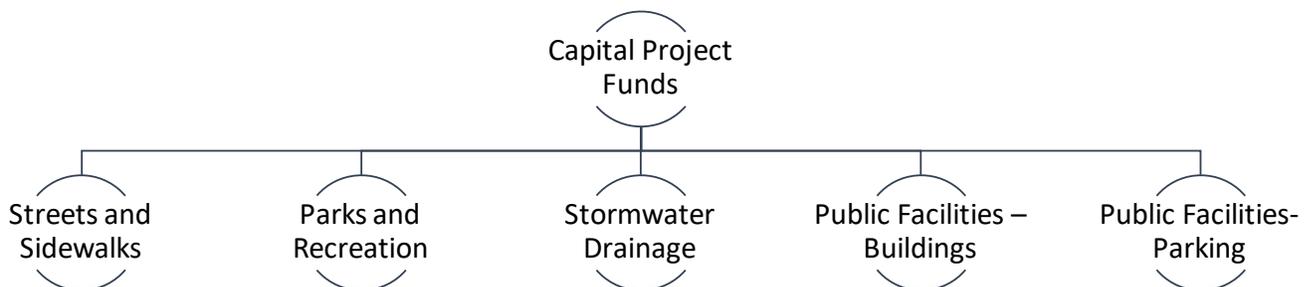
The *Technology Replacement Fund (650)* is an internal service fund that provides for the replacement of technology to reduce the technology gap and off-site hosting of certain applications. Revenues for this fund consist of internal charges to City departments according to the type of device and a subsidy from the General Fund.

The *Debt Service Fund (150)* was established to set aside resources to meet current and future debt service requirements on general long-term debt. The fund receives a dedicated \$0.0947 of property tax which funds the City's maintenance and new infrastructure capital needs. Eighty percent (80%) of the rate pays for debt and 20% pays for pay-as-you-go projects – 80/20 Capital Debt Plan. The Debt Service Fund is currently supporting the completion of projects related to the 1st 80/20 CIP, the 2nd 80/20 CIP and the voter approved Transportation and Parks Bonds.



The *Special Tax District (215)* is the municipal service district in the Wilmington's central business district established for services beyond the scope provided already by City services.

The purpose of the Capital Project Funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.



The Capital Project Funds provide for street and sidewalk improvement projects, park improvement projects and various other physical improvement projects which typically cost over \$50,000, have a useful life greater than five years and are approved by the City Council.

Funding for capital projects comes from several sources, including property and sales tax collections as well as fees.

BUDGET PREPARATION AND ADOPTION

The City of Wilmington begins the budget process in September with the preparation for proposed new and revised capital improvements projects. The official budget kick-off is done in December with a transmittal to all staff involved in the budget process that includes budget instructions and key issues and changes. In January and/or February, work sessions are held with the City Council to review the City's financial condition and the forecasts for the future. This is also an opportunity for the Council to develop goals and objectives for the upcoming year.

In accordance with State Statutes, departments must submit a budget request to the Budget Officer before April 30 of each fiscal year. For the City of Wilmington, typically, that deadline for Departmental submissions is the end of January. After all departmental budgets are submitted, the Budget Office reviews the requests and meets with each department individually to review the needs and priorities in detail. The Budget Office and the departments then meet with the City Manager to discuss programmatic issues and the objectives to be accomplished in the new budget year. Revisions are made as necessary in the operating budgets, the capital budgets and the revenue estimates, until a final recommended budget document is produced in April.

A budget message and a balanced budget must be submitted to the Council no later than June 1, according to State Statutes. In the City of Wilmington, these are typically submitted to City Council in May. After a formal budget submission to Council, work sessions are conducted with the Council and a public hearing is held to provide an opportunity for all citizens to have input in the budget. In accordance with State Statutes, final adoption of the budget takes place before July 1 of each year.

In accordance with the North Carolina General Statutes, the City prepares and adopts the budget on the modified accrual basis of accounting, in which revenues are recorded when the amount becomes measurable and available and expenditures are recorded when the liability is actually incurred. Only revenues and expenditures anticipated during the fiscal year are included in the budget. Unexpended operating budget funds revert to fund balance at the close of the fiscal year. Unexpended capital project reserve funds are carried forward life-to-date until the project is officially closed.

Throughout the fiscal year the City's financial accounting system maintains a modified accrual method as the adopted budget. At year-end, the City's Annual Comprehensive Financial Report (ACFR) is prepared on a basis consistent with "generally accepted accounting principles" or GAAP. This basis of accounting conforms to the way the city prepares its budget with some exceptions. The most notable exception is that the City's Enterprise funds are converted from the modified accrual basis of accounting to the full accrual basis for financial statement presentation purposes. In the accrual basis, revenues are recognized

when they are earned and expenses are recognized when they are incurred. This change between the budget and the financial report for the Enterprise funds provides for some significant differences. One is that depreciation is recorded as an expense in the ACFR and is not recognized at all in the budget. Another is that capital outlay and principal debt service payments are identified as expenditures in the budget but reported as adjustments to the balance sheet in the ACFR.

The following chart summarizes when accrual and modified accrual are used for the basis of reporting and the basis of budgeting:

Fund	Basis of Budgeting	Basis of Reporting
General	Modified Accrual	Modified Accrual
Special Revenue	Modified Accrual	Modified Accrual
Enterprise	Modified Accrual	Accrual

BUDGET AMENDMENT PROCESS

Proposed amendments to the budget may be submitted at any time by a member of the City Council or the City Manager. The City Manager is authorized to transfer budget amounts within adopted functional categories, however, changes between categories or that change total expenditures in any fund must be approved by City Council.

Proposed ordinance amendments are prepared by the administration and include a statement by the Finance Officer as to the availability of funds. A cover letter provides background information and the City Manager’s recommendation on the proposed amendment. Ordinances require two readings for adoption.

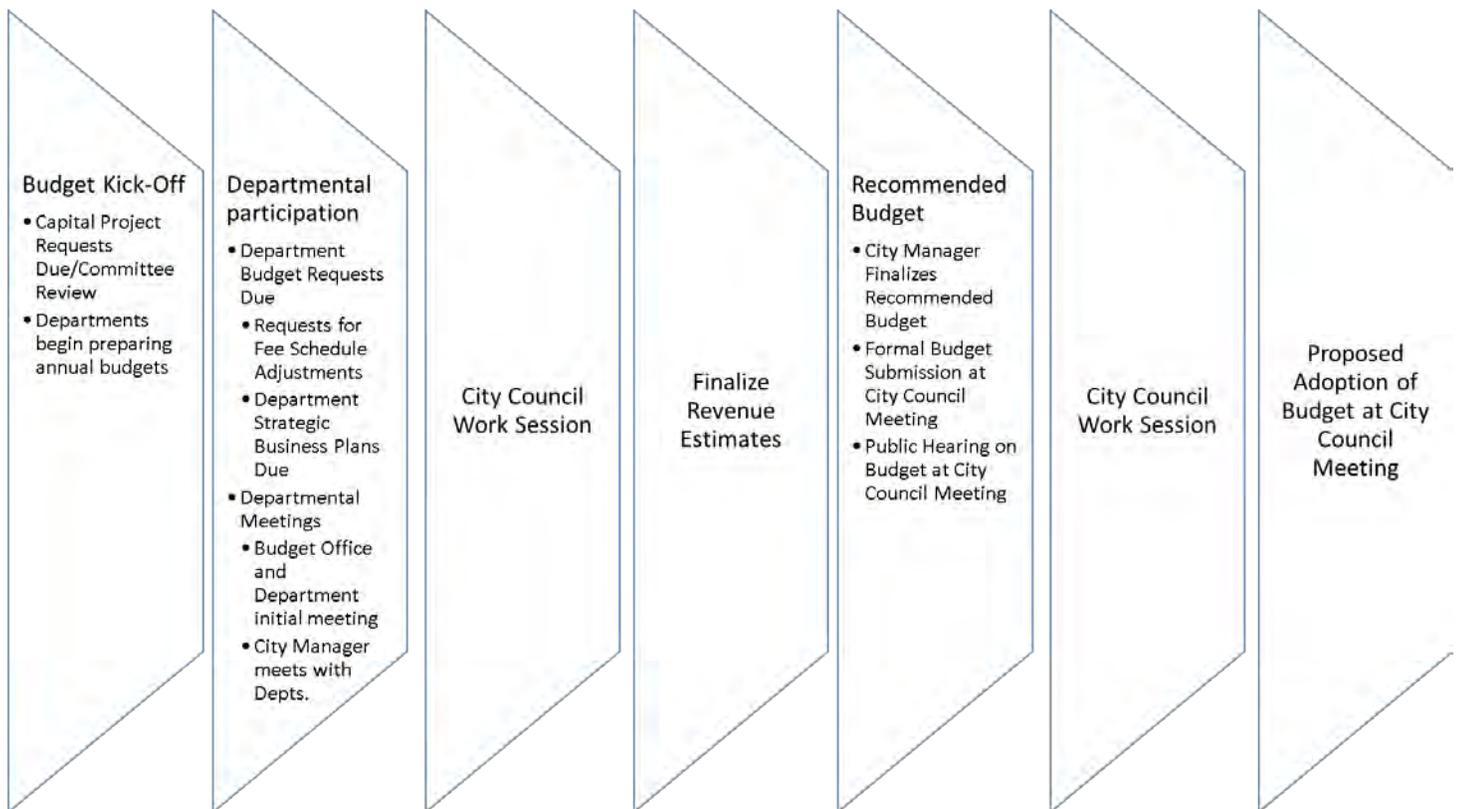
Minor budget changes that do not affect the ordinances are submitted to the Budget Office at any time with an explanation of and justification for the change. All changes must be approved by the Budget Office. Changes in salaries or benefits are not permitted, except in rare instances, with prior approval by the Budget Office and by the City Manager.

SCHEDULE OF EVENTS

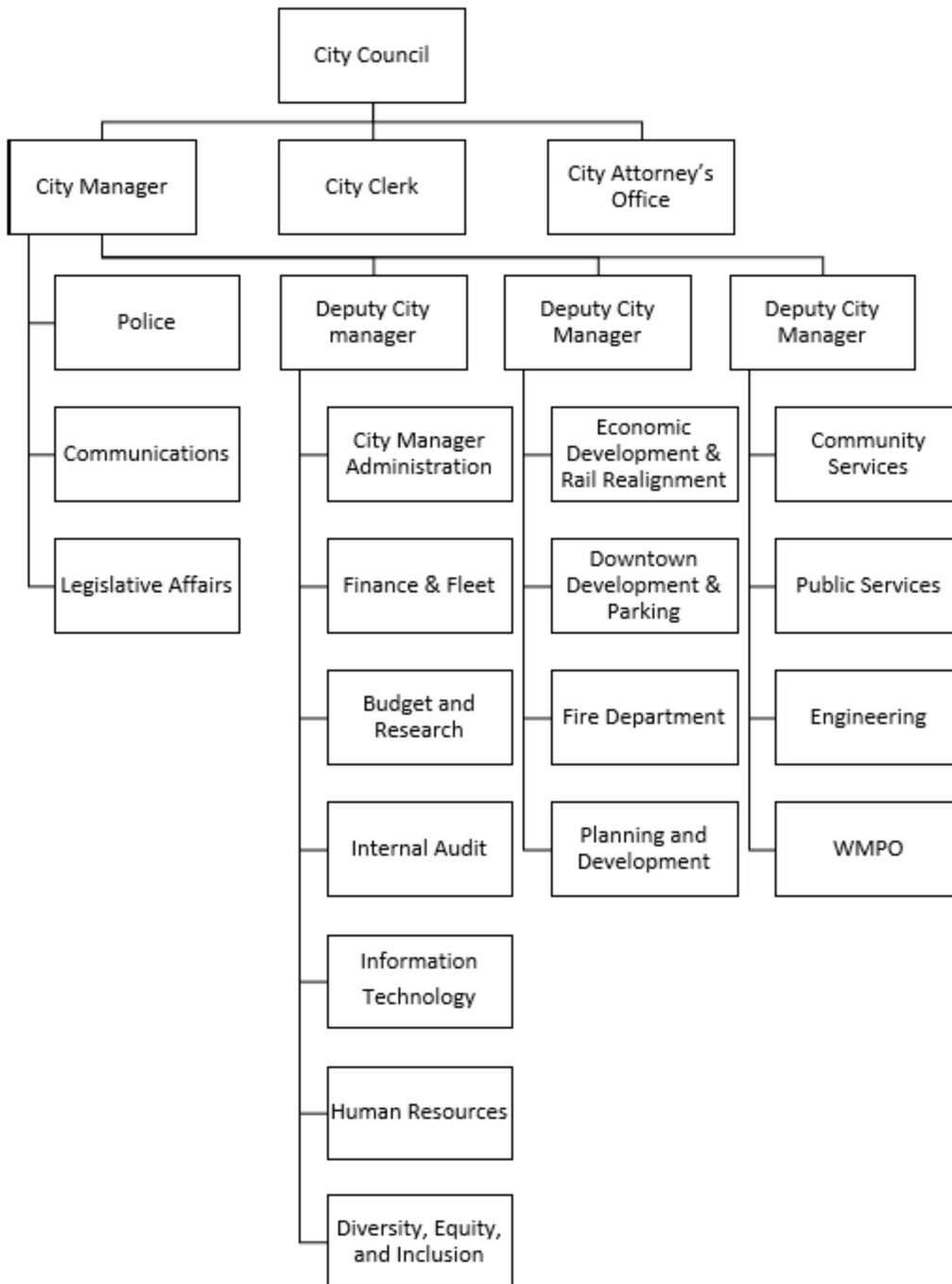
FY23 Budget Calendar

- FY23 Recommended Budget Presentation May 3, 2022
- FY23 Recommended Budget Public Hearing May 17, 2022
- Tentative Council Work-session May 27, 2022
- FY23 Budget's 1st Reading June 7, 2022
- FY23 Budget's 2nd Reading/Adoption June 21, 2022

BUDGET PREPARATION PROCESS



ORGANIZATIONAL STRUCTURE



FINANCIAL MANAGEMENT POLICIES

These Financial Management Policies serve as guidelines for the preparation and operation of the annual budget. They are designed to complement the North Carolina Local Government Budget and Fiscal Control Act, recommendations of the Local Government Commission (LGC), the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. These policies were developed by Budget staff and were formally adopted by the City Council effective July 1, 2002 and amended effective June 4, 2013, June 19, 2018 and June 7, 2022. These policies are used to frame major policy initiatives and are reviewed during each budget process to ensure continued relevance and to identify any gaps that should be addressed with new policies. These policies assist in maintaining the City's stable financial position and ensures that Council's intentions are implemented and followed.

REVENUE POLICIES

Revenue Diversity

The City shall continue to provide adequate funds for stable operation of desired service levels through diversification of revenue sources to avoid over-reliance on any one revenue source and to maintain stable rates and fees.

Fees and Charges

The City shall maximize user fees where possible in order to distribute the costs of municipal services to those who use the services; include users who may have tax exempt property; to avoid subsidizing where the service is not used by the general public, except where appropriate; and maintain charges that are equitable and efficient by capturing the costs to provide the service.

All revenue sources will be reviewed on an annual basis, the levels of cost recovery will be reviewed, and the reasons for the subsidy will be reviewed.

Use of One-time revenues

Use of one-time revenues is limited to covering expenditures that temporarily exceed revenues, early debt retirement, or capital purchases that do not significantly increase ongoing operating expenses.

Property Tax Estimates

The percentage collection of property taxes relative to the tax rate estimated in the budget must not be greater than the percentage of the levy realized in cash as of June 30 of the preceding fiscal year, in accordance with State law. This ensures a conservative estimate of property tax revenues.

A dedicated property tax rate will be restricted in the Debt Service Fund by Ordinance and evaluated in every revaluation year. This revenue is committed to pay for 80% debt and 20% pay-as-you-go funding for capital maintenance and new infrastructure needs.

Unpredictable Revenue

Estimated revenues shall include only those reasonably expected to be realized during the fiscal year.

Grant funding will be pursued and used for a variety of purposes. Application to apply will be reviewed and evaluated in advance for consistency with Council goals and compatibility with City programs and objectives. All new grants in amounts exceeding the City Manager's approval authority or as required by the grantor, must be presented to Council for consideration before application is made. Any awarded funds will be accepted only after Council review and approval for appropriation. Any changes in the original intended use of grant funds must be approved by the granting agency and reported to City Council.

EXPENDITURE POLICIES

Balanced Budget

The City shall prepare an annual balanced budget in accordance with the Local Government Budget and Fiscal Control Act, Generally Accepted Accounting Principles, and shall maintain excellence in finance and budgeting by meeting the standards necessary to achieve the Government Finance Officers Association's Distinguished Budget Award.

Actual funds expended and received against budget will be reported to the City Manager and department directors on a monthly basis and City Council on a quarterly basis.

Evaluation and Prioritization

Expenditures shall be reviewed by staff, the City Manager, and City Council prior to adoption, and continually monitored throughout the budget year. Priority will be given to expenditures consistent with the City's Strategic Plan, and those necessary to carry out the mandated and core services of the City.

Nonprofit Agencies – Competitive Process

Funding for nonprofit agencies shall be considered on a competitive basis consistent with Council's priorities or with a departmental or City-wide mission, and with the City's Consolidated Plan. Any agency receiving over \$5,000 in any one fiscal year is required to complete a financial review. The compiled financial statements must be prepared by an accounting personnel with the education and experience to be able to complete the financial reporting in accordance with GAAP - Generally Accepted Accounting Principles and approved by the agency's governing board. Financials must be two-year comparative. Any agency receiving over \$25,000 in any one fiscal year is required to complete a financial audit. The audit must be conducted by a certified public accountant; financials must be two-year comparative. Community Development Block Grant Funds will be allocated to public service agencies at the maximum percentage allowable by HUD regulations. General Funds will be allocated to public service agencies that complete the competitive process a total amount not to exceed 1 percent of the General Fund operating budget. No agencies will be considered for funding without an operational budget.

Nonprofit Agency – Non-Competitive Process

Funding considerations for any nonprofit agency not considered through the competitive process in the recommended budget will require a formal budget request made to the City of Wilmington via the City Manager on or before March 31 annually.

RESERVES

Debt Service Fund

The City shall maintain a Debt Service Fund and all accumulated revenues will be used towards debt service, debt administration, debt issuance and pay-as-you-go funding

The City Council has adopted a dedicated property tax rate to be restricted in the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year Capital Improvement Plan. This rate will be adjusted as needed in future revaluation years.

Fund Balance

The City shall maintain a minimum unassigned fund balance equal to 20-25% of the operating budget for the General Fund and Debt Service Fund. All other City funds will maintain a minimum unassigned fund balance equal to 15-20% of their respective operating budget. Any portion of the unassigned fund balance in excess of the minimum % of budgeted expenditures may be appropriated for one-time “pay-as-you-go” expenditures. (Examples are, but not limited to: incentive agreements, capital improvements, computer systems and software). Unassigned fund balance is not a recurring revenue source of funds and should only be appropriated for non-recurring expenditures

At the close of each fiscal year, a report on unassigned fund balance in the General Fund will be given to City Council. At this time, Council may choose to transfer an agreed amount of excess reserves above 30% of unassigned fund balance to the Debt Service Fund where these funds will be used to offset future property tax rate increases for capital improvement plans.

Contingency

Reserves may be appropriated in operating budgets to a contingency account in an amount not to exceed 5% of the fund in order to meet unexpected increases in service delivery costs.

DEBT MANAGEMENT

Debt Model

Debt Service models will be maintained for all debt and will identify the impact of future debt and the adequacy of designated resources.

Debt Service

The total annual debt service paid on tax-supported debt shall not exceed 20% of the consolidated operating-budgets of the General Fund and the Debt Service Fund, including inter-fund transfers (Except transfers between the General Fund and the Debt Service Fund which are eliminated on consolidation).

Direct Net Debt

The outstanding direct net debt will not exceed the NC statutory limit of 8% of the appraised property subject to taxation with an optimal level of less than 2%.

Bonded Debt

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

Bond Rating

The City will maintain its financial condition so as to maintain a minimum AA bond ratings

CAPITAL INVESTMENT POLICIES

The City shall annually update and adopt a minimum 5-year Capital Improvements Program (CIP) in conjunction with the Annual Operating Budget.

A dedicated property tax rate will be restricted to the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year plan. This rate will be adjusted as needed in future revaluation years

The City shall appropriate all funds for capital projects with an Ordinance in accordance with State statutes.

Capital expenditures included in the CIP as a project will generally cost at least \$50,000 and have a useful life of at least 5 years.

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

The capitalization threshold minimum for fixed assets is set at \$5,000. The threshold will be applied to individual fixed assets and will only be capitalized if they have a useful life of at least two years from the date of acquisition.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The accounting systems for the City will be compliant with the North Carolina Local Government Budget and Fiscal Control act and will be maintained to enable the preparation of financial statements that conform to generally accepted accounting principles (GAAP).

Reasonable access to the financial system will be made available to department directors and other staff for the continuous monitoring of revenues and expenditures. Emphasis will be

placed on internal budgetary and financial controls with regard to the financial system for the purposes of maintaining proper checks and balances.

The City will have an annual independent audit performed by a certified accounting firm that will issue an opinion of the annual financial statements that are required by the Local Government Budget and Fiscal Control Act.

The City will prepare an Annual Comprehensive Financial Report (ACFR) that will be provided to City Council and is in compliance with established criteria to obtain the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and will be submitted to that award program each year.

Full disclosure will be provided in all regulatory reports, financial statements and debt offering statement.

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TRANSMITTAL

June 21, 2022



Honorable City Council
And the Citizens of the City of Wilmington:

In accordance with state and local ordinances, I present the *FY23 Adopted Budget* for the City of Wilmington as adopted by City Council on June 21, 2022. After reviewing and discussing the budget, City Council passed the financial budget ordinances. The total adopted budget (all funds) equals \$251,158,559 with the net budget, less transfers between funds, totaling \$226,297,361.

The *FY23 Adopted Budget* has a real property tax rate of 39.50 cents per \$100 assessed value which is effective July 1, 2022. This represents an adjustment of 1.42 cents or 3.7% above the current real property tax rate of 38.08 cents. Of the 39.50 cents, 32.37 cents per \$100 assessed valuation is recommended for the continuation of core services in the General Fund and 7.13 cents per \$100 valuation is earmarked for the Debt Services Fund.

The *FY23 Fee Schedule* ordinance accompanying the budget was amended as it relates to the Market Street and Second Street parking decks' hourly single space parking rate. The rate for FY23, starting in August of 2022, will have no charge for the first 30 minutes or less rather than \$1 for up to 1 hour. The following represents the changes:

FY22 Adopted	FY23 Recommended	FY23 Adopted
\$0 - up to 1 ½ hour	\$1 - up to 1 hour	\$0 – 30 minutes or less
\$2 - up to 2 hours	\$2 - up to 2 hours	\$1 - up to 1 hour
\$3 - up to 3 hours	\$3 - up to 3 hours	\$2 - up to 2 hours
\$4 - up to 4 hours	\$4 - up to 4 hours	\$3 - up to 3 hours
\$5 - up to 5 hours	\$6 - up to 5 hours	\$4 - up to 4 hours
\$8 - 5 to 12 hours	\$9 - 5 to 12 hours	\$6 - up to 5 hours
\$10 – 12 to 24 hours	\$12 - 12 to 24 hours	\$9 - 5 to 12 hours
\$10 - daily max / lost ticket fee	\$12 - daily max / lost ticket fee	\$12 - 12 to 24 hours
		\$12 - daily max / lost ticket fee

Lastly, per city resolution, the Municipal Service District's (MSD) Advisory Board is to make a recommendation no less than annually as to how to spend the funds generated in the MSD. At the time of the FY23 Recommended Budget publication, the MSD Advisory Board had not met. On May 2, 2022, the board commenced and did not support the proposed 1 cent tax increase for the MSD. City Council, after discussion regarding community safety in the area, voted to support the adjustment. The *FY23 Adopted Budget* reflects a one-cent property tax adjustment for the Municipal Service District (MSD) totaling 6.47 cents per \$100 assessed value.

Respectfully submitted,



Anthony Caudle
City Manager

April 25, 2022



Honorable City Council
And the Citizens of the City of Wilmington:

As required by the City Charter and in accordance with §159-11 of the North Carolina General Statutes, it is my pleasure to submit the *FY23 Recommended Budget* that begins July 1, 2022, through June 30, 2023. Accompanying the city's financial plan is the final year of the FY18-23 Capital Improvement Program (CIP). Both plans are a result of a months-long collaborative process that features City Council's directed policies and commitment to advancing community priorities, the hard work of staff and the input gathered from the community. This collaborative process has formed a solid foundation for a balanced budget that maintains a strong financial position and a stable and well managed government.

This is the third budget (FY21, FY22 & FY23) developed during a global pandemic. There is continued optimism the health crisis is slowly becoming controlled. Although transmission rate trends are low due to available vaccination and mitigation programs, the virus itself will continue to circulate for the foreseeable future with the threat of new variants real. City staff frequently review which pandemic precautions implemented can be lifted or eased safely. To date, the following have been realized:

- City executed a vaccination incentive program.
- City offices reopened to pre-pandemic hours.
- City employee and visitor mask mandate was lifted in tandem with the county-wide mask mandated in November of 2021.
- City implemented following the Center for Disease Control's guidelines when staff members are exposed to or test positive for Covid-19.
- City has refined and implemented an alternative work policy.
- City's continuity plans are presently instituting successful pandemic mitigation measures for reinstatement if necessary.

As the pandemic appears to be less of a challenge in developing the budget, the emerging economic landscape from the past few years is a significant challenge. The economy is shifting at a record pace. The labor market drastically changed in the Fall of 2021 with September seeing a record high of 4.4 million employees leaving their jobs nationwide. The labor shortage has caused higher costs for employers in overtime and turnover expenses. Shortages of goods and services has increased prices. In March 2022, inflation hit a forty-one year high of 8.5% as compared to 2.6% in March 2021. And finally, the uncertain impacts of the geopolitical conflicts. The Russian war with Ukraine that started at the end of February 2022 has further impacted the cost increases for key products such as gas, electricity and wheat. The true impacts of this war have yet to be realized.

The *FY23 Recommended Budget* responds, to the extent possible, to these challenges while continuing to fund on-going services at current levels and enhance several community priorities. To that end, the budget focuses on the following priorities:

- Investing in the employee compensation and retention program.
- Advancing the acceleration of transportation projects.

- Investing in equitable and inclusionary city government.
- Advancing the affordable/workforce housing initiatives.
- Investing in the street rehabilitation program.
- Advancing in the infrastructure maintenance and preservation program.

Growth in non-discretionary costs that the city must fund uses a considerable portion of that incremental revenue growth. Increases in the recommended budget are strategically tied to community priorities. The *FY23 Recommended Budget* has been prepared with a real property tax rate of 39.50 cents per \$100 assessed value, which is an adjustment of 1.42 cents or 3.7% above the current real property tax rate of 38.08 cents to fund key priorities.

CY22 Single Family Residential Median Assessed Value
\$268,500

Tax Rate Changes	Tax Rate	Tax Levy	
		Annual	Monthly
FY22 Tax Rate	\$ 0.3808	\$ 1,022.00	\$ 85.00
Tax Adjustment	\$ 0.0142	\$ 38.00	\$ 3.00
FY23 Tax Rate	\$ 0.3950	\$ 1,061.00	\$ 88.00

Note: Numbers have been rounded for ease of presentation.

To provide an example, the median assessed single family residential value in the City of Wilmington is presently \$268,500. From this example residential price point, owners should see an increase of \$38 annual or \$3 monthly.

The total projected budget (all funds) equals \$251,158,559 as compared to the FY22 adopted amount of \$242,237,114. The net budget, less transfers between funds, totals \$226,297,361 and represents a 6.04% or \$12,895,001 increase over the *FY22 Adopted Budget* of \$213,402,360. There are several reasons for the increase. The first being the need to remain competitive in the labor market. This required the infusion of over \$7.2M in compensation to achieve this goal. The second reason relates to the final year of the 2nd CIP totaling \$35,022,730 representing a 17.25% or \$5,152,315 increase over FY22 total of \$29,870,415. The third reason is the continued focus on affordable housing dedicating a total of one cent on the property tax rate in this budget which represents \$561,071 more in appropriations this year than in FY22. And finally, the continued acceleration of the transportation bond projects and public safety efforts totaling \$2,314,306.

The General Fund is the largest component (N=52%) of this budget totaling \$130,428,168. This is a \$2,911,611 or 2.28% increase over FY22's allocation totaling \$127,516,557. Removing the transfers between city funds, the General Fund totals \$119,107,318. This represents an increase of \$9,653,720 or 8.82% over the current adopted net budget of \$109,453,598. Of the 39.50 cents, 32.37 cents per \$100 assessed valuation is recommended for the continuation of core services in the General Fund and 7.13 cents per \$100 valuation is earmarked for the 80/20 Capital Debt Plan. This continues support of the Transportation Bond projects, Parks Bond projects, River Place project and other capital improvement projects, included the 1st and 2nd CIP.

The City's adopted financial management policies state that unassigned fund balance should only be appropriated for non-recurring expenditures. The City's General Fund unassigned fund balance remains stable due to strong financial management practices. The *FY23 Recommended Budget* allocates a total of \$1,327,246 of the General Fund's undesignated fund balance for expenses related to one-time FY23 operating items. This amount is \$7,515,589 or 85% less than the prior year's undesignated fund balance appropriation of \$8,862,835. Items in *FY23 Recommended Budget* using fund balance are as follows:

Description	Item(s)	Funding
Castle Street Remediation	1	\$ 400,000
Heart of Wilmington Plan	1	\$ 350,000
Historic National Register Inventory Update	1	\$ 285,000
Vehicles	8	\$ 292,246
Total Fund Balance	11	\$1,327,246

There is an additional \$20,000 of designated fund balance appropriated in Sundry for special unplanned travel and training that may arise in the fiscal year that benefits the City and reserved for only Councilmembers and limited executive staff.

The Economy

The past three years have changed financial trends beyond any predictions. In a remarkable turnaround, most pandemic revenue losses are outperforming their pre-pandemic growth trends. For the most part, jurisdictions in North Carolina are seeing record sales tax collections and are now tasked with budgeting closer to current trends. This is easy enough to do but what is not clear is if the trends will continue given the challenges the community is facing. There are six overarching categories that have been identified as impacting financial trends to be discussed briefly in this section (i.e., hurricane recovery, internet-based retailers sales tax change, Covid-19 Federal stimulus response, workforce shifts, geopolitical pressures and inflation). It is hoped that this discussion will help the reader understand the reasoning behind budget revenue and appropriation levels.

Hurricane Recovery

The city began recovery efforts for Hurricane Florence in September of 2018 (FY19), Hurricane Dorian in September of 2019 (FY20) and Hurricane Isaias in August of 2020 (FY21) . Hurricane reimbursements from the Federal Emergency Management Agency (FEMA), representing up to 75%, and the State of North Carolina (N=25%) continue to trickle in. It is important to understand these reimbursements are received at unidentified times of the year and are dependent on the processes of the other government entities. The reimbursements are difficult to plan for and can take years to receive depending on the extent of each recovery effort, documentation requirements, project delays and other administrative processes.

Internet Based Retailers Sales Tax

The United States Supreme Court changed the rules for sales collection by internet-based retailers in its decision in South Dakota v. Wayfair Inc. It stated that individual states can require online sellers to collect state sales tax. North Carolina implemented this decision and the impacts began to be seen in the sales tax numbers around February of 2020. Unfortunately, the specific data related to this decision is not collected at the state level and therefore only assumptions can be made.

One-Time Stimulus

At the end of FY20 the city felt the impacts of the worldwide Covid-19 pandemic that is continuing today. Many businesses temporarily closed. Millions of people filed for unemployment and a recession was declared in February of 2020. By March, to combat the national crisis, lawmakers began to pass a series of bills to support families and businesses affected by the pandemic. Although positive for the economy, these bring challenges to those who predict the financial future for an organization. Many of the stimulus bills are a one-time influx of funding that may be seen in the economy for a several years.

The notable Covid-19 stimulus efforts that are expected to impact the city's financial predictions are as follows²⁰:

- Coronavirus Preparedness and Response Supplemental Appropriation Act - March 2020.
- Family First Coronavirus Response Act - March 2020.
- Coronavirus Aid, Relief and Economic Security (CARES) Act - March 2020.
 - Focused on allocating money to individuals, small and large businesses and healthcare.
- Consolidation Appropriations Act - December 2020.
- American Rescue Act March of 2021.
 - Municipalities are receiving two installments over two years with the first payment received in June of 2021 and the second expected in May/June of 2022.
- Infrastructure Investment and Jobs Act November of 2021.

Workforce Shift

The pandemic environment has accelerated radical changes in the workforce. What has emerged are impacts trickling down on a global scale. This is a result of many factors coalescing and manifesting themselves in both the world workforce and the shared trade economies. A summary of those factors follows:

- The office environment for many changed due to the pandemic. Many employers, including the city, adapted their workforce through **remote or hybrid work environments** to continue services. It should be noted that the City of Wilmington did not have to furlough or lay employees off during the height of the pandemic due to creative and innovative measures.
- The challenges (i.e., children remote schooling, lack of childcare, lack of employment) the pandemic caused drove many individuals to begin searching for new careers that balanced the pandemic demands. Many employees sought further education or new skills to attract new employers. And not just employers who paid them more but employers who were more flexible and provided greater benefits. **Upskilling** has caused the workforce to begin job hopping in their new or desired field and/or to find a job that fits their work-life balance and flexibility demands.
- The **autonomy** that many workers achieved mid-pandemic is now a deciding factor in accepting a job. The workforce essentially gained freedom and independence during the pandemic while shuffling their family needs and work needs from the same location. The pandemic accelerated

²⁰ Further details can be found in the *City of Wilmington Quarterly Report – FY22 Q1* in the introduction section.

remote work and flexible working hours trends already existing. Many applicants are looking for careers that allows for more flexibility not found in the traditional office job model.

- Traditional **home boundaries** are not the deciding factor for employees anymore. Technology has shown that some job functions can be done remotely and successfully. Employees who want to maintain their autonomy are finding jobs that fit this criterion. Employers are struggling to meet these demands because it has not always been successful when maintaining connection in the workplace which drive innovation and collaboration.

All these factors created the perfect storm for the continuation of the **great resignation** of 2021, now coined the **great reshuffle** in 2022. Instead of a weak job market with few job opportunities during the height of the pandemic, there is a record number of job openings with applicants demanding significantly more income aligned with more fulfilling roles that include greater flexibility. This new workforce environment has triggered the city and other jurisdictions around the country to review compensation and benefit packages to retain employees as well as recruit for an extraordinary number of vacancies. Similarly, city staff has reviewed and updated the alternative work schedule policy requiring Department Director approval. Planned in the upcoming year is a full review of job flexibility (i.e., remote, hybrid and/or office) to render a more permanent plan moving forward. These may have trickle down impacts on other city policies. Staff are ready to review in order to insure a continuation of services at expected levels.

Geopolitical Pressures

A more recent challenge impacting the revenue trends is the Russian invasion on the Ukraine which began in February of 2022. Sanctions imposed on Russia are putting pressures on other countries. Gas prices, although started to rise prior to the invasion, saw a sharp increase as a result. Russia is not only a supplier of oil but of natural gas, metals and wheat. U.S. farmers are bracing for a price hike in fertilizer which will be pushed down onto the consumer through the price of food. The impacts of this crisis have just begun.

Inflation

With the world in such an unprecedented time, it is no wonder economist are sometimes polarized on their views. In the fall, a few economics stated inflation would correct itself in a few months. This has not been the case to date. The great debate is now deciding if it was the policy choices (stimulus funding, etc.) or global factors tied to the pandemic and supply chain issues causing the continued rise in inflation. Regardless of where one stands in this debate, inflation has hit a 41-year record high of 8.5% in March of 2022, the highest since 1981.



This is causing expenses to increase in the city in every aspect (i.e., contract services, supplies, utilities and fuel).

At the State and Federal level, other impactful issues trending that staff are keeping a close watch on include the following:

- There have been discussions promoted in news articles regarding the consideration of a **holiday on gas tax**. The federal government receives 18.4 cents for every gallon of gas and 23.4 for diesel. North Carolina’s fuel tax is 36 cents per gallon. This is on staff’s radar because the city receives over \$2M in funding related to the Powell Bill. One of North Carolina’s Department of Transportation’s largest sources of revenue is the gas tax. If implemented, it is unknown what other revenue sources the department would receive and if the State would maintain the same amount of Powell Bill distribution funding for municipalities. To date, nothing official has been provided.
- In March, Federal Reserve approved the first **interest rate hike** in more than three years. Anchored nearly at zero for three years, the interest rate was raised by 25 basis points. The federal open market committee prepared the public for further rate hikes by ‘penciling’ in further increases at each of the six remaining meetings for the year. These increases are designed to slow the tide of inflation but should have the side effect of increasing the city’s income derived from interest earned on investments.

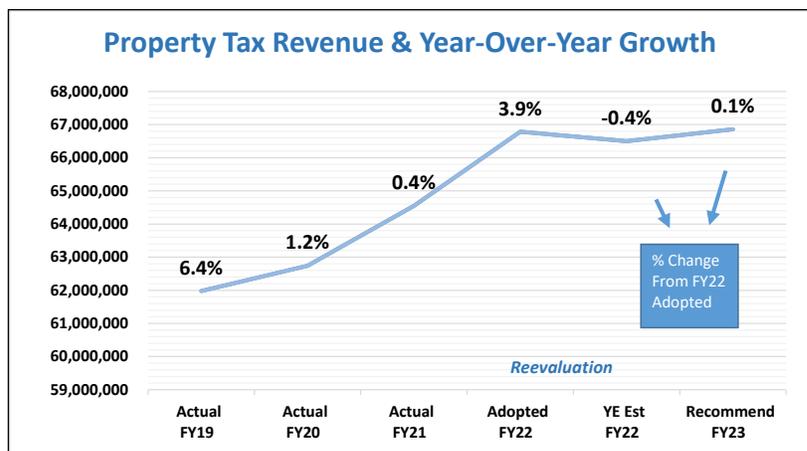
Revenues

Considering the economic challenges previously mentioned, the following provides a glimpse at how the revenues were estimated for the *FY23 Recommended Budget*. Challenged to budget revenues modestly, the *FY23 Recommended Budget* does just this with the caveat, if revenues do not materialize, staff will be ready to cut spending.

The City of Wilmington’s projected FY23 **property tax growth** over FY22’s adopted budget totals without the tax adjustment are essentially flat. Although initially concerning, the reason for the flat revenue growth is twofold.

1. The first relates to the city’s brownfields properties. These are properties that

have sat idle and undeveloped because there is environmental remediation required before building can occur. Developers take on the remediation requirement and through an agreement with the State of North Carolina Department of Environmental Quality receive staggered property tax exemptions over 5 years once the property development is complete. Up until the first year of the tax exemption, the owner is paying taxes on the percent of the



property that is complete. In total, the city could not budget for roughly \$617,000 in property tax.

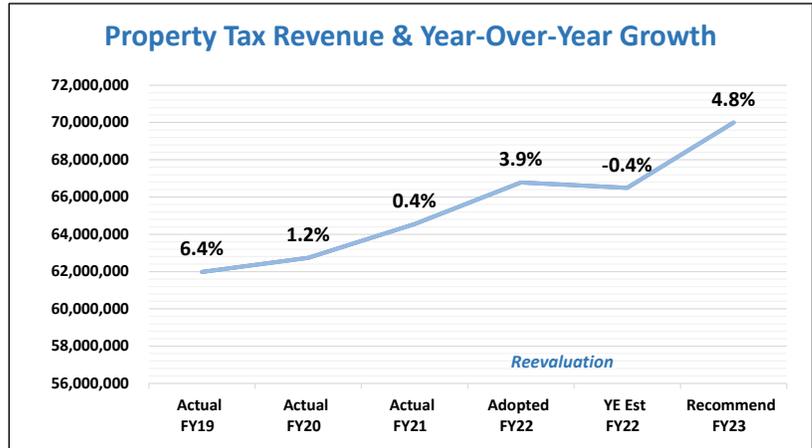
2. The county-wide reevaluation appeals have impacted the amount of the assessed values. There were slightly more than 5,000 appeals of which 46% were in Wilmington resulting in around \$188M in changes. The appeals were heard through December of 2021.

Between the brownfields properties and the appeals, the city’s assessed values grew by only \$77.1M. With a tax adjustment of 1.42 cents creating a \$0.3950 tax rate, one penny equates a value of \$2,150,103 using a collection rate of 98.95% for property tax and 100% for motor vehicles.

The City’s tax base for FY23 ²¹ is estimated at \$21,714,600,000 with the City’s real property totaling

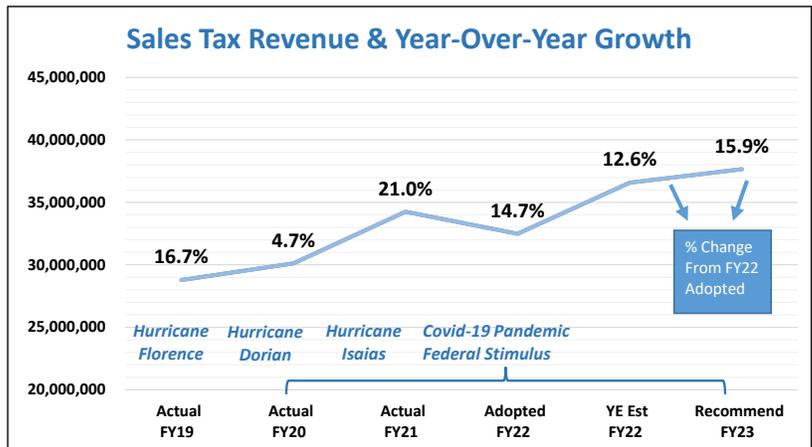
\$20,340,460,000 and Motor Vehicle property equaling \$1,374,140,000. Property tax grew 4.8% over FY22’s adopted with the adjusted tax rate. The tax base is expected to provide the City \$84,929,049 which is split between two funds. The split is as follows:

- General Fund (\$69,598,818/\$0.3237 cents)
- Debt Service (\$15,330,231/\$0.0713 cents)



Sales tax is generally the most difficult to forecast due to its dependency on customer confidence and changes in the economy. The past few years have added more complexity to this challenging venture. Since FY19, the city’s sales tax has seen unprecedented growth, above predictions, responding to events related to:

- the recovery efforts for hurricanes.
- the life changing pandemic.
- the record Federal stimulus packages.
- the lessening of government restrictions.



These events have added waves of money into the economic system boosting the economy regionally, however, the long-standing economic impacts, the ‘new’ normal, are emerging but have yet to be realized.

²¹ Estimates on tax base were obtained from the March 21, 2022 update from the NHC Tax Administrator.

The current monthly collections of sales tax are trending 17% above the prior year's collection. This growth can't be expected to continue in the face of an economic slowdown (high inflation, interest rate hikes, international unrest, supply chain delays, workforce shifts etc.) so staff projected a 15.9% increase slightly less modest but still optimistic. The *FY23 Recommended Budget* allocates \$37,647,425 in sales tax representing a \$5.2M over the FY22 Adopted Budget of \$32,485,457.

And lastly, the City's general obligation bond rating continues to be the highest:

- Aaa issued by Moody's
- AAA issued by both Fitch and Standard & Poor's

The credit rating agencies base their ratings on several factors. Both Fitch and Standard & Poor's cited the city's healthy and diverse economy, very strong financial management, budgetary flexibility provided by ample operating reserves and manageable long-term obligations. Better bond ratings result in lower interest costs on long-term debt.

In summary, the economy is showing signs of change (i.e., inflation rate, interest rates, supply chain, Russian invasion of Ukraine, labor market etc.) but nevertheless staff modestly budgeted revenue based on the most recent trends, with sales tax more optimistic than previous years. It is important to reiterate, this budget comes at a time when there several concerns lingering that continue to cause pause and those include:

- the ambiguity if the current vaccinations can ward off future variants and the public's tolerance for further government intervention.
- the uncertainty about the future of the shared global economy that is presently challenged with disruptions.
- the hesitation if consumers confidence in the economy will continue given inflation rates.
- the uncertainty about the on-going impacts that the one-time influx of Federal stimulus packages may create.
- the ambiguity when and if the current labor market's behavior will stabilize or if career jumping is the new normal.
- the inclination that the raise of interest rates to combat inflation may cause a recession.

Budget Preparation

In developing the *FY23 Recommended Budget*, the strategies used to balance the budget included:

- Property tax adjustment tied to employee retention and attraction
- Acceleration of Transportation projects
- Inclusionary city government
- Optimistic estimates of sales tax revenues
- Strategic use of fund balance
- Continued core services with limited additions
- Prioritization of any requested enhancements based on the city's key strategic priorities

Budget Highlights

Keeping with the strategies set-forth by the process, system-wide the compensation adjustments in the recommended budget net to roughly 7.3M to implement, with the compensation study alone totaling \$7.25M. Budgetary items related to service improvement results totaled just over 3.7M as compared to items related to maintaining the city's infrastructure receiving just under 3.6M in new funding.



The following section presents budgetary highlights for some of these categories included in the *FY23 Recommended Budget*.

City of Wilmington's Workforce

Investment in the development of the City's human capital that meets the needs of the growing community is by far one of the most important budgetary considerations there is to stay competitive to continue providing city services at the level residents and visitors have come to expect. This recommended budget reflects the implementation of the **full compensation study** that responds to the current labor market changes paying market wages to employees doing similar jobs. With limited revenues to support on-going costs, the number one priority in this economic environment was ensuring employee compensation and benefit needs were met.

The *FY23 Recommended Budget* continues a **compensation plan** implemented by City Council in April of 2022 that brings salaries to market wages. To accomplish this, a total of \$7,251,439 was required in salary and benefits to fund the current complement of positions of which \$6,543,000 is associated with the General Fund. In January of 2022 the city moved to a minimum salary of **\$15-dollar** an hour, this budget continues with this level of compensation. Staff are appreciative of Council's continued support and commitment to the compensation philosophy set-forth.

An increase to **Council's stipend** is recommended to continue with a 3-year plan to bring the stipends up to the average benchmark found in North Carolina cities. The plan increases the stipends by 25% (N=\$28,522) in FY23 representing the 2nd year of the 3-year plan.

Estimated costs for the city's **health insurance** rates from United Healthcare are expected to remain flat. The *FY23 Recommended Budget* represents the 4th year with United Healthcare. As a reminder, the city is self-insured and seeks the best rates for beneficiaries.

Rise Together Initiative

Unanimously adopted by City Council, the Rise Together initiative was born to ensure that Wilmington is a community where every citizen is valued and shares in the same opportunities for prosperity and quality of life. This initiative will allow the city to gain a better understanding of on-going challenges to diversity, equity and civic inclusion faced by the community, assess the services provided to find gaps related to those challenges and improve those services by bridging barriers. The *FY23 Recommended Budget* funds \$253,465 of enhancements directly related to this initiative.

The city is increasing the part-time **Diversity, Equity and Inclusion (DEI) Specialist's** FTE allocations to full-time (\$48,965). This position will be instrumental in aiding the DEI Manager with implementation of the city's DEI strategic plan. It is expected the work will require a full-time specialist.

In FY22, the city funded a Senior Contract Specialist/MWBA/DBE Coordinator. Following this, the city is going to contract to have a **disparity study** (\$200K) conducted to help determine how many local MBE vendors the city has for various types of trades to inform and update on the city's policies.

Workforce Affordable Housing

This budget continues to support the need for workforce affordable housing. Instituted in this recommend budget is a dedicated one cent on the property tax rate for a total of \$2,150,103. To reach that amount an infusion of an additional \$567,071 was added to the budget supporting the city's affordable housing programs. Going forward, affordable housing will receive the value of one cent on the property tax rate until such time that policy requires change. The following provides a glimpse at what the one cent will provide in FY23.

- The city has been an entitlement city since 1975 receiving federal funding to assist the community's low to moderate income citizens with suitable affordable housing and services. The **community development and housing administrative** budget for FY23 increased by 9.6% from \$725,195 in FY22 to \$795,200 in FY23. This is mainly due to the addition of a **Housing Counselor** (N=\$68,584) in response to the city's new certification as Housing Counseling Agency in the 3rd quarter of FY22. This position will be funded mainly with federal activity funding leaving only the administrative portion of the position to be funded by the general fund. To that end, the General Fund budgets a transfer to support the required match for program administration costs. This fiscal year the transfer totals \$188,185 to support the city's **community development and housing administrative activities**. This amount should be reduced once the FY23 federal allotments are released. At the time of the writing, the FY23 Federal entitlements are not known leaving the city to continue to budget with the current year's revenue amounts until such time the notices are received.

- The city’s housing stock available to be used for home ownership and rehabilitation programs have dwindled over the last few years. Enough that a few of the programs did not need further funding until such time housing stock becomes available. To this end, the FY22 transfer to the program rental rehabilitation was shifted and moved to support the **owner-occupied rehabilitation** program. The program works with homeowners to bring their homes up to the Housing Quality Standards set by the Federal guidelines. The average rehabilitation takes around 6 months to complete allowing for roughly 8 projects per year. For FY23, a total of \$400,000 has been budgeted for this program.
- **Home Opportunity Program and Gap Financing** received \$604,918 more for a total of \$1,561,918. This funding will be used to help give working families an opportunity to own a house without becoming cost burdened by lowering the mortgage payments through down payment assistance and 0% interest rates. It will also be available to help leverage new home stock by partnering with developers on projects.

In addition to the one cent on the property tax rate a contribution of \$1,500,000 will be placed in restricted fund balance awaiting further direction from Council on its affordable housing use. This brings the city’s FY23 General Fund contribution for affordable workforce housing program to \$3,650,103 with \$1,500,000 one-time and \$2,150,103 on-going with potential for annual growth.

Transfers for CDBG Funds (Appropriated)	FY22	Change	FY23
Transfer to Admin (CD/HM)	\$ 118,180	\$ 70,005	\$ 188,185
Rental Rehabilitation	\$ 507,852	\$ (507,852)	\$ -
Owner Occupied Rehabilitation	\$ -	\$ 400,000	\$ 400,000
HOP/Gap Financing	\$ 957,000	\$ 604,918	\$ 1,561,918
Subtotal:	\$ 1,583,032	\$ 567,071	\$ 2,150,103
Fund Balance to Assigned Fund Balance			
Gap Financing (Restricted Fund Balance)	\$ 3,500,000	\$ (2,000,000)	\$ 1,500,000
Total FY23	\$ 5,083,032	\$ (1,432,929)	\$ 3,650,103

Modes of Transportation

The goal to accelerate the transportation projects to 3-year completion dates continues with this budget. Many capital improvement projects (CIPs) require land acquisitions. Over the course of the next few years more than 1,000 right of way land acquisitions are expected with the planned CIPs. To accomplish this, the Attorney’s office estimated they would need to process 340 acquisitions annually. This required the infusion of one attorney, authorized in the FY22 Adopted Budget, and two paralegals. The first paralegal was funded in January of 2022. The second **paralegal** is planned for FY23 at a cost of \$71,696 for salary and benefits plus some operating expenses. This team will help with acquiring easements, right of way and real estate by reviewing applicable laws, negotiating costs, reviewing contracts and communicating with property owners.

The number of CIP projects coming on-line requires additional staff to further balance and accelerate the project's completion dates. What is expected to be the final phase to accelerate CIP projects includes a **reorganization and an infusion of two senior project managers** (N=\$288,440) in the City's Engineering Project Management Section. The reorganization includes the reclassification of a Sr. Project Manager to a Division Project Manager to help with the oversight of the program. Additionally, two Sr. Project Managers have been authorized to help spread the CIP workload to expedite the city's planned capital projects.

The 2nd year of a multi-year plan to fund a capital improvement project management software (N=\$364,010) called **CIPAce** is funded in the *FY23 Recommended Budget*. The city manages over \$350M in active capital improvement projects and is in process of developing the next 5–6-year plan. CIPAce provides a comprehensive software package that ensures project tracking, transparency and reporting consistency from the initial request to completion.

The interlocal agreement with **WAVE Transit** escalates the city's contribution by 3% annually. This year a request for 6% was received. This budget incorporates a 6% increase (N=\$92,061) for FY23 resulting in a budget of \$1,626,419. This additional 3% (N=\$46,030) funding will support a few redesign improvements related to the frequency of three routes. Bus service on Market Street (Route 108), Carolina Beach Road (Route 201) and Long Leaf Park (Route 205) will go from 60 minutes to 30 minutes frequency and the College Road (Route 107) will offer continuous uninterrupted frequencies every 60 minutes where it was only 8 times a day now will be 12. Additionally, with the new amphitheater downtown, \$16,000 has been authorized in the Parking Fund to support increased **WAVE Trolley service** hours on weekends when concerts occur. This will help disperse the after-concert crowds faster and help the attendees get back to their cars in a safe and orderly fashion. This funding represents half of the cost required to keep the Trolley running to mid-night on those targeted weekends with the other half being presently negotiated by WAVE staff with other partners at the time of this writing.

Service Improvement Impacts

There were several service improvements authorized in the budget that required attention for the betterment of the city. A list of those follow:

- Funding in the amount of \$702,477 is approved for the **Riverlights Fire Station** personnel and operating. The Riverlights Fire Station is set to open in June or July of calendar year 2023. The funding amount allows for the hire of fifteen (15) personnel in January of 2023 to run a training academy in time for the station's opening. Funding also includes one month of utility and operational supplies for FY23. The full year on-going cost is estimated to be around \$1.1M.
- Police's downtown taskforce is feeling the pressure of the new residential communities and the amphitheater drawing more people downtown. A few years ago, a plan to add officers to the downtown area was deferred due to the delayed opening of some of the residential complexes. Now, the city is at a pivotal juncture that requires more resources to support the needs of growing downtown area. Five **Downtown Police Officers** (N=\$693,625) were added to the budget using two funding sources. The first three police officers are funded with general fund monies

(N=\$276,234). The second two (N=\$184,156) are funded with Municipal Service District (MSD) funding. To fund two officers with this funding source, a one cent increase in the MSD property tax rate was required. It should be noted that the five vehicles required for these officers are all funded with General Fund monies (N=\$233,235).

- Two **Gun Crime Investigators** (N=\$265,754) have been recommended. Even though violent crime was reduced last year, gun crime continues. With partnerships from both federal and state agencies, a Gun Crimes Task Force was recently created to focus solely on gun crimes in the region. Criminals do not adhere to municipal boundaries and adding these two investigators to the task force will allow the city's police department to expand their reach.
- The city has over 903,571 square feet of city facilities that requires maintenance by the Public Services Building's maintenance crew. The average open maintenance tickets per staff is 20 per day. As soon as one closes, another one opens. The addition of one **Senior Maintenance Specialist** (N=\$142,016) will allow for some relief reducing the square footage of facilities maintained per maintenance staff by 12.5% or from 129,107 to 112,946 square feet.
- An addition of a **Stormwater Project Manager** (N=\$116,827) is included in the Stormwater budget. This position will help with the increasing number and scope of capital improvement drainage and street projects. This position will work with drainage projects design, easement acquisition and construction needs.
- Authorized in the budget is a **Construction Inspector** (N=\$113,633). The position will help meet the high demand of construction assignments for privately built public infrastructure coming on-line and to keep a balance for right of way inspection needs. This additional staff will help continue the level of Inspection services normally achieved for capital projects based on the scopes, complexities and time frames developed for these projects.
- A net neutral addition to the budget is the operation of the **115 Chestnut building** (N=\$687,106) purchased by the city in the 4th quarter of FY22. The building presently has tenants whose rent will begin to pay for the maintenance and operation of the building. Located in the Public Services Building is a new division with a budget (N=487,106) to respond to these needs as they arise. Additionally, a \$200,000 transfer to the CIP building's improvement fund will act as seed money for future large scale maintenance projects that will be required (i.e., HVAC, elevators, roof, etc.). As staff get a better handle on the building needs, the transfer to the CIP will fluctuate along with the funding required for the building's maintenance. For now, the tenants rent will be committed to off-set the maintenance and operation costs of the building.

Agency Funding

Non-profits serve an important role in delivering vital services related to strategic social issues found in the community and they do this generally in a more cost-effective manner. The city partners with many such organizations and the FY23 budget continues these partnerships.

The city has two competitive processes where organizations can apply. FY23's competitive process highlights follow:

1. **Public Service Agencies** where programs impact low-to-moderate income persons that focus on topics related to youth, homelessness, victims of abuse, food insecurities, housing challenged, job training and placement.
 - o Solicitations are conducted every 2 years.
 - o Authorized funding increased by 10% in FY23 to \$689,489.
 - o A shift of \$20,000 went to the Civic Partnership process to fund YWCA.
 - o New funding criteria:
 - Maximum program funding \$50,000
 - Minimum program funding \$10,000
 - Maximum organization funding \$75,000
 - Tiered system based on scoring
 - o Allowed for new 8 new agencies to receive funding.

The table below shows the recommended funding for the Public Service Agencies.

General Fund Competitive Agencies	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Recommend
1 Love Lenny Simpson Tennis	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
A Safe Place	\$ -	\$ -	\$ -	\$ 12,000
Ability Garden/Aboretum	\$ 8,333	\$ 8,333	\$ 8,333	\$ 12,000
Aging In Place Downtown	\$ 6,950	\$ 6,950	\$ 6,950	\$ -
Blue Ribbon Commission	\$ 68,672	\$ 68,672	\$ 68,672	\$ 58,500
Brigade Boys & Girls Club	\$ 56,420	\$ 56,420	\$ 56,420	\$ 37,500
Cape Fear Habitat for Humanity	\$ -	\$ -	\$ -	\$ 37,500
Cape Fear Housing Land Trust	\$ 24,440	\$ 24,440	\$ 24,440	\$ -
Cape Fear Literacy Council	\$ 16,769	\$ 16,769	\$ 16,769	\$ 16,500
Carousel Center	\$ -	\$ -	\$ -	\$ 27,500
Child Development Center	\$ -	\$ -	\$ -	\$ 24,737
Coastal Horizons	\$ 99,226	\$ 100,111	\$ 100,111	\$ 41,040
Communities in Schools of Cape Fear	\$ 23,940	\$ 23,940	\$ 23,940	\$ 42,560
Community Boys & Girls Club	\$ 46,673	\$ 46,673	\$ 46,673	\$ 47,500
Community Enrichment Initiative	\$ -	\$ -	\$ -	\$ 10,000
Domestic Violence	\$ 3,757	\$ 3,757	\$ 3,757	\$ -
Dreams	\$ 23,194	\$ 23,194	\$ 23,194	\$ 33,250
First Fruit Ministry	\$ -	\$ -	\$ -	\$ 12,000
First Tee Greater Wilmington Youth	\$ 5,000	\$ 5,000	\$ 5,000	\$ 12,000
Food Bank of Central & Eastern NC	\$ 17,482	\$ 17,482	\$ 17,482	\$ 19,000
Good Shepherd Ministries	\$ 4,240	\$ 4,240	\$ 4,240	\$ 24,000
Kids Making It	\$ 35,979	\$ 35,979	\$ 35,979	\$ 47,500
LINC - Leading Into New Communities	\$ 78,606	\$ 78,606	\$ 78,606	\$ 37,500
Nourish NC	\$ -	\$ -	\$ -	\$ 13,200
Soaring As Eagles Outreach Ministry	\$ -	\$ -	\$ -	\$ 12,000
StepUp Wilmington	\$ 32,167	\$ 32,167	\$ 32,167	\$ 35,875

	FY21	FY22	FY22	FY23
General Fund Competitive Agencies	Actual	Adopted	Adjusted	Recommend
Wilm Residential Adolescent Achievement	\$ 26,322	\$ 26,322	\$ 26,322	\$ 33,188
Wilmington Area Rebuilding Ministry	\$ 42,753	\$ 42,753	\$ 42,753	\$ 27,500
Young Scientist Academy	\$ -	\$ -	\$ -	\$ 13,657
Subtotal GF Competitive Agencies	\$ 625,923	\$ 626,808	\$ 626,808	\$ 688,007

2. **Civic Partnerships Agencies** are those services that enhance the area and quality of life through economic and physical development and cultural and recreational programming.
- o Solicitations are conducted every 3 years.
 - o Authorized funding increased by 10% for FY23 to \$566,000 plus \$20,000 of the Public Service Agencies funding for a total of \$586,000.
 - o Three agencies were removed from this process to be funded annually through a service contract:

Service Contracts:	FY21	FY22	FY22	FY23
Economic Driver Partners	Actual	Adopted	Adjusted	Recommend
Wilmington Business Development	\$ 102,000	\$ 102,000	\$ 102,000	\$ 107,500
Wilmington Downtown, Inc.	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Wilmington Regional Film Commission	\$ 121,890	\$ 121,890	\$ 121,890	\$ 130,000
Service Contracts Total	\$ 323,890	\$ 323,890	\$ 323,890	\$ 337,500

- o Forthcoming is an updated process for those remaining agencies
- o Process allowed for 2 new agencies

The table below shows the funding level for the Cultural and Recreational Draw Agencies.

Competitive Process:	FY21	FY22	FY22	FY23
Cultural and Recreational Draws	Actual	Adopted	Adjusted	Recommend
Arts Council	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Cameron Art Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 14,000
Cucalorus Film Founcation	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Downtown Business Alliance	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Entrepreneur Center	\$ 71,400	\$ 71,400	\$ 71,400	\$ 50,000
Genesis Block	\$ -	\$ -	\$ -	\$ 25,000
ILM Orchestra	\$ -	\$ -	\$ -	\$ 20,000
Wilmington Jewish Film Festival	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,500
Wilminton Children's Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
YWCA Lower Cape Fear	\$ 40,000	\$ 40,000	\$ 40,000	\$ 50,000
Total Economic Civic Partner Agencies	\$ 180,400	\$ 190,400	\$ 190,400	\$ 228,500

The following highlights a few additional agencies receiving funding outside of the two competitive processes:

- o The Parking fund has an additional one-time \$40,000 for a **downtown retail study** requested by Wilmington Downtown Inc.

- **Cape Fear Public Utility Authority’s WATERway** NC is receiving \$25,000, through New Hanover County Department of Social Services, for assistance to those families having difficulty with maintaining critical water and sewer services.

Capital Improvement Plan

The City’s capital improvement plan (CIP) is made up of several efforts that continue to be funded through the Debt Service Fund. Those include the 1st and 2nd CIPs, the Parks Bond projects, the Water Street Collaboration and the Transportation Bond projects. This budget allocates \$0.0713 of the property tax rate or \$15,330,231 that is dedicated to the Debt Service fund. Additionally, this budget continues the General Fund’s \$9.3 million contribution for the payment of principal and interest costs for already approved and committed capital projects.

The *FY23 Recommended Budget* appropriates \$35,022,730 in projects which is a \$19,783,630 or 17.25% increase when compared to FY22 Adopted Budget of \$29,870,415. Most of the CIP projects will be funded with debt capacity in FY23.

The following discussion highlights both newly authorized projects as well as those planned projects that required further funding to make an impact for the community. The codes below will help identify changes vs. originally planned:

-  = New identified need
-  = Change in funding level

- The FY23 CIP funds support the following:
 -  Four newly developed ‘bucket’ projects, which are projects utilized throughout the city for maintaining assets, were authorized in this budget:
 - **Annual Pavement Markings** totaling \$278,200 is authorized to address pavement marking needs outside the capacity of in-house resources.
 - **Dirt Street Paving** totaling \$50,000 is funded to begin a process to pave less complex dirt streets where minimal stormwater improvements are required.
 - **Trail Repair and Preservation** totaling \$60,000 is appropriated to address preservation of trails throughout the city.
 - **Golf Improvements** totaling \$212,014 which was previously sent to the general fund to pay for indirect services rendered to the Golf Course is now budgeted in the Golf CIP to begin to build some funding for large projects needed at the Golf Course like the irrigation system overhaul.
 -  Five newly identified projects related to safety issues were authorized:
 - **Riverwalk North at Port City Marina** (N=\$7.6M) requires a significant amount of construction to repair the structure to stable condition.
 - **4th Street Bridge Replacement** (N=\$250,000) begins the design phased required with expected construction to be fully funded in FY24.

- **Front Street Bridge Rehabilitation** (N=\$372,416) begins the design phase required with expected construction to be fully funded in FY24.
- **Towles Road Emergency Access** (N=\$285,384) begins to design an additional access point for the residents at the end of Towles Road with construction to be funded in FY24.
- **Greenville Loop Sidewalk** (N=\$960,569) begins a request from the community to link neighborhoods to the cross-city trail and bus stops for neighborhood children.



Seven planned projects required changes in funding levels:

- **Street Rehabilitation** increased planned funding by \$739,458, a shift from Brick Street Rehabilitation, resulting in \$6M to further substantiate the street rehabilitation program with more significant efforts on proactive/preventative practices (pavement rejuvenation, sealing and micro surfacing) citywide.
- **Brick Street Rehabilitation**, a ‘bucket’ project was reduced from \$1.5M to \$700,000 to ensure staff capacity exists to align with funding pace.
- **Coordinated Improvements** with CFPWA was reduced by \$600,000 to \$900,000 in FY23 to fund the new dirt street project and add needed funding to the Riverwalk North Port City Marina.
- **Riverwalk South Handrail Replacement** was provided more funding, from \$403,636 to \$741,400, to mirror the available handrails technology utilized on the newer sections of the Riverwalk allowing for streamlined labor and maintenance.
- **Generator Replacement** changed from \$65,720 to \$321,876 to cover a generator replacement study as well as two aging generators.
- **City Office Space Improvements** is funded at \$202,400 to construct modifications to the downstairs office areas of City Hall as well as some security improvements.
- **Fire Station Concrete Repairs** at \$150,000, representing a two-year plan, to repair cracked fire station driveways.
- **Parks Maintenance Facility**, a future facility on newly purchased land, will house Parks and Landscaping staff and equipment required a total of \$5,726,566 more funding.
- **Sidewalk Rehabilitation** is funded at \$800,000 to continue to fill in sidewalk gaps throughout the city representing a \$200,000 reduction to help fund the Riverwalk North Marina.

These changes and more can be found in the CIP section of the recommended budget document.

Enterprise Fee Changes

Facing all the same challenges, the city’s enterprise funds are proposed for fee increases to remain solvent in FY23.

The **Recycling and Trash Services’ (RTS)** will see a 5% rate adjustment to cover on-going costs of operations to include labor, materials, maintenance, fuel and landfill disposal costs. There are many fees that will adjust; however, the most popular are provided below:

- 95 Gallon Trash Cart will cost \$28.72 in FY23 up from \$27.35 per month
- 35 Gallon Trash Cart will cost \$23.34 in FY23 up from \$22.22 per month

The fee changes will fund some of the following highlights:

- The department is facing the end of the life cycle of many of their 28 rear loading packer trucks. Twenty-two of those trucks were scheduled for replacement in FY23. Thirteen trucks became available and were purchased mid-year FY22. With the supply chain disruptions, authorization to pursue those trucks was approved. The **annual replacement costs** (\$244K) are reflected in the budget.
- The impact of the **compensation study** (\$348K) to the RTS fund required slightly less than \$350,000 to cover annual on-going cost.
- Landfill Disposal fees are increasing and required a net of \$50,000 with estimated fees:
 - **Recycling disposal** fee is based on variable market average, known as WAP (weighted average price) and based on an agreement with NHC landfill with a price per ton capped at \$40. FY23's budget is recommending a rate of 20.18/per ton compared to \$40/per ton budgeted in FY22.
 - **Yard waste disposal** cost is a contracted rate totaling \$24.19/per ton. This rate is unchanged from FY22.
 - **Refuse tipping fee** has been budgeted at a rate of \$52/per ton, the same rate as budgeted in FY22 however the tons collected are expected to increase slightly causing the increase in the budget.
- **Fuel** cost with an estimate increase of \$115,000 is also budgeted for FY23 to ensure services continue at the level customers expect.

The **Stormwater Management** fund's rate model requires a 1% rate increase for equivalent residential unit (ERU). The rate for FY22 will increase from \$8.43 per ERU to \$8.51 per ERU. The financial rate model builds funds to accommodate the capital needs associated with the city's stormwater system. The FY23 **budget transfers** \$4,829,850 to the Capital Improvement Plan.

- \$3,600,000 for Annual Stormwater Rehabilitation project
- \$1,229,850 for the Whispering Pines drainage improvement project

Not only will the rate increase help continue to pay for the planned capital projects, it will also help fund:

- **Fuel** cost with an estimated increase of \$64,384.
- Impacts of the **compensation study** totaling just over \$180,000

Supported by the Golf Advisory Board, the **Municipal Golf Course** requires a \$2 dollar modification on all green fees. There are many fees that will adjust but the following tend to be the more popular:

- 18 holes walking (weekdays) will cost \$29 up from \$27.
- 9 holes walking (weekdays) will cost \$20 up from \$18.

The golf fee increases follow suggestions proposed by the rate study completed in FY21. The monies will help support increases in on-going activities such as:

- **Operational** needs totaling \$77,812 related to various consumables, fuel, electricity and software adjustments .
- Funding supporting the course's **greens drainage** corrections totaling \$132,000.
- Impacts of the **compensation study** totaling \$32,849 .

As noted above in the CIP section, the indirect cost (N=\$212,014) that the Golf Fund previously paid for services incurred by the General Fund support departments will now be transferred to a CIP project to

accumulate for capital improvement projects. This is a deviation in how the city handles an enterprise fund but the needs exist to support the move.

And finally, the budget recommends a variety of **Parking** fee adjustments over the next three years based on benchmark data. This plan is supported by the Downtown Parking Advisory Committee. Some of the highlights include:

- First 90 minutes at the Market and Second St. Decks will be \$1 per hour up from \$0.
- Monthly fee at the Market and Second St. Decks will cost \$125 up from \$60.

The three-year rate increase plan will help fund capital improvement needs at various locations such as the Market Street Parking Deck repair project totaling \$303,600 in FY23. Other increases in operating include:

- Increases in credit card and bank **processing fees** have increased requiring an additional \$44,000.
- The impacts of the **compensation study** totaling \$18,001 in on-going funds.
- Contracted **parking agreements** have increased by \$45,135 in on-going funding needs.

All of these recommendations and more can be found in detail under the **Fee Schedule Changes** section of the recommended publication.

Not contained in the proposed Parking Fund Budget is an increase associated with a change in contract vendors. This year will be the one during which staff shall place the services out for bid. No increase has been included for a potential increase in service. Should one occur, we shall return to Council for an appropriation to cover any shortfall.

Municipal Service District Fund

The Wilmington City Council established a Municipal Services District (MSD) for the Central Business District in December of 2016 to provide professional services above and beyond what is already provided by the City. The principal purposes for the creation of this district were for additional cleanliness and safety. To date, we have contracted with Wilmington Downtown Incorporated for cleanliness, customer outreach, economic incentives and beautification efforts. The FY23 budget reflects a one cent tax adjustment from 5.47 cents to 6.47 cents per \$100 assessed value. The value of one cent equates to \$81,825 after being adjusted for the collection rates. Total expected FY23 revenues equal \$781,306 of which \$529,095 is Ad Valorem revenues.

It should be noted that the MSD funds can be spent on improvements to the district area for things above and beyond what is provided by the City. The funding generated by the service district is not guaranteed funding to any service contract manager and can be used by the city to provide said services if deemed appropriate. To this end, funding for two police officers at a cost of \$184,156 has been added to the budget. These officers will help cover the growth of the area's residential units and the increased impact of the tourists visiting the increased number of commercial establishments and entertainment venues. The fund also continues to support the management company related to MSD programs. As of this writing, the management companies are still submitting their applications to the city's RFP process.

The MSD Advisory Committee has been advised of this proposal but as of the drafting of this budget message has not yet taken a position in the increase in the proposed tax rate increase.

Commitment

Every department in the city contributed to the overall goal of recommending a budget that incorporates a fiscally responsible plan for the continuation of quality services that meet the City's priorities as set forth above.

The budget invests in the city's most critical asset, our Employees. Our staff bring the policies, plans and programs to life providing the community with consistent successful services. Recruitment and retention are paramount to strengthening the city's competitiveness in the market. I want to thank City Council on behalf of all the employees for instituting the results of the compensation study in the last half of the fiscal year in FY22. I would also like to thank the staff for their diligence and perseverance in working through these difficult times while the city brought forward a viable solution to address employee compensation.

The budget also has a substantial investment in affordable housing with now a one cent on the property tax rate dedicated to its efforts. This dedication will grow over time allowing for more programs and gap financing to respond to the community needs. And finally, strategic focus on public safety and acceleration of the transportation projects were addressed adding needed resources to help with those efforts.

We must continue to challenge each other and our systems, policies and methods of operation to ensure our taxpayer dollars are used efficiently and responsibly, especially in this time of economic uncertainty. As the budget was more optimistic with sales tax revenue, staff stand ready to pause purchases if revenues do not materialize in the coming fiscal year as projected.

The *FY23 Recommended Budget* to Council is hereby submitted for consideration. We stand ready to discuss this recommended budget with you.

Respectfully submitted,



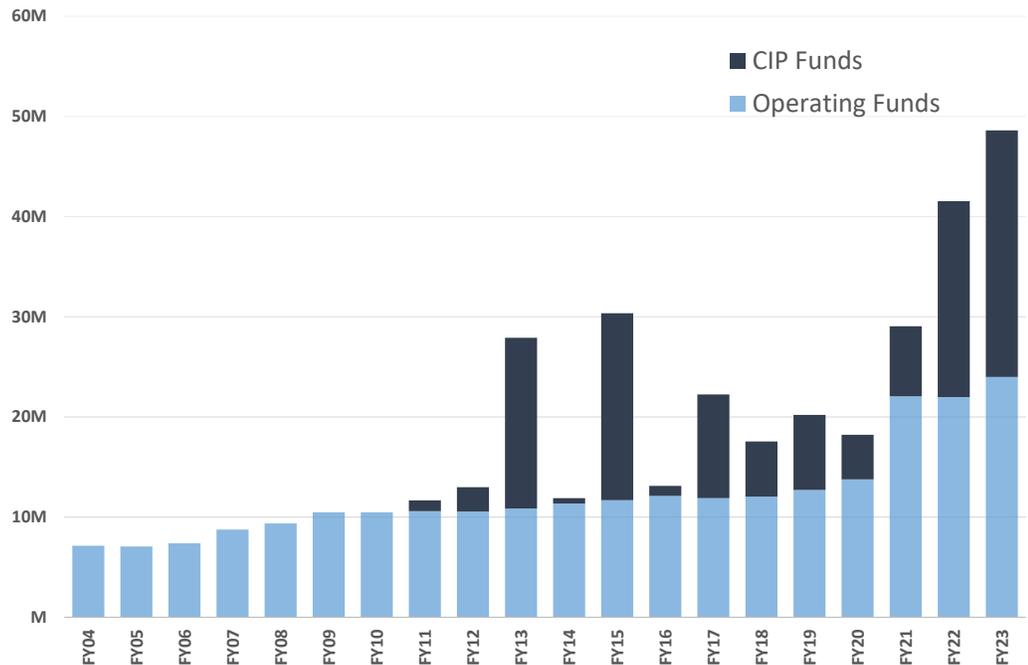
Anthony Caudle
City Manager

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TRANSPORTATION

FY23 SERVICE HIGHLIGHT

CITY OF WILMINGTON FUNDING DEDICATED TO TRANSPORTATION

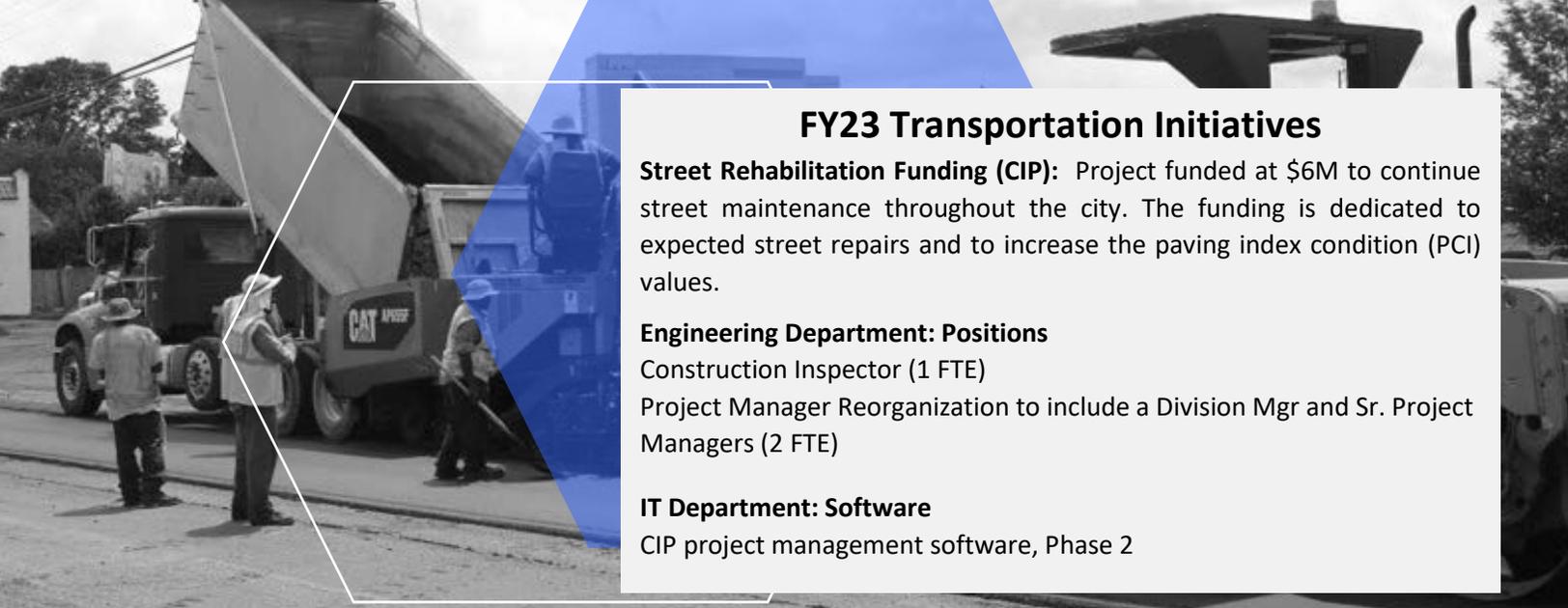


The Transportation Service Highlight is an opportunity to showcase the commitment to building and maintaining the city's transportation infrastructure.

City funding dedicated to Transportation varies and is categorized as operating or Capital Improvement.

Operating funds include Traffic Engineering, Public Services Streets division, City Surveyor's time working with Traffic Accidents, Traffic Investigators, Stormwater Maintenance division, the City's contribution to transportation efforts such as the regional MPO, the Safelight program and WAVE transit, as well as funding devoted to the Rail Realignment program.

The Capital Improvement funds include all funding appropriated to the Streets and Sidewalks and the Stormwater capital funds over time.



FY23 Transportation Initiatives

Street Rehabilitation Funding (CIP): Project funded at \$6M to continue street maintenance throughout the city. The funding is dedicated to expected street repairs and to increase the paving index condition (PCI) values.

Engineering Department: Positions

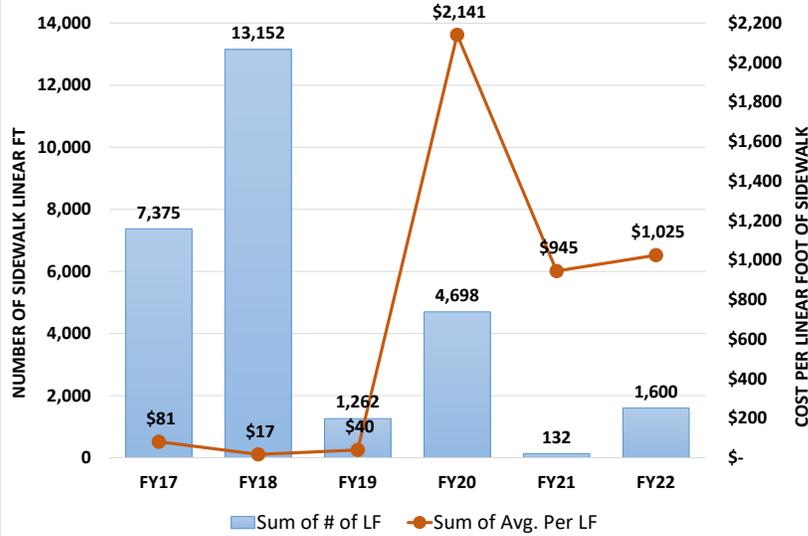
Construction Inspector (1 FTE)

Project Manager Reorganization to include a Division Mgr and Sr. Project Managers (2 FTE)

IT Department: Software

CIP project management software, Phase 2

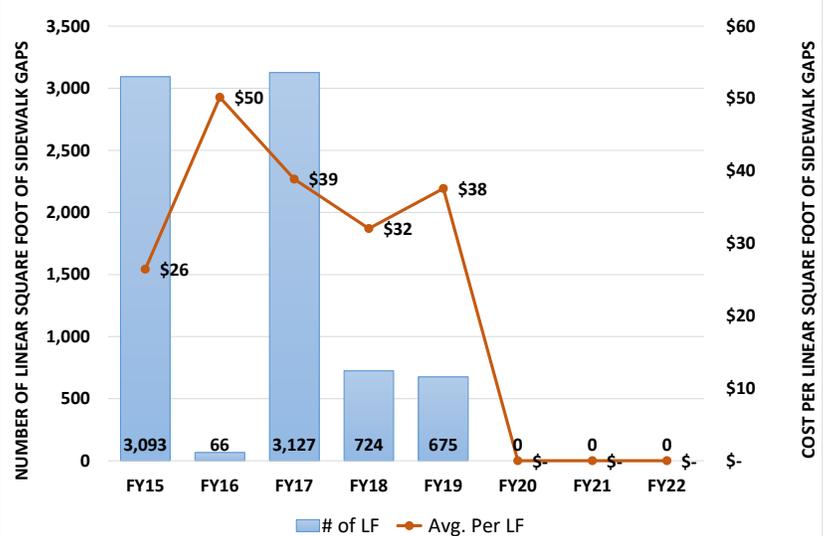
6 Year Sidewalk Projects History

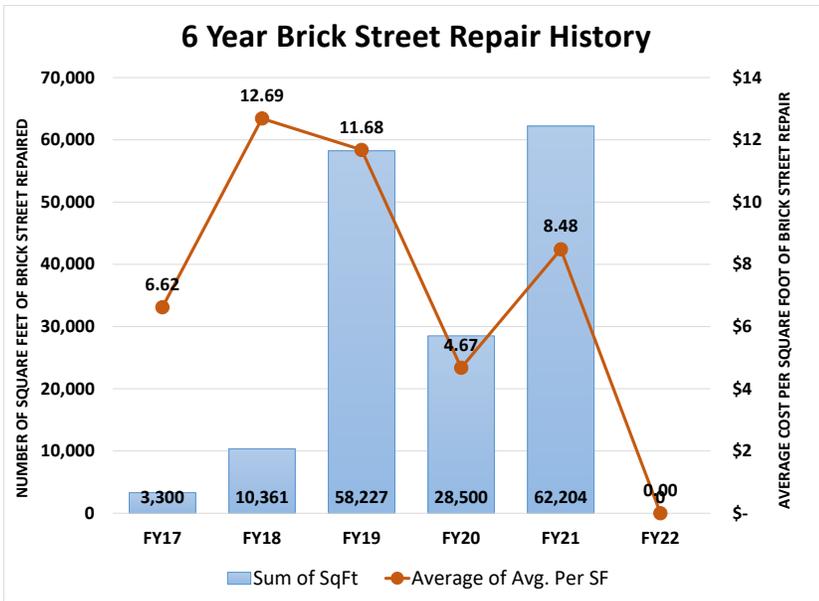


The Sidewalk Project history captures data from design, bid, build projects managed by the Engineering Department. This typically includes complex projects to include new construction and sidewalk gaps. These projects have the potential to include ramp, curb and gutter and retaining walls. These projects are funded in a variety of ways to include the Transportation Bond, NCDOT, and the city's Capital Improvement Program.

Sidewalk gap repairs and completion not deemed necessary for the design, bid, build process are often managed in-house or by a contractor managed by the Streets division. These repairs are funded either through the Streets division operating funds or the Street Rehab or other capital projects. Due to Hurricane Florence and labor shortages, sidewalk gap repair by in-house crews fell to zero in FY20 through FY22.

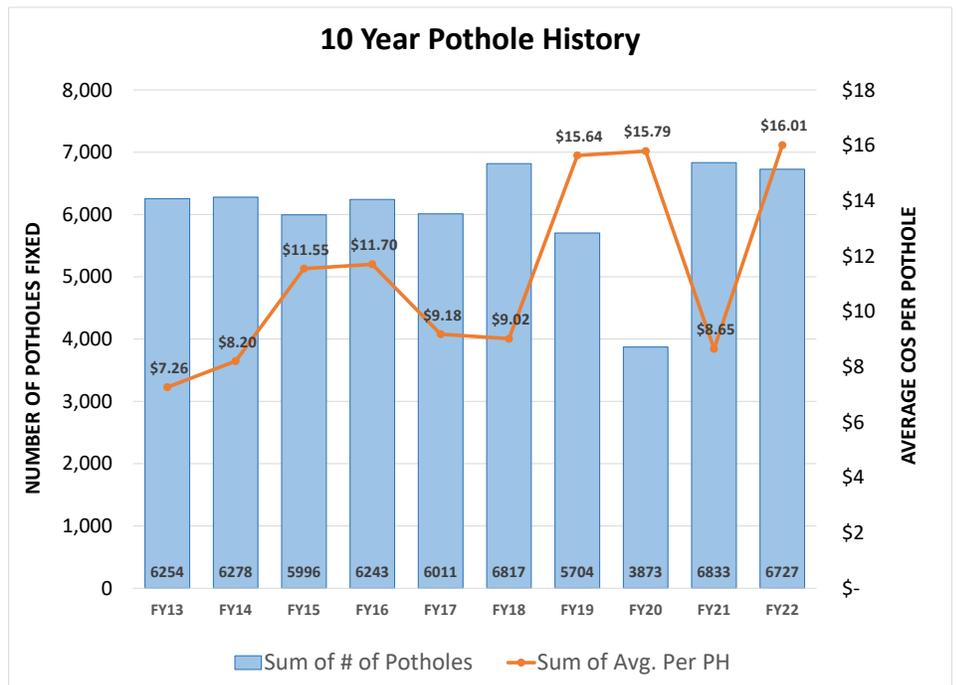
8 Year Sidewalk Gap Repair/Completed History





Brick Street repair history shows the beginning of an effort by the city to replace and/or restore brick streets in the downtown area. A policy adopted via resolution February 7, 2017 details the requirements for brick streets and brick under asphalt streets, provisions for an official brick and stone streets policy map with annual updates, and requirements for handling of bricks or stone when disturbed.

The pothole data shown to the right details the effort by the Streets division to maintain a vast network of city streets. The higher costs in FY19 and FY20 is attributed to more labor and time needed due to loss of use of a pothole truck for multiple months. When costs are low it is related to repairs being done by pothole patch truck, which equates to one laborer and one machine, thus lower material costs. In FY21, two pothole repair trucks were authorized. FY21 also marked the beginning of the use of a new work order system. In FY22, the division felt the impact of material, fleet and salary increases.



TRANSPORTATION BOND PROJECT STATUS

<i>Project Name</i>	<i>Project Phase</i>	<i>Start (Orig)</i>	<i>Start (Adjusted)</i>	<i>Schedule Status</i>
Roadway: Hurst Dr Extension (Kerr Ave/College Rd)	Deferred	N/A	N/A	N/A
Intersection: Pine Grove Dr at Greenville Loop Rd	Design	2018	2016	▲
Intersection: Pine Grove Dr at Holly Tree Rd	Design	2018	2016	▲
Streetscape: Carolina Beach Road (Burnett Blvd/Shipyard Blvd)	Design	2020	2015	▲
Trail: Kerr Ave (Randall Pkwy/College Rd)	Right of Way	2016	2016	▬
Streetscape: Dawson St & Wooster St	Right of Way	2015	2015	▬
Crosswalk: 8th St & Dawson St	Right of Way	2015	2015	▬
Crosswalk: 8th St & Wooster St	Right of Way	2015	2015	▬
Crosswalk: 16th St & Dawson St	Right of Way	2016	2018	▼
Crosswalk: 17th St & Dawson St	Right of Way	2016	2018	▼
Trail: Greenville Loop Rd Section 1 (College Rd/Pine Grove Dr)	Right of Way	2020	2019	▲
Trail: Greenville Loop Rd Section 2 (Pine Grove Dr/Old Military Rd)	Right of Way	2020	2019	▲
Trail: Greenville Loop Rd Section 3 (Old Military Road/Park Ave)	Right of Way	2020	2019	▲
Intersection: Oleander Dr & Pine Grove Dr Realignment	Right of Way	2019	2016	▲
Intersection: Pine Grove Dr at MacMillan Ave	Right of Way	2019	2016	▲
Sidewalk: Oleander Dr #1 (Hawthorne Rd/42nd Ave)	Right of Way	2017	2017	▬
Roadway: Eastwood Rd Access Management (Phase 2)	Right of Way	2020	2016	▲
Intersection: Wrightsville Ave at Wallace Ave	Right of Way	2018	2016	▲
Sidewalk: Wrightsville Ave #1 (44th St/Independence Blvd)	Right of Way	2018	2017	▲
Sidewalk: Wrightsville Ave #3 (College Rd/Hawthorne Dr)	Right of Way	2018	2017	▲
Streetscape: North Front St (Chestnut St/Walnut St)	Construction	2020	2019	▲
Intersection: Racine Dr at New Center Dr Right Turn Lane	Construction	2020	2018	▲
Sidewalk: 17th St (Wooster St/Greenfield St)	Construction	2017	2018	▼
Sidewalk: Oleander Dr #3 (Wooster St/Mimosa Pl)	Construction	2017	2016	▲
Trail: Masonboro Loop Rd (Pine Grove Dr/Navaho Trail)	Construction	2016	2016	▬
Sidewalk: Wrightsville Ave #2 (Castle St/Independence Blvd)	Construction	2018	2018	▬
Roadway: Eastwood Rd Access Management (Phase 1)	Complete	2020	2015	▲
Sidewalk: Oleander Dr #2 (Pine Grove Dr/College Rd)	Complete	2019	2017	▲
Trail: College Rd (Holly Tree Rd/South 17th St)	Complete	2015	2015	▬
Sidewalk: Delaney Ave (Wellington Ave/Glen Meade Rd)	Complete	2019	2017	▲
Sidewalk: Fairlawn Dr (Barclay Hills Dr/Kerr Ave)	Complete	2015	2015	▬
Sidewalk: Clover Road (Fairlawn Dr/McClelland Dr)	Complete	2015	2015	▬
Sidewalk: McClelland Dr (Saint Rosea Rd/Kerr Ave)	Complete	2015	2015	▬
Sidewalk: Gleason Rd (Fairlawn Dr/McClelland Dr)	Complete	2015	2015	▬
Sidewalk: North 23rd St (Princess Pl/Belvedere Dr)	Complete	2016	2015	▲
Sidewalk: Dawson St Sidewalk (Wrightsville Ave/Oleander Dr)	Complete	2015	2015	▬
Crosswalk: Kerr Ave & Wilshire Blvd	Complete	2016	2015	▲
Crosswalk: College Rd & Wilshire Blvd	Complete	2016	2015	▲
Roadway: Love Grove Memorial Bridge	Complete	2015	2015	▬

Transit: Public Transportation by Cape Fear Public Transit Authority (\$656,008.15 of \$2M spent as of 06/28/2022)

Crosswalk: Holly Tree & College Rd transferred from Transp Bond to STP-DA/4SW200 (08/18/2015)

- ▲ Ahead of schedule
- ▬ On original schedule
- ▼ Behind original schedule

Data Collection

The funding table on the first page of the Service Highlight was compiled from a combination of appropriated funds in adopted years from the Financial System as well as data gathered from departments on time spent in different functions. This data was pulled as far back as 1990.

Measures data (subsequent pages) was collected from the Engineering and Public Services departments utilizing in-house and contracted work, project work, etc. There is no one data warehouse in the organization but as capital projects were included in a multi-year plan, departments began to refine measures data collection. The first CIP was adopted FY13. Data continues to be refined and communicated amongst departments.

BUDGET SUMMARY

Following section provides a summary of various elements of the budget to include forecasts, fee schedule changes and position information.

REVENUE AND EXPENDITURE TRANSFER SCHEDULE

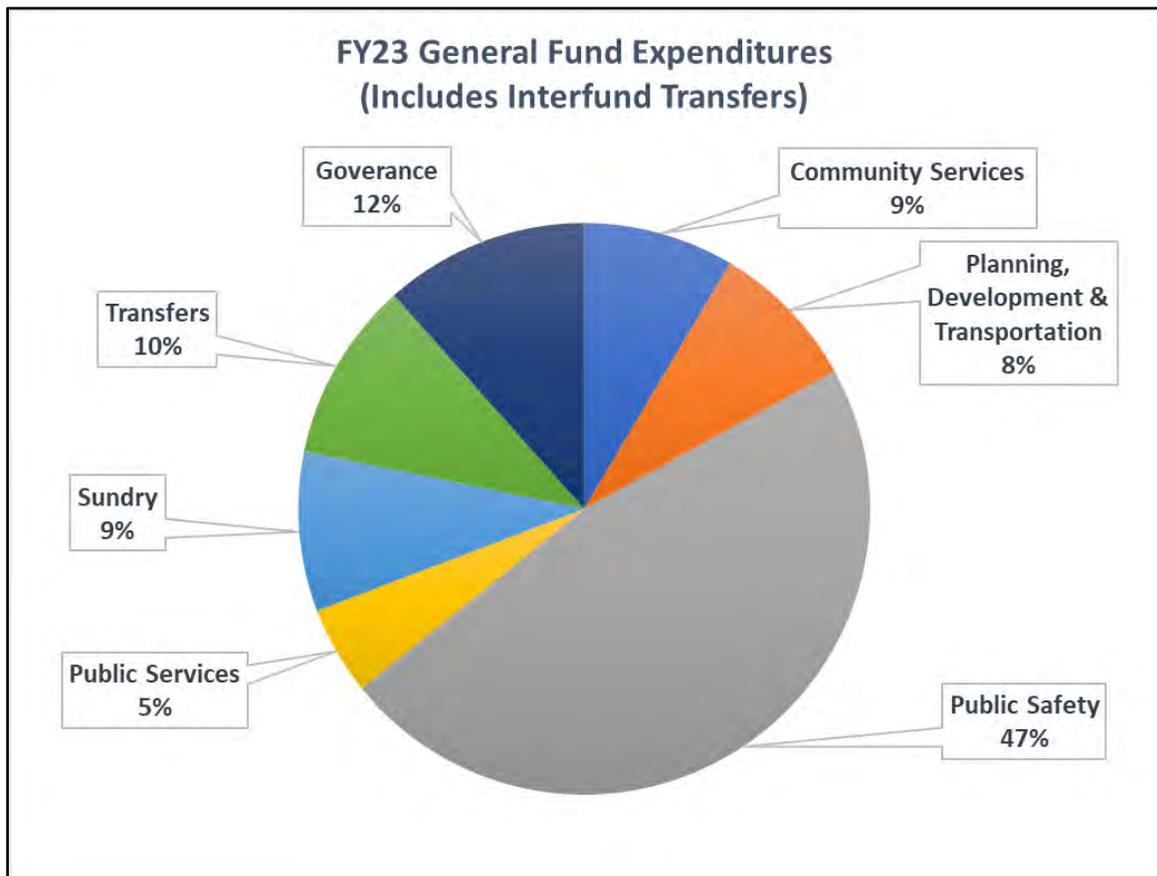
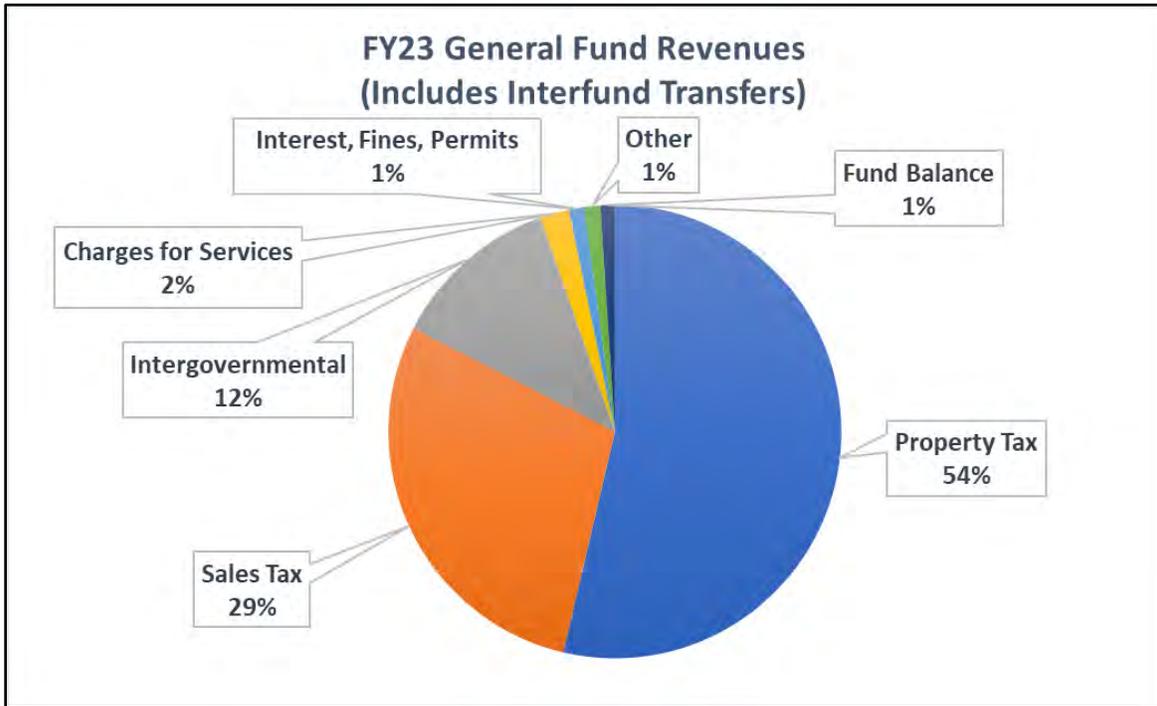
	Revenue	Less Approp Fm Other Funds	Net Revenue	Expenditure	Less Approp To Other Funds	Net Expenditure
Operating Funds						
100 General Fund	\$130,428,168	\$ -	\$ 130,428,168	\$ 130,428,168	\$11,320,850	\$ 119,107,318
500 Stormwater Mgmt Fund	\$ 14,730,039	\$ -	\$ 14,730,039	\$ 14,730,039	\$ 4,829,850	\$ 9,900,189
560 Recycling and Trash Fund	\$ 11,080,763	\$ 38,366	\$ 11,042,397	\$ 11,080,763	\$ -	\$ 11,080,763
Subtotal	\$156,238,970	\$ 38,366	\$ 156,200,604	\$ 156,238,970	\$16,150,700	\$ 140,088,270
Program Funds						
210 Special Purpose Fund	\$ 4,332,976	\$ 620,743	\$ 3,712,233	\$ 4,332,976	\$ -	\$ 4,332,976
220 Convention Ctr Operating Fund	\$ 3,333,644	\$ -	\$ 3,333,644	\$ 3,333,644	\$ -	\$ 3,333,644
223 CDBG Fund	\$ 1,055,662	\$ -	\$ 1,055,662	\$ 1,055,662	\$ 471,945	\$ 583,717
224 CDBG/HOME Grant & Loan Fund	\$ 795,200	\$ 795,200	\$ -	\$ 795,200	\$ -	\$ 795,200
225 HOME Partnership Fund	\$ 1,350,702		\$ 1,350,702	\$ 1,350,702	\$ 135,070	\$ 1,215,632
550 Parking Facilities Fund	\$ 6,527,833	\$ 1,908,405	\$ 4,619,428	\$ 6,527,833	\$ 353,600	\$ 6,174,233
570 Golf Course Fund	\$ 1,984,727	\$ -	\$ 1,984,727	\$ 1,984,727	\$ 212,014	\$ 1,772,713
610 Fleet Maintenance & Repl Fund	\$ 10,025,741	\$ -	\$ 10,025,741	\$ 10,025,741	\$ -	\$ 10,025,741
650 Technology Replacement Fund	\$ 1,601,950	\$ 713,724	\$ 888,226	\$ 1,601,950	\$ -	\$ 1,601,950
Subtotal	\$ 31,008,435	\$ 4,038,072	\$ 26,970,363	\$ 31,008,435	\$ 1,172,629	\$ 29,835,806
Debt Service Fund						
150 Debt Service Fund	\$ 28,107,118	\$ 9,334,832	\$ 18,772,286	\$ 28,107,118	\$ 7,537,869	\$ 20,569,249
Subtotal	\$ 28,107,118	\$ 9,334,832	\$ 18,772,286	\$ 28,107,118	\$ 7,537,869	\$ 20,569,249
Special District						
215 MSD	\$ 781,306	\$ -	\$ 781,306	\$ 781,306	\$ -	\$ 781,306
Subtotal	\$ 781,306	\$ -	\$ 781,306	\$ 781,306	\$ -	\$ 781,306
Capital Project Fund						
331 CP - Streets and Sidewalks	\$ 19,789,768	\$ 2,642,607	\$ 17,147,161	\$ 19,789,768	\$ -	\$ 19,789,768
333 CP -Parks and Recreation	\$ 2,161,255	\$ 1,125,000	\$ 1,036,255	\$ 2,161,255	\$ -	\$ 2,161,255
334 CP- Public Facilities	\$ 7,675,731	\$ 2,286,857	\$ 5,388,874	\$ 7,675,731	\$ -	\$ 7,675,731
502 CP- Stormwater/Drainage	\$ 4,830,362	\$ 4,829,850	\$ 512	\$ 4,830,362	\$ -	\$ 4,830,362
552 CP- Parking Facilities	\$ 353,600	\$ 353,600	\$ -	\$ 353,600	\$ -	\$ 353,600
572 CP- Golf Course Fund	\$ 212,014	\$ 212,014	\$ -	\$ 212,014	\$ -	\$ 212,014
Subtotal	\$ 35,022,730	\$11,449,928	\$ 23,572,802	\$ 35,022,730	\$ -	\$ 35,022,730
Total All Funds	\$251,158,559	\$24,861,198	\$ 226,297,361	\$ 251,158,559	\$24,861,198	\$ 226,297,361

Table represents transfers appropriated in other funds. Periodically, transfers are appropriated on one side but not received on the other.

GENERAL FUND BUDGET SUMMARY (Includes Interfund Transfers)

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
PROPERTY TAX	\$ (64,551,587)	\$ (66,782,516)	\$ (66,782,516)	\$ (70,003,818)	4.8%
SALES TAX	\$ (34,243,560)	\$ (32,485,457)	\$ (32,545,290)	\$ (37,647,425)	15.9%
RESTRICTED INTERGOV	\$ (8,322,231)	\$ (3,094,361)	\$ (3,094,361)	\$ (3,286,388)	6.2%
UNRESTRICTD INTERGOV	\$ (12,871,272)	\$ (12,000,855)	\$ (12,000,855)	\$ (12,545,855)	4.5%
CHARGES FOR SERVICE	\$ (2,220,095)	\$ (2,677,664)	\$ (2,677,664)	\$ (2,691,814)	0.5%
FINES & FORFEITS	\$ (136,909)	\$ (94,500)	\$ (94,500)	\$ (100,400)	6.2%
INTEREST EARNINGS	\$ (44,047)	\$ (40,000)	\$ (40,000)	\$ (481,000)	1102.5%
LICENSE FEE & PERMIT	\$ (869,878)	\$ (829,000)	\$ (829,000)	\$ (832,000)	0.4%
MISCELLANEOUS	\$ (677,576)	\$ (324,669)	\$ (678,496)	\$ (1,005,051)	209.6%
OTHER TAX	\$ (400,361)	\$ (324,700)	\$ (324,700)	\$ (487,171)	50.0%
APPROPR FUND BALANCE	\$ -	\$ (8,862,835)	\$ (27,208,545)	\$ (1,347,246)	-84.8%
OTHER LONG TERM OBLG	\$ -	\$ -	\$ (2,150,000)	\$ -	-%
Revenue Total	\$ (124,337,516)	\$ (127,516,557)	\$(148,425,927)	\$ (130,428,168)	2.3%

Appropriations	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
DEBT SERVICE	\$ -	\$ -	\$ 323,309	\$ -	-%
MAYOR AND COUNCIL	\$ 189,046	\$ 260,850	\$ 262,350	\$ 287,625	10%
CITY MANAGER	\$ 2,594,441	\$ 3,022,099	\$ 3,027,811	\$ 3,480,781	15%
CITY CLERK	\$ 258,024	\$ 298,816	\$ 304,499	\$ 310,825	4%
CITY ATTORNEY	\$ 1,103,736	\$ 1,312,144	\$ 1,390,695	\$ 1,501,612	14%
HUMAN RESOURCES	\$ 1,096,438	\$ 1,172,228	\$ 1,268,663	\$ 1,217,132	4%
FINANCE	\$ 2,224,716	\$ 2,610,454	\$ 2,664,137	\$ 2,810,003	8%
INFORMATION TECHNOLOGY SERVICE	\$ 4,159,276	\$ 4,933,702	\$ 5,119,322	\$ 5,497,189	11%
COMMUNITY SERVICES	\$ 8,832,751	\$ 10,601,781	\$ 10,823,948	\$ 11,124,719	5%
ENGINEERING	\$ 6,649,912	\$ 7,435,436	\$ 7,661,102	\$ 8,024,605	8%
PLANNING & DEVELOPMENT	\$ 2,097,694	\$ 2,315,277	\$ 2,837,506	\$ 3,014,280	30%
POLICE	\$ 34,222,084	\$ 37,246,810	\$ 37,444,399	\$ 38,717,704	4%
FIRE	\$ 19,703,513	\$ 20,645,973	\$ 22,061,148	\$ 22,838,770	11%
PUBLIC SERVICES	\$ 5,100,754	\$ 5,526,525	\$ 16,840,410	\$ 6,523,826	18%
NONDEPARTMENTAL	\$ 9,158,959	\$ 10,520,651	\$ 12,576,258	\$ 11,546,329	10%
CONTINGENCY	\$ -	\$ 250,000	\$ 175,000	\$ 250,000	0%
TRANSFER TO OTHER FUNDS	\$ 13,430,879	\$ 19,363,811	\$ 23,645,370	\$ 13,282,768	-31%
Appropriations Total	\$ 110,822,223	\$ 127,516,557	\$ 148,425,927	\$ 130,428,168	-31%



FORECAST ASSUMPTIONS AND PROVISIONS

This section presents the financial 5-year financial forecasts for the service funds.

General Fund

The General Fund financial forecast makes the following assumptions and provisions for the FY23 budget and estimated future years as follows:

- FY23's property tax rate was adjusted by 1.42 cents to a new ad valorem tax rate of 39.50 cents per \$100 assessed valuation of which 32.37 cents supports general services.
- A total of \$1,327,246 of appropriated fund balance was budgeted for one-time items to include:
 - \$400,000 for demolition of Castle Street Remediation
 - \$350,000 for the Heart of Wilmington Plan
 - \$285,000 for Historic National Register Inventory Update
 - \$292,246 for various vehicles related to outfitting employees
- Continuation of the \$20,000 of restricted fund balance for special travel
- Sales tax revenue is budgeted at approximately 15.9% over the FY22's adopted budget.
- General Fund expenditures reflect an increase of 2.28% over FY22's adopted budget.
- FY23 budget reflects the first year of a 2-year contract commitment for the community partner agencies' competitive process. A total of \$688,007 was allocated and represents a 10% increase from FY22.
- FY23 represents the first year of a 3-year contract commitment for the economic development agencies. Three of those agencies previously competing for funding were shifted to service contracts (i.e., Wilmington Business Development, Wilmington Downtown Inc., Wilmington Regional Film Commission). Their funding increased 4% over the prior year to \$337,500. The other civic partners funding increased by 20% representing \$228,500.
- A compensation study bringing salary scales up to market rate was funded in FY23 representing \$6,543,000 for general services.
- The FY23 Adopted Budget reflects a net increase of 30.67 positions.

The forecast estimates for the outyear budgets used trend data or known changes in the budget. The following are those assumptions:

- Property taxes reflect a 1.5% growth in estimated revenue with no change in rate.
- Sales tax is estimated to realize continued growth in FY24 of 8% and another 8% for FY25. After FY25 there is an assumption the sales tax growth will slow at a rate of 2% growth each of the out years thereafter in anticipation of an economic change with the one-time stimulus funding exiting the economy.
- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecasted based on a 3-year departmental percentage change average.
- Capital Project's operating expenses once on-line are estimated in expenditures.

GENERAL FUND FINANCIAL FORECAST

	FY21 Actuals	FY22 Adopted	FY22 YE Estimate	FY22 Revised	FY23 Adopted	FY24 Estimate	FY25 Estimate	FY26 Estimate	FY27 Estimate	FY28 Estimate
REVENUE										
PROPERTY TAX	(\$64,551,587)	(\$66,782,516)	(\$67,291,021)	(\$66,782,516)	(\$70,003,818)	(\$71,047,800)	(\$72,107,442)	(\$73,182,979)	(\$74,274,649)	(\$75,382,693)
SALES TAX	(\$34,243,558)	(\$32,485,457)	(\$38,700,906)	(\$32,545,290)	(\$37,647,425)	(\$40,659,219)	(\$43,911,957)	(\$46,546,674)	(\$49,339,474)	(\$52,299,843)
INTERGOVERNMENTAL	(\$21,193,504)	(\$15,095,216)	(\$15,350,152)	(\$15,095,216)	(\$15,832,243)	(\$15,919,299)	(\$16,082,582)	(\$16,276,126)	(\$16,499,966)	(\$16,673,138)
CHARGES FOR SERVICE	(\$2,220,092)	(\$2,677,664)	(\$3,106,958)	(\$2,677,664)	(\$2,691,814)	(\$2,715,104)	(\$2,748,893)	(\$2,783,189)	(\$2,817,999)	(\$2,853,331)
FINES & FORFEITS	(\$136,909)	(\$94,500)	(\$118,682)	(\$94,500)	(\$100,400)	(\$101,906)	(\$103,435)	(\$104,986)	(\$106,561)	(\$108,159)
LICENSE FEE & PERMIT	(\$869,878)	(\$829,000)	(\$881,064)	(\$829,000)	(\$832,000)	(\$832,300)	(\$844,785)	(\$857,456)	(\$870,318)	(\$883,373)
MISCELLANEOUS	(\$1,121,984)	(\$689,369)	(\$2,463,785)	(\$3,193,196)	(\$1,973,222)	(\$620,569)	(\$727,865)	(\$730,260)	(\$724,747)	(\$742,340)
APPROPR FUND BALANCE	\$0	(\$8,862,835)	(\$8,843,105)	(\$27,208,545)	(\$1,347,246)	\$0	\$0	\$0	\$0	\$0
REVENUE TOTAL	(\$124,337,512)	(\$127,516,557)	(\$136,755,674)	(\$148,425,927)	(\$130,428,168)	(\$131,896,197)	(\$136,526,957)	(\$140,481,669)	(\$144,633,714)	(\$148,942,878)
EXPENDITURE										
DEPARTMENT CATEGORIES										
MAYOR AND COUNCIL	\$189,047	\$260,850	\$228,855	\$262,350	\$287,625	\$284,132	\$284,810	\$285,511	\$286,235	\$286,982
INTERNAL SERVICES	\$11,436,630	\$13,349,443	\$12,364,967	\$13,775,127	\$14,817,542	\$15,218,565	\$15,631,046	\$16,055,316	\$16,491,717	\$16,940,603
COMMUNITY DEVELOPMENT	\$22,681,095	\$25,879,019	\$34,747,321	\$38,162,967	\$28,687,430	\$28,739,483	\$29,478,697	\$30,264,729	\$31,073,214	\$31,904,801
PUBLIC SAFETY	\$53,925,581	\$57,892,783	\$56,119,346	\$59,505,547	\$61,556,474	\$63,302,536	\$65,029,648	\$66,825,479	\$68,673,765	\$70,575,199
OUTSIDE AGENCIES	\$1,875,752	\$2,328,224	\$2,433,306	\$2,648,224	\$2,314,939	\$2,292,036	\$2,310,894	\$2,330,129	\$2,349,749	\$2,369,761
NON-DEPARTMENTAL	\$5,793,540	\$6,658,069	\$5,900,331	\$8,393,676	\$7,604,971	\$7,080,531	\$7,156,723	\$7,233,534	\$7,310,948	\$7,388,950
TRANSIT	\$1,489,668	\$1,534,358	\$1,534,358	\$1,534,358	\$1,626,419	\$1,658,947	\$1,758,484	\$1,863,993	\$1,975,833	\$2,094,383
CONTINGENCY	\$0	\$250,000	\$0	\$175,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
TRANSFER TO DEBT	\$9,334,832	\$9,334,832	\$9,334,832	\$9,658,141	\$9,334,832	\$9,334,832	\$9,334,832	\$9,334,832	\$9,334,832	\$9,334,832
TRANSFERS TO CIP	\$2,031,077	\$7,391,440	\$7,925,519	\$7,925,519	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000
TRANSFER TO HOUSING	\$674,779	\$1,583,032	\$4,876,326	\$5,094,506	\$2,150,103	\$3,249,960	\$3,251,840	\$3,253,739	\$3,255,658	\$3,257,595
TRANSFERS OTHER FUNDS	\$1,390,191	\$1,054,507	\$1,290,513	\$1,290,513	\$1,372,833	\$1,065,316	\$1,071,586	\$1,077,918	\$1,084,314	\$1,090,773
CIP OPERATING	\$0	\$0	\$0	\$0	\$0	\$1,146,789	\$1,369,749	\$1,403,490	\$1,462,045	\$1,503,056
EXPENDITURE TOTAL	\$110,822,192	\$127,516,557	\$136,755,674	\$148,425,927	\$130,428,168	\$134,048,127	\$137,353,309	\$140,603,670	\$143,973,310	\$147,421,935
(SURPLUS) / SHORTFALL	(\$13,515,320)	\$0	\$0	\$0	\$0	\$2,151,930	\$826,352	\$122,001	(\$660,404)	(\$1,520,942)

Note: Capital improvement plan is being developed for FY24 on-ward. Predictions for necessary General Fund transfers to CIP projects are unknown & could impact outyears needs.

Stormwater Fund

The Stormwater Fund financial forecast makes the following assumptions and provisions for the FY23 budget and estimated future years as follows:

- Stormwater rates reflect a 1% increase in FY23 taking the rate from \$8.43 to \$8.51 per ERU (Equivalent Residential Units) per month.
- Estimated revenues have increased by approximately 14.6% over FY22's adopted. This increase is based on the 1% rate increase as well as the increase in fund balance required to cover desired capital improvement projects.
- There is a \$4.8M transfer budgeted to the CIP fund.
- There is a reserve budgeted in the amount of \$119,657 in order to balance the fund.
- A compensation study bringing salary scales up to market rate was funded in FY23 representing \$200,910 for stormwater services.
- The FY23 Adopted Budget reflects a net increase of 1 position.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- The current rate model reflects a 1% increase in Stormwater rates until FY27 where rates may require a 1.5 to sustain the stormwater capital improvement needs.
- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecasted based on a 3-year departmental percentage change average.

Stormwater Management Forecast

	FY21 Actuals	FY22 Adopted	FY22 Revised	FY22 YE-Estimated	FY23 Adopted	FY24 Estimate	FY25 Estimate	FY26 Estimate	FY27 Estimate
Revenue									
CHARGES FOR SERVICE	(\$12,511,663)	(\$12,740,151)	(\$12,740,151)	(\$12,304,357)	(\$13,344,052)	(\$13,557,030)	(\$13,759,417)	(\$13,965,081)	(\$14,174,078)
LICENSE FEE & PERMIT	(\$58,100)	(\$51,000)	(\$51,000)	(\$46,800)	(\$51,000)	(\$51,510)	(\$52,025)	(\$52,545)	(\$53,071)
MISCELLANEOUS	(\$3,915)	\$0	\$0	(\$7,511)	\$0	\$0	\$0	\$0	\$0
FINES & FORFEITS	(\$1,250)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
APPROPR FUND BALANCE	\$0	(\$41,317)	(\$259,031)	\$0	(\$1,269,987)	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Revenue Total	(\$12,594,243)	(\$12,852,468)	(\$13,070,182)	(\$12,371,289)	(\$14,730,039)	(\$12,174,190)	(\$12,377,749)	(\$12,584,596)	(\$12,794,788)
Appropriation									
PERSONNEL	\$2,032,517	\$2,738,527	\$2,528,799	\$2,146,813	\$2,957,446	\$3,045,841	\$3,136,889	\$3,230,668	\$3,327,260
BENEFITS	\$713,075	\$1,029,072	\$1,023,551	\$815,637	\$1,087,812	\$1,120,446	\$1,154,060	\$1,188,682	\$1,224,342
OPERATING	\$2,133,003	\$2,727,036	\$2,870,583	\$2,670,467	\$2,536,575	\$2,585,429	\$2,635,635	\$2,686,970	\$2,739,460
OUTLAY	\$295,928	\$94,300	\$442,916	\$391,125	\$152,750	\$153,000	\$156,060	\$159,181	\$162,365
NON-DEPARTMENTAL	\$54,092	\$77,000	\$77,000	\$0	\$77,000	\$78,540	\$80,111	\$81,713	\$83,347
RESERVE FUND BALANCE	\$0	\$71,506	\$12,306	\$0	\$119,657	\$25,000	\$25,000	\$25,000	\$25,000
CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFER TO PARKING CIP	\$3,400,000	\$2,975,000	\$2,975,000	\$2,975,000	\$4,829,850	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
ALLOCATED COSTS	\$1,165,442	\$1,326,452	\$1,326,452	\$1,326,450	\$1,331,483	\$1,371,427	\$1,412,570	\$1,454,947	\$1,498,596
CIP OPERATING	\$0	\$0	\$0	\$0	\$0	\$5,760	\$5,933	\$6,111	\$6,294
Appropriation Total	\$13,165,155	\$12,852,468	\$13,070,182	\$11,904,433	\$14,730,039	\$11,522,910	\$11,743,724	\$11,970,738	\$12,204,129
(Surplus)/Overage	\$570,912	\$0	\$0	(\$466,856)	\$0	(\$651,280)	(\$634,025)	(\$613,858)	(\$590,659)

Recycling and Trash Services Fund

The Recycling and Trash Services' (RTS) financial forecast, funded by the Solid Waste Management Fund, makes the following assumptions and provisions for the FY23 and estimated future years as follows:

- Overall budget is approximately 11% increase over FY22's adopted budget (excluding use of appropriated fund balance used to repay Fleet for purchased equipment).
- FY23's budget does not use fund balance as required in FY22.
- Continuation of the Rover Bulky program that supports the partnership with Police and Code Enforcement that focuses on areas of concern around the city regarding illegal dumping (\$38,366).
- A net increase in the amount of \$50,000 in Landfill Disposal Fees was included to meet the increasing expense of disposing of recycling, trash and yard waste.
- Indirect charges to the fund remained the same as in FY22 totaling \$894,832.
- Solid Waste refuse collection fees are budgeted with an anticipated 5% growth due to a rate increase directed by consultant's study and on-going cost increases (landfill fees, personnel and benefits, indirect cost, etc.)
- A compensation study bringing salary scales up to market rate was funded in FY23 representing \$277,354 for stormwater services.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- The current rate model reflects a 1.5% increase in recycling and trash rates.
- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecasted based on a 3-year departmental percentage change average.

Recycling & Trash Services Forecast

	FY21 Actuals	FY22 Adopted	FY22 Revised	FY22 YE-Estimate	FY23 Adopted	FY24 Estimate	FY25 Estimate	FY26 Estimate	FY27 Estimate
Revenue									
CHARGES FOR SERVICE	(\$9,531,082)	(\$9,869,505)	(\$9,869,505)	(\$9,927,483)	(\$10,908,897)	(\$11,017,986)	(\$11,128,166)	(\$11,239,447)	(\$11,351,842)
FINES & FORFEITS	(\$400)	(\$500)	(\$500)	(\$250)	(\$500)	(\$505)	(\$510)	(\$515)	(\$520)
MISCELLANEOUS	(\$17,608)	\$0	\$0	(\$16,843)	(\$9,000)	(\$9,090)	(\$9,181)	(\$9,273)	(\$9,365)
RESTRICTED INTERGOV	(\$91,979)	(\$91,000)	(\$91,000)	(\$66,916)	(\$91,000)	(\$91,000)	(\$91,000)	(\$91,000)	(\$91,000)
INTEREST EARNINGS	(\$10,142)	(\$11,500)	(\$11,500)	(\$6,761)	(\$33,000)	(\$33,330)	(\$33,663)	(\$34,000)	(\$34,340)
OPERATING TRANSFR IN	(\$29,866)	(\$38,366)	(\$250,938)	(\$250,938)	(\$38,366)	(\$38,750)	(\$39,137)	(\$39,529)	(\$39,924)
APPROPR FUND BALANCE	\$0	(\$1,117,143)	(\$2,351,318)	(\$1,158,113)	\$0	\$0	\$0	\$0	\$0
Revenue Total	(\$9,681,078)	(\$11,128,014)	(\$12,574,761)	(\$11,427,305)	(\$11,080,763)	(\$11,190,661)	(\$11,301,657)	(\$11,413,764)	(\$11,526,991)
Appropriation									
PERSONNEL	\$2,782,083	\$3,197,138	\$3,197,818	\$3,064,920	\$3,596,977	\$3,704,619	\$3,815,491	\$3,929,688	\$4,047,312
BENEFITS	\$1,082,509	\$1,261,956	\$1,261,956	\$1,196,136	\$1,326,276	\$1,366,064	\$1,407,046	\$1,449,258	\$1,492,735
OPERATING	\$3,991,714	\$4,965,188	\$4,981,648	\$4,322,980	\$5,103,762	\$5,209,915	\$5,318,409	\$5,429,297	\$5,542,634
OUTLAY	\$179,525	\$0	\$7,200	\$6,685	\$0	\$0	\$0	\$0	\$0
NON-DEPARTMENTAL	\$78,761	\$81,500	\$144,000	\$67,785	\$81,500	\$83,130	\$84,793	\$86,488	\$88,218
RESERVE FUND BALANCE	\$0	\$0	\$212,572	\$0	\$77,356	\$0	\$0	\$0	\$0
TRANSFER TO	\$219,955	\$727,400	\$1,874,735	\$1,873,971	\$0	\$0	\$0	\$0	\$0
ALLOCATED COSTS	\$874,171	\$894,832	\$894,832	\$894,828	\$894,892	\$921,739	\$949,391	\$977,873	\$1,007,209
Appropriation Total	\$9,208,718	\$11,128,014	\$12,574,761	\$11,427,304	\$11,080,763	\$11,285,467	\$11,575,129	\$11,872,604	\$12,178,108
(Surplus)/Overage	(\$472,360)	\$0	\$0	(\$0)	\$0	\$94,807	\$273,472	\$458,840	\$651,116

Golf Fund

The Golf Course Fund financial forecast makes the following assumptions and provisions for the FY22 and estimated future years as follows:

- FY23 operating revenue estimates for the Municipal course is overall 17% (N=\$290,931) greater than FY22 adopted.
- To respond to increased on-going needs, all green fees were modified by a \$2 increase following the recommendations of a FY21 rate study.
- Daily green fee revenues are up 21.6% over the FY22 budget due to the higher-than-normal activity most likely due to the pandemic and the desire to remain outside.
- Discount Card Fees revenue estimates are 18.8% greater than FY22's adopted and concession's revenue estimates are up 8.2%.
- Indirect charges (\$212,014) to the General Fund were diverted to a capital improvement fund to help with the capital needs of the course.
- A reserve is currently budgeted in the amount of \$35,000.
- A compensation study bringing salary scales up to market rate was funded in FY23 representing \$32,849 for municipal golf services.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecasted based on a 3-year departmental percentage change average.

Golf Forecast

	FY21 Actuals	FY22 Adopted	FY22 Revised	FY22 YE-Estimate	FY23 Adopted	FY24 Estimate	FY25 Estimate	FY26 Estimate	FY27 Estimate
Revenue									
CHARGES FOR SERVICE	(\$1,861,784)	(\$1,692,396)	(\$1,692,396)	(\$2,019,611)	(\$1,978,727)	(\$2,176,600)	(\$2,198,366)	(\$2,220,349)	(\$2,242,553)
INTEREST EARNINGS	(\$1,307)	(\$1,400)	(\$1,400)	(\$1,073)	(\$6,000)	(\$6,600)	(\$6,666)	(\$6,733)	(\$6,800)
MISCELLANEOUS	(\$6,824)	\$0	\$0	(\$572)	\$0	\$0	\$0	\$0	\$0
APPROPR FUND BALANCE	\$0	\$0	(\$276,195)	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Total	(\$1,869,914)	(\$1,693,796)	(\$1,969,991)	(\$2,021,256)	(\$1,984,727)	(\$2,183,200)	(\$2,205,032)	(\$2,227,082)	(\$2,249,353)
Appropriation									
PERSONNEL	\$539,906	\$560,160	\$577,740	\$558,376	\$634,072	\$653,044	\$672,585	\$692,712	\$713,443
BENEFITS	\$186,240	\$196,607	\$196,607	\$198,205	\$197,467	\$203,391	\$209,493	\$215,778	\$222,251
OPERATING	\$632,976	\$707,015	\$713,383	\$683,993	\$769,960	\$788,571	\$807,683	\$827,311	\$847,469
OUTLAY	\$13,155	\$0	\$262,247	\$262,241	\$132,000	\$0	\$0	\$0	\$0
NON-DEPARTMENTAL	\$0	\$8,000	\$8,000	\$0	\$8,000	\$8,160	\$8,323	\$8,490	\$8,659
RESERVE FUND BALANCE	\$0	\$10,000	\$0	\$0	\$31,214	\$35,000	\$35,000	\$35,000	\$35,000
TRANSFER TO GOLF CIP	\$0	\$0	\$0	\$0	\$212,014	\$212,014	\$212,014	\$212,014	\$212,014
ALLOCATED COSTS	\$159,754	\$212,014	\$212,014	\$212,014	\$0	\$0	\$0	\$0	\$0
Appropriation Total	\$1,532,031	\$1,693,796	\$1,969,991	\$1,914,829	\$1,984,727	\$1,900,180	\$1,945,098	\$1,991,304	\$2,038,836
(Surplus)/Overage	(\$337,883)	\$0	(\$0)	(\$106,427)	\$0	(\$283,020)	(\$259,934)	(\$235,778)	(\$210,517)

Parking Fund

The Parking Facility Fund financial forecast makes the following assumptions and provisions for the FY22 and estimated future years as follows:

- Operating revenue estimates are approximately \$553,021 or 9.2% higher than FY22's adopted.
- Based on benchmark survey's various parking fees were increased with a plan supported by the downtown parking advisory board to increase various fees over the next 3 years.
- Debt associated with the Market Street and River Place decks are included.
- FY23 will continue an annual transfer of \$50,000 to a CIP to build funds to upgrade and replace security cameras at the parking decks as the need arises. An additional \$303,600 transferring to the CIP fund to support the Market Street Parking Deck Repair project.
- A compensation study bringing salary scales up to market rate was funded in FY23 representing \$18,001 for municipal golf services.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecasted based on a 3-year departmental percentage change average.

Parking Forecast

	FY21	FY22	FY22R	FY22	FY23	FY24	FY25	FY26	FY27
	Actuals	Adopted	Revised	YE-Estimate	Adopted	Estimate	Estimate	Estimate	Estimate
Revenue									
CHARGES FOR SERVICE	(\$3,034,142)	(\$3,509,873)	(\$3,509,873)	(\$4,034,609)	(\$3,877,828)	(\$3,916,606)	(\$3,955,772)	(\$3,995,330)	(\$4,035,283)
FINES & FORFEITS	(\$309,728)	(\$437,000)	(\$437,000)	(\$453,879)	(\$418,000)	(\$422,180)	(\$426,402)	(\$430,666)	(\$434,972)
INTEREST EARNINGS	(\$4,975)	(\$5,700)	(\$5,700)	(\$3,005)	(\$20,000)	(\$20,200)	(\$20,402)	(\$20,606)	(\$20,812)
OPERATING TRANSFR IN	(\$1,948,790)	(\$1,926,239)	(\$1,926,239)	(\$1,926,239)	(\$1,908,405)	(\$1,927,489)	(\$1,946,764)	(\$1,966,232)	(\$1,985,894)
INSTALLMENT FINANCNG	(\$2,582,800)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$0	\$0	\$0	(\$6,112)	\$0	\$0	\$0	\$0	\$0
OTHER LONG TERM OBLG	\$0	\$0	(\$1,820,000)	\$0	\$0	\$0	\$0	\$0	\$0
APPROPR FUND BALANCE	\$0	(\$96,000)	(\$1,555,276)	(\$386,935)	(\$303,600)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)
Revenue Total	(\$7,880,435)	(\$5,974,812)	(\$9,254,088)	(\$6,810,779)	(\$6,527,833)	(\$6,586,475)	(\$6,649,340)	(\$6,712,833)	(\$6,776,962)
Appropriation									
PERSONNEL	\$127,434	\$190,213	\$191,943	\$146,965	\$191,309	\$197,031	\$202,925	\$208,996	\$215,249
BENEFITS	\$41,023	\$66,755	\$66,755	\$47,846	\$65,758	\$67,731	\$69,763	\$71,856	\$74,011
OPERATING	\$2,147,467	\$3,016,004	\$2,901,482	\$2,561,514	\$3,171,514	\$3,266,659	\$3,364,659	\$3,465,599	\$3,569,567
OUTLAY	\$0	\$0	\$1,820,000	\$0	\$91,000	\$0	\$0	\$0	\$0
NON-DEPARTMENTAL	\$14,176	\$11,212	\$12,992	\$8,635	\$12,989	\$8,722	\$8,810	\$8,898	\$8,987
RESERVE FUND BALANCE	\$0	\$45,000	\$1,231	\$0	\$119,596	\$120,792	\$122,000	\$123,220	\$124,452
TRANSFER TO PARKING CIP	\$51,000	\$51,000	\$1,483,336	\$1,483,336	\$353,600	\$357,136	\$360,707	\$364,314	\$367,958
DEBT SERVICE	\$5,080,721	\$2,460,577	\$2,642,298	\$2,428,431	\$2,392,251	\$2,416,174	\$2,440,335	\$2,464,739	\$2,489,386
ALLOCATED COSTS	\$107,510	\$134,051	\$134,051	\$134,051	\$129,816	\$131,114	\$132,425	\$133,750	\$135,087
Appropriation Total	\$7,569,331	\$5,974,812	\$9,254,088	\$6,810,779	\$6,527,833	\$6,565,360	\$6,701,625	\$6,841,371	\$6,984,696
(Surplus)/Overage	(\$311,104)	\$0	\$0	(\$0)	\$0	(\$21,116)	\$52,285	\$128,537	\$207,734

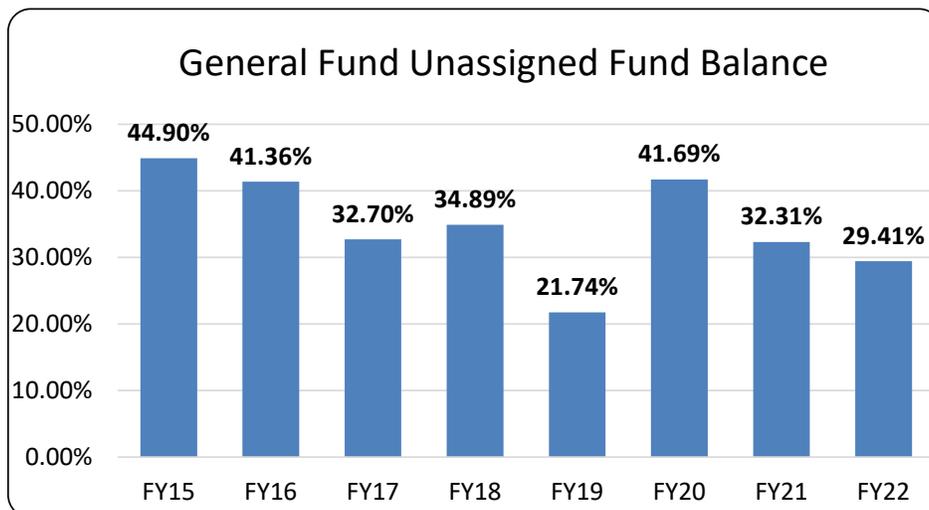
CONSOLIDATED UNASSIGNED FUND BALANCE SUMMARY

Fund	Unassigned	Anticipated	Adopted	% of	Anticipated	% of
	Fund Balance	Unassigned	FY23	FY23	Unassigned	FY23
	As of	Fund Balance	Budgeted	Budgeted	Fund Balance	Budgeted
	June 30, 2021	June 30, 2022	Expenditures	Expenditures	June 30, 2023	Expenditures
General Fund	47,919,592	52,186,885	130,428,168	40.01%	49,319,639	37.81%
Recycling and Trash Services Fund	5,227,080	4,079,745	11,080,763	36.82%	4,079,745	36.82%
Stormwater Management Fund	10,743,456	10,558,350	14,674,039	71.95%	9,288,363	63.30%
Golf Course Fund	791,881	647,881	1,984,727	32.64%	647,881	32.64%
Parking Facilities Fund	3,536,868	2,102,802	6,527,833	32.21%	1,799,202	27.56%

The anticipated unassigned fund balance for June 30, 2021, includes anticipated use of fund balance. The unassigned fund balance for FY22 assumes receipt of budgeted revenues and use of all budgeted expenditures.

General Fund Unassigned Fund Balance

Fund balance is the accumulated excess of revenues and other financing sources over expenditures and other financing uses for governmental functions. **Unassigned** fund balance is the residual classification for the government’s General Fund based on GASB (Governmental Accounting Standards Board) Statement #54 and includes all spendable amounts not contained in other classifications.



AUTHORIZED POSITION LISTING

The authorized position listing summarizes the net changes in positions for the FY22 through the Adopted FY23 budget.

Fund	Department	Full/Part Time	FY 21 Actuals	FY 22 Adopted	FY 22 Adjusted	FY23 Adopted
GENERAL FUND	CITY ATTORNEY	FULL TIME	10	11	12	13
	CITY CLERK	FULL TIME	3	3	3	3
	CITY MANAGER	FULL TIME	21	23	24	25
		PART TIME	0	0.48	0.48	0
	COMMUNITY SERVICES	FULL TIME	91	97	97.43	98
		PART TIME	15.53	15.15	14.72	14.38
	ENGINEERING	FULL TIME	33	35	35	62
	FINANCE	FULL TIME	27	29	30	30
	FIRE	FULL TIME	220	220	220	235
		PART TIME	2.41	2.86	2.86	2.86
	HUMAN RESOURCES	FULL TIME	11	11	11	11
	INFORMATION TECHNOLOGY SERVICES	FULL TIME	27	29	29	29
	PLANNING & DEVELOPMENT	FULL TIME	48	48	48	24
POLICE	FULL TIME	345	346	346	351	
	PART TIME	5.64	5.64	5.64	5.64	
PUBLIC SERVICES	FULL TIME	41	41	41	42	
GENERAL FUND Total			900.58	917.13	920.13	945.88
SPECIAL PURPOSE FUND	POLICE SABLE	FULL TIME	2	2	1	1
		PART TIME	0	0	1	0.96
	LEAD HAZARD GRANT	FULL TIME	1	1	2	2
	MPO	FULL TIME	11	12	12	12
SPECIAL PURPOSE FUND Total			14	15	16	15.96
MSD FUND	MSD	FULL TIME	0	0	0	2
MSD FUND Total			0	0	0	2
CD/HM GRANTS & LOAN ADMIN FUND	COMMUNITY SERVICES	FULL TIME	6	6	6	7
		FULL TIME	2	2	2	2
	FINANCE	PART TIME	0.96	0.96	0.96	0.96
CD/HM GRANTS & LOAN ADMIN FUND Total			8.96	8.96	8.96	9.96
STORM WATER MANAGEMENT FUND	PUBLIC SERVICES	FULL TIME	62	60	60	61
		PART TIME	0	0.96	0.96	0.96
STORM WATER MANAGEMENT FUND Total			62	60.96	60.96	61.96
PARKING FACILITIES FUND	PARKING	FULL TIME	3	3	3	3
PARKING FACILITIES FUND Total			3	3	3	3
RECYCLING AND TRASH FUND	PUBLIC SERVICES	FULL TIME	75	75	75	75
RECYCLING AND TRASH FUND Total			75	75	75	75
GOLF FUND	COMMUNITY SERVICES-GOLF	FULL TIME	10	10	10	10
		PART TIME	2.92	2.92	2.92	3.88
GOLF FUND Total			12.92	12.92	12.92	13.88
FLEET MAINTENANCE AND REPL FUND	FINANCE-FLEET	FULL TIME	13	13	13	13
FLEET MAINTENANCE AND REPL FUND Total			13	13	13	13
Grand Total			1089.46	1105.97	1109.97	1140.64

Position Overview

The authorized strength adopted in June 2021 for FY22 beginning July 1, 2021, total 1105.97 positions across the city. In January 2022, an ordinance was presented to and approved by Council which authorized four full time positions. These included a Risk Manager in the Finance department, a Paralegal in the Attorney’s office, a Deputy City Manager in the City Manager department and a Lead Specialist in the Special Purpose Fund. This resulted in the FY22 adjusted budget authorized strength total of 1109.97 positions.

Department	Division	Title	FTE
City Manager	Administration	Deputy City Manager	1.00
Finance	Finance	Risk Manager	1.00
City Attorney	City Attorney	Paralegal	1.00
Special Purpose	Lead	Lead Specialist	1.00
FY22 Adjusted:			4.00

The **FY23 Adopted Budget** reflects a net increase in authorized strength of 30.67 across the city. A total of 31 new FTEs were added. Changes were made to include the closure of both full and part time positions that resulted in an overall net increase of 30.67. The following describes the changes.

The Diversity, Equity & Inclusion Specialist (N=0.52) in the City Manager’s office and Recreation Assistant (N=0.52) in the Community Services department increased hours. Three part time 0.48 FTE Grounds Technician positions were reclassified into one full time Grounds Technician position that resulted in a net reduction of 0.29. The Sable full time Police Pilot position was reclassified into two 0.48 FTE part-time positions leaving a reduction of 0.04. In the Engineering department a Sr. Project Manager was reclassified to a Division Project Manager and an ITS Technician was reclassified to an ITS Sr. Technician. Both reclassifications resulted in a zero net change to the authorization count.

The new full-time positions added include a Paralegal in the Attorney’s office, a Housing Counselor in Community Services, two Senior Project Managers and a Construction Inspector in Engineering, two Police Officers in the Municipal Services District, two Gun Crime Investigators and three Downtown Police Officers in Police, nine Firefighters, three Master Firefighters and three Fire Captains in the Fire department, a Senior Facilities Specialist and a Stormwater Project Manager in Public Services.

The part time positions include two Turf Grass Workers at 0.48 FTE each in the Community Services department.

The total FTE authorizations for the **FY23 Adopted Budget** totals 1,140.64 FTEs of which 1,112 are full-time and 28.64 are part-time.

Position Overview Summary

The below table represent a summary the FY23 Adopted adjustments to the authorized strength. Position changes include both reclassifications and new positions to better align with departmental needs and goals.

Department	Division	Title	FY22	FY23	Net Change	Action
City Attorney	City Attorney	Paralegal	-	1.00	1.00	New Position
City Manager	DEI Specialist	DEI Specialist	0.48	1.00	0.52	Increase Hours
Community Services	Recreation Centers	Recreation Assistant	0.48	1.00	0.52	Increase Hours
Community Services	Parks & Landscape Maint	Grounds Technician	0.43	1.00	0.57	Reclass to 1 FT Grounds Technician
Community Services	Parks & Landscape Maint	Grounds Technician	0.43	-	(0.43)	Reclass to 1 FT Grounds Technician
Community Services	Parks & Landscape Maint	Grounds Technician	0.43	-	(0.43)	Reclass to 1 FT Grounds Technician
Community Services	Housing	Housing Counselor	-	1.00	1.00	New Position
Community Services	Golf	Turf Grass Worker	-	0.48	0.48	New Position
Community Services	Golf	Turf Grass Worker	-	0.48	0.48	New Position
Engineering	Engineering	Sr. Project Manager	-	1.00	1.00	New Position
Engineering	Engineering	Sr. Project Manager	-	1.00	1.00	New Position
Engineering	Engineering	Construction Inspector	-	1.00	1.00	New Position
Engineering	Engineering	Sr. Project Manager	1.00	-	(1.00)	Reclass: Title & Grade Only
Engineering	Engineering	Division Project Manager	-	1.00	1.00	Reclass: Title & Grade Only
Engineering	Engineering	ITS Technician	1.00	-	(1.00)	Reclass: Title & Grade Only
Engineering	Engineering	ITS Sr. Technician	-	1.00	1.00	Reclass: Title & Grade Only
MSD	MSD	MSD Police Officer	-	1.00	1.00	New Position
MSD	MSD	MSD Police Officer	-	1.00	1.00	New Position
Police	Planning & Research	Gun Crime Investigator	-	1.00	1.00	New Position
Police	Planning & Research	Gun Crime Investigator	-	1.00	1.00	New Position
Police	Uniform Patrol	Downtown Police Officer	-	1.00	1.00	New Position
Police	Uniform Patrol	Downtown Police Officer	-	1.00	1.00	New Position
Police	Uniform Patrol	Downtown Police Officer	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Master Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Master Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Master Firefighter	-	1.00	1.00	New Position
Fire	Fire Supression	Fire Captain	-	1.00	1.00	New Position
Fire	Fire Supression	Fire Captain	-	1.00	1.00	New Position
Fire	Fire Supression	Fire Captain	-	1.00	1.00	New Position
Special Purpose	Sable	Police Pilot	1.00	0.48	(0.52)	Reclass to 2 PT Pilots
Special Purpose	Sable	Police Pilot	-	0.48	0.48	Reclass to 2 PT Pilots
Public Services	Buildings	Sr. Facilities Specialist	-	1.00	1.00	New Position
Public Services	Stormwater Operations	STM Project Manager	-	1.00	1.00	New Position
			5.25	35.92	30.67	

FEE SCHEDULE CHANGES

Below is a summary of major changes to the fee schedule showing current policy vs the adopted change. Changes will be in effect July 1, 2022 with the exception of Parking’s changes that are effective August 1, 2022. For a complete listing of the changes, please reference the City’s FY23 Adopted Fee Schedule.

Chapter II. Parking Facility and Transportation Fees
Article A. Parking Facility Fees
Parking Fee Schedule changes effective August 1, 2022

Section 1. Second Street Parking Deck	Section 1. Second Street Parking Deck
Current	Adopted
Monthly Unreserved Single Space Rate: \$60/month <ul style="list-style-type: none"> ○ Monthly Reserved Single Space Rate: \$110/month 	Monthly Unreserved Single Space Rate: \$75/month <ul style="list-style-type: none"> ○ Monthly Reserved Single Space Rate: \$125/month
Hourly Single Space Rate: <ul style="list-style-type: none"> ○ \$0 - up to 1 ½ hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$5 - up to 5 hours ○ \$8 - 5 to 12 hours ○ \$10 – 12 to 24 hours ○ \$10 - daily max / lost ticket fee 	Hourly Single Space Rate: <ul style="list-style-type: none"> ○ \$0 – 30 minutes or less ○ \$1 - up to 1 hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$6 - up to 5 hours ○ \$9 - 5 to 12 hours ○ \$12 - 12 to 24 hours ○ \$12 - daily max / lost ticket fee
Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m., upon entry) <ul style="list-style-type: none"> ○ \$5 flat rate 	Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m., may be charged upon entry) <ul style="list-style-type: none"> ○ \$7 flat rate
Parking Validation Rate: <ul style="list-style-type: none"> ○ \$0.85 for each hour or portion thereof 	Parking Validation Rate: <ul style="list-style-type: none"> ○ 15% discount of hourly single space rate
Card replacement fee: <ul style="list-style-type: none"> ○ \$10 	Card replacement fee: <ul style="list-style-type: none"> ○ \$15
Section 2. Market Street Parking Deck	Section 2. Market Street Parking Deck
Current	Adopted
Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> ○ \$60/month 	Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> ○ \$75/month
Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> ○ \$110/month 	Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> ○ \$125/month

<p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$0 - up to 1 ½ hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$5 - up to 5 hours ○ \$8 - 5 to 12 hours ○ \$10 – 12 to 24 hours <p>\$10 - daily max / lost ticket fee</p>	<p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$0 – 30 minutes or less ○ \$1 - up to 1 hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$6 - up to 5 hours ○ \$9 - 5 to 12 hours ○ \$12 - 12 to 24 hours ○ \$12 - daily max / lost ticket fee
<p>Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m. upon entry)</p> <ul style="list-style-type: none"> ○ \$5 flat rate 	<p>Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m. may be charged upon entry)</p> <ul style="list-style-type: none"> ○ \$7 flat rate
<p>Parking Validation Rate:</p> <ul style="list-style-type: none"> ○ \$0.85 for each hour or portion thereof 	<p>Parking Validation Rate:</p> <ul style="list-style-type: none"> ○ 15% discount of hourly single space rate
<p>Card replacement fee:</p> <ul style="list-style-type: none"> ○ \$10 	<p>Card replacement fee:</p> <ul style="list-style-type: none"> ○ \$15
<p>Section 3. South Second Street Parking Lot (Ligon Flynn)</p>	<p>Section 3. South Second Street Parking Lot (Ligon Flynn)</p>
<p>Current</p>	<p>Adopted</p>
<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$60/month 	<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$75/month
<p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$90/month 	<p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$105/month
<p>Monthly Single Space Rate for Weekday Evening: (5pm to 7am)</p> <ul style="list-style-type: none"> ○ \$30/month 	<p>Removed from Schedule</p>
<p>Hourly Single Space Rate for weekday Use: (7am to 6:30pm)</p> <ul style="list-style-type: none"> ○ \$1 - up to 1 hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$5 - up to 5 hours ○ \$8 - 5 to 24 hours, maximum \$8/day 	<p>Hourly Single Space Rate for Weekday Use: (7am to 6:30pm)</p> <ul style="list-style-type: none"> ○ \$2 - up to 1 hour ○ \$3 - up to 2 hours ○ \$4 - up to 3 hours ○ \$5 - up to 4 hours ○ \$6 - up to 5 hours ○ \$12 - 5 to 24 hours, maximum \$12/day
<p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> ○ \$8 flat rate 	<p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> ○ \$8 flat rate (Monday – Thursday) ○ \$12 flat rate (Friday)
<p>Daily Unreserved, Saturday & Sunday:</p> <ul style="list-style-type: none"> ○ \$8 flat rate 	<p>Daily Unreserved, Saturday & Sunday:</p> <ul style="list-style-type: none"> ○ \$12 flat rate
<p>Daily Single Space Rate for Special Events Use: (7am to 7am)</p> <ul style="list-style-type: none"> ○ \$7 flat rate 	<p>Daily Single Space Rate for Special Events Use: (7am to 7am)</p> <ul style="list-style-type: none"> ○ \$12 flat rate

Section 4. Hannah Block Lot	
Current	Adopted
Monthly Unreserved Single Space Rate: ○ \$55/Month	Monthly Unreserved Single Space Rate: ○ \$75/Month
Hourly Single Space Rate for Weekday Use (7 am to 6:30pm): ○ \$1 - up to 1 hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$5 - up to 5 hours ○ \$8 - 5 to 24 hours, maximum \$8 /day	Hourly Single Space Rate for Weekday Use (7 am to 6:30pm): ○ \$2 - up to 1 hour ○ \$3 - up to 2 hours ○ \$4 - up to 3 hours ○ \$5 - up to 4 hours ○ \$6 - up to 5 hours ○ \$12 - 5 to 24 hours, maximum \$12 /day
Daily Unreserved Weekday after 6:30pm: ○ \$8 flat rate	Daily Unreserved Weekday after 6:30pm: ○ \$8 flat rate (Monday – Thursday) ○ \$12 flat rate (Friday)
Daily Unreserved, Saturday & Sunday: ○ \$8 flat rate	Daily Unreserved, Saturday & Sunday: ○ \$12 flat rate
Daily Single Space Rate for Special Events Use: (7 a.m. to 7 a.m.) ○ \$7 flat rate	Daily Single Space Rate for Special Events Use: (7 a.m. to 7 a.m.) \$12 flat rate
Section 5. Convention Center Parking Deck	
Current	Adopted
Hourly Single Space Rate (7 a.m. to 7 a.m.): ○ \$3/hour for the first hour ○ \$2/hour for the second and third hour ○ \$1/hour for the after ○ \$13/day maximum	Hourly Single Space Rate (7 a.m. to 7 a.m.): ○ \$3 - up to 1 hour ○ \$5 - up to 2 hours ○ \$7 - up to 3 hours ○ \$9 - up to 4 hours ○ \$11 4 – 12 hours ○ \$15 12 – 24 hours (max)
City-Sponsored Special Event Single Space Rate: ○ \$8 flat rate	Removed from Schedule
Wilmington Convention Center All-Day Event Rate: ○ \$13	Wilmington Convention Center All-Day Event Rate: ○ \$15
Card Replacement Fee: ○ \$10	Card Replacement Fee: ○ \$15
Lost Ticket: ○ \$13/day	Lost Ticket: ○ \$15/day
Section 5. Convention Center Parking Deck	
Current	Adopted
City-sponsored events -Such as the Azalea Festival, Riverfest, 4th of July or similar, may require parking fee adjustments depending on the anticipated length of the event. Event fee rate will be at the discretion of the City Manager for \$3.00, \$5.00, or \$8.00 and may be charged upon entrance at the parking deck.	City-sponsored events -Such as the Azalea Festival, Riverfest, 4th of July or similar, may require parking fee adjustments depending on the anticipated length of the event. Event fee rate will be at the discretion of the City Manager for \$3.00, \$5.00, or \$10.00 and may be charged upon entrance at the parking deck.

Section 6. River Place Parking Deck	Section 6. River Place Parking Deck
Current	Adopted
Nightly Single Space Rate: (Thursday – Saturday, 9 pm - 2 am upon entry) <ul style="list-style-type: none"> ○ \$10 flat rate 	Nightly Single Space Rate: (Thursday – Saturday, 9 pm - 2 am may be charged upon entry) <ul style="list-style-type: none"> ○ \$10 flat rate
Parking Validation Rate: <ul style="list-style-type: none"> ○ \$0.85 for each hour or portion thereof 	Parking Validation Rate: <ul style="list-style-type: none"> ○ 15% discount off of hourly single space rate
Card replacement fee <ul style="list-style-type: none"> ○ \$10 	Card replacement fee <ul style="list-style-type: none"> ○ \$15

Chapter II. Parking Facility and Transportation Fees
Article D. Parking Meter Rates
Parking Fee Schedule changes effective August 1, 2022

Section 1. Off-Street	Section 1. Off-Street
Current	Adopted
The following rates shall be applicable to off-street parking meter spaces: <ul style="list-style-type: none"> ○ \$0.05 per 2 minutes ○ \$0.10 per 4 minutes ○ \$0.25 per 10 minutes ○ \$1.50 per hour, up to maximum time limit 	The following rates shall be applicable to off-street parking meter spaces: <ul style="list-style-type: none"> ○ \$2.00 per hour, or portion thereof, up to maximum time limit
Section 2. On-Street	Section 2. On-Street
Current	Adopted
The following rates shall be applicable to on-street parking meter spaces: <ul style="list-style-type: none"> ○ \$0.05 per 2 minutes ○ \$0.10 per 4 minutes ○ \$0.25 per 10 minutes ○ \$1.50 per hour, up to maximum time limit 	The following rates shall be applicable to off-street parking meter spaces: <ul style="list-style-type: none"> ○ \$2.00 per hour, or portion thereof, up to maximum time limit

Chapter III. Golf Course and Recreation
Article A. Golf Course Fees

Section 1. Municipal Golf Course Fees	Section 1. Municipal Golf Course Fees
Current	Adopted
Daily Greens Fee- Local residents <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> ○ \$27 Weekdays ○ \$30 Weekend/Holidays ○ \$14 Junior golfers ages 17 and under ○ \$13.50 City employee on weekdays ○ \$15.50 City employee on weekends 	Daily Greens Fee- Local residents <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> ○ \$29 Weekdays ○ \$32 Weekend/Holidays ○ \$16 Junior golfers ages 17 and under ○ \$14.50 City employee on weekdays ○ \$16.00 City employee on weekends

<ul style="list-style-type: none"> • 9 holes walking: <ul style="list-style-type: none"> ○ \$18 Weekdays ○ \$19 Weekend/Holidays ○ \$8 Junior golfers ages 17 and under ○ \$9 City employee on weekdays ○ \$9.50 City employee on weekends 	<ul style="list-style-type: none"> • 9 holes walking: <ul style="list-style-type: none"> ○ \$20 Weekdays ○ \$21 Weekend/Holidays ○ \$10 Junior golfers ages 17 and under ○ \$10 City employee on weekdays ○ \$10.50 City employee on weekends
<p>Daily Greens Fee- Non-local residents:</p> <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> ○ \$37 Weekdays ○ \$40 Weekend/Holidays ○ \$14 Junior golfers ages 17 and under ○ \$18.50 City employee on weekdays ○ \$20 City employee on weekends 	<p>Daily Greens Fee- Non-local residents:</p> <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> ○ \$39 Weekdays ○ \$42 Weekend/Holidays ○ \$16 Junior golfers ages 17 and under ○ \$19.50 City employee on weekdays ○ \$21 City employee on weekends
<ul style="list-style-type: none"> • 9 holes walking: <ul style="list-style-type: none"> ○ \$23 Weekdays ○ \$24 Weekend/Holidays ○ \$8 Junior golfers ages 17 and under ○ \$11.50 City employee on weekdays ○ \$12 City employee on weekends 	<ul style="list-style-type: none"> • 9 holes walking: <ul style="list-style-type: none"> ○ \$25 Weekdays ○ \$26 Weekend/Holidays ○ \$10 Junior golfers ages 17 and under ○ \$12.50 City employee on weekdays ○ \$13 City employee on weekends
<p>Locker Rentals:</p> <ul style="list-style-type: none"> ○ Daily: resident \$1 / non-resident \$1.50 ○ Annual: resident \$30 / non-resident \$40 	<p>Removed from Schedule</p>
<p>Punch Cards (15 Rounds):</p> <ul style="list-style-type: none"> ○ City residents: \$285 (value per round \$19) / City employee cost: \$150 (value per round \$10) ○ Non-city residents: \$330 (value per round \$19) / City employee cost: \$165 (value per round \$11) <p>Weekday only: 15-round punch card- car pass in conjunction with a greens fee pass for \$420 (\$28 per round)</p>	<p>Walking Punch Cards (15 Rounds):</p> <ul style="list-style-type: none"> ○ City residents: \$315 (value per round \$21) / City employee cost: \$165 (value per round \$11) ○ Non-city residents: \$360 (value per round \$24) / City employee cost: \$180 (value per round \$12) <p>Riding Punch Cards (15 rounds):</p> <ul style="list-style-type: none"> ○ City Residents: \$450 (value per round \$30) ○ Non-City Residents: \$480 (value per round \$32)
<p>City of Wilmington residents may purchase punch cards at \$285/15 rounds. All residents outside of the city limits in New Hanover, all Pender County residents and all Brunswick County residents can purchase punch cards at \$330/15 rounds. Punch cards expire within 12 months of date of purchase.</p>	<p>City of Wilmington residents may purchase 15 round walking punch cards at \$285 rounds or 15 round riding punch cards at \$450. All residents outside of the city limits in New Hanover, all Pender County residents and all Brunswick County residents can purchase 15 round punch cards at \$480. Punch cards expire within 12 months of date of purchase.</p>
	<p>Added to Schedule: Tournaments: Tournament fees \$120-\$150</p>

Chapter III. Golf Course and Recreation
ARTICLE B. Parks and Recreation Fees

Current	Adopted
	<p>Added to Schedule:</p> <p>For all City of Wilmington athletic facility rentals/leases, if payment has not been received 45 days following the event(s), a 10% late fee will be charged.</p>
Section 1. Tennis Courts	Section 1. Tennis Courts
Current	Adopted
<p>Tennis Court rental fee:</p> <ul style="list-style-type: none"> \$3/hour/court for residents of New Hanover County \$4/hour/court for out of county residents 	<p>Tennis Court rental fee:</p> <ul style="list-style-type: none"> \$4/hour/court for residents of New Hanover County \$8/hour/court for out of county residents
	<p>Added to Schedule:</p> <p>Greenspace Fee at Altea Gibson Tennis Complex Rental of green space (30ft x 30ft) behind courts 19-23 for fitness classes: Cost: \$10/hour</p>
Section 3. Special Services Fees	Section 3. Special Services Fees
Current	Adopted
<p>Personal Training</p> <ul style="list-style-type: none"> • 30-minute session: \$6 • 60-minutes session: \$12 	<p>Personal Training</p> <ul style="list-style-type: none"> • 30-minute session: \$6 • 60-minutes session: \$12 • Program Design Package: \$12 (includes one personal training session and a 4-week customized exercise program.
	<p>Added to Schedule:</p> <p>Adjustment of the fees may be made at the discretion of the City Manager or designee for marketing and promotional purposes. Adjustments shall not be greater than 25% of regular rate/fee.</p> <p>Free personal training sessions or free annual membership may be used as prize giveaways at City events or events attended by Fitness Center staff.</p>

Current	Adopted
<p>Outside Food Vendors:</p> <ul style="list-style-type: none"> 25% of gross sales realized during events shall be paid to the City. Outside food vendors must be requested by the renter of the facility. 	<p>Outside Food Vendors- City Facilities:</p> <ul style="list-style-type: none"> \$150 fee per food vendor at City-sponsored events. No fee for events on City property sponsored by outside agencies.
Fit for Fun Center	Fit for Fun Center
Current	Adopted
	<p>Added to Schedule:</p> <p>Discounted Pass: \$1 promotional coupon pass (available during select community events)</p> <p>Museums for All: Free admission for a household up to 5 children with a valid EBT card.</p>
Community Centers	Reword: Recreation Programs/Activities
Derick G.S. Davis Community Center	Derick G.S. Davis Community Center
Current	Adopted
<p>Afterschool Program \$25/month Financial assistance available, reduction of fee to \$0 Summer Camp \$15/week Miscellaneous Programs up to \$35/participant</p>	<p>Afterschool Program \$30/month Financial assistance available, reduction of fee to \$0 Summer Camp \$20/week Miscellaneous Programs up to \$50/participant</p>
	<p>Added to Schedule:</p> <p>\$5 from each registration will be committed revenue for programs (equipment, scholarships, etc.)</p>
Martin Luther King Community Center	Martin Luther King Community Center
Current	Adopted
<p>Summer Camp \$30/week Miscellaneous Programs up to \$35/participant</p>	<p>Summer Camp \$30/week Miscellaneous Programs up to \$50/participant</p>

Halyburton Park	
Current	Adopted
<ul style="list-style-type: none"> • City employee discount of 20% • Non-profit: \$240 first 4 hours / \$60 each additional hour plus deposits* • Private/For Profit Rentals: \$475 first 4 hours/\$100 each additional hour plus deposits* • Business Rate: \$50/hr (2-hour minimum) or \$300 Daily rate (8-hours), weekdays from 8 am to 5 pm, \$100 clean up deposit is required • Patio (Wedding ceremonies only): \$200/2 hours, \$100 damage deposit 	<ul style="list-style-type: none"> • City employee discount of 50% • Non-profit: \$300 first 4 hours / \$75 each additional hour plus deposits* • Private/For Profit Rentals: \$575 first 4 hours/\$125 each additional hour plus deposits* • Business Rate: \$60/hr (2-hour minimum) or \$360 Daily rate (8-hours), weekdays from 8 am to 5 pm, \$100 clean up deposit is required • Patio (Wedding ceremonies only): \$240/2 hours, \$100 damage deposit
A \$20/hour attendant fee will apply for events held before or after regular building hours.	A \$30/hour attendant fee will apply for events held before or after regular building hours.

Chapter IV. Refuse Collection and Disposal Fee Schedule
Article A. Residential/Regular Service Fee Schedule

Current	Adopted
New account activation fee: \$26 Account holder transfer (no cart change): no fee Account holder transfer (with cart addition or change): \$26	New account activation fee: \$27.30 Account holder transfer (no cart change): no fee Account holder transfer (with cart addition or change): \$27.30
Section 1. Cart Fees for Single-Family Residential	Section 1. Cart Fees for Single-Family Residential
Current	Adopted
The single family residential 35-gallon trash cart fee is \$22.22 per month. The single family residential 95-gallon trash cart fee is \$27.35 per month. Each additional 95-gallon trash cart fee is \$12.52 per month.	The single family residential 35-gallon trash cart fee is \$23.34 per month. The single family residential 95-gallon trash cart fee is \$28.72 per month. Each additional 95-gallon trash cart fee is \$13.15 per month.
Section 2. Refuse Collection Fees for Multi-Family Residential	Section 2. Refuse Collection Fees for Multi-Family Residential
Current	Adopted
The multi-family residential 35-gallon trash cart fee is \$22.22 per month. The multi-family residential 95-gallon trash cart fee \$27.35 per month. Each additional 35-gallon trash cart fee is \$9.66 per month. Each additional 95-gallon trash cart fee is \$12.52 per month.	The multi-family residential 35-gallon trash cart fee is \$23.34 per month. The multi-family residential 95-gallon trash cart fee \$28.72 per month. Each additional 35-gallon trash cart fee is \$10.15 per month. Each additional 95-gallon trash cart fee is \$13.15 per month.

Section 3: Refuse Collection Fees for Commercial Service	Section 3: Refuse Collection Fees for Commercial Service
Current	Adopted
<p>The commercial 35-gallon trash cart fee is \$31.04 per month.</p> <p>The commercial 95-gallon trash cart fee is \$36.50 per month.</p> <p>Each additional 35-gallon trash cart fee is \$9.66 per month.</p> <p>Each additional 95-gallon trash cart fee is \$12.52 per month.</p>	<p>The commercial 35-gallon trash cart fee is \$32.60 per month.</p> <p>The commercial 95-gallon trash cart fee is \$38.33 per month.</p> <p>Each additional 35-gallon trash cart fee is \$10.15 per month.</p> <p>Each additional 95-gallon trash cart fee is \$13.15 per month.</p>
Section 4: Refuse Collection Fees for Residential and Commercial Non-Containerized Miscellaneous Loose Items	Section 4: Refuse Collection Fees for Residential and Commercial Non-Containerized Miscellaneous Loose Items
Current	Adopted
<p>The fee for additional loose items is one sticker (\$1.30) per 30-gallon bag or equivalent</p>	<p>The fee for additional loose items is one sticker (\$1.37) per 30-gallon bag or equivalent</p>
Section 5: Commercial Customers in Downtown Business Area (area defined at 3rd St. to Water St and Ann St to Red Cross St.)	Section 5: Commercial Customers in Downtown Business Area (area defined at 3rd St. to Water St and Ann St to Red Cross St.)
Current	Adopted
<p>Frequency:</p> <p>The collection fee for Refuse and/or Recycling 2 times per week service is \$28.62 per month.</p> <p>The collection fee for Refuse 3 times per week service is \$36.17 per month.</p> <p>The collection fee for Refuse and/or Recycling 5 times per week service is \$50.11 per month.</p> <p>The collection fee for Refuse 6 times per week service is \$71.66 per month.</p> <p>The collection fee for Refuse and/or Recycling 7 times per week service is \$93.41 per month.</p> <p>The collection fee for Refuse 7 days per week, 2 times a day service is \$146.24 per month.</p>	<p>Frequency:</p> <p>The collection fee for Refuse and/or Recycling 2 times per week service is \$30.06 per month.</p> <p>The collection fee for Refuse 3 times per week service is \$37.98 per month.</p> <p>The collection fee for Refuse and/or Recycling 5 times per week service is \$52.62 per month.</p> <p>The collection fee for Refuse 6 times per week service is \$75.25 per month.</p> <p>The collection fee for Refuse and/or Recycling 7 times per week service is \$98.09 per month.</p> <p>The collection fee for Refuse 7 days per week, 2 times a day service is \$153.56 per month.</p>
<p>Volume:</p> <p>In addition to the collection fees, commercial refuse customers must buy City approved trash bags for \$1.56 per bag</p>	<p>Volume:</p> <p>In addition to the collection fees, commercial refuse customers must buy City approved trash bags for \$1.64 per bag.</p>

In addition to the collection fee, ABC recycling customers will pay the following fee per City provided 32-gallon container: Serviced 2 times per week billed at the rate of \$8.05 per month per container. Serviced 5 times per week billed at the rate \$20.07 per month per container. Serviced 7 times per week billed at the rate of \$28.12 per month per container	In addition to the collection fee, ABC recycling customers will pay the following fee per City provided 32-gallon container: Serviced 2 times per week billed at the rate of \$8.46 per month per container. Serviced 5 times per week billed at the rate \$21.08 per month per container. Serviced 7 times per week billed at the rate of \$29.53 per month per container.
Section 6: Residential Downtown Business Area Customers (defined as residents living in the downtown business area excluding single family homes)	Section 6: Residential Downtown Business Area Customers (defined as residents living in the downtown business area excluding single family homes)
Current	Adopted
The refuse collection fee for up to seven times a week service is \$22.88 per month. This fee includes ten (10) City approved trash bags per month.	The refuse collection fee for up to seven times a week service is \$24.03 per month. This fee includes ten (10) City approved trash bags per month.
Section 7: Recycling	Section 7: Recycling
Current	Adopted
The fee for each additional recycling cart \$4.70 per cart per month.	The fee for each additional recycling cart \$4.94 per cart per month.

Chapter V. Engineering
Article B. Fees for Private Development Projects

Section 1. Engineering Review Fees	Section 1. Engineering Review Fees
Current	Adopted
	Added to Schedule: Ownership Transfer/Permit Renewal: \$100.00 Permit Update: No Fee
	Added to Schedule: <u>Ownership Transfer/Permit Renewal:</u> As defined in 18-254 (B) of City Code. Project must be inspected, and permit reissued by City staff.
	Added to Schedule: <u>Permit Update:</u> An administrative change in application data not requiring technical review or inspection.

Chapter VII. Stormwater Service Fees
Article A. Single Family Residential Rates

Section 2. Standard Rate	Section 2. Standard Rate
Current	Adopted
All single-family residential properties shall be billed the standard bimonthly rate established in this section.	All single-family residential properties shall be billed the standard monthly rate established in this section.
The standard rate shall be \$8.43 per month billed at the rate of \$16.86 bimonthly for all single-family residential properties, with the exception of properties eligible for a reduced rate.	The standard rate shall be \$8.51 per month for all single-family residential properties, with the exception of properties eligible for a reduced rate.

Chapter VII. Stormwater Service Fees
Article B. Fees For All Other Property Uses

Section 3. Rate per Equivalent Residential Unit	Section 3. Rate per Equivalent Residential Unit
Current	Adopted
All other property uses will be charged the rate of \$8.43 per month times the number of ERU of impervious surface on-site as determined by the City of Wilmington. Such charges shall be billed on a bimonthly cycle at the rate of \$16.86 times the number of ERU.	All other property uses will be charged the rate of \$8.51 per month times the number of ERU of impervious surface on-site as determined by the City of Wilmington.

REVENUE ESTIMATES

REVENUE SUMMARY ALL FUNDS

FUND	OPERATING FUNDS	FY21 Actual	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
100	GENERAL FUND	\$ (124,337,516)	\$ (127,516,557)	\$ (130,428,168)	2%
500	STORM WATER MANAGEMENT FUND	\$ (12,594,242)	\$ (12,852,468)	\$ (14,730,039)	15%
560	RECYCLING & TRASH SERVICES FUND	\$ (9,681,077)	\$ (11,128,014)	\$ (11,080,763)	0%
	OPERATING FUNDS TOTAL	\$ (146,612,835)	\$ (151,497,039)	\$ (156,238,970)	16%
FUND	PROGRAM FUNDS				
210	SPECIAL PURPOSE FUND	\$ (5,835,135)	\$ (3,397,354)	\$ (4,332,976)	28%
220	CONVENTION CENTER FUND	\$ (5,450,737)	\$ (6,621,736)	\$ (3,333,644)	-50%
223	COMMUNITY DEVELOPMENT FUND	\$ (1,474,570)	\$ (1,055,662)	\$ (1,055,662)	0%
224	CD/HM GRANTS & LOAN ADMIN FUND	\$ (657,788)	\$ (725,195)	\$ (795,200)	10%
225	HOME INVESTMENT PARTNRSHP FUND	\$ (813,583)	\$ (1,350,702)	\$ (1,350,702)	0%
550	PARKING FACILITIES FUND	\$ (7,880,435)	\$ (5,974,812)	\$ (6,527,833)	9%
570	GOLF FUND	\$ (1,869,914)	\$ (1,693,796)	\$ (1,984,727)	17%
610	EQUIP MAINT & REPLACEMENT FUND	\$ (7,530,709)	\$ (10,002,526)	\$ (10,025,741)	0%
650	TECHNOLOGY REPLACEMENT FUND	\$ (1,413,937)	\$ (1,452,050)	\$ (1,601,950)	10%
	PROGRAM FUNDS TOTAL	\$ (32,926,809)	\$ (32,273,833)	\$ (31,008,435)	25%
FUND	DEBT SERVICE FUND				
150	DEBT SERVICE FUND	\$ (38,273,275)	\$ (27,977,672)	\$ (28,107,118)	0%
	DEBT SERVICE FUND TOTAL	\$ (38,273,275)	\$ (27,977,672)	\$ (28,107,118)	0%
FUND	SPECIAL TAX DISTRICTS				
215	SPECIAL TAX DISTRICTS	\$ (622,978)	\$ (618,155)	\$ (781,306)	26%
	SPECIAL TAX DISTRICTS TOTAL	\$ (622,978)	\$ (618,155)	\$ (781,306)	26%
FUND	CAPITAL PROJECT FUNDS				
331	CP-STREETS & SIDEWALKS FUND	\$ (42,136,451)	\$ (16,584,899)	\$ (19,789,768)	19%
333	CP-PARKS & RECREATION FUND	\$ (20,732,942)	\$ (2,815,283)	\$ (2,161,255)	-23%
334	CP-BUILDING IMPROVEMENTS FUND	\$ (5,121,919)	\$ (7,444,233)	\$ (7,675,731)	3%
339	CP-PUBLIC IMPROVEMENTS FUND	\$ (1,309,000)	\$ -	\$ -	-%
502	CP-STORM WATER FUND	\$ (3,509,169)	\$ (2,975,000)	\$ (4,830,362)	62%
552	CP-PARKING FACILITIES FUND	\$ (56,324)	\$ (51,000)	\$ (353,600)	593%
572	CP-GOLF FUND	\$ (966,569)	\$ -	\$ (212,014)	-%
	CAPITAL PROJECT FUNDS TOTAL	\$ (73,832,373)	\$ (29,870,415)	\$ (35,022,730)	17%
	TOTAL ALL FUNDS	\$ (292,268,270)	\$ (242,237,114)	\$ (251,158,559)	4%
	LESS INTERFUND TRANSFERS	\$ (24,356,586)	\$ (28,834,754)	\$ (24,861,198)	-14%
	NET OPERATING & CAPITAL	\$ (267,911,684)	\$ (213,402,360)	\$ (226,297,361)	6%

REVENUE ESTIMATES

The revenue estimates for the FY23 budget have been made in accordance with the City’s Financial Management Policies. These estimates include only those reasonably expected to be realized during the fiscal year to meet all operating, debt and capital needs in line with the “no deficiency” budget requirements imposed by State Statute. Only significant revenue sources for all funds are listed as follows:

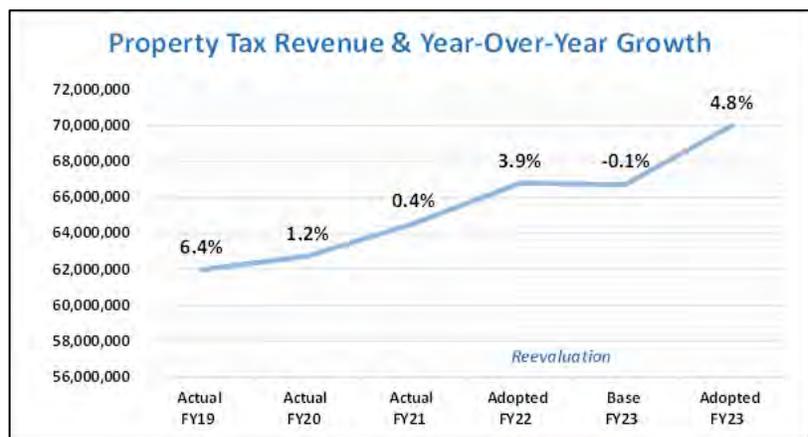
GENERAL FUND

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
PROPERTY TAX	\$ (64,551,587)	\$ (66,782,516)	\$ (66,782,516)	\$ (70,003,818)	4.8%
SALES TAX	\$ (34,243,560)	\$ (32,485,457)	\$ (32,545,290)	\$ (37,647,425)	15.9%
RESTRICTED INTERGOV	\$ (8,322,231)	\$ (3,094,361)	\$ (3,094,361)	\$ (3,286,388)	6.2%
UNRESTRICTD INTERGOV	\$ (12,871,272)	\$ (12,000,855)	\$ (12,000,855)	\$ (12,545,855)	4.5%
CHARGES FOR SERVICE	\$ (2,220,095)	\$ (2,677,664)	\$ (2,677,664)	\$ (2,691,814)	0.5%
FINES & FORFEITS	\$ (136,909)	\$ (94,500)	\$ (94,500)	\$ (100,400)	6.2%
INTEREST EARNINGS	\$ (44,047)	\$ (40,000)	\$ (40,000)	\$ (481,000)	1102.5%
LICENSE FEE & PERMIT	\$ (869,878)	\$ (829,000)	\$ (829,000)	\$ (832,000)	0.4%
MISCELLANEOUS	\$ (677,576)	\$ (324,669)	\$ (678,496)	\$ (1,005,051)	209.6%
OTHER TAX	\$ (400,361)	\$ (324,700)	\$ (324,700)	\$ (487,171)	50.0%
APPROPR FUND BALANCE	\$ -	\$ (8,862,835)	\$ (27,208,545)	\$ (1,347,246)	-84.8%
OTHER LONG TERM OBLG	\$ -	\$ -	\$ (2,150,000)	\$ -	-%
Revenue Total	\$ (124,337,516)	\$ (127,516,557)	\$(148,425,927)	\$ (130,428,168)	2.3%

Property Taxes

The City of Wilmington’s projected FY23 **property tax growth** over FY22’s adopted budget totals is held flat. This is primarily due to brownfields properties and revaluation appeals. The City’s tax base for FY23²² is estimated at \$21,714,600,000 with the City’s real property totaling \$20,340,460,000 and Motor Vehicle property equaling \$1,374,140,000. Property tax grew 4.8% over FY22’s adopted with the adjusted tax rate. The tax base is expected to provide the City \$84,929,049 which is split between two funds. The split is as follows:

- General Fund
(\$69,598,818/\$0.3237)
- Debt Service
(\$15,330,231/\$0.0713)

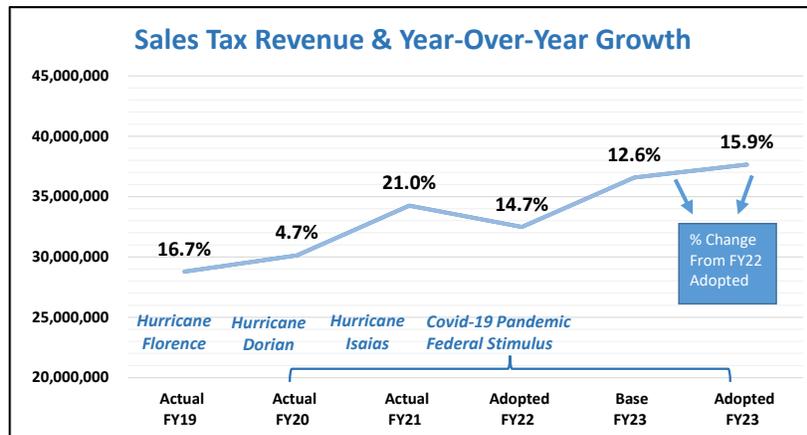


²² Estimates on tax base were obtained from the March 21, 2022 update from the NHC Tax Administrator.

The total property tax category that includes current year Ad Valorem, but also prior year collections and interest and penalties is estimated to collect \$70,003,818.

Local Sales Tax

Local sales tax revenues for FY23 are estimated at \$37,647,425 reflecting a 15.9% increase or \$5.2M over FY22 adopted levels of \$32,485,457. Sales Tax represents 29% of the total General Fund revenues. Of the total amount, \$20,309,573 comes from the locally collected and distributed one-cent levy (Article 39). The balance of the revenue, approximately \$17.3 million, comes from the statewide collected levies (Article 40, 42 and 44). All are distributed among New Hanover County’s local governments based on the property tax levy.



The approach to budgeting sales tax at 15.9% over FY22 is based on the following indicators:

- Wilmington’s population base, per the 2020 census data, is growing by roughly 0.9% per year
- The tourist population appears to be increasing to pre-pandemic levels with new city entertainment amenities and further government restrictions lifting
- Pre-Hurricane Florence and Covid-19 pandemic the city received 1.5% to 2% more than the state’s average collections, current trends are slightly less when comparing the first 6 months of FY22 to prior year but the growth percentage is significantly higher:
 - the State’s first 6 months collection rate grew from FY21 to FY22 by 15.36%
 - the city’s growth same time of grew 16.8% or 1.44% higher
- Out of the 6 months of sales tax collected (July – December) in FY22, every month has a higher collection rate than the prior year’s month with the average being 17%

Licenses, Fees and Permits

This revenue category includes items as motor vehicle licenses and annual fire permit fees. The budget reflects a 0.4% increase from FY22 adopted levels which is mainly due to slight increases in Motor Vehicle Collections revenue which was increased by \$13,000 and a slight increase in Short-Term Lodging revenue of \$15,000 based on collection trends during the economic recovery. These revenue increases are offset by a reduction in Fire Special Charges of \$25,000. This group of revenues makes up less than 1% or \$832,000 of the General Fund revenues.

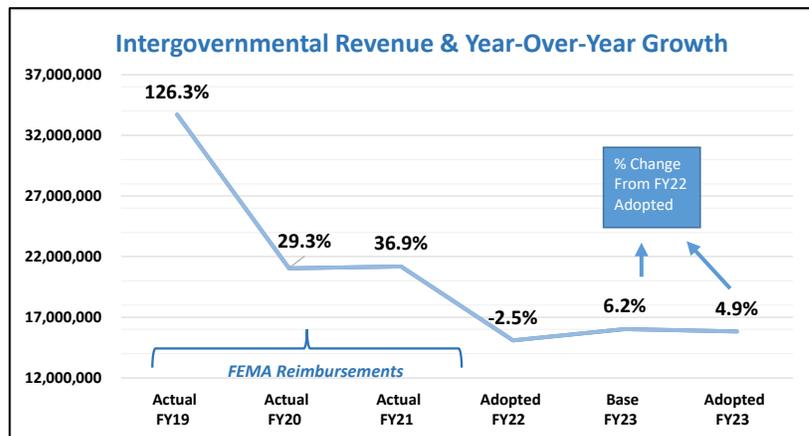
Intergovernmental Revenues

The third largest revenue stream, representing 12% of the General Fund, is **Intergovernmental Revenues**. The category has increased from FY22 by 4.9% or \$737K (FY22: \$15,095,216; FY23: \$15,832,243). The greatest contribution to this increase is ABC revenues, which are budgeted to increase by \$550,000 in line with current trend data. As restrictions have eased across the city, ABC revenue has continued to rise. However, current budgeted collections are still below pre-pandemic collection levels.

The spikes seen in the Intergovernmental Revenue graph relate to FEMA funding reimbursements for hurricanes Florence in FY19, Dorian in FY20 and Isaias in FY21.

A few highlights of revenue types found in this category are as follows:

- The utility franchise tax, also known as the electricity sales tax, is the largest revenue source in this category budgeted at \$7.4M for FY23, representing a flat budget from FY22. The estimate is based on the projected FY22 year-end of \$7.3M, resulting from the continued strain on the commercial sector related to changes in work environments.
- Video programming and telecommunications is budgeted to remain flat compared to FY22 as consumer behavior continues to change during the economic recovery. During the pandemic, telecommunications rose with virtual school and remote work. During FY22, schools reopened and offices began opening as well. Because of the uncertainty of how these resources will continue to evolve, this revenue is projected to remain the same as FY22.
- The Powell Bill Gasoline tax is budgeted to decline with the unknown dissemination of the revenue due to the increased costs from inflation and the conflict in Ukraine. North Carolina Department of Transportation’s revenues were exceeding their expectations and it is hoped that the Powell Bill funding will be fully restored. However, given the uncertainty a reduction is prudent.



Charges for Current Services

Charges for current services represent approximately 2% of total anticipated General Fund revenues for FY23. Charges for current services are classified in five sub-categories: general government services, public safety services, public services, recreation programs and miscellaneous charges. For the FY23 budget, these revenues total \$2,691,814 which represents a slight 0.5% increase from FY22’s adopted budget. Most of the revenues have remained stable or seen slight adjustments in response to the re-opening of the economy and significant inflation.

Other Revenue, Donations, Interest Earnings and Fines and Forfeitures

Other Revenue includes rental vehicle tax that is trending upward in response to the lessening of local restrictions and increased travel to the area. This is budgeted to increase \$162,471, or roughly 50% over adopted FY22 figures. The miscellaneous revenue sources budgets’ totals \$1,005,051 and reflects rental income totaling \$785,051, a significant 442% increase compared to FY22’s adopted \$144,669, which is more in line with current trends. Interest earnings budgeted at \$481,000 reflecting a sharp increase from the FY22 Adopted Budget of \$40,000, returning to pre-pandemic levels. The estimates are reflective of the current and anticipated market rates attributed to the existing economic position throughout the country. Fines and Forfeitures include civil citations and fire code violations. The budget reflects \$45,000 in civil citations up from FY22’s budget of \$35,000. The entire category’s budget is estimated at \$2,073,622, up from FY22’s \$783,869.

Appropriated Fund Balance

Use of appropriated fund balance in the amount of \$1,347,246 is included in the budget for the following reasons:

- Castle Street Remediation totaling \$400,000
- Heart of Wilmington Plan totaling \$350,000
- Historic National Registry Inventory Update totaling \$285,000
- Purchase of vehicles totaling \$292,246

General Fund Unassigned fund balance as of June 30, 2023 is anticipated to be approximately 38.96% of FY23 budgeted expenditures or \$50,819,639.

STORMWATER FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
STORMWATER UTILITY FEE	\$(12,511,663)	\$(12,740,151)	\$(12,740,151)	\$(13,344,052)	5%
FINES & FORFEITS	\$ (1,250)	\$ -	\$ -	\$ -	-%
LICENSE FEE & PERMIT	\$ (58,100)	\$ (51,000)	\$ (51,000)	\$ (51,000)	0%
MISCELLANEOUS	\$ (3,915)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (19,314)	\$ (20,000)	\$ (20,000)	\$ (65,000)	225%
APPROPR FUND BALANCE	\$ -	\$ (41,317)	\$ (259,031)	\$ (1,269,987)	2974%
REVENUE Total	\$(12,594,242)	\$(12,852,468)	\$(13,070,182)	\$(14,730,039)	15%

Stormwater Utility Fees

The **Stormwater Utility Fees** for FY23 represents a 5% increase over the FY22 adopted budget. The rate for FY23 is \$8.51 per ERU from FY22’s \$8.43 per ERU with the revenue estimated at \$10,157,052.

There is \$37,000 budgeted for an annual interlocal agreement with the State of North Carolina for **street sweeping and drainage maintenance services** performed on state-maintained streets.

The General Fund pays the Stormwater Fund for the **city street stormwater fee**, which for FY23 represents \$3,150,000. This amount is derived by the ERU calculation for impervious surface, a 2.5% annual increase as required by bond covenant, plus any rate increases imposed.

Other Revenue

Interest on investments (\$65,000) have increased since FY22 by 225% due to the economic recovery. Also budgeted for FY23 is **license fee and permits** for Stormwater discharge (\$51,000), which is flat compared to FY22’s adopted figures. Permit fees are collected from some new developments where on-site retention is not feasible, and a payment is made in lieu of constructing such facilities.

Appropriated Fund Balance

The FY23 budget is appropriating \$1,269,987 of **fund balance**. The expected unassigned fund balance in the Stormwater Fund as of June 30, 2023, is expected to be \$9,288,363 or 63.30% of FY23 projected expenditures.

RECYCLING AND TRASH SERVICES FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
APPROPR FUND BALANCE	\$ -	\$ (1,117,143)	\$ (2,351,318)	\$ -	-%
CHARGES FOR SERVICE	\$ (9,531,082)	\$ (9,869,505)	\$ (9,869,505)	\$ (10,908,897)	11%
FINES & FORFEITS	\$ (400)	\$ (500)	\$ (500)	\$ (500)	0%
INTEREST EARNINGS	\$ (10,142)	\$ (11,500)	\$ (11,500)	\$ (33,000)	187%
MISCELLANEOUS	\$ (17,608)	\$ -	\$ -	\$ (9,000)	-%
OPERATING TRANSFR IN	\$ (29,866)	\$ (38,366)	\$ (250,938)	\$ (38,366)	0%
RESTRICTED INTERGOV	\$ (91,979)	\$ (91,000)	\$ (91,000)	\$ (91,000)	0%
REVENUE Total	\$ (9,681,077)	\$ (11,128,014)	\$ (12,574,761)	\$ (11,080,763)	0%

Refuse Collection Fees

Recycling and Trash Services Fund revenues are earned primarily from monthly fees charged to customers based on the chosen level of service. The selected number and size of the refuse containers and the frequency of collection determine monthly fees. The monthly rates include refuse, recycling and yard waste collection as well as bulky item collection on an “on-call” basis. The FY23 **refuse collection** budget reflects a 11% increase over FY22’s budgeted amount for a total of \$10,908,897.

Included in the Refuse Collection Fees category is an **activation fee** that is specifically for all new customer accounts. It is anticipated to generate approximately \$117,600 in FY23, \$8,600 more than

FY22. Also included are the **bag purchases** for the central business district estimated to collect \$119,280 in FY23 which is 33% more than the \$90,000 budgeted in FY22. There is an increase of 37% in the amount budgeted for the **sales of recycling** (\$78,628) and a small amount budgeted for **special collection** (\$275).

Restricted Intergovernmental Revenue

This revenue collects the **solid waste disposal fee** budgeted at \$91,000 estimated for FY23. This fee is an excise tax that are imposed on the disposal of municipal solid waste, construction and demolition debris in a permitted landfill.

Interest Earnings

Interest earnings have risen for FY23 given the current economic recovery. The amount anticipated for FY23 is \$33,000 up 187% from FY22's budget of \$11,500. This is a return to previous budgeted amounts from FY21 and prior.

Transfer from General Fund

In FY17, a \$29,866 transfer from the General Fund started to aid in a cross departmental effort with the Wilmington Police Department to clean up City right of ways and illegal dumpsites. The **General Fund transfer** was increased to \$38,366 for FY22 to cover the programs cost. This transfer is held flat for FY23.

Appropriated Fund Balance

There is no anticipated appropriation of **fund balance** for FY23. An additional Unassigned fund balance for the Recycling and Trash Services Fund as of June 30, 2023, is anticipated to be approximately \$4,079,745 or 36.82% of FY23 budgeted expenditures.

PARKING FACILITIES FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
PARKING FEES	\$ (3,034,143)	\$ (3,509,873)	\$ (3,509,873)	\$ (3,877,828)	10%
FINES & FORFEITS	\$ (309,728)	\$ (437,000)	\$ (437,000)	\$ (418,000)	-4%
INSTALLMENT FINANCNG	\$ (2,582,800)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (4,975)	\$ (5,700)	\$ (5,700)	\$ (20,000)	251%
OPERATING TRANSFER IN	\$ (1,948,790)	\$ (1,926,239)	\$ (1,926,239)	\$ (1,908,405)	-1%
APPROPR FUND BALANCE	\$ -	\$ (96,000)	\$ (1,555,276)	\$ (303,600)	216%
OTHER LONG TERM OBLG	\$ -	\$ -	\$ (1,820,000)	\$ -	-%
REVENUE Total	\$ (7,880,436)	\$ (5,974,812)	\$ (9,254,088)	\$ (6,527,833)	9%

Parking Fees

The parking fees category consists of parking facility hourly, monthly, lease and special event fees. Also included are meters, meter permits and residential parking program permits. The FY23 **parking fees** budget of \$3,877,828 represents a 10% increase over FY22's budget totaling \$3,509,873. The budget was developed with anticipated increases to parking fees in multiple areas. While the economic recovery has brought much more activity, this budget was still developed conservatively as some uncertainty remains.

Fines and Forfeits

The **fines and forfeits** category consist of parking fines. The budget for FY23 is \$418,000 a 4% decrease over FY22's adopted budget of \$437,000. The automated parking machines continue to allow customers to pay for parking in a more efficient manner continuing the downward fine trend seen in the last few years since the installation of the machines.

Interest Earnings

Interest earnings increased significantly by roughly 251% for FY23 to \$20,000. The FY23 budget totals are more in line with years prior to the pandemic. Anticipated interest earnings for FY23 are estimated higher across the city due to the economic recovery environment that has increased interest earning rates.

Operating Transfer

An **operating transfer** from the debt service fund in the amount of \$1,908,405 is budgeted in FY23. In FY22 the repayment of debt for the construction of the River Place Deck began, FY23 budgeted another transfer-in for this purpose from the Debt Service Fund.

Appropriated Fund Balance

FY23 Parking budget has \$303,600 of fund balance anticipated to be transferred to the Market Street Deck Repair capital project. This is the first half of funding for the upcoming repair project of the Market Street Parking Deck. The unassigned fund balance for the Parking Facilities Fund as of June 30, 2023, is anticipated to be approximately \$1,799,202 or 27.56% of FY23 budgeted expenditures.

GOLF COURSE FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
GREENS/CONCESSIONS	\$ (1,861,783)	\$ (1,692,396)	\$ (1,692,396)	\$ (1,978,727)	17%
INTEREST EARNINGS	\$ (1,307)	\$ (1,400)	\$ (1,400)	\$ (6,000)	329%
MISCELLANEOUS	\$ (6,824)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (276,195)	\$ -	-%
REVENUE Total	\$ (1,869,914)	\$ (1,693,796)	\$ (1,969,991)	\$ (1,984,727)	17%

Greens Fees/Concessions

This **greens and concessions** category is made up of charges for services to include concessions, cart rentals, discount and daily green fees. These fees include daily greens fees, tournament fees and discount card greens fees. The FY23 budget increased by 17% over FY22 for a total of \$1,978,727. This is mainly attributable to estimated increase in beverage and retail concessions, discount cards and the increase to daily green fees by \$2.

Interest Earnings

Interest on investments in the Golf Fund are budgeted with an increase of 329% or \$4,600 from FY22's amount totaling \$6,000. Anticipated interest earnings for FY23 are estimated higher across the city due to the economic recovery and increased interest earning rates.

Appropriated Fund Balance

Unassigned **fund balance** for the Golf Fund as of June 30, 2023, is anticipated to be approximately \$647,881 or 32.64% of FY23 budgeted expenditures. There is no appropriated fund balance budgeted for FY23.

FLEET MAINTENANCE & REPLACEMENT FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
CHARGES FOR SERVICE	\$ (6,988,724)	\$ (7,167,269)	\$ (7,167,269)	\$ (8,058,891)	12%
INTEREST EARNINGS	\$ (15,693)	\$ -	\$ -	\$ -	-%
MISCELLANEOUS	\$ (526,292)	\$ (5,000)	\$ (5,000)	\$ (5,000)	0%
OPERATING TRANSFR IN	\$ -	\$ -	\$ (1,302,147)	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (2,830,257)	\$ (7,156,444)	\$ (1,961,850)	-31%
REVENUE Total	\$ (7,530,709)	\$ (10,002,526)	\$ (15,630,860)	\$ (10,025,741)	0%

Charges for Service

Charges for services includes Fleet Replacement funds for maintenance, insurance, resource replacement, fuel, and pooled vehicle usage. These revenues are internal charges to City departments for centralized vehicle and equipment management services. An annual lease rate is established each fiscal year for each type of vehicle to cover replacement, anticipated maintenance, and insurance. Revenue for FY23 totaling \$8,058,891 is budgeted and represents 12.4% more than FY22’s funding.

Miscellaneous/Interest on Investments

Fleet budgets funding for anticipated **sale of assets** such as scrape metal. For FY23, \$5,000 is budgeted. FY23 does not have interest earnings budgeted.

Appropriated Fund Balance

Unassigned **fund balance** for the Fleet Fund as of June 30, 2023, is anticipated to be approximately \$6,655,009 or 66.3% of FY23 budgeted expenditures. Fund balance is used to purchase replacement vehicles and equipment as scheduled. The FY23’s budget totals \$1,961,850 a 31% decrease from FY22’s adopted budget of \$2,830,257.

TECHNOLOGY REPLACEMENT FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
COMPUTER REPLACEMENT	\$ (740,423)	\$ (753,701)	\$ (753,701)	\$ (821,086)	9%
TRANSFER IN FROM GENERAL	\$ (673,194)	\$ (448,349)	\$ (448,349)	\$ (713,724)	59%
INTEREST EARNINGS	\$ (320)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (250,000)	\$ (308,198)	\$ (67,140)	-73%
OTHER LONG TERM OBLG	\$ -	\$ -	\$ (255,000)	\$ -	-%
REVENUE Total	\$ (1,413,937)	\$ (1,452,050)	\$ (1,765,248)	\$ (1,601,950)	10%

Computer Replacement Charges

The Technology Fund revenues of \$821,086 are internal charges to City departments for replacement of scheduled equipment including computers, docking stations and other miscellaneous computer equipment. In addition to replacing computer equipment, the fee is used to partially cover network services which include networking equipment and service fees. **Computer replacement** revenue represents 51% of the Technology Fund FY23 budget. Funding in this category increased by 8.9% which is attributed to a new Microsoft Enterprise Agreement (3rd of 3-year agreement), expanded pilot program for PC as a Service, expanded Wi-Fi opportunity and migrate telephone systems from Skype to Teams.

Transfer-In

These funds represent a **transfer-in** from the General Fund in the amount of \$713,724 to support the fund for the off-site hosting of certain applications used enterprise wide. The transfer-in represents 45% of the total revenues. This fiscal year, the revenue required by the general fund increased by 59% or \$265,375 from FY22.

Appropriated Fund Balance

There is \$67,140 budgeted of unassigned **fund balance** to help with the planned network needs. Unassigned fund balance for the Technology Fund as of June 30, 2023, is anticipated to be approximately \$307,327 or 19.2% of FY23 budgeted expenditures.

DEBT SERVICE FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
PROPERTY TAX	\$ (15,081,683)	\$ (15,292,900)	\$ (15,292,900)	\$ (15,330,231)	0%
OPERATING TRANSFR IN	\$ (9,334,832)	\$ (9,334,832)	\$ (9,459,832)	\$ (9,334,832)	0%
GENERAL OBLIG BONDS	\$ (4,657,030)	\$ -	\$ -	\$ -	-%
INSTALLMENT FINANCNG	\$ (9,157,200)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (42,530)	\$ (37,153)	\$ (37,153)	\$ (163,937)	341%
MISCELLANEOUS	\$ -	\$ (125,000)	\$ (125,000)	\$ (125,000)	0%
APPROPR FUND BALANCE	\$ -	\$ (3,187,787)	\$ (3,187,787)	\$ (3,153,118)	-1%
REVENUE Total	\$ (38,273,275)	\$ (27,977,672)	\$ (28,102,672)	\$ (28,107,118)	0%

Property Tax

The expected FY23 revenue from **property tax** equals \$15,330,231, a virtually flat budget compared to the FY22 adopted budget of \$15,292,900. Of the FY23 Property Tax rate, 0.3950, \$0.0713 is dedicated to the Debt Service Fund to support capital projects related to the city's capital projects.

Transfer In

The standard operating **transfer-in** from the General Fund of \$9,334,832 is budgeted for FY23. This is to support capital projects and is embedded in the debt model to help cover expenses.

Interest Earnings

Interest earnings has a budget of \$163,937 for FY23, a 341% increase over FY22’s budget of \$37,153. Anticipated interest earnings for FY23 are estimated higher across the city due to the economic recovery and increased interest earning rates.

Appropriated Fund Balance

A total of \$3,153,118 of **fund balance** is budgeted in the Debt Service Fund for FY23 to balance the fund. Fund balance in the Debt Service fund is considered committed to projects approved and appropriated by council.

CDBG/HOME GRANT & LOAN FUND

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
OPERATING TRANSFER IN	\$ (657,789)	\$ (725,195)	\$ (736,669)	\$ (795,200)	10%
REVENUE Total	\$ (657,789)	\$ (725,195)	\$ (736,669)	\$ (795,200)	10%

Transfers In

Transfer-in category includes a General Fund transfer totaling \$188,185. The FY23 budget reflects the General Fund contribution to the CDBG/HOME Grant and Loan Fund activities within the City and is an increase of \$70,005 from the budgeted contribution in FY22.

A transfer from Community Development Block Grant Fund is the maximum allowable portion of the federal entitlement from HUD for CDBG program administration and planning, as well as housing delivery costs for community development activities and represents the largest component of revenue at 59.35%. The budgeted \$471,945 is the same amount that was budgeted in FY22.

The third transfer is from HOME investment Partnership Fund and totals \$135,070 which is flat with FY22 budget. This is the portion of HOME Investment Partnership entitlement funds associated with the program administration and planning activities.

MULTI-YEAR FUNDS

The City has implemented a new financial system and budgets multi-year funds for life. They are budgeted and reported differently than the annual funds and the system does not allow easy representation of the actuals, adopted and revised budgets. The fiscal year being budgeted has the numbers readily available but is uploaded in the system as budget adjustment and added to the existing funds. The charts below are only the adopted year represented in this publication.

SPECIAL PURPOSE FUND

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
REVENUE			
RESTRICTED - INTERGOVERNMENTAL	\$ (1,757,336)	\$ (1,740,881)	-1%
FINES & FORFEITS	\$ (1,083,099)	\$ (1,964,076)	81%
OPERATING TRANSFER IN	\$ (567,792)	\$ (620,743)	9%
INTEREST EARNINGS	\$ 10,873	\$ (7,276)	-167%
REVENUE Total	\$ (3,397,354)	\$ (4,332,976)	28%

Restricted Intergovernmental

Total budgeted **restricted intergovernmental** revenue for FY23 totals \$1,740,881. This budgeted revenue includes \$206,660 from New Hanover County²³ for their contribution to the continued operating expenses associated with the Safelight program. Contributions from the Town of Leland, Pender County and New Hanover County for the S.A.B.L.E. program budgeted in the amount of \$124,800 and Fed Forfeiture at \$87,744. State and Federal Contributions for the Wilmington Metropolitan Planning Organization and relative local matches from multiple member jurisdictions for the Metropolitan Planning Administration project are included in the amount of \$1,550,500. Continuing from FY22 in the Special Purpose Fund is \$69,000 from the Department of Public Safety for the Regional Fire HazMat Response.

Fines & Forfeits

Fine and late fee revenues for the Safelight program is estimated at \$1,964,743 for FY23 which is an 81% increase over FY22's total of \$1,083,099.

Transfer in From General Fund

A **transfer-in** totaling \$620,743 from the General Fund covers the City's contribution to the operation of the following Special Purpose Fund projects:

Transfers to the Special Purpose Fund moves funding into projects for various programs. The budget for FY23 includes:

- Metropolitan Planning Administration (WMPO): \$256,512, which includes the City of Wilmington contribution to the WMPO of \$112,478 and a general fund contribution of \$144,034 to balance the project.
- SABLE: \$164,231
- Safelight: \$200,000

²³ New Hanover County's Safelight contract totals \$234,000 annually.

Interest on Investments

Interest on investments revenue anticipated on the cash balances for the Safelight program is estimated at \$7,276 for FY23.

CONVENTION CENTER FUND

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
REVENUE			
ROOM OCCUPANCY TAX	\$ (2,982,256)	\$ (3,743,862)	26%
CHARGES FOR SERVICE	\$ (473,777)	\$ (533,353)	13%
MISCELLANEOUS	\$ (2,188,092)	\$ 943,571	-143%
RESTRICTED INTERGOV	\$ (977,611)	\$ -	-100%
REVENUE Total	\$ (6,621,736)	\$ (3,333,644)	-50%

Charges for Current Services

The Convention Center has several **charges for services** to include the parking deck which is estimated to receive \$533,353 in revenue for FY23 with most of that revenue (N = \$352,500) associated with use by the adjacent hotel. Event parking is expected to bring in \$180,853 in revenue with monthly fees estimated to be \$17,340, hourly fees totaling \$104,710 and special events totaling \$58,803.

Miscellaneous

Miscellaneous revenues cover event and ancillary income are found in this category. It includes rental income (N = \$78,706), billing services (N = -\$52,742), food and beverage (N = -\$975,072) and other operating income (N = \$5,537) totaling -\$943,571 for FY23.

Room Occupancy Tax

The Convention Center Operations Fund provides for the administration and management of the Convention Center, as well as the marketing and debt service. **Room Occupancy Tax** totaling \$3,743,862 is an increase of 26% compared to FY22.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
REVENUE			
RESTRICTED INTERGOV	\$ (1,055,662)	\$ (1,055,662)	0%
REVENUE Total	\$ (1,055,662)	\$ (1,055,662)	0%

Restricted Intergovernmental

The City of Wilmington has been a Community Development Block Grant (CDBG) entitlement community since 1975. Funding comes to the city in the form of an annual block grant through the U.S. Department of Housing and Urban Development (HUD). Funding totals \$1,055,662 of **restricted intergovernmental revenue** which was held flat compared to FY22's budget.

HOME INVESTMENT PARTNERSHIP FUND

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
REVENUE			
OPERATING TRANSFER IN	\$ (657,201)	\$ (657,201)	0%
RESTRICTED INTERGOV	\$ (693,501)	\$ (693,501)	0%
REVENUE Total	\$ (1,350,702)	\$ (1,350,702)	0%

Restricted Intergovernmental

The **restricted intergovernmental**, in this case a federal entitlement from HUD for the HOME program, is budgeted at \$693,501, which is the exact same amount as FY22.

Transfer-In

An amount of \$657,201 **transfer-in** from the HOME investment fund is being appropriated to support the FY23 program which is the same amount as FY22's transfer in.

CAPITAL PROJECTS FUNDS

Revenues within the Capital Project Funds include several sources which include appropriations of bond proceeds, debt financing, pay-as-you-go funding and interest on investments. There is a special section for Capital Improvement Projects in this adopted book.

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CITY OF WILMINGTON STRATEGIC PLAN (2017-2020)

The Strategic Plan (Plan) set forth, like the City itself, is not a static object; rather it is intended to provide a framework for positive change in the city. It sets the stage for the City's priority initiatives as voiced by City Council, citizens and vetted by staff. The plan is expected to evolve to ensure the city is moving towards the desired vision.

The strategic plan's philosophy ensures maintenance of the City's core and essential services while at the same time enhancing identified strategic initiatives. This ensures the services succeeding today are not the community's strategic initiatives tomorrow. It also ensures the Plan set forth is focused on a small number of community priorities to make certain that over the next four years the strategies identified will have successes.

The Plan's intent is threefold:

- To provide a strategic focus for the community and city staff,
- To provide stability and opportunities for those who already live, work and build their businesses here, and
- To provide a common goal for all

Basic Strategic Planning elements and definitions:

- **Focus Areas:** a broad statement toward which the organization's efforts are directed; identifies the 'what' the organization desires things to be
- **Community Outcomes:** specific and measurable milestones the community/organization sets that identifies success toward achieving the Focus Area
- **Strategies:** the approach or plan of action the organization wants to take to achieve the community outcomes; the 'how' the organization is going to get there, the 'direction' of the plan
- **Action Steps:** the actual work task or specific tactic identified to deliver on the strategy; the 'what you do', which will remain flexible allowing staff to respond to community needs

FY20 represented the final fiscal year of the city's strategic plan. Staff have a consultant working with the city on developing the next multi-year strategic plan. It is estimated to be adopted with the FY24 budget. The plan will be extended until such time as changes can be adopted and continues to support the recommendation in **Provide Sustainability and Adaptability** where staff capture a resiliency strategy and its associated actions steps. The recommendation includes the following:

8. Bring resiliency to the forefront when planning for city growth, building city facilities and cultivating the city's human resources (Outcome link: 1, 4, 5, 7, 9)

Action Steps

- 8.1. City to develop an understanding of the challenges it faces, review its ability to address those challenges and unite people, projects, and priorities, to act on resilience challenges
- 8.2. City to hire an Emergency Management Coordinator to begin ingraining resiliency into projects, processes and training
- 8.3. Seek funding support from Federal and state governments to build and retrofit our infrastructure

Focus Area: Create a Safe Place

The city will create a safe, inclusive community with neighborhood/area based public safety and support services.

Community Outcomes

1. Reduce city crime rate on a year over year basis
2. Truancy rates decline year over year
3. Participation increases in after school program
4. School drop-out rates decrease 5% annually
5. Increase newly developed “complete streets” by no less than 1,000 linear feet annually
6. The total response time for all calls for emergency service, the Fire Departments first due unit will be within four and a half (4.5) minutes for 90% of all calls for emergency service
7. Reduce the # of enforced (under order) minimum housing code and nuisance violations

Strategies

1. Partner with community and non-profit agencies to enhance youth engagement (Outcome Link: 1, 2, 3, 4)

Action steps:

- 1.1. Proactively recruit additional resources or groups that will promote and enhance youth engagement
- 1.2. Partner with non-profits that will enable affordable home ownership opportunities to eligible citizens

2. Review and implement city-wide sharing of resources across departments to aid in known public safety service gaps allowing more targeted community policing (Outcome Link: 1, 2, 3, 4, 7)

Action steps:

- 2.1. Real time CTR implementation
- 2.2. Initiate neighborhood sweeps
- 2.3. Pilot community policing approaches and roll out successful practices to more of the community

3. Implement a public safety staffing plan directed at a safer community (Outcome Link: 1, 2, 3, 4, 6, 7)

Action steps:

- 3.1. Ensure current staffing levels are resourced in key areas of the city

4. Employ comprehensive plan policies and land development codes to create both defensible spaces and safe streets (Outcome Link: 1, 5, 7)

Action steps:

- 4.1. Maximize active walls in pedestrian-oriented areas and promote the development of more pedestrian oriented areas
- 4.2. Incorporate crime prevention through environmental design (CPTED) techniques in parks, public spaces, parking decks, and new developments to maximize community safety
- 4.3. Allow “drivability” centered mixed use development
- 4.4. Enhance bike and pedestrian infrastructure that increases bicycle and pedestrian safety and supports public health goals
- 4.5. Coordinate street designs with placemaking and pedestrian priorities to improve traffic flow and enhance bike and pedestrian safety
- 4.6. Relocate freight trains to a more direct route into the port of Wilmington to dramatically reduce the number of at-grade freight train crossings, improve traffic flow and enhance vehicular, bicycle, and pedestrian safety
- 4.7. Plan for police and fire services in coordination with development and growth projections to allow for the efficient provision of public safety services

5. Engage in public outreach to change citizen perception (Outcome Link: 1, 2, 3, 4, 7)

Action steps:

- 5.1. Creative messaging of media statements
- 5.2. Police will partner with key groups to convey common regional communications
- 5.3. Proactively target and implement additional neighborhood watch programs
- 5.4. Proactively identify City code violations and alert the property owner

6. Provide state of the art equipment and personnel capabilities in order to best provide for the fire, EMS, and disaster emergency response needs of our citizens, businesses, and visitors.” (Outcome link: 6)

Action steps:

- 6.1. Provide innovative fire suppression operations in order to protect life, property and the environment
- 6.2. Provide specialized operational capabilities and strategies in order to safely mitigate low frequency high risk emergency incidents

Focus Area: Support Efficient Transportation Systems

The City will advocate for, develop and maintain diverse modes of transportation needed for an inclusive, connected community. A complete transportation system includes motor vehicles, mass transit, pedestrian, bicycle and other transportation modes operating in a unified and complementary manner that increases mobility and regional connectivity.

Community Outcomes

1. Improve citizen's important-satisfaction rating for '**overall maintenance of city streets and sidewalks**' from .2596
2. Improve Citizen's important-satisfaction rating for '**maintenance of neighborhood streets**' from .1277
3. Improve Citizen's important-satisfaction rating for '**overall management of traffic flow on city streets**' from .2549
4. Increase Bike/Pedestrian paths by at least ½ miles per year
5. Maintain and/or increase State/Federal funding levels in support of transportation improvements
6. Convert WAVE from a 'dependency rider' model to a 'choice rider' model
7. Increase WAVE ridership year over year

Strategies

1. Create and follow a strategic transportation financial plan to include multiple partners (Outcome link: 1, 2, 3, 4, 5, 7)

Action steps:

- 1.1. Create the 2045 Metropolitan Transportation Plan

2. Proactively seek local and regional partners for smart development initiatives (Outcome link: 2, 3, 4)

Action steps:

- 2.1. Work with New Hanover County towards a common understanding of effective mixed-use development and implement through respective code changes
- 2.2. Work through CFPUA and New Hanover County to encourage smart growth
- 2.3. Seek partners to aid in the rail realignment project

3. Develop and market public educational materials to improve traffic perceptions and ultimately behavior while driving around the city (Outcome link: 3)

Action steps:

- 3.1. Employ commercials, billboards and print ads promoting safe bike, walk drive rules
- 3.2. Employ GTV8, the web and social media to convey safe driver behaviors

4. Enable and promote alternative modes of transportation (i.e. WAVE, carpooling, mass transit, bike sharing) (Outcome link: 3, 4, 6, 7)

Action steps:

- 4.1. Continue pursuit of rail realignment and trolley service through further studies, public awareness and development of regional partnerships
- 4.2. Improve the efficiencies of the transit system by continuing to fund WAVE transit and encouraging other local jurisdictions to participate in building capacity and service area
- 4.3. Assess recommendations from FY18 joint City/County WAVE Study implementing practical and appropriate recommendations to streamline transportation in the region

5. Increase attention to intergovernmental affairs to include relations, advocacy and education (Outcome Link: 5)

Action Steps:

- 5.1. Increase attention to state and federal legislative action regarding transportation funding (e.g., Powell Bill Appropriations)
- 5.2. Seek additional state and federal transportation funding

Focus Area: Foster a Prosperous, Thriving Economy

The City will promote opportunity and prosperity by fostering sustainable, regionally coordinated economic growth and development strategies for creating jobs, building a strong workforce, facilitating commerce and business vitality.

Community Outcomes

1. Decrease Vacancy Rates (VE)
2. Economic development partners will maintain required benchmarks
3. 2% increase in higher paying job wages in targeted industries (Garner Report/Chambers Scorecard)
4. Strategic increases in the city's tax base
5. Increase in redevelopment as measured in redevelopment projects—target no less than 3 projects per year
6. Reduce single occupancy driven miles to work measured in TDM initiatives—no less than 2 initiatives per year
7. Complete the new Land Development Code—75% complete by the end of 2017-18 with 100% by 2018-19.
8. Citizen survey results related to economic development will be the same or better than the prior year's results

Strategies

1. Leverage existing assets to support a diverse economy (i.e., Innovate NC, Garner Report, etc.) (Outcome Link: 2, 3, 4, 8)

Action steps:

- 1.1. Pursue partnering projects in the tri-county
- 1.2. Revise and adopt new business incentive policy
- 1.3. Find ways to work with federal dollars to increase % used

2. Pursue partnerships for Economic Development (Outcome link: 1, 2, 3, 4, 8)

Action steps:

- 2.1. Leverage non-profits such as WBD, WDI, Film, UNCW and TDA
- 2.2. Advocate with TDA for tourism strategies that extend beyond summer and attract more tourists
- 2.3. Continuing supporting 'Choose Cape Fear' marketing campaign to foster regional economic development and communicate the opportunities available in Southeastern North Carolina

3. Encourage smart economic development (Outcome link: 3, 4, 5, 6, 7)

Action steps:

- 3.1. Develop codes that promote accessory housing
- 3.2. Market to citizens and developers benefits of placemaking; facilitate development projects that embody placemaking elements
- 3.3. Consult with the development community and citizens during the drafting of the new land development code to provide clarity, gather stakeholder input and promote more timely issuance of the permitting process
- 3.4. As development returns to a normal or an above normal volume of projects, provide adequate staffing to maintain an expedited pace of development review
- 3.5. Facilitate adaptive reuse and redevelopment projects to put underperforming properties back on the market and added to the tax base of the City and NHC

4. Work with regional partners to create a regional advisory board to enhance economic development (Outcome link: 1, 2, 3, 4, 8)

Action steps:

- 4.1. Evaluate regional process as reported annually by the Wilmington Chamber of Commerce – Regional Economic Scorecard, WBD, TDA, WBI
- 4.2. Properly manage growth and development using comprehensive planning principles and policies seeking opportunities to coordinate with other local governments in the region

Focus Area: Promote Culture, Arts and Public Spaces

The City will provide unique, creative open space, parks and community facilities integrated with arts and cultural activities for all.

Community Outcomes

1. All new developments in the city limits will have average open space of no less than 10% of total project acreage
2. The Northern Waterfront Park will have no less than 1 major public event per month over the course of any given year
3. Designs for the Northern Waterfront Park will be 100% complete by FY17-18
4. The design of the Northern Waterfront Park will allow for multiple events going on at one-time.
5. The Northern Waterfront area of downtown will average no less than 5 acres of enhanced development completed annually over the next 3 years.
6. The City's Brownfields Program shall facilitate no less than one development project annually.
7. Increase citizen's awareness of role and effectiveness of the Arts Council
8. Increased \$ value of economic impact of film industry
9. Increased youth participation in city sponsored outreach programs (FY16 = 508)
10. Increased athletic events run by the city (FY16 = 12 programs²⁴)

Strategies

1. Transform environmental constraints into amenities (Outcome link: 1, 6)

Action steps:

- 1.1. Employ stream corridors and buffer areas for recreation and non-vehicular mobility
- 1.2. Investigate opportunities to allow for the use old railway beds for public spaces
- 1.3. Promote the reuse of Brownfield properties through proactive initiatives

2. Promote Northern Waterfront Park to be a large public gathering place with activities for all (Outcome link: 2, 3, 4, 5)

Action steps:

- 2.1. Adopt a master plan for the northern end of downtown as part of the Greater Downtown Plan
- 2.2. Design the park to accommodate a diversity of events year round
- 2.3. Develop a promotional outreach plan that seeks to provide dynamic and diverse programming at the park
- 2.4. Maintain design schedule to keep on pace to be in a position to advertise for construction summer of 2018
- 2.5. Develop funding scheme for improvements including private contributions

²⁴ Twelve programs referenced includes collaborative programs. City runs 7 programs and 6 more collaboratively with city partners.

3. Engage in civic partnerships to bring arts and cultural events to public spaces (Outcome link: 7)

Action steps:

- 3.1. Develop a Sister City strategic plan
- 3.2. Participate and develop a Strategic Plan for the Arts Council and related groups
- 3.3. Promote the viability of the Arts Council by working in tandem with the Council to develop funding marketing, educational and cultural opportunities

4. Promote film industry by continuing to value the necessity of incentives and capitalization (Outcome link: 8)

Action steps:

- 4.1. Continue support for the film industry on the City's legislative agenda and through key stakeholders and partners

5. Continue to promote the use of the city's public spaces (Outcome link: 1, 2, 4, 8, 9, 10)

Action steps:

- 5.1. Continue support and growth of athletic events that positively impact the community
- 5.2. Market city programs to youth
- 5.3. Use social media as a method to promote activities available in the city's public spaces
- 5.4. Communicate the positive impact of the quality of life that diverse public spaces generate

6. Increase the creative class base in Wilmington (outcome link: 2, 7)

Action steps:

- 6.1. Create, protect and enhance assets of area to attract creative talents
- 6.2. Support the generation of entrepreneurial ideas thru public/private partnerships

Focus Area: Engage in Civic Partnership

The City will build and improve partnerships, collaborations and relationships with all stakeholders, including our citizens and public and private organizations.

Community Outcomes

1. Increase citizen satisfaction rating with the level of public involvement in decision-making (FY15 = 29%)
2. Increase citizen's satisfaction with the quality of city recreation programs/classes (FY15 = 45%)
3. Increase # of civic presentations about the city's priorities
4. Increase # of social organizations that support and help solve the city's social challenges
5. Reduce city crime rate year over year
6. Increase in Community Youth intervention and prevention activities
7. Reduce the number of citizen's who feel less safe in their residential community

Strategies

1. Leverage the existing process of civic partnerships to maximize the utilization of existing public sector resources (Outcome link: 2, 3, 4, 5, 6, 7)

Action steps:

- 1.1. Increase resources going to organizations that address youth violence reduction programs
- 1.2. Encourage civic partners to collaborate on affordable housing/workforce housing and other city priorities
- 1.3. Target partnerships with citizens and/or citizen groups who feel less safe in their communities in order to work with them to create a safe place
- 1.4. Market and support active lifestyle programs
- 1.5. Market and support athletic and recreation programs

2. Promote both City and citizen engagement in the community (Outcome link: 1, 3)

Action steps:

- 2.1. Leverage existing tools and resources that will enable the public to contribute opinions and ideas more readily
- 2.2. Encourage employees to volunteer with non-profits to address the needs of the community

Focus Area: Provide Sustainability and Adaptability

The City will protect and preserve our natural resources with quality design for the built environment. The City will make strategic decisions focused on the long-term financial, physical and social health of the entire City to enhance our ability to respond to changing economic and demographic conditions. Our actions will be based on a shared commitment to inclusiveness, equity and continuous improvement.

Community Outcomes

1. City's utility consumption will reduce by 2% annually (per heated sq foot of city-owned buildings)
2. Maintain current bond rating annually
3. Maintain or increase citizen satisfaction ratings for City taxes and fees (FY15 = 32%); quality of services provided by the City (FY15 = 64%) and availability of affordable housing (FY15 = 31%)
4. Maintain an undesignated fund balance of each year at targeted levels
5. 90% of CIPs will follow draft environmental performance standards including the potential to integrate renewable energy
6. Revenues at least equal to budgets
7. Increase # of new revenue sources made available
8. The Comprehensive Plan will be used in 100% of all land use decisions brought before the Planning Commission and City Council
9. Upon adoption of the new land development code, sustainable, form-based development shall represent no less than 1/4 of all development projects in the 1945 corporate limits annually
10. Ratio of internal staff accepting promotions as compared to external candidates

Strategies

1. Invest in the development of human capital to meet organizational goals (Outcome link: 3, 10)

Action steps:

- 1.1. Develop internal service staffing plan to respond to the increased capital and resource growth and demand for service
- 1.2. Promote a culture of life-long learning through avenues such as career development, succession planning or the city's performance process

2. Promote uses of alternative energy and reduction in resource consumption (Outcome link: 1, 2, 5)

Action steps:

- 2.1. Develop policy on new construction following the draft environmental performance standards
- 2.2. Require capital projects to include total cost of ownership projections
- 2.3. Develop policy on personal appliances in city owned buildings/offices
- 2.4. Assess new and existing buildings for potential energy innovations
- 2.5. Evaluate electric and natural gas for the city's fleet

3. Diversify the city's sources of funding (Outcome link: 2, 3, 6, 7)

Action steps:

- 3.1. Pursue legislative strategies to charge new fees thus augmenting fees in lieu of taxes
- 3.2. Maximize dollars by leveraging grant opportunities
- 3.3. Align revenue with the cost of doing business for certain services

4. Implement the Comprehensive Plan and create a new development code (Outcome link: 8, 9)

Action steps:

- 4.1. Develop local and regional partnerships, as well as private sector participation, to aid in the rail initiative
- 4.2. Develop new LDC employing form-based development principles where appropriate
- 4.3. Prepare and employ alternative transportation map for in land use decisions
- 4.4. Continue to link higher density development with higher density facilities, such as mixed-use centers and transit truck lines
- 4.5. Promote walkability to public facilities (especially parks and schools)

5. Cultivate stewardship of the taxpayer's money at all levels (Outcome link: 2, 3, 4, 6, 7)

Action steps:

- 5.1. Develop life cycle costing policies and steps for users to take
- 5.2. Deliver value for money through innovation and continuous improvement of processes

6. Partner with developers and non-profits on ways to tackle the challenges to create more affordable housing (Outcome Link: 3)

Action steps:

- 6.1. Facilitate a work program that evaluates the capabilities of the Mayor's Taskforce on affordable housing's recommendations
- 6.2. Seek incentives and greater flexibility in the Land Development Code to promote affordable housing
- 6.3. Consider providing infrastructure improvements as the city's contribution to creating affordable housing

7. Foster a culture of transparent government (Outcome link: 3)

Action steps:

- 7.1. Adopt policies, practices and procedures that allow citizens to have access to understandable, accurate data and information about the city's operations and decision making
- 7.2. Review current methods or establish new methods to enable citizens to find information, complete transactions and provide input via the city's website

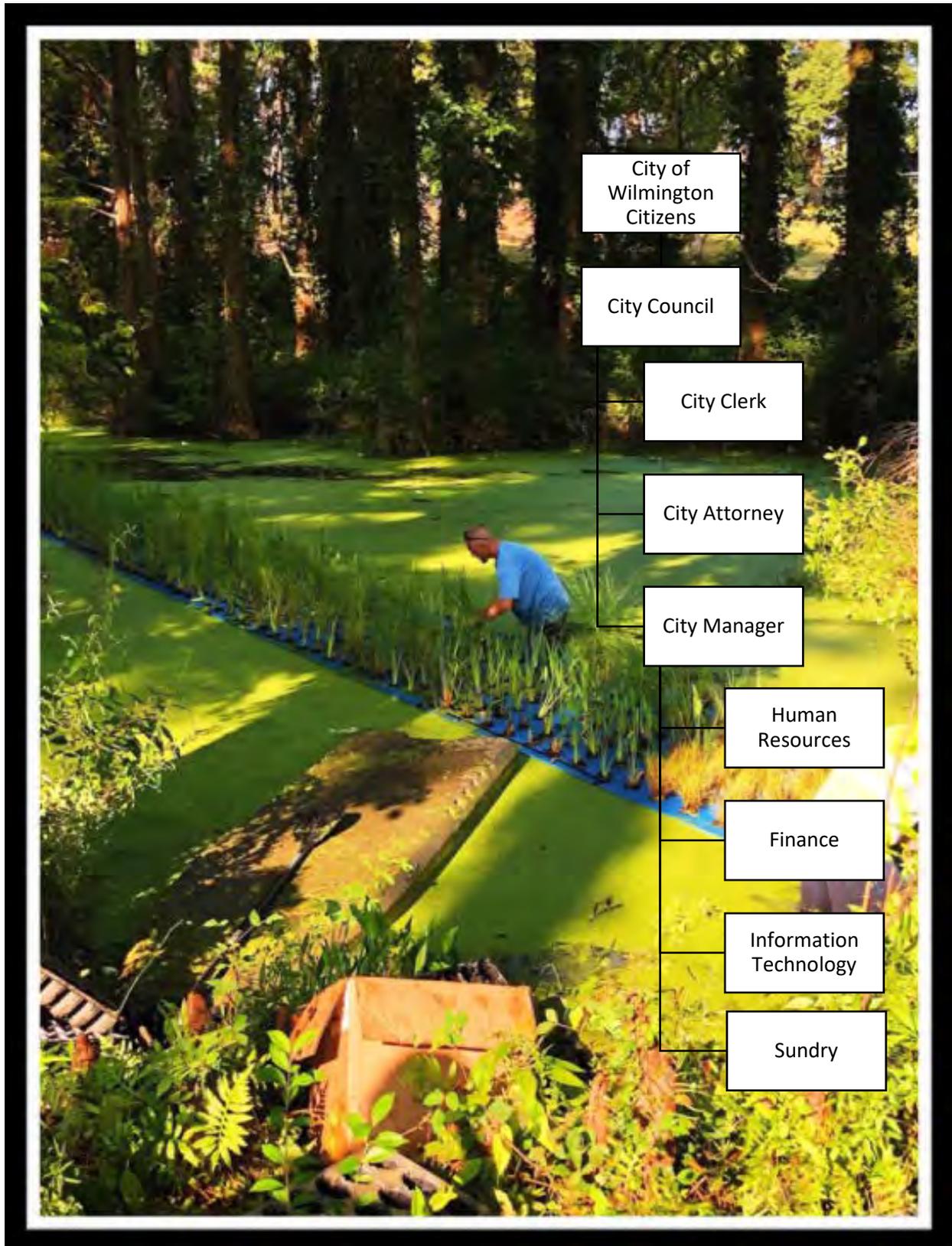
8. Bring resiliency to the forefront when planning for city growth, building city facilities, and cultivating the city's human resources (Outcome link: 1, 4, 5, 7, 9)

Action Steps

- 8.1. City to develop an understanding of the challenges it faces, review its ability to address those challenges and unite people, projects, and priorities, to act on resilience challenges
- 8.2. City to hire an Emergency Management Coordinator to begin ingraining resiliency into projects, processes and training
- 8.3. Seek funding support from Federal and state governments to build and retrofit our infrastructure

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GOVERNANCE OFFICES



CITY COUNCIL

The seven-member City Council is the official legislative and policy-making body of the City of Wilmington. The Mayor, the presiding officer of the City Council, serves as the official and ceremonial head of the City and is a voting member of the City Council. The Mayor serves a two-year term, while the other six members of the City Council serve four-year terms. The six members of City Council serve staggered terms, with three members elected in each odd-numbered year. All members are elected at-large on a non-partisan basis.

All official actions of the City Council are taken at public meetings. City Council holds regular public meetings on the first and third Tuesday of each month. The City Council also conducts special meetings, work sessions on the City budget and other issues of special interest. All City Council meetings are broadcast live on cable channel 8, the City’s Government Information Channel. Taped meetings are also re-broadcast several times between City Council meetings.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
MAYOR AND COUNCIL					
PERSONNEL	\$ 129,780	\$ 150,975	\$ 150,975	\$ 177,469	18%
BENEFITS	\$ 54,477	\$ 55,840	\$ 55,840	\$ 56,530	1%
OPERATING	\$ 4,789	\$ 54,035	\$ 55,535	\$ 53,626	-1%
MAYOR AND COUNCIL Total	\$ 189,046	\$ 260,850	\$ 262,350	\$ 287,625	10%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	7.00	7.00	7.00	7.00	0.00

Budget Overview

The City Council budget reflects a continuation of current services. Additionally, adjustments were made to various internal services charges related to technology management fees and insurance liabilities as a cost of doing business. This budget continues core services.

Budget Modifications

A. Stipend Adjustment

Total Cost: \$28,522

Strategy: Strategic Priority: Compensation

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: FY23 represents the 2nd year of a 3-year plan to increase City Council members' stipends. A 25% adjustment was applied increasing the annual stipend for the Mayor and Councilmembers, from \$19,035 to \$23,794 and \$14,490 to \$18,113 respectively.

CITY MANAGER

The **City Manager** is appointed by the City Council and serves as Chief Executive Officer of the City of Wilmington. The City Manager provides leadership and management of City operations and works through a management team composed of three Deputy City Managers, department directors and other key staff to identify needs, establish priorities, administer programs, policies, operations and build organizational capacity. The City Manager also assists City Council in its policy making role by providing recommendations and background materials on programs, trends and issues of concern to the City Council and the Administration.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
CM-ADMINISTRATION					
PERSONNEL	\$ 910,017	\$ 858,249	\$ 859,114	\$ 1,067,914	24%
BENEFITS	\$ 243,469	\$ 249,516	\$ 249,516	\$ 308,061	23%
OPERATING	\$ 30,251	\$ 54,887	\$ 49,712	\$ 55,483	1%
CM-ADMINISTRATION Total	\$ 1,183,737	\$ 1,162,652	\$ 1,158,342	\$ 1,431,458	23%
CM-BUDGET					
PERSONNEL	\$ 350,073	\$ 424,673	\$ 430,403	\$ 446,190	5%
BENEFITS	\$ 102,827	\$ 132,114	\$ 132,114	\$ 144,802	10%
OPERATING	\$ 26,723	\$ 30,178	\$ 27,874	\$ 30,412	1%
CM-BUDGET Total	\$ 479,623	\$ 586,965	\$ 590,391	\$ 621,404	6%
CM-ECONOMIC DEVELOPMENT					
PERSONNEL	\$ 91,690	\$ 94,083	\$ 79,083	\$ 88,319	-6%
BENEFITS	\$ 26,630	\$ 28,075	\$ 28,075	\$ 29,564	5%
OPERATING	\$ 5,605	\$ 8,516	\$ 8,516	\$ 8,459	-1%
ALLOCATED COSTS	\$ (39,677)	\$ (18,544)	\$ (18,544)	\$ (18,568)	0%
CM-ECONOMIC DEVELOPMENT Total	\$ 84,248	\$ 112,130	\$ 97,130	\$ 107,774	-4%
CM-INTERNAL AUDIT					
PERSONNEL	\$ 78,946	\$ 81,010	\$ 82,745	\$ 85,031	5%
BENEFITS	\$ 24,393	\$ 25,692	\$ 25,692	\$ 26,618	4%
OPERATING	\$ 2,285	\$ 7,966	\$ 7,966	\$ 7,909	-1%
CM-INTERNAL AUDIT Total	\$ 105,624	\$ 114,668	\$ 116,403	\$ 119,558	4%
CM-PI-GOVERNMENT TELEVISION					
PERSONNEL	\$ 178,056	\$ 182,462	\$ 182,375	\$ 193,636	6%
BENEFITS	\$ 64,358	\$ 67,213	\$ 67,213	\$ 62,760	-7%
OPERATING	\$ 53,741	\$ 57,499	\$ 61,439	\$ 57,058	-1%
OUTLAY	\$ 350	\$ -	\$ -	\$ -	-%
CM-PI-GOVERNMENT TELEVISION	\$ 296,505	\$ 307,174	\$ 311,027	\$ 313,454	2%
CM-PUBLIC INFORMATION					
PERSONNEL	\$ 215,122	\$ 267,094	\$ 278,824	\$ 304,788	14%
BENEFITS	\$ 69,180	\$ 94,984	\$ 94,984	\$ 101,064	6%
OPERATING	\$ 17,182	\$ 35,775	\$ 22,547	\$ 49,152	37%
CM-PUBLIC INFORMATION Total	\$ 301,484	\$ 397,853	\$ 396,355	\$ 455,004	14%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
CM-RAIL REALIGNMENT					
PERSONNEL	\$ 108,043	\$ 116,979	\$ 134,485	\$ 122,787	5%
BENEFITS	\$ 34,359	\$ 39,256	\$ 39,256	\$ 40,341	3%
OPERATING	\$ 818	\$ 37,410	\$ 37,410	\$ 7,899	-79%
CM-RAIL REALIGNMENT Total	\$ 143,220	\$ 193,645	\$ 211,151	\$ 171,027	-12%
CM-DIVERSITY EQUITY INCLUSION					
PERSONNEL	\$ -	\$ 87,647	\$ 87,647	\$ 185,034	111%
BENEFITS	\$ -	\$ 26,754	\$ 26,754	\$ 56,383	111%
OPERATING	\$ -	\$ 22,611	\$ 32,611	\$ 19,685	-13%
OUTLAY	\$ -	\$ 10,000	\$ -	\$ -	-100%
CM-DIVERSITY EQUITY INCLUSION	\$ -	\$ 147,012	\$ 147,012	\$ 261,102	78%
CITY MANAGER TOTAL	\$ 2,594,441	\$ 3,022,099	\$ 3,027,811	\$ 3,480,781	15%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions					
Administration	7.00	7.00	8.00	8.00	0.00
Budget	5.00	5.00	5.00	5.00	0.00
Economic Development	1.00	1.00	1.00	1.00	0.00
Internal Audit	1.00	1.00	1.00	1.00	0.00
Government TV	3.00	3.00	3.00	3.00	0.00
Public Information	3.00	4.00	4.00	4.00	0.00
Rail Realignment	1.00	1.00	1.00	1.00	0.00
Diversity Equity Inclusion	0.00	1.48	1.48	2.00	0.52
City Manager Total	21.00	23.48	24.48	25.00	0.52

Division Descriptions

The **Administrative** arm of the City Manager’s department includes the City Manager, three Deputy City Managers, Legislative Affairs staff and support staff. Together they provide professional, effective leadership and management of all City operations. In addition, they assist City Council in their policy making role by providing information to ensure that Council makes informed decisions.

The **Budget and Research** office coordinates the preparation of the annual operating and capital budget including financial forecasting. It ensures fiscal control over City expenditures, conducts program evaluations and analysis and coordinates the development and progress of the City’s Strategic Plan.

The **Communications** division of the City Manager’s office ensures that the public at- large is provided with current and relevant information provided through the City’s website, print media, press releases and the citizen information line. The Government Television section reflects the costs associated with operating the City’s cable channel 8 (GTV).

The **Internal Audit** division conducts financial and compliance audits throughout the organization to identify and mitigate risks, to ensure compliance with applicable policies and procedures, to ensure that resources are utilized efficiently and effectively and that the organization's objectives are achieved.

The **Economic Development** division provides resources for economic development guidance and management. The division is responsible for convention center support and associated hotel and adjacent area project coordination, development agreement and opportunities oversight and downtown parking management oversight.

The **Rail Realignment** division advances, manages and oversees all City efforts related to the Rail Realignment Project. The Rail Realignment Project would create a replacement freight rail route from Navassa into the Port of Wilmington and would allow for the acquisition and repurposing the existing freight rail right-of-way for alternative transportation uses such as a mass transit system or a greenway for pedestrians and bicyclists.

The **Diversity, Equity and Inclusion** (DEI) division within the City Manager's Department advances, manages and oversees all City efforts related to DEI and is instrumental in the initial success of the City's Rise Together Initiative. This division serves as the leadership experts in diversity and inclusion, leading the City's Diversity and Inclusion Committee efforts and establishing priorities to ensure a sustainable, high performing organization and community.

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: Implementation Study Seed Money

Total Cost:	(\$20,000)
Strategy:	One-time Reduction
Position(s):	Full Time Equivalent: 0; Part-Time: 0.00
Description:	A total of \$20,000 was removed from the Rail Realignment budget associated seed money for the implementation study expected to be awarded in FY22.

B. One-time Funding Removal: New Employee Start-up Costs

Total Cost: (\$15,454)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$15,454 was removed from the City Manager budget related to the start-up costs for the DEI and Communications' authorized positions in FY22.

C. Off-cycle Business Decision: Compensation

Total Cost: (\$11,078)
Strategy: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An off-cycle business decision was made to shift \$11,078 to supplement employee promotional needs.

D. One-time Funding Removal: Community Engagement

Total Cost: (\$10,000)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$10,000 was removed from the budget used in FY22 to facilitate community meetings to gain resident information on the rail realignment efforts.

Budget Modifications

A. Software: Asana workload tracking software

Total Cost: \$1,319
Strategy: Continuation of Core Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Asana tracking software is approved to help management track the progress of customer inquiries that come into the manager's office. A pilot will assign 10 key users licenses at \$10.99 a month allowing management to follow the progress from start to finish.

B. Professional Services

Total Cost: \$11,014

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$11,014 is authorized to restore funding used mid-year for an off-cycle business decision related to a compensation decision. Restoring the funding will allow the Communications Office to continue to outsource graphics for large projects, design and production services.

C. Software: Social Listening Analytics

Total Cost: \$15,000

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$15,000 has been authorized to subscribe to software that harnesses the power of data and analytics to track, report public sentiment and feed this information back into the organization.

'Social listening' provides insight into the digital conversations happening about the city and issues of related importance. The Communications department uses this information to help direct editorial strategy and decision-making by identifying strengths, weaknesses, emerging issues and public concerns. Together with the office's emphasis on surveys and direct community engagement desired gains, this helps to create two-way communications between the city and the public.

D. Increase: FTE Authorization (DEI Specialist)

Total Cost: \$48,965

Strategy: Strategic Priority: Rise Together Initiative

Position(s): Full Time Equivalent: 0; Part-Time: 0.52

Description: A DEI Specialist was authorized in FY22 at a 0.48 level to work with the DEI Manager implementing changes related to the Rise Together Initiative and the city's DEI assessment results. Funding in the amount of \$48,965 is authorized in salary and benefits to increase the FTE allotment from 0.48 to 1 full-time equivalent.

Performance Measures

Provide Sustainability and Adaptability		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To implement an integrated, purposeful approach for the development of effective policies and processes					
Objective: Prepare agendas for policy deliberation	Measure: Number of agendas items brought forward from Councilmembers	4	5	5	5
Foster a Prosperous, Thriving Economy		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To promote business growth and development in the community					
Objective: To facilitate regional discussion concerning economic development	Measure: Number of meetings with regional economic development organizations	3	6	N/R	5
Engage in Civic Partnerships		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: Maintain existing communication infrastructure to facilitate continued one-way information sharing and two-way engagement with citizens					
Objective: To maintain the City newsletter as a source of information as measured in the biennial citizen survey	Measure: Publish regular newsletters	2	2	2	2
Engage in Civic Partnerships		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: Maintain existing communication infrastructure to facilitate continued one-way information sharing and two-way engagement with citizens					
Objective: To solicit public opinion on city projects, issue, initiatives	Measure: Number of responses to citizen surveys and feedback opportunities	2,222	2,000	1725	2000
Objective: To increase the availability of citizen feedback on city initiatives and performance	Measure: Number of departments and special initiatives that utilize citizen surveys and feedback opportunities	4	4	4	4
Objective: To analyze, identify, and report areas of key public interest or concern by developing citizen feedback reports	Measure: Number of reports generated from social listening and citizen surveys and feedback opportunities	9	12	12	12

CITY CLERK

Appointed by the City Council to a two-year term, the **City Clerk** acts as the official record keeper for the City of Wilmington. The City Clerk attends and records minutes of all Council meetings, certifies ordinances and resolutions adopted by City Council, maintains files of deed and contractual transactions, provides for the official notification of special meetings and public hearings, maintains the membership record of all City boards and commissions, manages the codification of ordinances and provides information from these reports to the Council, public and staff.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
CITY CLERK					
PERSONNEL	\$ 176,210	\$ 194,900	\$ 194,900	\$ 205,587	5%
BENEFITS	\$ 58,476	\$ 73,997	\$ 73,997	\$ 75,527	2%
OPERATING	\$ 23,338	\$ 29,919	\$ 35,602	\$ 29,711	-1%
CITY CLERK Total	\$ 258,024	\$ 298,816	\$ 304,499	\$ 310,825	4%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	3.00	3.00	3.00	3.00	0.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

CITY ATTORNEY

The City Attorney's Office provides legal services to the Mayor, Members of City Council, the City Manager, the City Clerk and to each of the City's departments, boards and commissions.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
CITY ATTORNEY					
PERSONNEL	\$ 801,926	\$ 917,207	\$ 962,872	\$ 1,061,144	15.7%
BENEFITS	\$ 245,834	\$ 296,445	\$ 304,831	\$ 340,660	14.9%
OPERATING	\$ 55,976	\$ 98,492	\$ 122,992	\$ 99,808	1.3%
CITY ATTORNEY Total	\$ 1,103,736	\$ 1,312,144	\$ 1,390,695	\$ 1,501,612	14%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	10.00	11.00	12.00	13.00	1.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: Computer Equipment

Total Cost:	(\$5,853)
Strategy:	One-time Reduction
Position(s):	Full Time Equivalent: 0; Part-Time: 0.00
Description:	A total of \$5,853 was removed from the budget associated with a newly authorized attorney's computer and computers to retrofit legal's conference room.

Budget Modifications

A. Position: Paralegal

Total Cost: \$71,696

Strategy: Strategic Priority: Acceleration of Transportation Projects

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: Funding of \$71,696 is authorized for the hiring of an additional paralegal. Funding includes salary of \$45,000 plus \$20,406 in associated benefits. Operating includes a computer and tech lease participation, furniture, training and office supplies.

The position will focus on acquisitions related to capital improvement projects. An estimated 340 acquisitions need to be complete per year. This paralegal helps legal attain this goal and provide a savings to the city, as hiring permanent staff is more cost effective than utilizing outside council.

HUMAN RESOURCES

The Human Resources department provides comprehensive services which support effective management of the workforce to all City departments. Functional areas include recruitment and selection, compensation and classification, wellness and benefits administration, personnel records management, employee relations and learning/training and safety and risk management.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
HUMAN RESOURCES					
PERSONNEL	\$ 799,597	\$ 813,191	\$ 935,526	\$ 848,714	4%
BENEFITS	\$ 235,171	\$ 248,022	\$ 248,022	\$ 261,066	5%
OPERATING	\$ 61,670	\$ 111,015	\$ 85,115	\$ 107,352	-3%
HUMAN RESOURCES Total	\$ 1,096,438	\$ 1,172,228	\$ 1,268,663	\$ 1,217,132	4%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	11.00	11.00	11.00	11.00	0.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Shift: Clinic Utility Costs

Total Cost: (\$1,850)

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$1,850 related to utility costs for the city's health clinic have been moved to the Sundry account to streamline all the costs for the city clinic in one account.

Budget Modifications

A. Increase: Background Checks

Total Cost: \$3,500

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The increase in funding of \$3,500 allows HR to meet the employee and volunteer background check recruitment need, which have increased 50% over the prior year.

Background checks include driving history checks, educational verifications and other background check needs for new hires, internal promotions and volunteers. These checks are a requirement of the City ordinance and policy for certain positions. The increase in vacancies and recruitment activities across the organization drives this need. Certain positions and volunteer opportunities are required to participate in background checks per City ordinance and policy.

Performance Measures

Provide Sustainability and Adaptability		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: Work in partnership with our clients to support their business outcome.					
Objective: Develop a detailed recruitment/selection plan prior to opening any recruitment	Measure: Increase retention of new hires during probation period	85%	90%	88%	90%
	Measure: Percentage of positions posted with prescreening questions	100%	100%	100%	100%
	Measure: Number of positions filled at or before 60 days (from initial posting date to start date)	50%	55%	58%	60%
Goal: Create, promote, and foster individual and organizational effectiveness by offering diverse and innovative programs that support the City's values					
Objective: Recognize the value of our employees by providing opportunities for developing their knowledge, skills and abilities	Measure: Percent of employees completing safety training with a goal of 100%	96%	98%	94%	98%
	Measure: Percentage of participants rating training programs as useful to their job with a goal of 90%	100%	100%	100%	100%

Provide Sustainability and Adaptability		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: Offer a variety of wellness/personal enrichment classes					
Objective: Provide services and programs that promote optimal health and productivity of employees	Measure: Percentage of clinic visits related to chronic disease management.	49%	50%	55%	60%
	Measure: Percent participation in the annual Health Risk Assessment	68%	80%	76%	80%

FINANCE

The Finance Department is responsible for all financial transactions to include accounts payable and receivable, management of fixed assets, payroll, cash receipts, internal mail delivery, procurement, grant reporting, preparation of the Comprehensive Annual Financial Report, filing of statutory reports and the management of cash and investment portfolio and debt issuance. Also, under the umbrella of Finance, though presented separately, is the Community Development/Housing division who work closely with the Community Development programmatic staff to manage the numerous loan accounts provided through various federal/state/local funding sources designed to benefit low to moderate income citizens. The Fleet division of Finance provides a safe and efficient management of city-owned passenger motor vehicles and equipment through the management of a full-service maintenance facility. The Fleet division budget is shown in the Other Funds section under Fleet Fund.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
FINANCE					
PERSONNEL	\$ 1,704,654	\$ 1,879,057	\$ 1,888,774	\$ 2,023,618	8%
BENEFITS	\$ 558,973	\$ 639,947	\$ 648,308	\$ 707,779	11%
OPERATING	\$ 127,807	\$ 264,416	\$ 300,021	\$ 263,160	0%
ALLOCATED COSTS	\$ (166,718)	\$ (172,966)	\$ (172,966)	\$ (184,554)	7%
FINANCE Total	\$ 2,224,716	\$ 2,610,454	\$ 2,664,137	\$ 2,810,003	8%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	27.00	29.00	30.00	30.00	0.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: New Employee Start-up Costs

- Total Cost:** (\$4,940)
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$4,940 of one-time funding related to computers and office furniture associated with positions authorized in FY22 (i.e., Sr. Grant Accountant and Sr. Contract Specialist) was removed from the budget.

Performance Measures

Provide Sustainability and Adaptability		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To provide financial, debt and cash management for all City funds in accordance with statutory requirements and generally accepted accounting principles					
Objective: Minimize credit risk by limiting investments purchased to those types authorized by State statute	Measure: Dollars invested during the course of the fiscal year in security types not authorized by State statute	\$0	\$0	\$0	\$0
Objective: Minimize the concentration of credit risk by diversifying investments by security type. Limit investments in a single government agency security type to 25% of investment portfolio	Measure: The greatest percentage of the total investment portfolio occupied by a single government agency security type	0%	<25%	4.9%	<25%

INFORMATION TECHNOLOGY

The Information Technology department provides a wide array of services which support all departments through end-user client support, network infrastructure, software applications and championing the use of technology to meet the City's strategic goals.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
IT SERVICE					
PERSONNEL	\$ 1,885,809	\$ 2,069,131	\$ 2,128,092	\$ 2,175,178	5%
BENEFITS	\$ 603,934	\$ 692,372	\$ 692,372	\$ 702,490	1%
OPERATING	\$ 1,669,533	\$ 2,171,449	\$ 2,298,108	\$ 2,619,521	21%
OUTLAY	\$ -	\$ 750	\$ 750	\$ -	-%
IT SERVICE Total	\$ 4,159,276	\$ 4,933,702	\$ 5,119,322	\$ 5,497,189	11%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	27.00	29.00	29.00	29.00	0.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: Software Start-up

Total Cost: (\$160,926)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A net reduction of \$160,926 of one-time funding associated with start-up costs for Microsoft Teams Migration (\$108,000) and CIPAce (\$52,926) was removed from the budget. As a note, CIPAce start-up costs totaled \$57,484; however, \$4,558 was retained to cover the estimated FY23 lease cost of \$112,000 which was slightly more than FY22's budget of \$107,442.

B. One-time Funding Removal: New Employee Start-up Costs

Total Cost: (\$5,712)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$5,712 of one-time funding related to computers and office furniture associated with positions authorized in FY22 (i.e., Computer Support Analyst and Sr. Network Administrator) was removed from the budget.

Budget Modifications

A. Increase: Professional Services Fees

Total Cost: \$15,387

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increase of \$21,387 has been approved to support increases for various professional service contracts. An internal shift of funding covered \$6,000 requiring a further \$15,387 of General Fund monies to support the total need. This funding is for Microsoft Premiere support, camera support and network support as new expansion and tools are added, including Fiber Optic maintenance costs. This cost represents an increase of 13% from the base amount of \$164,313.

B. Software: Fire Records Management System

Total Cost: \$60,000

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$60,000 has been approved to replace the Fire Department's records management software, Firehouse, which will no longer be supported by the end of 2022.

In order to reduce risks, increase maintainability and maximize security, the city is seeking a hosted solution from a single vendor. Newly desired capabilities include, but are not limited to, Fire and EMS reporting, Personnel Management, Inventory Management, Department Journal of Events, Investigations and Inspections, Pre-Plans/Business Safety Survey, Community Risk Reduction, Training, Implementation and Data Migration, Business Permitting, Activity Logs, Data Analytics, Mobile Response Capabilities and Interfaces.

C. Software: City Website Rebuild

Total Cost: \$65,000

Strategy: Strategic Plan: Other Provide Sustainability and Adaptability 7.2

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$65,000 is approved to rebuild the City's current website. Since the onset of the pandemic, the City's website has seen a 4-fold increase in page views. Expectations for on-line submission of forms and readily available public information are increasing during this time. The website was last redesigned and updated in FY16 making the tools and functionality dated.

D. Increase: Software Maintenance

Total Cost: \$108,700

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increase of \$108,700 has been approved to cover increased software fees and maintenance costs of various contracts held by the city for software. Software contracts held by the city, on average, see a 2% increase in costs annually; however, in this current economy the increase for FY23 is roughly 4.2%.

E. Software: Capital Improvement Program (CIPAce)

Total Cost: \$364,010

Strategy: Strategic Priority: Acceleration of Transportation Projects

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total increase of \$364,010 has been approved for the implementation of Phase 2 of CIPAce, a planning software, first funded in FY22. Of the total, an estimated \$186,010 will support on-going software fees, with the rest of the one-time funding supporting the contract implementation of the new modules. This is the second year of a phased plan to implement different modules of the system. Whereas the first phase focused on the project management and GIS capabilities, Phase 2 will support adding modules for submitting CIP project proposals and scenario modeling. It will also integrate the software with Munis.

The city has well over \$321M in capital improvement projects to manage which is growing annually. Capital project management software is required to ensure project tracking and reporting consistency.

Performance Measures

Provide Sustainability and Adaptability		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: Improve the overall efficiency of the City by standardizing applications and common data elements.					
Objective: Determine the best enterprise Operating systems for the City	Measure: All City supported computers will have Windows 10	80%	100%	93%	100%
Goal: Provide Excellent Customer Service to all customers of IT Services.					
Objective: To ensure that IT is meeting our customers' expectations and providing superior services.	Measure: Percentage of Respondents that are satisfied with IT services.	93%	90%	91%	90%
Goal: Provide a high-availability infrastructure to ensure that the City can function at optimal levels, and meet potential interruptions in service with a minimum of downtime.					
Objective: Provide a high degree of Information Technology system reliability	Measure: Any unscheduled outage affecting a Public Safety Department mission-critical applications, employee safety, more than five Departments, or 50% or more of our users (24X7X365).	99%	100%	99.93%	99.99%
	Measure: Any unscheduled outage affecting more than two departments, revenue producing departments or at least 25% of our users.	99%	99.9%	99.86%	99%
	Measure: Any unscheduled outage affecting a small group of users, or one department.	99%	99.9%	98.38	98%

SUNDRY APPROPRIATIONS

NONDEPARTMENTAL

Non-Departmental	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
Salary Savings	\$ -	\$ (787,484)	\$ (895,024)	\$ (787,484)
Social Security	\$ 699	\$ 1,952	\$ 1,952	\$ 1,952
Medicare	\$ 163	\$ 457	\$ 457	\$ 457
Facilities Insurance	\$ 686,689	\$ 1,009,866	\$ 1,009,866	\$ 1,060,653
Employee Activities	\$ -	\$ 20,000	\$ 1,000	\$ 20,000
City Code Amendment	\$ -	\$ 20,000	\$ 10,000	\$ 30,000
City Newsletters	\$ 80,697	\$ 103,751	\$ 105,721	\$ 103,751
Allocated Costs	\$ (2,370,430)	\$ (2,590,814)	\$ (2,590,814)	\$ (2,328,800)
Unemployment Compensation	\$ 12,597	\$ 25,000	\$ 25,000	\$ 25,000
Workers Compensation Claims	\$ 38,500	\$ 142,500	\$ 40,500	\$ 142,500
Dues-Associations	\$ 118,224	\$ 126,797	\$ 126,797	\$ 126,797
Claims Against City	\$ 279,875	\$ 130,000	\$ 130,000	\$ 130,000
City Advertising	\$ -	\$ 10,000	\$ 5,000	\$ 10,000
Medical Ins-Regular	\$ -	\$ 430,000	\$ 396,233	\$ 330,000
Medical Ins-Retiree	\$ 1,723,831	\$ 1,800,000	\$ 1,800,000	\$ 1,900,000
Independent Audit	\$ 69,725	\$ 85,000	\$ 143,725	\$ 97,000
Employee Parking	\$ 85,680	\$ 87,000	\$ 87,000	\$ 93,600
Municipal Elections	\$ -	\$ 138,839	\$ 138,839	\$ -
Actuarial Studies	\$ 9,708	\$ 10,100	\$ 20,600	\$ 10,100
United Way	\$ 2,600	\$ 5,000	\$ 5,000	\$ 5,000
Wellness Program	\$ 14,711	\$ 20,000	\$ 20,000	\$ 20,000
City Training	\$ 47,086	\$ 71,819	\$ 62,923	\$ 75,382
City Tuition Reimbursement	\$ 33,676	\$ 40,000	\$ 40,000	\$ 40,000
Retirement Payout	\$ -	\$ 255,000	\$ 230,000	\$ 255,000
Records Retention	\$ 12,295	\$ 15,000	\$ 15,000	\$ 15,000
City Streets Stormwater	\$ 2,939,139	\$ 3,042,743	\$ 3,042,743	\$ 3,150,000
Strategic Planning	\$ -	\$ 31,530	\$ 139,070	\$ 31,530
Technology Projects	\$ 29,977	\$ 20,000	\$ 10,000	\$ 20,000
Bank Service Fees	\$ 52,948	\$ 55,835	\$ 63,335	\$ 77,463
Governance Travel Pool	\$ -	\$ 20,000	\$ 18,500	\$ 20,000
City Intern Pool	\$ 15,275	\$ 31,500	\$ 31,500	\$ 31,500
Econ Dev Initiatives	\$ 46,147	\$ 50,000	\$ 85,200	\$ 50,000
City Marketing	\$ 8,292	\$ 30,000	\$ 15,000	\$ 30,000
NHC Tax Collect Fees	\$ 474,916	\$ 495,474	\$ 505,474	\$ 498,342
DMV-Tax Collect Fees	\$ 114,876	\$ 101,307	\$ 112,307	\$ 127,589
Legal Fees	\$ 108,238	\$ 15,000	\$ 18,758	\$ 15,000
Legal Fees - Rail Realignment	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Legislative Affairs	\$ 36,750	\$ 26,250	\$ 26,250	\$ 26,250
Miscellaneous	\$ 44,603	\$ 260,000	\$ 387,425	\$ 96,000

Non-Departmental	FY21	FY22	FY22	FY23
	Actual	Adopted	Adjusted	Adopted
Misc, League of Municipalities Conference	\$ -	\$ -	\$ 100,000	\$ -
Miscellaneous - Clean Energy Task Force	\$ 17,500	\$ -	\$ -	\$ -
Miscellaneous - Downtown Alive	\$ 121,701	\$ -	\$ -	\$ -
Miscellaneous - Opioid Response	\$ 42,000	\$ -	\$ -	\$ -
Miscellaneous - Fountainworks	\$ 30,000	\$ -	\$ -	\$ -
Miscellaneous - Disparities Study	\$ -	\$ -	\$ -	\$ 200,000
Miscellaneous - Engineering Services	\$ -	\$ -	\$ -	\$ 250,000
Miscellaneous - Festival Support	\$ -	\$ -	\$ 35,000	\$ -
Castle Street Remedation	\$ -	\$ -	\$ -	\$ 400,000
Office Move/Rent	\$ 241,899	\$ 451,388	\$ 35,733	\$ 451,388
Leadership Development	\$ -	\$ 33,150	\$ 30,650	\$ 17,150
Office Space Assess	\$ 20,670	\$ -	\$ 46,847	\$ -
Dental Self Insurance	\$ (20,943)	\$ -	\$ -	\$ -
Disease Management	\$ 437,976	\$ 495,305	\$ 465,305	\$ 393,472
HRA Retiree Admin Fee	\$ 367	\$ 1,696	\$ 1,696	\$ 360
FSA Admin Fees	\$ 22,528	\$ 24,958	\$ 24,958	\$ 25,869
Employment Medical	\$ 156,503	\$ 105,000	\$ 130,000	\$ 120,000
Empl Assistance Program	\$ 4,977	\$ 6,150	\$ 6,150	\$ 6,150
Retire Health Claim Audit	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
Health Claim Audit	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
Capital Lease	\$ -	\$ -	\$ 2,105,000	\$ -
Cash Short / Over	\$ 873	\$ -	\$ -	\$ -
Special Purpose Grant Match	\$ -	\$ 164,000	\$ -	\$ 164,000
Wave Transit Subsidy	\$ 1,489,668	\$ 1,534,358	\$ 1,534,358	\$ 1,626,419
Total Non-Departmental	\$ 7,283,208	\$ 8,192,427	\$ 9,928,034	\$ 9,231,390

The FY23 General Fund Non-departmental budget includes funding for general City expenditures not attributable to a specific City department. Some highlights for the allotments are as follows:

- City training funds includes new CDL training (\$1,125), Cape Fear Community College (\$16,750), UNCW Leadership Class (\$15,000), DEI Training (\$15,000), Six Sigma/Facilitation training (\$17,507) and Succession Training (\$10,000) for a total of \$75,382.
- City's amount to Stormwater Fund for impervious surface of City streets is based on 2007 STM revenue bond covenants. The covenant was set to include 2.5% based on prior year budget plus any adopted rate percent increase. FY23 budget totals \$3,150,000 an increase of \$107,257.
- City's code amendment increased by \$10,000 to \$30,000 to help both the Clerk and Planning and Development to respond to changes required with the new land development code.
- Castle Street remediation project is receiving \$400K to help make the property ready to sell.
- Disease Management decreased by \$103,683 to \$393,472 responding to the change in service at the city clinic. Costs are expected to go down because the new provider Wilmington Health is not charging administration fees. FY24 is expected to increase based on utilization to \$420,000.
- Included is one-time funding for a disparities study (\$200K) to help determine how many local MBE vendors the city has for various types of trades to inform an update on the city's policies.

- Funding for WAVE Transit has a 6% increase from FY22 totaling \$1,626,419. This is to support the 3% intergovernmental agreement for operating costs with an additional 3% (N=46,030) supporting a few redesign improvements related to the frequency of three routes.
 - Bus service on Market Street (Route 108), Carolina Beach Road (Route 201) and Long Leaf Park (Route 205) will go from 60 minutes to 30 minutes frequency and the College Road (Route 107) will offer continuous uninterrupted frequencies every 60 minutes where it was only 8 times a day now will be 12.
- Wave also requested a pledge of \$176,573, already appropriated and available in the Transportation Bond Transit project, to support vehicles. This amount represents 10% of the required local match with further assumptions that the *State* will contribute 20% and the Federal grant contributing 80% of the cost.

SERVICE CONTRACTS

Service Contracts:	FY21	FY22	FY22	FY23
Economic Driver Partners	Actual	Adopted	Adjusted	Adopted
Wilmington Business Development	\$ 102,000	\$ 102,000	\$ 102,000	\$ 107,500
Wilmington Downtown, Inc.	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Wilmington Regional Film Commission	\$ 121,890	\$ 121,890	\$ 121,890	\$ 130,000
Service Contracts Total	\$ 323,890	\$ 323,890	\$ 323,890	\$ 337,500

A change in the way the city authorizes funding to the Non-profits that drive the economic development in the area has been implemented for FY23. Wilmington Business Development, Wilmington Downtown Inc. and Wilmington Regional Film Commission will be funded through a service contract with measures driving the funding similar to incentive agencies.

PUBLIC SERVICE AGENCY COMPETITIVE PROCESS

The City provides funding to public service agencies through the General Fund that provide services consistent with the City Council's strategic focuses. Generally, programs impact low-to-moderate income persons that focus on topics related to youth, homelessness, victims of abuse, food insecurities, housing challenged and job training and placement. Applications for these funds are considered through a competitive process for two consecutive years of funding that is appropriated annually by City Council through the budget process. FY23 represents the first year of a two-year commitment.

General Fund Competitive Agencies	FY21	FY22	FY22	FY23
	Actual	Adopted	Adjusted	Adopted
1 Love Lenny Simpson Tennis	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
A Safe Place	\$ -	\$ -	\$ -	\$ 12,000
Ability Garden/Aboretum	\$ 8,333	\$ 8,333	\$ 8,333	\$ 12,000
Aging In Place Downtown	\$ 6,950	\$ 6,950	\$ 6,950	\$ -
Blue Ribbon Commission	\$ 68,672	\$ 68,672	\$ 68,672	\$ 58,500

General Fund Competitive Agencies	FY21	FY22	FY22	FY23
	Actual	Adopted	Adjusted	Adopted
Brigade Boys & Girls Club	\$ 56,420	\$ 56,420	\$ 56,420	\$ 37,500
Cape Fear Habitat for Humanity	\$ -	\$ -	\$ -	\$ 37,500
Cape Fear Housing Land Trust	\$ 24,440	\$ 24,440	\$ 24,440	\$ -
Cape Fear Literacy Council	\$ 16,769	\$ 16,769	\$ 16,769	\$ 16,500
Carousel Center	\$ -	\$ -	\$ -	\$ 27,500
Child Development Center	\$ -	\$ -	\$ -	\$ 24,737
Coastal Horizons	\$ 99,226	\$ 100,111	\$ 100,111	\$ 41,040
Communities in Schools of Cape Fear	\$ 23,940	\$ 23,940	\$ 23,940	\$ 42,560
Community Boys & Girls Club	\$ 46,673	\$ 46,673	\$ 46,673	\$ 47,500
Community Enrichment Initiative	\$ -	\$ -	\$ -	\$ 10,000
Domestic Violence	\$ 3,757	\$ 3,757	\$ 3,757	\$ -
Dreams	\$ 23,194	\$ 23,194	\$ 23,194	\$ 33,250
First Fruit Ministry	\$ -	\$ -	\$ -	\$ 12,000
First Tee Greater Wilmington Youth	\$ 5,000	\$ 5,000	\$ 5,000	\$ 12,000
Food Bank of Central & Eastern NC	\$ 17,482	\$ 17,482	\$ 17,482	\$ 19,000
Good Shepherd Ministries	\$ 4,240	\$ 4,240	\$ 4,240	\$ 24,000
Kids Making It	\$ 35,979	\$ 35,979	\$ 35,979	\$ 47,500
LINC - Leading Into New Communities	\$ 78,606	\$ 78,606	\$ 78,606	\$ 37,500
Nourish NC	\$ -	\$ -	\$ -	\$ 13,200
Soaring As Eagles Outreach Ministry	\$ -	\$ -	\$ -	\$ 12,000
StepUp Wilmington	\$ 32,167	\$ 32,167	\$ 32,167	\$ 35,875
Wilm Residential Adolescent Achievement	\$ 26,322	\$ 26,322	\$ 26,322	\$ 33,188
Wilmington Area Rebuilding Ministry	\$ 42,753	\$ 42,753	\$ 42,753	\$ 27,500
Young Scientist Academy	\$ -	\$ -	\$ -	\$ 13,657
Subtotal GF Competitive Agencies	\$ 625,923	\$ 626,808	\$ 626,808	\$ 688,007

The funding increased by 10% to help the program reach more agencies (N=688,007). Eight new agencies were funded through a refined process making a tiered system with a maximum allocation of \$50K per program and maximum of \$75K per agency.

CIVIC DEVELOPMENT PARTNER AGENCY PROCESS

The City also provides funding to Civic Development Partner agencies through the General Fund for events related to cultural and recreational draws. Applications for this funding is considered through a competitive process. FY23 represents the first year of a 3-year commitment for these agencies.

Competitive Process:	FY21	FY22	FY22	FY23
Cultural and Recreational Draws	Actual	Adopted	Adjusted	Adopted
Arts Council	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Cameron Art Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 14,000

Competitive Process:	FY21	FY22	FY22	FY23
Cultural and Recreational Draws	Actual	Adopted	Adjusted	Adopted
Cucalorus Film Founcation	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Downtown Business Alliance	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Entrepreneur Center	\$ 71,400	\$ 71,400	\$ 71,400	\$ 50,000
Genesis Block	\$ -	\$ -	\$ -	\$ 25,000
ILM Orchestra	\$ -	\$ -	\$ -	\$ 20,000
Wilmington Jewish Film Festival	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,500
Wilminton Children's Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
YWCA Lower Cape Fear	\$ 40,000	\$ 40,000	\$ 40,000	\$ 50,000
Total Economic Civic Partner Agencies	\$ 180,400	\$ 190,400	\$ 190,400	\$ 228,500

Funding for the civic partners represented above increased by 20% to \$228,500 to allow for new agencies into the process. Two new agencies have been funded (Genesis Block \$25K; Wilmington Orchestra \$20K).

OTHER GENERAL FUND AGENCY APPROPRIATIONS

Other General Fund agencies include those that provide quality of life for the citizens of the greater Wilmington region and are considered annually in the budget. These agencies do not go through an application process.

Other General Fund Agencies	FY21	FY22	FY22	FY23
	Actual	Adopted	Adjusted	Adopted
Food Bank of Central & Eastern NC	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Battleship Fireworks	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Cameron Art Museum - Education	\$ -	\$ 10,000	\$ 10,000	\$ -
CF COG- Continuum of Care (10 Yr Plan)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 65,000
Community Arts Center	\$ 65,267	\$ 67,836	\$ 67,836	\$ 73,127
Community Enrichment Initiative	\$ -	\$ 8,000	\$ 8,000	\$ -
Dreams - Learning Kitchen	\$ -	\$ 80,000	\$ 80,000	\$ -
Eden Village	\$ -	\$ -	\$ 250,000	\$ -
Genesis Block	\$ -	\$ 25,000	\$ 25,000	\$ -
LINC - LITE Manhood Program	\$ -	\$ 35,720	\$ 35,720	\$ -
NCDOT Railroad Study	\$ 9,089	\$ -	\$ -	\$ -
New Hanover County Crime Lab	\$ 326,924	\$ 277,030	\$ 277,030	\$ 260,030
New Hanover Disaster Coalition	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000
NHC DSS/CFPUA Assist Waterway	\$ 4,000	\$ 4,000	\$ 4,000	\$ 25,000
NSEA Swim	\$ -	\$ 52,000	\$ 52,000	\$ -
Thalian Hall Center for Performing Arts	\$ 141,772	\$ 144,040	\$ 144,040	\$ 155,275
Wilmiington Housing Authority	\$ -	\$ -	\$ 100,000	\$ -
Voyager - Youth Empowerment	\$ -	\$ 115,000	\$ 115,000	\$ -
Wilmington Airport	\$ -	\$ -	\$ -	\$ 25,000
Sub-total Agencies	\$ 667,052	\$ 968,626	\$ 1,318,626	\$ 703,432
Grand Total General Fund Agencies	\$ 1,797,266	\$ 2,109,724	\$ 2,359,724	\$ 1,957,439

A few changes to the funding allotments above include:

- A \$25,000 allocation to the Wilmington International Airport to support their request for a grant to obtain another low-cost carrier.
- Thalian Hall Center for Performing Arts and Community Arts Center management agreements increase by the January Southern CIP.
- Cape Fear COG received an additional \$15,000 totaling \$65,000 to help the areas unserved.
- The contribution to CFPUA Assist Waterway through NHC Department of Social Services has increase by \$24K. This program help assist those families having difficulty paying for their water and sewer bills.

BOARDS & COMMISSIONS

Boards and Commissions	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
City Boards	\$ 1,424	\$ 6,500	\$ 6,500	\$ 6,500
Civil Service Appeals	\$ 5,639	\$ 8,500	\$ 8,500	\$ 8,500
Sister City	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
Sub-total Board and Commissions	\$ 7,063	\$ 17,500	\$ 17,500	\$ 17,500

ECONOMIC INCENTIVES

Economic Incentives	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
Miscellaneous Incentives	\$ -	\$ 125,000	\$ 95,000	\$ 264,000
National Gypsum	\$ 41,424	\$ 46,000	\$ 46,000	\$ 46,000
Wrightsville Beach Galleria	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Economic Incentives Total	\$ 71,424	\$ 201,000	\$ 171,000	\$ 340,000

The funding above in the Miscellaneous Incentives category represents an increase for four known incentive agreements that will come to fruition in FY23. Each of these agencies will have 5-year incentive contracts ending in FY28. The increase of \$139K represents the amount that will be distributed to these agencies once the agreement is ratified.

CONTINGENCY

Contingency	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
Council Contingency	\$ -	\$ 100,000	\$ 25,000	\$ 100,000
Contingency for Economic Development	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
Contingency Total	\$ -	\$ 250,000	\$ 175,000	\$ 250,000

Council contingency is budgeted at the same amount as FY22. The funding is allocated for unforeseen funding requests Council wishes to fund during the fiscal year.

TRANSFERS

Transfers	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
Debt Service Fund	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832
Special Purpose Fund	\$ 687,131	\$ 567,792	\$ 803,798	\$ 620,743
CDBG/HOME Grant and Loan Admin	\$ 101,779	\$ 118,180	\$ 129,654	\$ 188,185
CP Streets and Sidewalks	\$ 175,000	\$ 7,000,000	\$ 7,040,000	\$ -
CP Parks and Recreation	\$ 279,898	\$ -	\$ 250,079	\$ 225,000
CP Building Improvement Fund	\$ 1,576,179	\$ 391,440	\$ 635,440	\$ 200,000
Solid Waste Management Fund	\$ 29,866	\$ 38,366	\$ 38,366	\$ 38,366
Technology Replacement Fund	\$ 673,194	\$ 448,349	\$ 448,349	\$ 713,724
Loan Fund-Rental Rehab		\$ 507,852	\$ 507,852	\$ 400,000
Loan Fund-Gf-Hop Revolving	\$ 470,000	\$ 957,000	\$ 2,807,000	\$ 1,561,918
Loan Fund - Housing	\$ -	\$ -	\$ 1,650,000	\$ -
Loan Fund-Forgivable & Legal Fund	\$ 103,000	\$ -	\$ -	\$ -
Transfer Total	\$ 13,430,879	\$ 19,363,811	\$ 23,645,370	\$ 13,282,768

The FY23 Sundry Transfers budget provides for approximately \$9.3 million to the Debt Service Fund, which represents existing debt service previously incorporated into the property tax rate. This level of funding is on-going.

Transfers to the Special Purpose Fund moves funding into projects for various programs. The City continues to invest in the workforce by funding the compensation study, represented in WMPO and SABLE projects.: The budget for FY23 includes

- Metropolitan Planning Administration (WMPO): \$256,512, which includes the City of Wilmington’s contribution to the WMPO totaling \$112,478 and a general fund contribution to balance the project at \$144,034
- SABLE: \$164,231
- Safelight: \$200,000

The \$713,724 to the Technology Replacement Fund provides for the costs associated with the City's IT infrastructure and support future needs.

Additionally, the budget allows 1 cent on the property tax rate totaling \$2,150,103 to fund programs related to affordable housing programs that aid low-income owner-occupied housing, rehabilitation programs, gap financing and the administration of those programs. Those programs include:

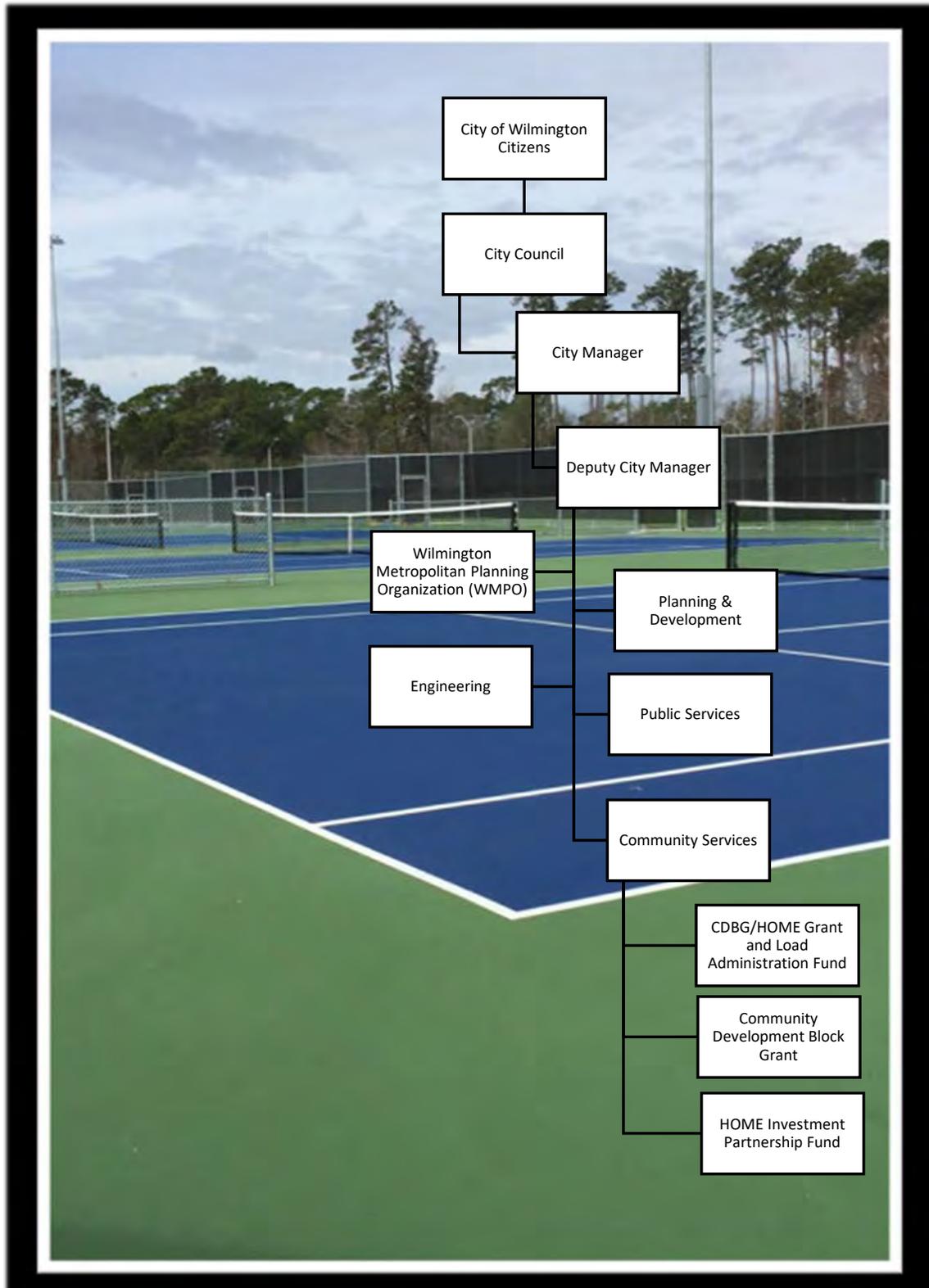
- The General Fund subsidizes the community development activities in the **CD/HM Grant and Loan Administration Fund**, which is funded primarily with Community Development Block Grant and HOME funds from the federal government. The General Fund contribution for FY23 is \$188,185. This represents an increase of \$70,005 to support both the impacts of the compensation study and a new Housing Counselor in response to the city’s new certification.
- **Rental Rehabilitation Program** provides loans of up to \$125,000 for renovation, purchase or reconstruction on in-fill lots or rental housing units for affordable homes essentially ensuring that housing stock remains available in the lower income market.

- A total general fund transfer of \$400,000 is budgeted for FY23. The average loans are \$85K with an expectation to help an average of 4 to 5 homeowners.
- Another \$1,561,918 is authorized to help both the **Homeownership Opportunity Program (HOP)**, which offers working families an opportunity to own a house without becoming a cost burdened by lowering the mortgage payments through down payment assistance and 0% interest rates and **Gap Financing** help leverage new home stock by partnering with developers on projects.

An allocation of \$38,366 is authorized for the partnership between Recycling and Trash, Police and Code Enforcement to clean up City right of ways and illegal dumpsites, aiding in the 'Broken Window Theory' to ensure the safety of the citizens.

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COMMUNITY DEVELOPMENT



COMMUNITY SERVICES

The Community Services department encompasses programs designed to improve the quality of life for all City residents regardless of age or economic standing.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
CS-ADMINISTRATION					
PERSONNEL	\$ 168,815	\$ 250,966	\$ 230,966	\$ 269,197	7%
BENEFITS	\$ 50,711	\$ 79,344	\$ 79,344	\$ 79,697	0%
OPERATING	\$ 3,143	\$ 6,527	\$ 8,345	\$ 6,865	5%
OUTLAY	\$ -	\$ 1,818	\$ -	\$ -	-%
CS-ADMINISTRATION Total	\$ 222,669	\$ 338,655	\$ 318,655	\$ 355,759	5%
CS-CODE ENFORCEMENT					
PERSONNEL	\$ 286,260	\$ 317,277	\$ 316,610	\$ 353,347	11%
BENEFITS	\$ 107,454	\$ 124,737	\$ 124,593	\$ 125,366	1%
OPERATING	\$ 204,578	\$ 289,057	\$ 312,357	\$ 291,640	1%
CS-CODE ENFORCEMENT Total	\$ 598,292	\$ 731,071	\$ 753,560	\$ 770,353	5%
CS-INLAND GREENS PARK					
PERSONNEL	\$ 82,302	\$ 72,482	\$ 88,816	\$ 103,052	42%
BENEFITS	\$ 29,782	\$ 26,647	\$ 26,647	\$ 38,349	44%
OPERATING	\$ 3,677	\$ 6,551	\$ 2,094	\$ 7,529	15%
CS-INLAND GREENS PARK Total	\$ 115,761	\$ 105,680	\$ 117,557	\$ 148,930	41%
CS-PARKS & LANDSCAPE MAINT					
PERSONNEL	\$ 1,438,274	\$ 1,781,942	\$ 1,745,684	\$ 1,950,770	9%
BENEFITS	\$ 580,394	\$ 741,685	\$ 719,953	\$ 743,437	0%
OPERATING	\$ 1,207,337	\$ 1,372,196	\$ 1,618,188	\$ 1,171,288	-15%
OUTLAY	\$ 30,519	\$ 21,202	\$ 122,593	\$ -	-100%
CS-PARKS & LANDSCAPE MAINT	\$ 3,256,524	\$ 3,917,025	\$ 4,206,418	\$ 3,865,495	-1%
CS-RECREATION					
PERSONNEL	\$ 940,800	\$ 1,092,797	\$ 1,125,351	\$ 1,211,506	11%
BENEFITS	\$ 302,797	\$ 345,852	\$ 364,948	\$ 363,166	5%
OPERATING	\$ 342,075	\$ 491,264	\$ 497,466	\$ 532,920	8%
OUTLAY	\$ 36,945	\$ 28,802	\$ 29,759	\$ 28,802	0%
CS-RECREATION Total	\$ 1,622,617	\$ 1,958,715	\$ 2,017,524	\$ 2,136,394	9%
CS-RECREATION ADMIN					
PERSONNEL	\$ 129,431	\$ 142,762	\$ 144,997	\$ 159,455	12%
BENEFITS	\$ 54,978	\$ 60,812	\$ 60,196	\$ 46,961	-23%
OPERATING	\$ 650,412	\$ 750,035	\$ 782,459	\$ 760,452	1%
CS-RECREATION ADMIN Total	\$ 834,821	\$ 953,609	\$ 987,652	\$ 966,868	1%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
CS-RECREATION CENTER PROGRAMS					
PERSONNEL	\$ 806,298	\$ 897,014	\$ 894,879	\$ 1,039,699	16%
BENEFITS	\$ 250,905	\$ 283,259	\$ 282,960	\$ 300,547	6%
OPERATING	\$ 223,097	\$ 286,572	\$ 285,689	\$ 475,572	66%
CS-RECREATION CENTER PROGR	\$ 1,280,300	\$ 1,466,845	\$ 1,463,528	\$ 1,815,818	24%
CS-TREE MAINTENANCE					
PERSONNEL	\$ 478,765	\$ 560,117	\$ 473,537	\$ 536,333	-4%
BENEFITS	\$ 166,789	\$ 209,610	\$ 206,295	\$ 214,078	2%
OPERATING	\$ 256,213	\$ 360,454	\$ 279,222	\$ 314,691	-13%
CS-TREE MAINTENANCE Total	\$ 901,767	\$ 1,130,181	\$ 959,054	\$ 1,065,102	-6%
COMMUNITY SERVICES TOTAL	\$ 8,832,751	\$ 10,601,781	\$ 10,823,948	\$ 11,124,719	5%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions					
Administration	2.00	3.00	3.00	3.00	0.00
Code Enforcement	6.00	7.00	7.00	7.00	0.00
Inland Greens	2.00	2.00	2.00	2.00	0.00
Parks & Landscape	39.00	42.00	41.96	41.96	0.00
Recreation	24.96	23.85	23.89	23.60	-0.29
Recreation Administration	2.73	2.73	2.73	2.73	0.00
Recreation Center Programs	18.84	20.57	20.57	21.09	0.52
Tree Maintenance	11.00	11.00	11.00	11.00	0.00
Community Services Total	106.53	112.15	112.15	112.38	0.23

Division Description

The **Administration** division's primary responsibility is the oversight, coordination and management of all departmental activities.

The primary responsibility of the **Code Enforcement** division is to enforce City ordinances and educate citizens on maintaining a healthy and safe environment.

The **Parks and Recreation** division provides an array of services such as individual and team activities to youth and adults for improvement in mental health, health maintenance and promotion of positive sportsmanship. It also provides outlets for social interaction, physical activity, environmental awareness and to support community integration through creative programming for the total family and to make a positive impact towards their quality of life. The Division operates first-class sports and entertainment facilities hosting tournaments, concerts and other special events designed to attract citizens and visitors, imparting a positive economic impact to the city. The Parks, Landscape and Tree Maintenance section

maintains landscaping and trees in City greenways and supports over 50 public parks and playgrounds throughout the city. Additionally, the division provides set-up and support for press conferences and special meetings throughout City departments.

The **Community Development and Housing** division administers federal, state and local funding to benefit low-to-moderate income citizens by supporting the production and rehabilitation of affordable housing, assistance for homebuyers and numerous community-based organizations that serve at-risk youth, elderly, homeless, victims of abuse and neglect, disabled and other special populations. The Community Development and Housing division works to leverage limited funding by working in collaboration with the non-profit and private sectors to address a variety of issues impacting the quality of life in a community.

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Shift: Riverwalk Maintenance to CIP Project

Total Cost: (\$225,000)

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$225,000 is being shifted from Community Services Operating to a Capital Improvement Project focused on Riverwalk Maintenance. Since FY19, the City has budgeted \$250,000 annually in operating dollars to fund repair and maintenance to the Riverwalk in Community Services operating budget in the General Fund. Types of repairs and maintenance include banner replacement, site furnishing repair/replacement, post, cap and rail replacement, electrical repairs to lighting, replacement of decking and occasional structural repairs. Shifting the funding allows for the maintenance and repair, which is at times a lengthy process, to be housed in a multi-year fund. This represents a shift of funding from the GF to the CIP of \$225,000, keeping \$25,000 for smaller repairs in Community Service's operations for small repairs.

B. One-time Funding Removal: Greenfield Master Plan

Total Cost: (\$43,050)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$43,050 associated with the Greenfield Lake Master Plan consultant study was removed from the budget.

C. Utility Costs: Northside Pool and NSEA Swim

Total Cost: (\$28,000)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: One-time funding of \$28,000 for utility costs authorized in FY22 was removed. The funding intent was to support a one-year community outreach pilot project by NSEA Swim.

D. One-time Funding Removal: New Employee Start-up Costs

Total Cost: (\$26,691)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$26,691 of one-time funding related to computers and equipment associated with positions authorized in FY22 (i.e., Park Ranger, Recreation Coordinator & Assistant Director) was removed from the budget.

E. Off-cycle Business Decision: Reclass FTE Reduction

Total Cost: \$0
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: -0.29
Description: During FY22, three part-time grounds technicians authorized at 0.43 each were merged to create a full-time grounds technician for athletic maintenance staff. This reclassification decision reduced the authorization by 0.29 in the general fund.

This decision helped the department recruit in a tight labor market where part-time staff are hard to recruit.

Budget Modifications

A. Riverfront Park Christmas Tree

- Total Cost:** \$13,100
- Strategy:** Strategic Plan: Other Promote Culture, Arts and Public Spaces 5.2, 5.4
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$13,100 is included in the budget to allow for the purchase of a live Christmas tree, transportation from the tree farm and annual installation costs at the Riverfront Park during the holiday event. The holiday event features visits with Santa, food trucks and a holiday movie showing.

B. Riverfront Park Season Box Seats and Table

- Total Cost:** \$14,413
- Strategy:** Strategic Plan: Other Promote Culture, Arts and Public Spaces 5.4, 6.1
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Council support in FY21 and FY22 via adopted ordinance to authorize the purchase off-season box/table at Riverfront Park has been previously covered with fund balance or shifting of operational budget. The funding of \$14,413 will establish an ongoing budget amount in the Community Services operating budget to purchase the season box/table annually.

C. Increased Hours: Davis Center Recreation Assistant

- Total Cost:** \$29,484
- Strategy:** Strategic Priority: Service Improvement Results
- Position(s):** Full Time Equivalent: 1; Part-Time: -0.48
- Description:** Funding of \$29,484 authorizes the increase in FTE authorization from a part-time Recreation Assistant to a full-time position. The funding includes additional salary of \$16,230 plus benefits.

The increase in FTE authorization allows for additional hours, resulting in maintaining proper oversight of existing programs at the Davis Center and the ability to support off-site programming, most notably at Riverfront Park.

D. Contracted Services: Pool Operations

Total Cost: \$218,768

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$218,768 has been added to the budget to account for contract increases for two pools managed by the YMCA and establishing an ongoing budget for one pool managed by NSEA Swim. YMCA contracted operations for the Legion Stadium and Robert Strange pools increased by \$32,070 due to wage adjustments, chemical and supply cost increases. The FY23 YMCA contract amount is at \$111,432.

NSEA Swim operations contract totals \$175,000 and covers the year-round operations at the Northside's Earl Jackson pool with an addition of \$42,000 to cover heating the pool with propane. This budget establishes an ongoing contract amount for the NSEA SWIM managed pool, as well as the year-round heating needs.

Performance Measures

Promote Culture, Arts and Public Spaces		FY 21	FY 22	FY 22	FY 23
		Actual	Target	Actual	Target
Goal: To provide abundant well maintained City park system and athletic facilities					
Objective: To maintain overall citizen satisfaction with maintenance and appearance of City parks per citizen survey	Measure: Achieve 75% or higher satisfaction rating on biennial citizen survey	84%	80%	75%	80%
Foster a Prosperous, Thriving Economy		FY 21	FY 22	FY 22	FY 23
		Actual	Target	Actual	Target
Goal: To develop and preserve an increased stock of affordable housing alternatives accessible to all citizens in need					
Objective: To develop new affordable housing, including homeowner and rental	Measure: Number of new units of affordable homeowner and rental housing constructed/ completed	0	1	0	1
Objective: To rehabilitate existing vacant blighted housing for rental to lower income households	Measure: Number of Rental Rehabilitation Incentive Loans Closed	4	10	6	4

Goal: To operate first class sports and entertainment facilities designed to attract significant athletic and cultural attractions to the City of Wilmington

Objective: To maximize the use and revenue opportunities of City recreation facilities	Measure: Number of rounds played at the Inland Greens Golf Course	27,943	28,000	28,662	29,000
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Create A Safe Place

FY 21	FY 22	FY 22	FY 23
Actual	Target	Actual	Target

Goal: To enhance quality of life, and protect public health and safety, through targeted code enforcement initiatives

Objective: To decrease the number of City initiated demolitions and voluntary demolitions, which maintain the housing stock by increasing the number of rehabilitations through the minimum housing initiatives	Measure: Percentage of rehabilitations to total demolitions and rehabilitations	63%	85%	84%	85%
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Objective: To increase the rate of voluntary compliance for Public Nuisance cases which improves public knowledge of property maintenance requirements for long-term compliance	Measurement: Percentage of voluntary compliance to total city abatements and voluntary compliance on public nuisance cases	88%	85%	84%	85%
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Provide Sustainability and Adaptability

FY 21	FY 22	FY 22	FY 23
Actual	Target	Actual	Target

Goal: To provide for current and growing demand for recreational programming, greenways, and first class facilities, ensuring that service gaps and future capacity requirements are addressed.

Objective: To maintain facility levels to meet demand	Measure: Number of parks and recreation facilities in Capital Improvement Program completed	2	2	2	3
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CDBG/HOME GRANT AND LOAN ADMIN FUND

The CDBG/HOME Grant and Loan Fund was established in FY10 to capture the costs associated with the City's community development and housing activities.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
OPERATING TRANSFER IN	\$ (657,789)	\$ (725,195)	\$ (736,669)	\$ (795,200)	10%
REVENUE Total	\$ (657,789)	\$ (725,195)	\$ (736,669)	\$ (795,200)	10%
APPROPRIATIONS					
PERSONNEL	\$ 466,163	\$ 501,688	\$ 523,930	\$ 552,484	10%
BENEFITS	\$ 155,293	\$ 170,986	\$ 170,986	\$ 186,329	9%
OPERATING	\$ 36,332	\$ 52,521	\$ 41,753	\$ 56,387	7%
APPROPRIATIONS Total	\$ 657,788	\$ 725,195	\$ 736,669	\$ 795,200	10%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	8.96	8.96	8.96	9.96	1.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Modifications

A. Position: Housing Counselor

Total Cost: \$68,584

Strategy: Strategic Plan: Affordable Housing

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: Funding in the amount of \$68,584 was shifted from a General Fund transfer to HOP revolving loans to fund a hire a Housing Counselor at a salary of \$43,868. Funding

includes salary plus benefits, cell allowance, a computer and tech lease participation, training funds and office supplies.

The city is a HUD certified Housing Counseling agency. The Housing Counselor will counsel first-time homebuyers, mitigate loss to existing homeowners and perform advisory and clerical work.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant (CDBG) Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities, principally for low- and moderate-income persons.

BUDGET SUMMARY

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
REVENUE			
OPERATING TRANSFER IN	\$ -	\$ (35,584)	\$ -
RESTRICTED INTERGOV	\$ (1,055,662)	\$ (1,498,752)	\$ (1,055,662)
REVENUE Total	\$ (1,055,662)	\$ (1,534,336)	\$ (1,055,662)
APPROPRIATIONS			
COMMUNITY DEV ACTIVI	\$ 583,717	\$ 686,046	\$ 583,717
TRANSFER TO COMMUNITY	\$ 471,945	\$ 747,395	\$ 471,945
APPROPRIATIONS Total	\$ 1,055,662	\$ 1,433,441	\$ 1,055,662

Budget Overview

In FY23, the City anticipates \$1,055,662 in CDBG entitlement funds and \$1,350,702 in HOME entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

A portion of the community development activities are dedicated to specific agencies. The plan is to fund the following agencies:

- Domestic Violence at \$32,360
- First Fruit Ministries at \$23,900
- Good Shepherd Ministries / Wilmington Interfaith at \$118,740

At the completion of the annual plan and award amount from Housing and Urban Development, the community development activities will be better defined.

The proposed projects and programs for implementation in the coming fiscal year include continuing the City's Home Ownership Pool program providing mortgages for homebuyers, increasing partnerships with local agencies supporting homeownership as well agencies providing shelter and services to homeless individuals, including securing permanent housing.

HOME INVESTMENT PARTNERSHIP FUND

The HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use, often in partnership with local nonprofit groups, to fund a wide range of activities including building, buying and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income persons.

BUDGET SUMMARY

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
REVENUE			
OPERATING TRANSFER IN	\$ (657,201)	\$ 225,137	\$ (657,201)
RESTRICTED INTERGOV	\$ (693,501)	\$ (1,986,168)	\$ (693,501)
REVENUE Total	\$ (1,350,702)	\$ (1,761,031)	\$ (1,350,702)
APPROPRIATIONS			
COMMUNITY DEV ACTIVI	\$ 1,215,632	\$ 943,369	\$ 1,215,632
TRANSFER TO COMMUNITY	\$ 135,070	\$ 1,688,332	\$ 135,070
APPROPRIATIONS Total	\$ 1,350,702	\$ 2,631,701	\$ 1,350,702

Budget Overview

In FY23, the City anticipates \$1,055,662 in CDBG entitlement funds and \$1,350,702 in HOME entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

The proposed projects and programs for implementation in the coming fiscal year include improving neighborhoods by rehabilitating blighted housing for homeowners and renters, increasing affordable housing stock through the construction of new units and addressing lead paint hazards and other safety issues, especially in households with children under the age of six.

PLANNING AND DEVELOPMENT

The Planning and Development department provides comprehensive planning, neighborhood planning, environmental planning, urban design, historic preservation services, development review and zoning administration to ensure local growth and redevelopment make a positive impact to the quality of life in the City of Wilmington. The department historically included the Transportation Engineering division, which has been moved and is now included in the Engineering department. Additionally, Planning and Development was split between the Administration division and the Planning division. Moving forward these two divisions have been combined into a single Planning Administration division.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
PLAN & DEV-ADMINISTRATION					
PERSONNEL	\$ 190,093	\$ 202,301	\$ 203,166	\$ 1,619,559	701%
BENEFITS	\$ 57,072	\$ 62,548	\$ 62,548	\$ 512,720	720%
OPERATING	\$ 10,809	\$ 19,470	\$ 538,604	\$ 882,001	4430%
PLAN & DEV-ADMINISTRATION Total	\$ 257,974	\$ 284,319	\$ 804,318	\$ 3,014,280	960%
PLAN & DEV-PLANNING					
PERSONNEL	\$ 1,285,998	\$ 1,352,693	\$ 1,363,073	\$ -	-%
BENEFITS	\$ 406,886	\$ 443,787	\$ 443,787	\$ -	-%
OPERATING	\$ 146,836	\$ 234,478	\$ 226,328	\$ -	-%
PLAN & DEV-PLANNING Total	\$ 1,839,720	\$ 2,030,958	\$ 2,033,188	\$ -	-%
PLAN & DEV TOTAL	\$ 2,097,694	\$ 2,315,277	\$ 2,837,506	\$ 3,014,280	30%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions					
Administration	2.00	2.00	2.00	24.00	22.00
Planning	22.00	22.00	22.00	0.00	-22.00
Planning Total	24.00	24.00	24.00	24.00	0.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Reorganization

A. Reorganization: Shift of Division Location

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: -24; Part-Time: 0.00

Description: The Traffic division, with an employee complement of 24 FTEs, previously housed in Planning and Development has formally been moved to the Engineering Department. The move will consolidate the transportation engineers under one umbrella and streamline the workflow of transportation designs regarding signing and paving needs. Historical data was moved in the financial system for reporting purposes; however the reorganization occurred officially for the FY23 budget.

Base Budget Adjustments

A. Shift: Printing Services

Total Cost: (\$10,000)

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A shift of \$10,000 has been approved related to Land Development Code printing services which are no longer needed. The monies have been moved into Sundry to help pay for code amendments/corrections that arise with the new code.

B. Shift: Historic District Design Standards

Total Cost: \$0

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A shift of \$25,000 within the department's budget has been approved to fund to engage a consultant to update the design standards. Adoption of the new Land Development Code necessitates updates to the Wilmington Design Standards for Historic Districts and Landmarks for the standards to come into compliance with the code. These are guidelines by which the historic preservation commission makes decisions in their quasi-judicial proceedings and according to which all certificates of appropriateness are issued. The city is statutorily obligated to adopt and maintain these standards and this base budget shift is part of the ongoing LDC implementation process.

There were updates to the design standards made in 2017; however, the standards overall have not been thoroughly reviewed and vetted since their creation in 1999. While the 2021 LDC brought the city’s land development standards up to current best practices, statutory requirements (notably 160D) and aligned them with the vision of citizens adopted in the Create Wilmington Comprehensive Plan, the design standards, which can, in some ways, be considered a companion document to the LDC for development in the city’s three separate use districts, two overlays and seven locally designated landmarks, have not been updated in kind.

Budget Modifications

A. Update to Historic National Register Inventory

- Total Cost:** \$285,000
- Strategy:** Strategic Priority: Service Improvement Results
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** An increased appropriation of \$285,000 is approved in order to fund a contract with a qualified consultant to update six out of the eight city district's National Register Inventories. The cost to update a district depends upon the number of potential landmark units in the district. Estimate cost per unit is \$70.

The eight historic district's registries have been updated at varying times. A few have not been updated since 1973. It is important to update these registries to help identify potential buildings within the districts that were previously not contributing due to their age at the time of the last survey. The survey provides a foundation for making informed planning decisions, prioritizing goals and staff work plans, developing land use plans, planning for adaptive reuse and redevelopment, resiliency planning (adapting buildings for storm readiness, which, in some cases is the difference between keeping families in their homes and displacing them after a storm like Florence), adopting appropriate land development regulations and spurring heritage tourism and economic development.

B. Study: Heart of Wilmington Plan

- Total Cost:** \$350,000
- Strategy:** Strategic Priority: Service Improvement Results
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** An increase of \$350,000 is approved to begin the Heart of Wilmington downtown plan update. This initiative would engage a consultant to prepare a new small-area plan with public involvement and feedback; this plan would include both policies and action steps/items similar to the existing Wilmington Vision 2020: A Waterfront Downtown plan. The Heart of Wilmington Plan project boundary is the 1945 Corporate Limits, which includes the NorthSide, SouthSide, South Front district, Cargo district, Castle Street

business district, Soda Pop district and local historic districts. This plan is expected to focus on economic development opportunities, potential infill/redevelopment strategies, land use policies and capital projects investment.

Performance Measures

Engage in Civic Partnerships		FY 21	FY 22	FY 22	FY 23
		Actual	Target	Actual	Target
Goal: To develop and implement a public outreach program by fostering relationships and civic partnerships					
Objective: To promote education and outreach initiatives	Measure: Number of community education and outreach initiatives (including but not limited to mailers, tables/booths at community events, surveys and community meetings)	NEW	NEW	NEW	10
Foster a Prosperous, Thriving Economy		FY 21	FY 22	FY 22	FY 23
		Actual	Target	Actual	Target
Goal: To facilitate responsive plan review and technical assistance within the Planning and Development Department					
Objective: To provide predictability in the development review process through timely plan review	Measure: Percent of initial plan reviews completed within 18 business days of acceptance by Technical Review Committee	100%	100%	100%	100%
Objective: To facilitate timely issuance of building permits	Measure: Percent of zoning reviews of building permit applications completed within 3 days of application release	NEW	NEW	NEW	100%
Objective: To maintain and enhance quality of life in Wilmington neighborhoods	Measure: Percent of zoning violations investigated within 2 days of complaint receipt	NEW	NEW	NEW	90%

WILMINGTON METROPOLITAN PLANNING ORGANIZATION (WMPO)

The City of Wilmington serves as the Lead Planning Agency for the Wilmington Metropolitan Planning Organization (WMPO). As a federally mandated and federally funded entity, the Wilmington MPO is tasked with providing a regional and cooperative transportation planning process that serves as the basis for the expenditure of all federal transportation funds in the greater Wilmington area. The WMPO is required to prepare long range transportation plans for the planning area with a minimum of a 20-year horizon. Additionally, the WMPO prepares an annual planning work program and assists with the prioritization of projects for inclusion in the State Transportation Improvement Program (outlines NCDOT’s funding for a 10-year period).

BUDGET SUMMARY

Budget Overview

The City of Wilmington serves as the Lead Planning Agency for the Wilmington Metropolitan Planning Organization (WMPO). Due to additional funding sources now afforded the Transportation Management Area (TMA) designation bestowed upon the City in FY14 and to properly monitor, verify and record expenditures associated with the multiple funding sources as well as account for the multi-member match contributions, the Metropolitan Planning Administration Special Purpose project was established.

	FY22	FY23	Change
APPROPRIATIONS	Adopted	Adopted	FY22 to FY23
PERSONNEL	\$ 783,220	\$ 843,124	8%
BENEFITS	\$ 266,404	\$ 292,294	10%
OPERATING	\$ 423,069	\$ 415,082	-2%
ALLOCATED COSTS	\$ 50,000	\$ -	-100%
WMPO Total	\$ 1,522,693	\$ 1,550,500	2%
REVENUE	FY22	FY23	Change
	Adopted	Adopted	FY22 to FY23
OPERATING TRANSFR IN	\$ 253,561	\$ 256,512	1%
RESTRICTED INTERGOV	\$ 1,269,132	\$ 1,293,988	2%
WMPO Total	\$ 1,522,693	\$ 1,550,500	2%
Authorized Positions	FY22	FY23	Change
	Adopted	Adopted	FY22 to FY23
Authorized Positions	11.00	11.00	0.00

The WMPO is an external regional transportation organization that is housed within the City of Wilmington budget. Budgeted appropriation resides in the Special Purpose Fund. The WMPO Budget Summary reflects funding for the continuation of regional transportation management. Overall, the WMPO budget increased by 2%.

Base Budget Adjustments

A. WMPO Operations Savings

Total Cost: (\$78,353)

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A review of the budget allowed for the reduction of \$78,353. Engineering Services was reduced by \$33,353. A reduced number of planning studies are scheduled as compared to FY22. Another reduction included the indirect cost for City services. FY22 represented the first year the city and the WMPO attempted to pay a share of their indirect services (i.e., finance transactions, human resources services, legal services etc.). A total of \$50,000 was budgeted. Due to complications with the federal requirements, the city decided not to move forward in FY23's budget with plans for further discussions to reoccur when member's interlocal agreements are revised.

With the \$83,353 reduction, the WMPO was able to increase a few services that required more funding such as legal services for complicated legal matters and software needs providing a total reduction of \$78,353.

Budget Modifications

A. 4th Street Operation Increases

Total Cost: \$2,273

Strategy: Strategic Plan: Other Foster a Prosperous, Thriving Economy 1.3

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A budget increase totaling \$2,273, with cost to the city totaling \$192, is approved to supplement the maintenance and operation of the newly renovated historic Thomas Grocery building. Recently WMPO renovated and moved into this location to use the building in a different capacity. WMPO now plans to occupy this location in January 2023. This building will provide a dedicated central location for WMPO to provide services to the citizens of Wilmington and their other partners.

B. NCDOT 5303 Funding Increase

Total Cost: \$49,704

Strategy: Strategic Plan: Other Foster a Prosperous, Thriving Economy 1.3

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increased contribution of NCDOT 5303 Grant Funds from North Carolina Department of Transportation (NCDOT) to the Wilmington Urban Area Metropolitan Planning Organization (WMPO) is being appropriated to support the Continuing, Cooperative and Comprehensive transportation planning process in the amount of \$49,704. This funding is provided to the WMPO for transit planning activities. Under the current agreement with the Cape Fear Public Transportation Authority (Authority), the WMPO provides 70% of the 5303 funds in an amount not to exceed \$65,350 to the Authority for transit planning activities. The total FY23 NCDOT 5303 funds being drawn down by the WMPO from the NCDOT's allocation is \$190,748. This represents a \$49,704 increase over FY22's budget. With the increase in funding the WMPO plans to increase the pass-through funding to WAVE over and above the current agreement by \$20,486 for a total of \$85,836 for FY23. Once both the WMPO's budget and the City's budgets are passed an interlocal agreement will be brought forth for approval.

The rest of the \$49,704 will support WMPO's staff operations in-house transit planning. In total, the city's contribution for this request is \$2,094.

Performance Measures

Support Efficient Transportation Systems		FY 21	FY 22	FY 22	FY 23
		Actual	Target	Actual	Target
Goal: To promote regional mobility within the City of Wilmington and the Cape Fear Region by integrating transportation and land use policies and procedures					
Objective: To develop corridor studies, collector street plans, and transportation studies that provide guidance for opportunities to integrate transportation and land-use planning	Measure: Number of plans completed that include transportation and land use recommendations	3	3	3	3

Engage in Civic Partnerships		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To develop and implement a public outreach program by fostering relationships and civic partnerships					
Objective: To promote education and outreach initiatives	Measure: Number of attendees at sponsored meetings	611	1200	736	600
Objective: To apply for transportation related grants that will promote transportation in the City of Wilmington	Measure: Number of grant applications submitted	2	3	0	0
Foster a Prosperous, Thriving Economy		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To facilitate responsive plan review and technical assistance within the Planning, Development and Transportation Department					
Objective: To maintain an 18-business-day completion rate on initial review submittal for development review.	Measure: Percent of initial plan reviews completed within 15 business days/total initial plan submittals	100%	100%	100%	100%
Objective: To maintain a 10-business-day completion rate on re-submittal plan review	Measure: Percent of re-submitted plan reviews completed within 10 business days/total number of re-submittal plans	100%	100%	100%	100%

PUBLIC SERVICES

The Public Services department is responsible for streets, City buildings and facilities, stormwater services (managed through the Stormwater Fund) and solid waste services (managed through the Recycling and Trash Fund). The department is split amongst the General Government and the Transportation Functions as depicted below.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
GENERAL GOVERNMENT					
PS-ADMINISTRATION					
PERSONNEL	\$ 442,984	\$ 281,725	\$ 315,204	\$ 297,656	6%
BENEFITS	\$ 147,189	\$ 90,081	\$ 90,081	\$ 94,007	4%
OPERATING	\$ 31,666	\$ 51,813	\$ 51,313	\$ 52,009	0%
ALLOCATED COSTS	\$ (248,217)	\$ (31,092)	\$ (31,092)	\$ (31,152)	0%
PS-ADMINISTRATION Total	\$ 373,622	\$ 392,527	\$ 425,506	\$ 412,520	5%
PS-BUILDINGS					
PERSONNEL	\$ 539,398	\$ 574,874	\$ 552,874	\$ 639,507	11%
BENEFITS	\$ 183,410	\$ 207,828	\$ 207,828	\$ 222,721	7%
OPERATING	\$ 1,254,852	\$ 1,502,905	\$ 1,503,526	\$ 1,828,487	22%
OUTLAY	\$ -	\$ -	\$ 26,849	\$ 40,000	-%
PS-BUILDINGS Total	\$1,977,660	\$2,285,607	\$2,291,078	\$2,730,715	19%
PS-BUILDING-115 N 3rd ST					
OPERATING	\$ -	\$ -	\$ 202,120	\$ 415,700	-%
OUTLAY	\$ -	\$ -	\$ 11,024,505	\$ -	-%
RESERVE FUND BALANCE	\$ -	\$ -	\$ -	\$ 71,406	-%
PS-BUILDING-115 N 3rd ST Total	\$ -	\$ -	\$ 11,226,625	\$ 487,106	-%
GENERAL GOVERNMENT Total	\$ 2,351,282	\$ 2,678,134	\$ 13,943,209	\$ 3,630,341	#DIV/0!
TRANSPORTATION					
PS-STREETS					
PERSONNEL	\$ 912,282	\$ 1,323,453	\$ 1,314,936	\$ 1,312,878	-1%
BENEFITS	\$ 327,307	\$ 492,668	\$ 492,668	\$ 505,893	3%
OPERATING	\$ 922,790	\$ 967,092	\$ 981,308	\$ 1,009,536	4%
OUTLAY	\$ 247,010	\$ -	\$ 43,112	\$ -	-%
ALLOCATED COSTS	\$ 340,083	\$ 65,178	\$ 65,178	\$ 65,178	0%
PS-STREETS Total	\$2,749,472	\$2,848,391	\$2,897,202	\$2,893,485	0%
TRANSPORTATION Total	\$ 2,749,472	\$ 2,848,391	\$ 2,897,202	\$ 2,893,485	2%
PUBLIC SERVICES TOTAL	\$ 5,100,754	\$ 5,526,525	\$ 16,840,410	\$ 6,523,826	2%

Authorized Positions	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Administration	6.00	6.00	6.00	6.00	0.00
Buildings	11.00	11.00	11.00	12.00	1.00
Streets	24.00	24.00	24.00	24.00	0.00
Public Services Total	41.00	41.00	41.00	42.00	1.00

Division Description

The **Administration** division is responsible for oversight and management of all Public Services division, as well as employee development, strategic planning and overall financial and budget development and management. The division also houses the compliance, sustainability and safety programs.

The **Streets** division’s mission is to maintain a simple, dependable street and sidewalk system, allowing people in Wilmington to travel safely and efficiently. To fulfill this mission, the division provides a dependable and well-maintained street system and coordinates street and sidewalk rehabilitation projects.

The **Buildings** division's mission is to maintain quality facilities that ensure a safe environment for citizens and city staff to conduct business. The division maintains the health of City-owned facilities through a combination of preventative, corrective and emergency maintenance.

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Modifications

A. NCDIT Phone Lines

- Total Cost:** \$20,400
- Strategy:** Continuation of Core Services
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Funding in the amount of \$20,400 has been authorized in the buildings’ division budget. A review of charges and payment responsibility was conducted in FY21 and implementation the second half of FY22. The funding accounts for those phone lines associated with security systems related monitoring of buildings.

B. Contracted Services: Existing Facilities Maintenance Agreements

Total Cost: \$56,832

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$56,832 has been authorized for the increased cost of existing contracts related to materials, supplies and labor due to the high inflation rate seen in December of 2021 reaching 7% from the prior year.

C. Contracted Services: New Facilities Maintenance Contracts

Total Cost: \$75,207

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$75,207 has been authorized for several new service and maintenance contracts necessary to meet code requirements as well as fund preventative maintenance contracts to extend the life of equipment.

A few of those contracts include elevator monitoring, locksmith services, environmental testing services, boiler preventative maintenance and chemical inspections for chillers and boilers.

D. Increase: Material & Supply

Total Cost: \$114,316

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$114,316 has been authorized for the increased cost of materials and supplies used by the division to maintain city facilities. This request is related to the 7.9% inflation rate seen in February of 2022 coupled with the producer price index (construction related materials) seeing an increase between 9% and 14% depending on the specifics. The shipping supply chain is also causing prices to rise due to supply and demand. This funding will allow for the continued repairs and maintenance of the city facilities' stock.

E. Position: Buildings Senior Facilities Specialist

Total Cost: \$142,016

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: Funding in the amount of \$142,016 is authorized to hire one senior facilities specialist with annual salary of \$52,000 and associated benefits totaling \$22,869. Included in the funding are expenses related to tools, supplies and communication devices totaling \$20,496. The position was also authorized a F150 Utility Truck (Hybrid) at a cost of \$40,000 which includes outfitting the truck with required storage.

The city has over 903,571 square feet of city facilities that the division sustains. The division staff will increase from 11 FTEs to 12 FTEs of which 8 FTEs will make up the maintenance crew.

F. 115 Chestnut Management

Total Cost: \$487,106

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The city purchased the 115 Chestnut Street building during FY22. The building currently has tenants and operating needs. The expected rent from the current tenants will be used to maintain the building and its components. Any funding not utilized will be held for future needs for the building. This funding acts as a project in the sense the revenue and these expenditures are balanced.

Performance Measures

Support Efficient Transportation Systems		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To maintain the integrity of City streets and sidewalks so that there is a safe and clear passageway for all vehicular and pedestrian traffic					
Objective: Ensure the citizens receive the best quality service that enhances their quality of life	Measure: Citizens who are overall satisfied with the maintenance of City streets and sidewalks	N/A	N/A	32%	NA
Objective: To protect the City's investment and the public through preventative maintenance and rebuilding of sidewalks	Measure: Square yards of concrete removed and replaced per man day	4.56%	5.5%	N/R	N/R
Provide Sustainability and Adaptability		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To protect the citizens and employees by providing standards to safeguard life and limb, health, property and public welfare through both preventative and proactive facilities maintenance.					
Objective: Ensure all existing facilities meet required standards while ensuring reliable and cost-effective facility usage	Measure: Square footage per facilities FTE for City-owned buildings <i>* Desired target would be 75,000 sf/FTE. Industry standard is 50,000. FY22 target can effectively only reflect currently approved positions and building inventory.</i>	172,630	172,630	198,019*	NA

ENGINEERING

The Engineering Department provides civil engineering and related services. The department is split amongst the Community Development and the Transportation Functions as depicted below.

Division Description

The **Engineering** division is comprised of an Administrative, Plan Review, Construction Management sections and the Capital Project group which includes Project Management and Design sections as well as a Geomatics section.

The **Traffic Engineering** division is comprised of three sections: Intelligent Transportation System Management, (Traffic Signals, CCTV and City ornamental streetlights) Signs and Pavement markings, Neighborhood Traffic Management and Street Lighting program management. The division is also participating in Development Review Services and administers the SafeLight program.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
GENERAL GOVERNMENT					
ENGINEERING					
PERSONNEL	\$ 2,237,580	\$ 2,500,444	\$ 2,550,875	\$ 2,861,645	14%
BENEFITS	\$ 747,036	\$ 858,350	\$ 858,350	\$ 974,433	14%
OPERATING	\$ 449,954	\$ 372,916	\$ 399,476	\$ 374,279	0%
OUTLAY	\$ 25,288	\$ 5,000	\$ 81,624	\$ 57,500	1050%
ALLOCATED COSTS	\$ (122,440)	\$ (167,015)	\$ (167,015)	\$ (172,046)	3%
ENGINEERING Total	\$ 3,337,418	\$ 3,569,695	\$ 3,723,310	\$ 4,095,811	15%
GENERAL GOVERNMENT Total	\$ 3,337,418	\$ 3,569,695	\$ 3,723,310	\$ 4,095,811	15%
TRANSPORTATION					
ENG-TRAFFIC ENGINEERING					
PERSONNEL	\$ 1,310,037	\$ 1,439,660	\$ 1,443,408	\$ 1,472,117	2%
BENEFITS	\$ 447,548	\$ 512,444	\$ 512,444	\$ 494,388	-4%
OPERATING	\$ 1,534,574	\$ 1,913,637	\$ 1,981,940	\$ 1,962,289	3%
OUTLAY	\$ 20,335	\$ -	\$ -	\$ -	-%
ENG-TRAFFIC ENGINEERING Total	\$ 3,312,494	\$ 3,865,741	\$ 3,937,792	\$ 3,928,794	2%
TRANSPORTATION Total	\$ 3,312,494	\$ 3,865,741	\$ 3,937,792	\$ 3,928,794	2%
ENGINEERING TOTAL	\$ 6,649,912	\$ 7,435,436	\$ 7,661,102	\$ 8,024,605	8%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions					
Engineering	33.00	35.00	35.00	38.00	3.00
Traffic	24.00	24.00	24.00	24.00	0.00
Engineering Total	57.00	59.00	59.00	62.00	3.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Reorganization

A. Reorganization: Shift of Division Location

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 24; Part-Time: 0.00

Description: The Traffic division, with an employee complement of 24 FTEs, previously housed in Planning and Development has formally been moved to the Engineering Department. The move will consolidate the transportation engineers under one umbrella and streamline the workflow of transportation designs regarding signing and paving needs. Historical data was moved in the financial system for reporting purposes; however, the reorganization occurred officially for the FY23 budget.

Base Budget Adjustments

A. One-time Funding Removal: Technology Equipment

Total Cost: (\$23,150)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$23,150 of one-time funding was removed from the budget related to equipment purchases authorized in FY22 (i.e., Trimble Business Center, plotter and computers).

B. Off-cycle Business Decision: Compensation

Total Cost: (\$13,486)
Strategy: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$13,486 was shifted into the compensation lines to cover salary and benefits greater than the FY22 budgeted amounts authorized to cover both desired merit needs as well as a reclassification. Funding was moved from the professional services (\$10,486) and training and development (\$3,000) accounts.

C. One-time Funding Removal: New Employee Start-up Costs

Total Cost: (\$9,198)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$9,198 of one-time funding related to computers and office furniture associated with positions authorized in FY22 (i.e., Property Acquisition Specialist and Project Manager) was removed from the budget.

Budget Modifications

A. Increase: Legal Recording Fees

Total Cost: \$1,590
Strategy: Continuation of Core Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An increase of \$1,590 is included to account for increased legal recording fees associated with official acceptance of privately built public infrastructure.

B. Increase: Software Licenses

Total Cost: \$3,474
Strategy: Continuation of Core Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Software funding of \$3,474 is included to account for additional 25 licenses for the Asana software, 6 additional licenses for BlueBeam and an increase in the Subdivide software. The software programs assist with project management and bid workflows, as well as layout and site design. Subdivide is used for calculating boundary closures in land surveying. Asana is used for managing projects, work assignments and tasks. Bluebeam is used for plan reviews of both capital and private development projects.

C. Reclass: ITS Sr. Technician**Total Cost:** \$6,132**Strategy:** Strategic Plan: Other Provide Sustainability and Adaptability 1.1**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00**Description:** A total of \$6,132 was added to the budget to authorize a reclassification of an ITS Technician to a Sr. ITS Technician. A salary increase of \$4,909 plus benefits is included in the budget, resulting in a salary of \$58,406.

The position will assist Traffic Engineering in establishing the desired field crew structure. This structure consists of three crews, each consisting of two staff to include a Technician and a Senior Technician. Safety procedures, effective experience-based leadership and employee development are the core of the crew structure.

D. Increase: Traffic Sign Materials**Total Cost:** \$8,800**Strategy:** Continuation of Core Services**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00**Description:** An increase of \$8,800 is seen in the budget to ensure the Traffic Engineering division is able to cover increase in metal prices, specifically steel and aluminum, in traffic sign procurements. Due to price increases, funding is increased to support traffic sign material needs throughout the city.**E. Position: Construction Inspector****Total Cost:** \$113,633**Strategy:** Strategic Priority: Maintaining Infrastructure**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00**Description:** A total of \$77,895 is included in the budget to authorize the hiring of a full-time Construction Inspector. The funding includes salary of \$50,668, benefits, a computer and participation in the technology replacement program, as well as furniture. A vehicle is included at a cost of \$30,000 including participation in the fleet lease program.

The addition of one Construction Inspector position will help meet the high demand of construction assignments for privately built public infrastructure and to keep a balance for right of way inspection needs. This additional staff will help continue the level of Inspection services normally achieved for capital projects based on the scopes, complexities and time frames developed for these projects.

F. Project Management Reorganization

Total Cost: \$288,440

Strategy: Strategic Priority: Acceleration of Transportation Projects

Position(s): Full Time Equivalent: 2; Part-Time: 0.00

Description: A total of \$288,440 is included in the budget to reorganize the Project Management section within Engineering. The funding includes the reclassification of a Sr. Project Manager to Division Manager at a salary increase of \$4,856 plus benefits and the addition of two new Sr. Project Managers at a salary of \$85,150 plus benefits. The new positions also include funding for computers and participation in the technology replacement program, as well as furniture. One vehicle and participation in the fleet lease program is included.

The Project Management section has experienced an influx of workload over the past several years. With the reclassification of the Sr. Project Manager to Division Project Manager, the new Sr. Project Managers and the re-assignment of the Fiscal Support Specialist to support this section, the workload is expected to decrease from 170% to 130% capacity. The reorganization is the single most-effective way to expedite capital projects.

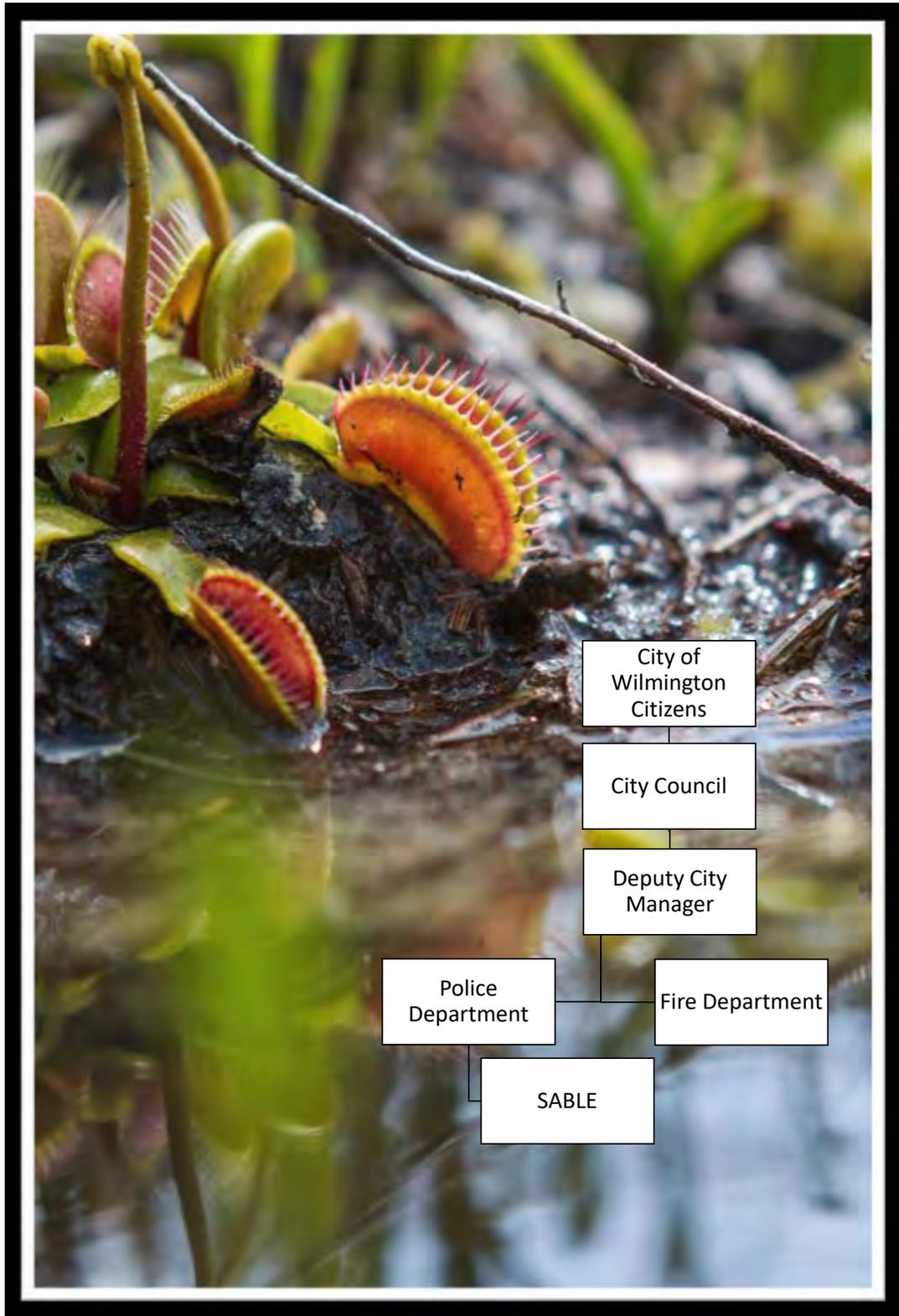
Performance Measures

Foster a Prosperous, Thriving Economy		FY 21	FY 22	FY 22	FY 23
		Actual	Target	Actual	Target
Goal: To provide timely/responsive review of and technical assistance with development plan submittals in order to streamline the City’s permitting process					
Objective: To increase the percentage of plan review submittals reviewed within 21 calendar days	Measure: Percent of submittals reviewed within 21 days	92%	95%	94%	95%
Goal: To improve overall Engineering division performance by devoting sufficient staff time to general engineering functions.					
Objective: Maintain an appropriate balance between administration and general engineering assignments	Measure: Ratio of time devoted to general engineering vs. administrative functions	0.65*	1.00	0.64*	1.00

NOTE:

* Low value reflects General Engineering tasks deprioritized to focus limited resources on capital projects

PUBLIC SAFETY



POLICE DEPARTMENT

The Police department provides a wide array of services aimed at protecting Wilmington residents and visitors through the prevention and reduction of crime, the enforcement of laws and the promotion of community safety and wellbeing. Led by the Chief of Police, the department promotes Community Policing by targeting illegal drug activities, violent street crimes and other quality of life problems.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
PD-OFFICE OF THE CHIEF					
PERSONNEL	\$ 1,170,449	\$ 1,379,543	\$ 1,572,021	\$ 1,575,555	14%
BENEFITS	\$ 373,393	\$ 439,639	\$ 489,639	\$ 497,056	13%
OPERATING	\$ 373,617	\$ 469,165	\$ 461,245	\$ 468,223	0%
PD-OFFICE OF THE CHIEF Total	\$ 1,917,459	\$ 2,288,347	\$ 2,522,905	\$ 2,540,834	11%
PD-ADMIN SUPPORT					
PERSONNEL	\$ 1,365,705	\$ 1,548,932	\$ 1,679,373	\$ 1,889,185	22%
BENEFITS	\$ 482,539	\$ 553,896	\$ 594,818	\$ 631,311	14%
OPERATING	\$ 5,211,085	\$ 6,049,161	\$ 6,050,259	\$ 6,467,488	7%
OUTLAY	\$ 129,321	\$ 247,692	\$ 516,331	\$ 112,016	-55%
NON-DEPARTMENTAL	\$ 1,000,000	\$ 1,000,000	\$ 334,190	\$ -	-100%
PD-ADMIN SUPPORT Total	\$ 8,188,650	\$ 9,399,681	\$ 9,174,971	\$ 9,100,000	-3%
PD-ADMIN-LAB & CSI					
BENEFITS	\$ 3,393	\$ -	\$ -	\$ -	-%
PD-ADMIN-LAB & CSI Total	\$ 3,393	\$ -	\$ -	\$ -	-%
PD-INVESTIGATIVE BUREAU					
PERSONNEL	\$ 2,477,061	\$ 2,652,833	\$ 2,523,816	\$ 2,553,076	-4%
BENEFITS	\$ 827,776	\$ 952,499	\$ 872,499	\$ 829,785	-13%
OPERATING	\$ 78,974	\$ 163,674	\$ 133,026	\$ 152,169	-7%
PD-INVESTIGATIVE BUREAU Total	\$ 3,383,811	\$ 3,769,006	\$ 3,529,341	\$ 3,535,030	-6%
PD-SPECIAL OPERATIONS					
PERSONNEL	\$ 2,378,040	\$ 2,563,362	\$ 2,733,176	\$ 2,724,000	6%
BENEFITS	\$ 800,921	\$ 929,298	\$ 849,298	\$ 830,864	-11%
OPERATING	\$ 339,987	\$ 316,833	\$ 258,376	\$ 286,380	-10%
OUTLAY	\$ -	\$ 7,510	\$ 44,661	\$ -	-100%
PD-SPECIAL OPERATIONS Total	\$ 3,518,948	\$ 3,817,003	\$ 3,885,511	\$ 3,841,244	1%
PD-UNIFORM PATROL					
PERSONNEL	\$ 8,161,600	\$ 8,690,131	\$ 8,299,624	\$ 9,282,553	7%
BENEFITS	\$ 2,751,652	\$ 3,074,477	\$ 2,784,477	\$ 3,155,522	3%
OPERATING	\$ 511,646	\$ 534,393	\$ 510,932	\$ 564,472	6%
OUTLAY	\$ -	\$ 18,154	\$ 14,154	\$ 179,060	886%
PD-UNIFORM PATROL Total	\$ 11,424,898	\$ 12,317,155	\$ 11,609,187	\$ 13,181,607	7%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
PD-SEPARATION ALLOWANCE					
PERSONNEL	\$ 825,000	\$ 955,000	\$ 955,000	\$ 955,000	0%
PD-SEPARATION ALLOWANCE Total	\$ 825,000	\$ 955,000	\$ 955,000	\$ 955,000	0%
PD-NARCOTICS INVESTIGATIONS					
PERSONNEL	\$ 1,645,843	\$ 1,656,839	\$ 1,653,272	\$ 1,722,055	4%
BENEFITS	\$ 566,022	\$ 589,155	\$ 559,155	\$ 539,321	-8%
OPERATING	\$ 128,046	\$ 158,370	\$ 119,473	\$ 111,998	-29%
OUTLAY	\$ -	\$ 18,075	\$ 4,760	\$ -	-100%
PD-NARCOTICS INVESTIGATIONS To	\$ 2,339,911	\$ 2,422,439	\$ 2,336,660	\$ 2,373,374	-2%
PD-TECHNOLOGY, TRAIN & RECRUIT					
PERSONNEL	\$ 1,835,445	\$ 1,458,365	\$ 2,340,859	\$ 2,145,326	47%
BENEFITS	\$ 572,723	\$ 479,749	\$ 714,749	\$ 640,291	33%
OPERATING	\$ 211,846	\$ 306,924	\$ 374,910	\$ 345,824	13%
OUTLAY	\$ -	\$ 33,141	\$ 306	\$ 59,174	79%
PD-TECHNOLOGY, TRAIN & RECRUIT	\$ 2,620,014	\$ 2,278,179	\$ 3,430,824	\$ 3,190,615	40%
POLICE TOTAL	\$ 34,222,084	\$ 37,246,810	\$ 37,444,399	\$ 38,717,704	4%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions					
Office of the Chief	16.00	17.00	20.00	20.00	0.00
Administrative Services Bureau	35.64	35.64	42.64	42.64	0.00
Criminal Investigations	43.00	44.00	40.00	40.00	0.00
Planning & Research	28.00	27.00	30.00	32.00	2.00
Special Operations	36.00	45.00	44.00	44.00	0.00
Uniform Patrol	162.00	157.00	150.00	153.00	3.00
Special Investigations	30.00	26.00	25.00	25.00	0.00
Police Department Total	350.64	351.64	351.64	356.64	5.00

Division Description

The **Office of the Chief** is responsible for the oversight of all law enforcement services within the City of Wilmington to include internal investigations, policy development and review and the targeting of criminal activity through crime analysis.

The **Administrative Services Bureau** division maintains, controls and coordinates department information and functions related to records, property/evidence control and disposal, personnel, budget, grants, logistics and recruitment.

The **Criminal Investigations** division (CID) investigates cases for criminal trials, recovers property, participates in a multi-agency fugitive task force, handles youth-related incidents and oversees crime scene investigation. The unit also consists of drug enforcement teams, commercial robbery, violent crime

task force, Alcoholic Beverage Control (ABC) section and the FBI- JTTF (Joint Terrorism Task Force). CSI, or Crime Scene Investigations, falls under the Criminal Investigations Division. CSI manages collection and analysis of evidence.

The **Special Operations** unit consists of Traffic, K-9 and oversees the department's Emergency Response Team (ERT), Explosive Ordinance Disposal (EOD), harbor patrol and hostage negotiation units. This division also houses the School Resource Officers and Wilmington Housing Authority Officers.

The **Uniform Patrol** division is a consists of uniformed officers situated in the northwest and southeast portions of the city and is responsible for high visibility, proactive policing patrols utilizing a strategy that consists of crime prevention, crime detection and perpetrator apprehension utilizing mobile and foot conveyances.

The **Narcotics Investigations Division (NID)**, formally Vice/Narcotics Enforcement, is responsible for investigations involving illegal drugs, prostitution, or any investigation involving prescription drugs or the pharmacies that distribute legal prescription drugs within the City. NID also has members of Federal Task Forces for the U.S. Drug Enforcement Administration (DEA), U.S. Marshal Service and U.S Alcohol Tobacco Firearms and Explosives (ATF).

Technology, Training and Recruitment, formally Planning and Research, allows for greater oversight and managerial authority of critical components that directly affect the overall operation of the department's divisions. Systematic research, planning and analysis is critical to compliance with national accreditation standards, departmental staffing, benchmarking and charting its overall direction.

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: Ballistic Equipment

Total Cost: (\$284,815)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$383,000 was authorized in FY22 to purchase ballistic equipment. Of that funding, \$73,185 was retained for the 2nd year of a 3-year ballistic IQ contract and \$25,000 for the annual extended warranty for NIBIN access. The rest, \$284,815, was removed from the budget.

B. One-time Funding Removal: Headquarters' Access Control & Intercom System

Replacement Plan

Total Cost: (\$135,676)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: FY21's budget authorized a 4-year replacement plan to upgrade both headquarters' access control and intercom systems. The estimated cost for FY23 is \$112,016. The funding level in FY22 was \$247,692, a total of \$135,676 was removed from the budget.

C. One-time Funding Removal: Equipment

Total Cost: (\$122,896)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$122,896 of one-time funding was removed from the budget related to equipment purchases authorized in FY22 (i.e., Trimble Business Center, Plotter, Computers, Audio/Visual equipment and motorcycle trailer).

D. One-time Funding Removal: Contract Maintenance

Total Cost: (\$31,542)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$31,542 was reduced related to an on-going contract for 25 in-car cameras, leaving \$38,500 for that initiative FY23.

E. One-time Funding Removal: K-9 Replacement Plan

Total Cost: (\$10,000)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: FY21's budget authorized a 2-year replacement plan for the K-9 program. Funding in the amount of \$10,000 has been removed from the budget.

F. One-time Funding Removal: Police Horses Outfitting

Total Cost: (\$7,392)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: FY22's budget authorized a 3-year horse replacement plan. Funding in the amount of \$7,392 associated with some start-up costs (i.e., new horse coral and gate maintenance) was removed from the budget.

Budget Modifications

A. Downtown Task Force: Two vehicles

Total Cost: \$93,294

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The MSD is providing the on-going funding for two Police Officer positions for the downtown location. However, the need for two patrol cars and computers are also necessary. The increase of \$93,294 is authorized for the purchase of two marked patrol cars including on-going maintenance and replacement costs, as well as fuel costs and two MDT computers.

B. Position: Gun Crime Investigators

Total Cost: \$265,754

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 2; Part-Time: 0.00

Description: An increase of \$265,745 is approved to fund two Gun Crime Investigators. Included in this increase is the one-time purchase of two unmarked patrol cars.

Even though violent crime was reduced last year, gun crimes continue to be a concern. With partnerships from both federal and state agencies, a Gun Crimes Task Force was recently created to focus solely on gun crimes in the region. Criminals do not adhere to municipal boundaries and adding these two investigators to the task force will allow the city’s police department to expand their reach.

C. Downtown Task Force

Total Cost: \$416,175

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 3; Part-Time: 0.00

Description: A budgetary increase of \$416,175 is approved to increase police presence in the downtown business district. This includes the one-time purchase of 3 marked patrol cars.

With the expansion of the River Walk, Live Oak Bank Music Amphitheater, new marinas and apartments the need to increase police presence has risen. With this increased presence, Wilmington's downtown business district will continue to grow and thrive.

Performance Measures

Support Efficient Transportation Systems		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To maintain fatal, personal injury, and property damage crashes					
Objective: To maintain the number of fatal, personal injury, and property damage crashes with the target range	Measure: Percent change in fatal, personal injury and property damage accidents	.2%, <1%	-2%	+1.6%	-1%
Objective: To maintain total property damage amounts in traffic collisions within the target range	Measure: Percent change in property damage	4%	-2%	+1.8%	-1%

Create a Safe Place		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To reduce Part I crime within the City limits					
Objective: To lower Part I crime (murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft) by 2%	Measure: Percent reduction in Part I crime	-6%	-1%	-2.43%	-1%
Goal: To maintain Part I clearance rates at or above national averages.					
Objective: To sustain Part I clearance rate at or above national averages based on FBI measures	Measure: Percent of Part I crimes cleared by arrest or exceptional means	21%	22%	22%	=>20%
Engage in Civic Partnerships		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To foster good working relationships and positive contacts with civic groups, business owners, and citizens alike					
Objective: To maintain the number of focus patrols in each patrol district within the specified target range	Measure: Percent change in focus patrols initiated in New Hanover County CAD database	67%	3%	-28.9%	+1%
Objective: To reduce the number of the Wilmington Police Department sustained complaints.	Measure: Number of sustained complaints.	11	10	8	=<10

POLICE DEPARTMENT: SABLE

The primary purpose of the Southeastern Airborne Law Enforcement (SABLE) Air Unit is to support and increase the effectiveness of Officers in the field through aerial observation and communication.

The SABLE program is a regional, multi-agency effort shared between the Wilmington Police Department, Pender County Sheriff Department and New Hanover County Sheriff Department.

BUDGET SUMMARY

	FY22	FY23	Change
APPROPRIATIONS	Adopted	Adopted	FY22 to FY23
PERSONNEL	\$ 169,804	\$ 169,974	0%
BENEFITS	\$ 45,595	\$ 27,851	-39%
OPERATING	\$ 151,376	\$ 151,312	0%
RESERVE FUND BALANCE	\$ 10,000	\$ 27,638	176%
SABLE Total	\$ 376,775	\$ 376,775	0%

	FY22	FY23	Change
REVENUE	Adopted	Adopted	FY22 to FY23
OPERATING TRANSFR IN	\$ 164,231	\$ 164,231	0%
RESTRICTED INTERGOV	\$ 212,544	\$ 212,544	0%
SABLE Total	\$ 376,775	\$ 376,775	0%

	FY22	FY23	Change
Authorized Positions	Adopted	Adopted	FY22 to FY23
Authorized Positions	2.00	1.96	-0.04

Budget Overview

The General Fund is providing a transfer of \$164,231 to the SABLE project in the Special Purpose fund to provide salary and related benefits for 1 full-time and 2 part-time pilots. SABLE is supported by the City of Wilmington as well as regional and federal partners. FY23 shows no change in the general fund transfer or federal and regional funding.

Base Budget Adjustments

A. Off-cycle Business Decision: Reclass FTE Reduction

Total Cost: \$0

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: -0.04

Description: During FY22, the need to reduce a full-time pilot position to two part-time 0.48 pilots. This reduced the authorized positions in by 0.04. This aided the department in hiring qualified staff.

FIRE DEPARTMENT

The Fire department provides a multitude of services dedicated to the life and property safety of residents and visitors by providing education and protection from fires and other related emergencies.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
FD-ADMINISTRATION					
PERSONNEL	\$ 531,277	\$ 552,540	\$ 567,266	\$ 549,568	-1%
BENEFITS	\$ 169,474	\$ 180,636	\$ 180,582	\$ 181,450	0%
OPERATING	\$ 210,261	\$ 235,709	\$ 228,075	\$ 244,452	4%
FD-ADMINISTRATION Total	\$ 911,012	\$ 968,885	\$ 975,923	\$ 975,470	1%
FD-COMMUNITY RISK REDUCTION					
PERSONNEL	\$ 64,043	\$ 93,466	\$ 95,533	\$ 87,480	-6%
BENEFITS	\$ 22,723	\$ 27,465	\$ 27,470	\$ 25,867	-6%
OPERATING	\$ 14,683	\$ 14,571	\$ 14,562	\$ 14,794	2%
FD-COMMUNITY RISK REDUCTION	\$ 101,449	\$ 135,502	\$ 137,565	\$ 128,141	-5%
FD-FIRE SUPPRESSION					
PERSONNEL	\$ 10,480,493	\$ 11,162,508	\$ 11,363,794	\$ 12,477,933	12%
BENEFITS	\$ 3,636,913	\$ 3,980,672	\$ 3,975,766	\$ 4,171,628	5%
OPERATING	\$ 360,991	\$ 335,220	\$ 623,483	\$ 360,738	8%
OUTLAY	\$ 6,969	\$ -	\$ 28,000	\$ -	-%
FD-FIRE SUPPRESSION Total	\$ 14,485,366	\$ 15,478,400	\$ 15,991,043	\$ 17,010,299	10%
FD-PREVENTION					
PERSONNEL	\$ 560,422	\$ 582,859	\$ 688,182	\$ 702,641	21%
BENEFITS	\$ 183,196	\$ 194,409	\$ 194,270	\$ 227,240	17%
OPERATING	\$ 8,150	\$ 11,327	\$ 10,675	\$ 11,909	5%
FD-PREVENTION Total	\$ 751,768	\$ 788,595	\$ 893,127	\$ 941,790	19%
FD-SS-FLEET MAINTENANCE					
PERSONNEL	\$ 171,596	\$ 171,006	\$ 205,829	\$ 188,022	10%
BENEFITS	\$ 67,841	\$ 68,722	\$ 68,668	\$ 72,265	5%
OPERATING	\$ 232,889	\$ 270,534	\$ 364,670	\$ 263,531	-3%
FD-SS-FLEET MAINTENANCE Total	\$ 472,326	\$ 510,262	\$ 639,167	\$ 523,818	3%
FD-SUPPORT SERVICES					
PERSONNEL	\$ 331,472	\$ 303,965	\$ 348,494	\$ 326,758	7%
BENEFITS	\$ 109,818	\$ 102,985	\$ 102,873	\$ 103,166	0%
OPERATING	\$ 2,050,933	\$ 1,734,218	\$ 2,000,176	\$ 2,208,914	27%
OUTLAY	\$ 56,833	\$ 143,771	\$ 223,430	\$ -	-100%
FD-SUPPORT SERVICES Total	\$ 2,549,056	\$ 2,284,939	\$ 2,674,973	\$ 2,638,838	15%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
FD-TRAINING					
PERSONNEL	\$ 268,385	\$ 298,502	\$ 306,844	\$ 280,409	-6%
BENEFITS	\$ 87,476	\$ 103,456	\$ 103,317	\$ 87,383	-16%
OPERATING	\$ 96,675	\$ 97,432	\$ 334,788	\$ 265,881	173%
OUTLAY	\$ -	\$ -	\$ 24,401	\$ 6,741	-%
ALLOCATED COSTS	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	0%
FD-TRAINING Total	\$ 432,536	\$ 479,390	\$ 749,350	\$ 620,414	29%
FIRE TOTAL	\$ 19,703,513	\$ 20,645,973	\$ 22,061,148	\$ 22,838,770	11%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions					
Administration	6.00	6.00	7.00	7.00	0.00
Community Risk Reduction	1.48	1.93	1.48	1.48	0.00
Fire Supression	194.44	194.44	193.44	208.44	15.00
Fire Prevention	9.49	9.49	9.94	9.94	0.00
Fire Fleet Maintenance	3.00	3.00	3.00	3.00	0.00
Fire Support Services	4.00	4.00	4.00	4.00	0.00
Fire Training	4.00	4.00	4.00	4.00	0.00
Fire Department Total	222.41	222.86	222.86	237.86	15.00

Division Descriptions

The **Administrative** division houses the Fire Chief who oversees the Department’s coordination and management of all fire and emergency response activities.

The **Fire and Life Safety** division primarily focuses on fire safety inspections, new and existing commercial construction plan reviews and fire investigation. The Fire and Life Safety division houses the Community Risk Reduction section, whose primary focus is on public education with special emphasis on community involvement at the individual fire station level to reduce risks in their first-in response area.

The **Firefighting** division maintains responsibility for two primary functions. The first relates to firefighting units who are responsible for all fire ground operations which include confinement, extinguishment, salvage and overhaul operations to reduce further damage. The second function relates to emergency medical services who are generally first on the scene and provide immediate care for life-threatening injuries, controlling the scene and preparing for the arrival of advanced life support personnel.

The **Fire Fleet Maintenance** section, which is responsible for maintaining the department’s apparatus and vehicles in proper working condition. This includes periodic preventative maintenance to ensure the immediate availability for an emergency response.

The **Support Services** Division’s primary responsibilities focus on the management of training division, fleet maintenance, Fire and Life Safety and the department’s budget.

The **Fire Training** division oversees expenditures and efforts for training and equipment in fire, water rescue, tactical rescue and hazardous materials. Assistant Chiefs are assigned to each special team to monitor and effectively assess training needs and expenditures.

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: New Employee Start-up Costs

Total Cost: (\$74,379)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$74,379 of one-time funding related to two radios (\$12,966) and two vehicles (\$61,413) associated with positions authorized in the previous years (i.e., Fire Inspector and Emergency Manager) was removed from the budget.

B. One-time Funding Removal: Vehicles

Total Cost: (\$69,392)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$69,392 was removed from the budget associated with the replacement of two fire vehicles.

C. Establish Turnout Gear Replacement Plan and Station Inventory Plan

Total Cost: (\$29,863)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A shift in funding adjusts the Fire Department turnout gear from the FY22 budgeted amount to begin a long-term replacement plan for first and second sets of turnout gear for Fire personnel. Funding in the FY21 and FY22 budgets allowed the Department to increase turnout gear sets to ensure all appropriate personnel have two sets of turnout gear.

The replacement plan will allow for the purchase of 57 sets of gear annually. A second set of gear allows for a primary set and a backup when the primary set is being cleaned or has been damaged.

Additionally, FY23 is the second year of a two-year plan to establish a station inventory replacement plan. The inventory includes items such as refrigerators, chairs, stoves and tables that need replacing. Funding of \$39,363 was shifted toward this purpose with the remaining \$29,863 removed.

Budget Modifications

A. Expand Program: Outreach

Total Cost: \$4,500

Strategy: Strategic Priority: Rise Together Initiative

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$4,500 allow the Fire Department to expand outreach opportunities such as the Junior Fire Academy program, open houses, recruitment opportunities and career fairs. The funding will allow for additional supplies, safety messaging and career fair fees.

This program provides meaningful and effective ways to reach local and regional diverse populations with messages of risk reduction, recruitment and informational/educational content.

B. Technology Lease: Training Laptops

Total Cost: \$5,000

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$5,000 supports the Fire Department's establishment of a computer lab at the Haynes Lacewell Training Facility. The associated technology lease amount for ten laptops is included in the funding.

A large amount of training opportunities, whether for new recruits or existing employees, is administered via online platforms. For example, the NC EMT class requires all testing online. Programs the Fire Department utilizes, such as Kronos, Firehouse, Crew Sense and Neogov are online. With the advent of a training computer lab, the Fire Department will be able to administer training, provide real-time feedback and ensure all students have access to a computer.

C. Equipment: Storage Shed

Total Cost: \$6,741

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$6,741 has been authorized for the Fire Department to purchase a training storage shed.

A training storage shed will allow for space for physical fitness equipment and recruit gear at the Haynes Lacewell Training facility.

D. Position: Riverlights Fire Station

Total Cost: \$702,477

Strategy: Strategic Priority: Service Improvement Results

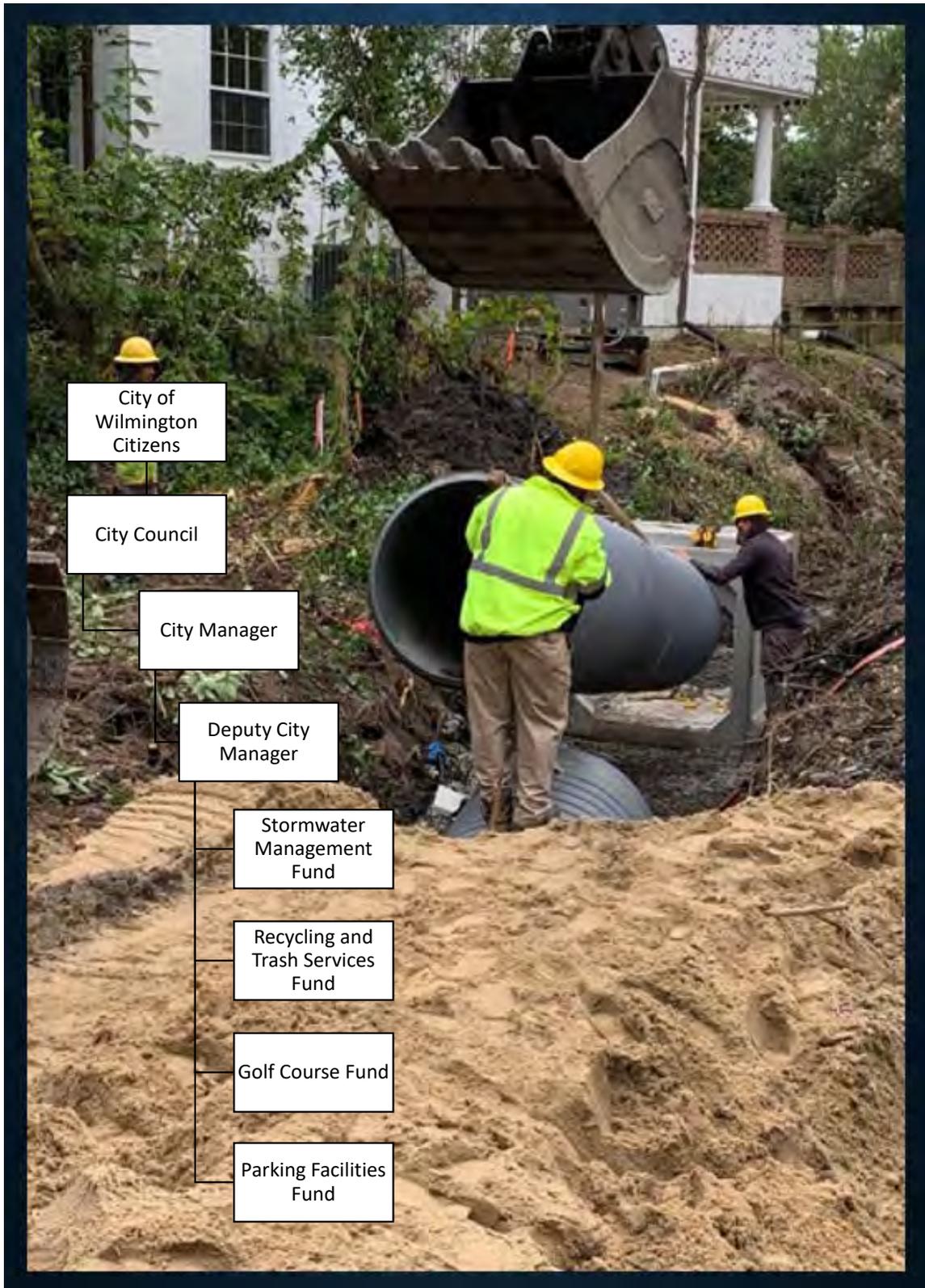
Position(s): Full Time Equivalent: 15; Part-Time: 0.00

Description: Funding in the amount of \$702,477 is approved for the Riverlights Fire Station personnel and operating. This station is set to open in June or July of calendar year 2023. The funding allows for the hire of fifteen (15) personnel to include 3 Captains, 3 Master Fire Fighters and 9 Firefighters in January of 2023, one month of utility and operational supplies and the equipment, training, uniforms and PPE needed for FY23. The full year cost of operating is expected to be at \$1.17M.

Performance Measures

Create a Safe Place		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To prevent the loss of life through modern firefighting techniques and provide training and equipment to achieve those goals. Inspect businesses to meet NC Fire Prevention Code schedule requirements and conduct fire investigations when requested.					
Objective: Measure current department performance objectives for Response Time for Fire Incidents, Structure Fire Resources, EMS, and Other Call Types (<i>Reaction + Travel Time</i>)	Measure: Response time for Fire Incident Type (<i>1st Arriving Unit. 90th percentile</i>)	6:11	6:00	6:14	6:00
	Measure: Response time for EMS Incident Type (<i>1st Arriving Unit. 90th percentile</i>)	5:48	6:00	6:00	6:00
	Measure: Response time for Other Incident Types (<i>1st Arriving Unit. 90th percentile</i>)	6:40	6:00	6:48	6:00
	Measure: Response time for Structure Fire Incidents (<i>Concentration of ALL resources required. 90th percentile</i>)	10:30	9:30	10:33	9:30
Objective: Complete inspections on schedule	Measure: Time to complete inspection (<i>Average</i>)	24min	25min	22min	25min
	Measure: Percent of scheduled inspections completed on schedule*	80.4%	90%	96.5%	90%
Objective: Determine the origin and cause of fires	Measure: Percent of undetermined fire investigations	.098%	<10%	12%	<10%

ENTERPRISE FUNDS



STORMWATER MANAGEMENT FUND

The City of Wilmington's Stormwater Management division funded by the Stormwater Management enterprise fund, maintains and improves the public drainage system for the protection of the community and the environment.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
STORMWATER UTILITY FEE	\$ (12,511,663)	\$ (12,740,151)	\$ (12,740,151)	\$ (13,344,052)	5%
FINES & FORFEITS	\$ (1,250)	\$ -	\$ -	\$ -	-%
LICENSE FEE & PERMIT	\$ (58,100)	\$ (51,000)	\$ (51,000)	\$ (51,000)	0%
MISCELLANEOUS	\$ (3,915)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (19,314)	\$ (20,000)	\$ (20,000)	\$ (65,000)	225%
APPROPR FUND BALANCE	\$ -	\$ (41,317)	\$ (259,031)	\$ (1,269,987)	2974%
REVENUE Total	\$ (12,594,242)	\$ (12,852,468)	\$ (13,070,182)	\$ (14,730,039)	15%
APPROPRIATIONS					
PS-STORM WATER SERVICES					
PERSONNEL	\$ 292,902	\$ 379,719	\$ 390,171	\$ 365,917	-4%
BENEFITS	\$ 95,901	\$ 124,696	\$ 119,386	\$ 115,590	-7%
OPERATING	\$ 366,630	\$ 406,796	\$ 442,532	\$ 587,337	44%
OUTLAY	\$ -	\$ 2,800	\$ -	\$ -	-%
ALLOCATED COSTS	\$ -	\$ (4,511)	\$ (4,511)	\$ (4,511)	0%
PS-STORM WATER SERVICES Total	\$ 755,433	\$ 909,500	\$ 947,578	\$ 1,064,333	17%
PS-STORM WATER ENGINEERING					
PERSONNEL	\$ 294,596	\$ 239,043	\$ 239,908	\$ 292,247	
BENEFITS	\$ 85,597	\$ 79,572	\$ 79,572	\$ 104,139	31%
OPERATING	\$ 64,730	\$ 258,030	\$ 258,030	\$ 150,318	-42%
OUTLAY	\$ 2,466	\$ 26,500	\$ 56,443	\$ 152,750	476%
ALLOCATED COSTS	\$ (298,475)	\$ (43,281)	\$ (43,281)	\$ (43,281)	0%
PS-STORM WATER ENGINEERING Total	\$ 148,914	\$ 559,864	\$ 590,672	\$ 656,173	17%
PS-STORM WATER MAINTENANCE					
PERSONNEL	\$ 1,445,021	\$ 2,119,765	\$ 1,898,720	\$ 2,299,282	8%
BENEFITS	\$ 531,579	\$ 824,804	\$ 824,593	\$ 868,083	5%
OPERATING	\$ 1,701,646	\$ 2,062,210	\$ 2,170,021	\$ 1,798,920	-13%
OUTLAY	\$ 293,462	\$ 65,000	\$ 386,473	\$ -	-%
NON-DEPARTMENTAL	\$ 49,608	\$ 47,000	\$ 47,000	\$ 47,000	0%
ALLOCATED COSTS	\$ 15,342	\$ (23,151)	\$ (23,151)	\$ (23,151)	0%
PS-STORM WATER MAINTENANCE Total	\$ 4,036,658	\$ 5,095,628	\$ 5,303,656	\$ 4,990,134	-2%
NONDEPARTMENTAL-MISCELLANEOUS					
NON-DEPARTMENTAL	\$ 4,484	\$ 30,000	\$ 30,000	\$ 30,000	0%
RESERVE	\$ -	\$ 71,506	\$ 12,306	\$ 119,657	67%
ALLOCATED COSTS	\$ 1,448,575	\$ 1,397,395	\$ 1,397,395	\$ 1,402,426	0%
NONDEPARTMENTAL-MISCELLANEOUS Total	\$ 1,453,059	\$ 1,498,901	\$ 1,439,701	\$ 1,552,083	4%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
DEBT SERVICE					
DEBT SERVICE	\$ 3,371,097	\$ 1,813,575	\$ 1,813,575	\$ 1,637,466	-10%
DEBT SERVICE Total	\$ 3,371,097	\$ 1,813,575	\$ 1,813,575	\$ 1,637,466	-10%
INTERFUND TRANSFERS					
TRANSFER TO CIP	\$ 3,400,000	\$ 2,975,000	\$ 2,975,000	\$ 4,829,850	62%
INTERFUND TRANSFERS Total	\$ 3,400,000	\$ 2,975,000	\$ 2,975,000	\$ 4,829,850	62%
APPROPRIATIONS Total	\$ 13,165,161	\$ 12,852,468	\$ 13,070,182	\$ 14,730,039	15%
Grand Total	\$ 570,919	\$ -	\$ -	\$ -	-%

Authorized Positions	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Stormwater Maintenance	50.00	48.96	48.96	48.96	0.00
Stormwater Engineering	7.00	7.00	7.00	7.00	0.00
Stormwater Services	5.00	5.00	5.00	6.00	1.00
Stormwater Total	62	60.96	60.96	61.96	1.00

Division Descriptions

The core components of the **Stormwater Services** section include engineering, management and planning and capital improvements for both the stormwater and streets/sidewalk systems, as well as stormwater regulatory and enforcement activities, outreach and education and watershed and water quality improvements.

The Public Services **Operations** division is responsible for maintaining and improving the public drainage system and the street and sidewalk system. Maintenance activities consist of a variety of core components - open drainage, which includes ditches and ponds, closed drainage, which is comprised of underground pipes and culverts, asphalt street maintenance and concrete sidewalk maintenance.

The Public Services **Engineering** division is responsible for video camera inspection, engineering, management and planning and capital improvements for both the stormwater and streets/sidewalk systems.

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: Fleet Upgrades & Accelerated Purchases

Total Cost: (\$430,069)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$430,069 associated with upgraded fleet resources (air sweepers) as well as accelerating the replacement of a few fleet vehicles (i.e., slope mowers, excavator and vac Con) was removed from the budget. Annual replacement costs remain.

B. One-time Funding Removal: New Vehicles

Total Cost: (\$66,500)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$66,500 associated with two new vehicles (i.e., Steel dump truck and Truck for STW Engineer) was removed from the budget.

C. One-time Funding Removal: Debris Removal

Total Cost: (\$50,000)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$50,000 associated with contracted services to transfer cumulated debris to the landfill was removed from the budget.

D. One-time Funding Removal: Traffic Signals

Total Cost: (\$25,000)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: One-time funding in the amount of \$25,000 related to the purchase of temporary traffic signals to aid crews during a project has been removed from the budget.

E. One-time Funding Removal: Computer

Total Cost: (\$2,800)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: One-time funding in the amount of \$2,800 for the purchase of a computer was removed from the budget.

F. Off-cycle Business Decision: Compensation

Total Cost: (\$2,636)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Off-cycle business decision to increase salary of watershed coordinator by \$2,636 salary/benefits has been moved to salaries and benefits.

G. Shift: Contracted Services - Temporary Employees

Total Cost: \$0
Strategy: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$50,000 was shifted within the budget to allow for the hiring of 2 contracted senior construction workers. The goal of this initiative is to hire employees through a contract service in efforts to slow service disruptions due to the higher-than-average vacancy rate caused by the tight labor market. The innovation the past few years of purchasing advanced technology has helped limit the service delays due to the tight labor market; however, there are some services that still require field personnel such as maintenance and pruning of vegetation and creek cleanups.

H. Shift: Contracted Services - Screening Materials

Total Cost: \$0
Strategy: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Shifted within the budget was \$24,000 to address material collection from street sweepers and materials cleaned out of closed drainage systems. At the point the material is collected, it is in a state that prevents the department from disposing it at any permitted and monitored landfill. The trommel screen service will allow the separation dirt from the other waste constituents present. At that point, the landfill will accept the materials and dispose of them as required.

Budget Modifications

A. Position: Stormwater Project Manager

Total Cost: \$116,827

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: Authorized in the budget is funding totaling \$116,827 to support a Stormwater Project Manager to help with the increasing number of capital improvement drainage and street projects. Funding includes salary of \$77,428 plus benefits, a computer, participation in the pc lease program, software, business travel, fuel, office supplies and furniture.

Stormwater capital improvement projects are increasing in both number and the scope across the system. Presently, there are seven funded projects that are in the design and permitting stage which include acquisitions.

The position will work with drainage projects design, easement acquisition and construction needs. The project manager will be located with the Engineering Department staff so that knowledge sharing can occur.

B. Equipment: CCTV Camera & Trailer

Total Cost: \$161,000

Strategy: Strategic Priority: Maintaining Infrastructure

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Authorized in the budget is a total of \$161,000 for the purchase of a modern CCTV camera (\$150,131) and accompanying trailer (\$4,869) to take the place of a current obsolete camera. Stormwater pipe inspections are required for both the safety of the city's employees as well as the overall maintenance of the stormwater system. Cameras are used to find cracks, blockages and other areas of interest using high powered cameras to move through the pipes.

The CCTV systems currently being used does not have a reliable back-up camera or matching software systems. While staff has been trained on minor repairs on primary system, major repairs must be sent to Sumter, South Carolina, the closest location. With the purchase of this new system, the current primary camera will be used as back-up allowing for less interruptions to the process.

C. Nutrient Management Pilot Project: Greenfield Lake

Total Cost: \$175,000

Strategy: Strategic Priority: Maintaining Infrastructure

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$175,000 has been authorized for a Nutrient Management Pilot project on Greenfield Lake. The project will use hydro-excavation of phosphorus-laden sediment targeting the Jumping Run Branch of Greenfield Lake. This branch of the lake has been documented to deposit the highest quantity of nutrients such as Chlorophyll-A causing algal blooms in the lake. This pilot project will target Jumping Run Branch area by removing the nutrient laden sediment reducing the phosphorus and thereby reducing the algae production in the lake.

This funding represents a pilot study that if successful would target the 2nd highest nutrient producing branch in FY24.

D. CIP Transfer

Total Cost: \$1,854,850

Strategy: Strategic Priority: Maintaining Infrastructure

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: For FY23, a total of \$4,829,850 will be transferred to the city's capital improvement program. The funding will support two projects. A total of \$3,600,000 will support the Stormwater Rehabilitation project and another \$1,229,850 will support the Whispering Pines project. This results in an additional \$1,854,850 to support the Stormwater Drainage projects.

Performance Measures

Provide Sustainability and Adaptability		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To ensure City’s established stormwater program performs to the maximum extent practicable safeguarding overall health of the City’s people and natural resources					
Objective: Ensure the citizens receive the best quality service that enhances their quality of life	Measure: Citizens who are overall satisfied with the management of stormwater run-off by the City	N/A	N/A	31%	NA

Objective: To maintain stormwater system and mitigate flooding and to protect water quality and the health of the stormwater system infrastructure through removing pollutants prior to discharge into receiving waters	Measure: Average man-hours per pipe repair	15.25	12	N/R	N/R
	Measure: Annual tons of street sweepings diverted from stormwater system per lane mile swept	.64	.5	N/R	N/R
	Measure: Linear foot per manual ditching man-hours	74.5	100	N/R	N/R

RECYCLING AND TRASH SERVICES FUND

The City of Wilmington’s Recycling and Trash Services Fund oversees the collection and disposal of City solid waste customer refuse. The division also oversees recycling, yard waste and bulky collection.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
APPROPR FUND BALANCE	\$ -	\$ (1,117,143)	\$ (2,351,318)	\$ -	-%
CHARGES FOR SERVICE	\$ (9,531,082)	\$ (9,869,505)	\$ (9,869,505)	\$ (10,908,897)	11%
FINES & FORFEITS	\$ (400)	\$ (500)	\$ (500)	\$ (500)	0%
INTEREST EARNINGS	\$ (10,142)	\$ (11,500)	\$ (11,500)	\$ (33,000)	187%
MISCELLANEOUS	\$ (17,608)	\$ -	\$ -	\$ (9,000)	-%
OPERATING TRANSFR IN	\$ (29,866)	\$ (38,366)	\$ (250,938)	\$ (38,366)	0%
RESTRICTED INTERGOV	\$ (91,979)	\$ (91,000)	\$ (91,000)	\$ (91,000)	0%
REVENUE Total	\$ (9,681,077)	\$ (11,128,014)	\$ (12,574,761)	\$ (11,080,763)	0%
APPROPRIATIONS					
PS-RECYCLING & TRASH SVCS ADMN					
PERSONNEL	\$ 292,609	\$ 400,015	\$ 400,695	\$ 441,542	10%
BENEFITS	\$ 116,619	\$ 156,248	\$ 156,248	\$ 151,883	-3%
OPERATING	\$ 164,312	\$ 223,979	\$ 230,599	\$ 111,441	-50%
PS-RECYCLING & TRASH SVCS	\$ 573,540	\$ 780,242	\$ 787,542	\$ 704,866	-10%
PS-RTS-CUSTOMER REFUSE					
PERSONNEL	\$ 915,221	\$ 1,119,766	\$ 1,109,766	\$ 1,130,780	1%
BENEFITS	\$ 349,336	\$ 408,695	\$ 408,695	\$ 429,434	5%
OPERATING	\$ 2,109,458	\$ 2,484,774	\$ 2,490,060	\$ 2,735,688	10%
NON-DEPARTMENTAL	\$ 57,471	\$ 66,000	\$ 66,000	\$ 66,000	0%
OUTLAY	\$ -	\$ -	\$ 7,200	\$ -	-%
PS-RTS-CUSTOMER REFUSE	\$ 3,431,486	\$ 4,079,235	\$ 4,081,721	\$ 4,361,902	7%
PS-RTS-RECYCLING					
PERSONNEL	\$ 184,758	\$ 221,341	\$ 231,341	\$ 252,396	14%
BENEFITS	\$ 56,012	\$ 62,589	\$ 62,589	\$ 76,546	22%
OPERATING	\$ 371,519	\$ 628,625	\$ 555,428	\$ 488,011	-22%
PS-RTS-RECYCLING	\$ 612,289	\$ 912,555	\$ 849,358	\$ 816,953	-10%
PS-RTS-DOWNTOWN COLLECTION					
PERSONNEL	\$ 516,777	\$ 527,615	\$ 527,615	\$ 562,781	7%
BENEFITS	\$ 191,759	\$ 204,476	\$ 204,476	\$ 219,626	7%
OPERATING	\$ 280,582	\$ 352,789	\$ 366,589	\$ 371,446	5%
PS-RTS-DOWNTOWN COLLECT	\$ 989,118	\$ 1,084,880	\$ 1,098,680	\$ 1,153,853	6%
PS-RTS-YARD WASTE					
PERSONNEL	\$ 593,574	\$ 750,618	\$ 750,618	\$ 853,621	14%
BENEFITS	\$ 246,688	\$ 293,145	\$ 293,145	\$ 304,561	4%
OPERATING	\$ 835,547	\$ 972,686	\$ 1,016,686	\$ 1,089,432	12%
OUTLAY	\$ 179,525	\$ -	\$ -	\$ -	-%
PS-RTS-YARD WASTE	\$ 1,855,334	\$ 2,016,449	\$ 2,060,449	\$ 2,247,614	11%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
PS-RTS-BULKY/METAL COLLECTION					
PERSONNEL	\$ 279,144	\$ 327,783	\$ 327,783	\$ 355,857	9%
BENEFITS	\$ 122,097	\$ 136,803	\$ 136,803	\$ 144,226	5%
OPERATING	\$ 230,299	\$ 302,335	\$ 322,285	\$ 307,744	2%
PS-RTS-BULKY/METAL COLLEC	\$ 631,540	\$ 766,921	\$ 786,871	\$ 807,827	5%
NONDEPARTMENTAL-MISCELLANEOUS					
ALLOCATED COSTS	\$ 874,171	\$ 894,832	\$ 894,832	\$ 894,892	0%
PERSONNEL	\$ -	\$ (150,000)	\$ (150,000)	\$ -	-100%
NON-DEPARTMENTAL	\$ 21,290	\$ 15,500	\$ 78,000	\$ 15,500	0%
RESERVE FUND BALANCE	\$ -	\$ -	\$ 212,572	\$ 77,356	-%
NONDEPARTMENTAL-MISCELL	\$ 895,461	\$ 760,332	\$ 1,035,404	\$ 987,748	30%
INTERFUND TRANSFERS					
TRANSFER TO	\$ 219,955	\$ 727,400	\$ 1,874,735	\$ -	-100%
INTERFUND TRANSFERS	\$ 219,955	\$ 727,400	\$ 1,874,735	\$ -	-100%
APPROPRIATIONS Total	\$ 9,208,723	\$ 11,128,014	\$ 12,574,761	\$ 11,080,763	0%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions					
Bulky Waste Collection	7.00	8.00	8.00	8.00	0.00
Customer Refuse	28.00	27.00	26.00	26.00	0.00
Downtown Collection	11.00	11.00	11.00	11.00	0.00
Recycling	6.00	5.00	5.00	5.00	0.00
Solid Waste Administration	6.00	6.00	6.00	6.00	0.00
Yard Waste	17.00	18.00	19.00	19.00	0.00
R&T Services Total	75.00	75.00	75.00	75.00	0.00

Division Description

The primary responsibility of the **Recycling & Trash Services Administration** section is to provide leadership and direction for all operational sections. Other responsibilities include telephone customer support, bulky pick-up appointments, new customer support, assuring proper billing information is sent to CFPUA and scheduling the cleaning, delivery, pick up and repair of customer trash carts.

The **Customer Refuse Collection** section of Recycling & Trash Services provides residential trash collection to approximately 31,000 City of Wilmington residents.

The **Recycling** section provides for the bi-weekly curbside collection of recyclable materials from City Recycling & Trash Services customers.

The **Yard Waste** section provides for the weekly curbside collection of vegetative yard waste. Once collected, yard waste is processed for reuse through a commercial facility.

The **Downtown Collection** section provides trash and recycling services for residents and commercial establishments in the Central Business District (CBD). This section also services pedestrian trash receptacles and ashtrays in the CBD. Other activities performed in the CBD include maintaining public restrooms, pressure washing sidewalks, litter collection and organizing cleanup activities following the City's festivals and events.

The **Bulky** section oversees the City's call-in bulky, white goods and electronic collection and carrion service for City streets. The section also partners with the Police Department and Public Services code compliance on the Rover Bulky program.

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: Fleet Transfer

- Total Cost:** (\$727,400)
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** One-time funding in the amount of \$727,400 associated with repayment of Solid Waste resources inadvertently paid in the Fleet fund has been removed from the budget.

B. One-time Funding Removal: Operations & Rate Study

- Total Cost:** (\$100,000)
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A two phased rate and operational study was funded starting in FY21 to be completed in FY22 in the Solid Waste Department. Funding in the amount of \$100,000 has been removed from the budget.

C. One-time Funding Removal: Salary Credit

- Total Cost:** \$150,000
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** The FY21's rate increase was made effective January of 2022. The budget did not reflect this. Once the error was found, to avert a change in the indirect cost received in the General Fund, a salary credit was placed in the budget allowing for the revenue to be correctly reflected in the budget. This \$150,000 increase actually removes the salary credit and brings the line back to zero.

Budget Modifications

A. Maintenance Cost: Increased Events Riverfront Park

- Total Cost:** \$2,823
- Strategy:** Strategic Priority: Service Improvement Results
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$2,265 of salary and benefits has been approved to cover the newly approved increase in events by Live Nation at the Riverfront Park. Live Nation requested an increase of 10 events for their seasons. Recycling and Waste budgets for one FTE for 8 hours of overtime per event.

B. Increase: Refuse Disposal Fee

- Total Cost:** \$50,000
- Strategy:** Continuation of Core Services
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$50,000 has been approved to cover the estimated increase in volume of refuse for FY23. Three divisions in Recycling and Waste collect and dispose of refuse. The landfill disposal costs is estimated to be \$52/per ton.

The NHC Landfill rate for FY23 will not be known until the County's budget is adopted in June of 2022. However, it is believed to be between the current rate of \$48/per ton to \$54/per ton. Staff estimated modestly at \$52/per ton. In total, the budget for FY23 is \$1,670,078.

C. Contract Services: Labor Cost

Total Cost: \$78,438

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$78,438 has been authorized to cover the cost of contract services that provide temporary employees. There has been no increased realized for temporary workers since FY18 and the current tight labor market is proving difficult to recruit workers with other similar jobs paying higher wages. Hourly rates, depending on skill level, will increase from \$13 to \$15.60 per hour and from \$14.25 to \$17.40 per hour.

The department uses temporary workers to fill in for those full-time employees who are out on leave. This service has reduced the need for further full-time employees providing a cost savings for the customers.

Performance Measures

Create a Safe Place		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: Ensure that a cost-effective and self-sustaining Solid Waste Management system is adopted to protect both the environment and populace, thus promoting a healthy community.					
Objective: Develop a cost-effective solid waste management system responsive to public services and keep the City in compliance with State and County mandates.	Measure: Annual cost per yard waste tons disposed.	\$191.00	\$197.00	\$202.00	\$203.00
	Measure: Annual cost per recycle tons collected.	\$94.80	\$98.00	\$111.00	\$108.00
	Measure: Annual cost per bulky tons collected.	\$187.60	\$193.00	230.00	235.00
	Measure: Average number of calls per call center FTE.	13,395	13,800	13,791	13,500
	Measure: Annual cost per refuse tons disposed.	\$130.00	\$134.00	\$132.00	\$137.00

GOLF COURSE FUND

The municipal golf course offers the public a place to play rounds of golf.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
GREENS/CONCESSIONS	\$ (1,861,783)	\$ (1,692,396)	\$ (1,692,396)	\$ (1,978,727)	17%
INTEREST EARNINGS	\$ (1,307)	\$ (1,400)	\$ (1,400)	\$ (6,000)	329%
MISCELLANEOUS	\$ (6,824)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (276,195)	\$ -	-%
REVENUE Total	\$ (1,869,914)	\$ (1,693,796)	\$ (1,969,991)	\$ (1,984,727)	17%
APPROPRIATIONS					
PERSONNEL	\$ 539,906	\$ 560,160	\$ 577,740	\$ 634,072	13%
BENEFITS	\$ 186,241	\$ 196,607	\$ 196,607	\$ 197,467	0%
OPERATING	\$ 632,975	\$ 707,015	\$ 713,383	\$ 769,960	9%
OUTLAY	\$ 13,155	\$ -	\$ 262,247	\$ 132,000	-%
NON-DEPARTMENTAL	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	0%
RESERVE	\$ -	\$ 10,000	\$ -	\$ 31,214	212%
TRANSFER TO CIP	\$ -	\$ -	\$ -	\$ 212,014	-%
ALLOCATED COSTS	\$ 159,754	\$ 212,014	\$ 212,014	\$ -	-100%
APPROPRIATIONS Total	\$ 1,532,031	\$ 1,693,796	\$ 1,969,991	\$ 1,984,727	17%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	12.92	12.92	12.92	13.88	0.96

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Adjustment

A. Indirect Cost Shift to Capital Improvement Project

- Total Cost:** \$0
- Strategy:** Strategic Priority: Service Improvement Results
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Funding in the amount of \$212,014 has been shifted from an indirect cost to the General Fund for services incurred by General Fund support departments (Human Resource, Finance, City Manager, etc.) has been instead shifted to a Municipal CIP project to accumulate funding to aid with the future capital projects. This is a deviation in how the city handles enterprise funds but the need exists to justify the shift.

Budget Modifications

A. Position: Turf Grass Workers

- Total Cost:** \$15,928
- Strategy:** Strategic Priority: Service Improvement Results
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.96
- Description:** Funding in the amount of \$15,928 authorizes the hiring two part-time Turf Grass Workers at a salary of \$14,976 each plus benefits. The full package totals \$32,246 and includes a \$16,318 shift from contracted temp services to contribute to the operational increases. This is a change from the contracted temp services previously utilized to mow greens and fairways, prep bunkers and provide general course cleanup.

B. Operational Increases

- Total Cost:** \$77,812
- Strategy:** Continuation of Core Services
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Funding of \$77,812 is included in the budget to account for operational increases and increased expenses due to the expanded clubhouse,

An increase of \$60,000 allows for increases in course maintenance chemicals and supplies. Electricity funding increase of \$2,500 is needed to account for the expanded clubhouse. In the clubhouse, the new tv services cost \$1,837. Increasing fees for training requires an influx of \$1,000 to continue current training program. Irrigation software increased by \$2,475. Lastly, \$10,000 was added to the fuel line to ensure continued service can be provided given the rise in gas prices.

C. Greens Drainage Project

- Total Cost:** \$132,000
- Strategy:** Strategic Priority: Maintaining Infrastructure
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Approved is \$132,000 to improve the greens drainage on the course.

Performance Measures

Foster a Prosperous, Thriving Economy		FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
Goal: To operate first class sports and entertainment facilities designed to attract significant athletic and cultural attractions to the City of Wilmington					
Objective: To maximize the use and revenue opportunities of City recreation facilities	Measure: Actual revenue collected at the Municipal and Inland Greens golf courses	1,857,986	1,700,000	1,981,000	1,900,000
	Measure: Number of rounds played at the Municipal Golf Course (18 & 9 hole rounds)	56,714	52,000	59,308	57,000

PARKING FUND

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
PARKING FEES	\$ (3,034,143)	\$ (3,509,873)	\$ (3,509,873)	\$ (3,877,828)	10%
FINES & FORFEITS	\$ (309,728)	\$ (437,000)	\$ (437,000)	\$ (418,000)	-4%
INSTALLMENT FINANCG	\$ (2,582,800)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (4,975)	\$ (5,700)	\$ (5,700)	\$ (20,000)	251%
OPERATING TRANSFER IN	\$ (1,948,790)	\$ (1,926,239)	\$ (1,926,239)	\$ (1,908,405)	-1%
APPROPR FUND BALANCE	\$ -	\$ (96,000)	\$ (1,555,276)	\$ (303,600)	216%
OTHER LONG TERM OBLG	\$ -	\$ -	\$ (1,820,000)	\$ -	-%
REVENUE Total	\$ (7,880,436)	\$ (5,974,812)	\$ (9,254,088)	\$ (6,527,833)	9%
APPROPRIATIONS					
PERSONNEL	\$ 127,434	\$ 190,213	\$ 191,943	\$ 191,309	1%
BENEFITS	\$ 41,024	\$ 66,755	\$ 66,755	\$ 65,758	1%
OPERATING	\$ 2,147,465	\$ 3,016,004	\$ 2,901,482	\$ 3,171,514	-1%
OUTLAY	\$ -	\$ -	\$ 1,820,000	\$ 91,000	-%
NON-DEPARTMENTAL	\$ 14,176	\$ 11,212	\$ 12,992	\$ 12,989	16%
RESERVE	\$ -	\$ 45,000	\$ 1,231	\$ 119,596	16%
DEBT SERVICE	\$ 5,080,721	\$ 2,460,577	\$ 2,642,298	\$ 2,392,251	166%
TRANSFER TO CIP	\$ 51,000	\$ 51,000	\$ 1,483,336	\$ 353,600	-3%
ALLOCATED COSTS	\$ 107,510	\$ 134,051	\$ 134,051	\$ 129,816	593%
APPROPRIATIONS Total	\$ 7,569,330	\$ 5,974,812	\$ 9,254,088	\$ 6,527,833	-3%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	3.00	3.00	3.00	3.00	0.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Modifications

A. WAVE Trolley Services

Total Cost: \$16,000

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increase of \$16,000 has been approved to fund additional hours for the downtown Trolley service provided by WAVE Transit during special events. This will provide hours of operation outside of the normal hours to provide patrons of special events an alternative to walking back to their vehicles. It will also help with disbursing the crowds faster. This funding is half the cost needed. Discussion by WAVE staff with another partner to share in the cost are in on-going.

B. Second Street Lot Operating

Total Cost: \$22,103

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$22,103 is authorized to fund two operating expenses that increased related to the Second Street Lot. A total of \$20,326 will fund a 5-year escalator for the 30-year lease that began in September of 2021. An additional \$1,777 was added to pay an estimated increase in the property taxes.

C. Study: Downtown Retail

Total Cost: \$40,000

Strategy: Strategic Plan: Other Engage in Civic Partnership 1.2

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increase of \$40,000 in other professional services is approved to pay for a contract with Wilmington Downtown Inc. to complete a retail study of Downtown Wilmington.

D. Increase: Credit Card and Bank Processing Fees

Total Cost: \$44,000

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Budget increases totaling \$44,000 is approved in response to increase usage of credit cards at many parking decks. Increased credit card fees and usage of credit cards have steadily increased annually. With new equipment making it easier, this has accelerated and is anticipated to continue through next fiscal year.

E. Contracted Services: Parking Agreement Increases

Total Cost: \$45,134

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding increases totaling \$45,134 is approved to cover a 3-year contract increase approved by City Council for Lanier Parking. This extension will provide additional services including but not limited to increased staffing at all facilities, an off-street parking manager, technology improvements and maintenance of new parking and revenue control equipment.

F. Software: On-Street Meters Technology Upgrades

Total Cost: \$91,000

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increase of \$91,000 has been approved as a one-time upgrade for 465 parking meters which require an upgrade from 3G technology to 4G. The technology on the meters is ready to sunset many in the first half of FY23. Without this upgrade, the meters card options would be inoperable.

G. CIP Transfer

Total Cost: \$302,600

Strategy: Strategic Priority: Maintaining Infrastructure

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: In addition to the \$50,000 Camera Replacement Decks project, which is a reduction of \$1,000 from FY22's transfer, for FY23 there is an increase of \$303,600 approved to fund a supplemental request for the Market St Parking Deck Repair project. This increase is based on initial structural engineering assessments of the now 18-year-old parking deck. This additional repair will focus on repairing concrete divots, some proactive weather proofing primarily on the roof and repair concrete surfaces. This will be funded utilizing a one-time appropriation of fund balance to be transferred to the Parking Facilities CIP.

Performance Measures

Provide Sustainability and Adaptability	FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
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Goal: To generate adequate parking revenues to sustain safe, reliable operation, retire debt, and fund for future parking growth

Objective: To achieve a 75% collection rate on parking citations	Measure: Percentage of citation collection rate	74%	75%	74%	75%
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Objective: Increase the number of hours of on-street customers paying by 2% each year	Measure: Number of on-street hours purchased	714,076	728,357	923,431	941,900
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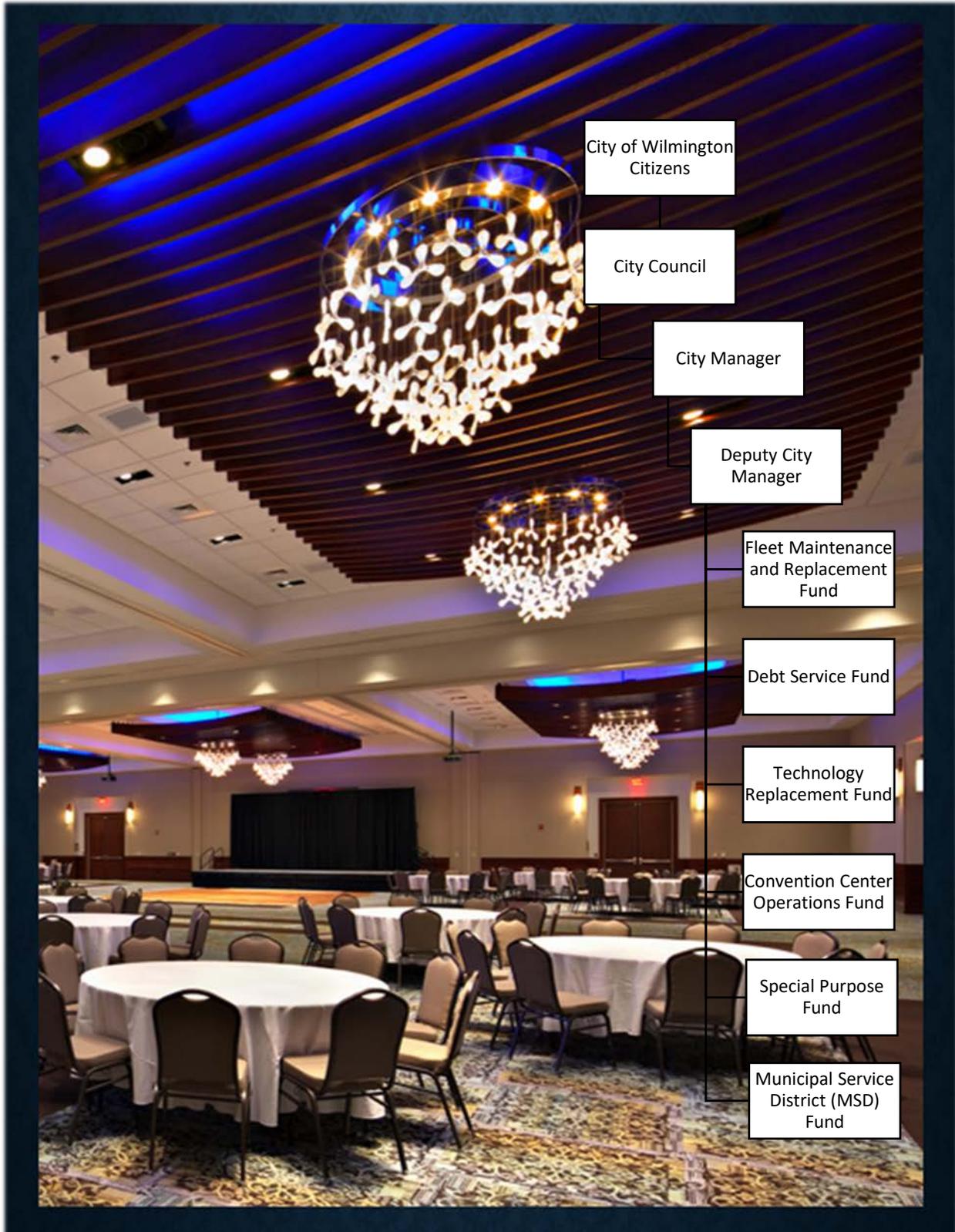
Support Efficient Transportation Systems	FY 21 Actual	FY 22 Target	FY 22 Actual	FY 23 Target
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Goal: To provide parking options that meets the customers’ needs in a professional, efficient, courteous and friendly manner, each and every day.

Objective: To increase the use of Pay-by-Phone usage; user and transactions by 10% in 2 years	Measure: Number of Pay-by-Phone transactions/users	149,731/ 67,851	164,366 / 70,761	214,863 / 100,558	164,704 / 77,837
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Objective: Increase bank card usage by 5% in 2 years	Measure: Percent of sales –	79%	50%	94%	83%
	- Parking decks	99%	96%	99%	99%
	- Parking lot	67%	57%	61%	70%
	- On-street	77%	74%	78%	81%
	- Citations				

OTHER FUNDS



FLEET MAINTENANCE & REPLACEMENT FUND

Fleet Maintenance and Replacement fund represents the cost of the city's fleet. It's purpose is to keep cost flat and have maintenance consistent on all vehicles.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
CHARGES FOR SERVICE	\$ (6,988,724)	\$ (7,167,269)	\$ (7,167,269)	\$ (8,058,891)	12%
INTEREST EARNINGS	\$ (15,693)	\$ -	\$ -	\$ -	-%
MISCELLANEOUS	\$ (526,292)	\$ (5,000)	\$ (5,000)	\$ (5,000)	0%
OPERATING TRANSFR IN	\$ -	\$ -	\$ (1,302,147)	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (2,830,257)	\$ (7,156,444)	\$ (1,961,850)	-31%
REVENUE Total	\$ (7,530,709)	\$ (10,002,526)	\$ (15,630,860)	\$ (10,025,741)	0%
APPROPRIATIONS					
BENEFITS	\$ 245,919	\$ 267,156	\$ 267,156	\$ 274,056	3%
DEBT SERVICE	\$ 421,193	\$ 414,797	\$ 414,797	\$ 414,797	0%
NON-DEPARTMENTAL	\$ 7,632	\$ 6,000	\$ 6,000	\$ 6,000	0%
OPERATING	\$ 2,018,576	\$ 2,271,156	\$ 2,706,945	\$ 2,650,233	17%
OUTLAY	\$ 1,758,745	\$ 5,855,659	\$ 11,027,223	\$ 5,436,253	-7%
PERSONNEL	\$ 653,845	\$ 687,758	\$ 703,668	\$ 744,402	8%
RESERVE FUND BALANCE	\$ 24,607	\$ 500,000	\$ 505,071	\$ 500,000	0%
TRANSFER TO	\$ 154,812	\$ -	\$ -	\$ -	-%
APPROPRIATIONS Total	\$ 5,285,329	\$ 10,002,526	\$ 15,630,860	\$ 10,025,741	0%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	13.00	13.00	13.00	13.00	0.00

Budget Overview

The City continues to invest in the workforce by funding the compensation study. This budget increases the associated salary and corresponding benefits related to the study. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Funding Removal: Diagnostic Tool

Total Cost: (\$13,795)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$13,795 related to the purchase of diagnostic tools in Fleet has been removed from the budget.

Budget Modifications

A. FY22 Supply Chain: Reappropriation of Vehicle Replacement Funding

Total Cost: \$1,253,000

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A budget increase totaling \$1,253,000 is approved to purchase FY22 replacement vehicles that were unable to be ordered due to supply chain shortages and tight ordering windows.

The replacement vehicles were scheduled to be purchased in FY22 that were unable to be processed. They are mostly pick-up trucks and transits serving WPD, Parks and Stormwater. Staff believes that they will be unavailable for purchase until December 2022. Because of this delay, staff cannot create a PO and rollover the appropriations to FY23.

Performance Measures

Provide Sustainability and Adaptability		FY 21	FY 22	FY 22	FY 23
		Actual	Target	Actual	Target
Goal: To provide a variety of necessary vehicles and equipment to City departments by ensuring adequate vehicle availability, expedient repairs, aggressive preventative maintenance procedures, and cost productive practices					
Objective: Maintain 95% fleet availability	Measure: Percent of vehicles and equipment available in relation to total number of vehicles and equipment	93%	95%	84%	95%
Objective: Complete 65% of work orders in 24 hours or less	Measure: Percent of work orders completed in 24 hours or less in relation to total number completed work orders	66%	65%	52%	65%
Objective: Complete 87% of all preventative maintenance within scheduled time window	Measure: Percent of preventative maintenance completed in scheduled time window in relation to total number of completed PM's	82%	87%	80%	87%
Objective: Maintain 80% ratio of hours billed to billable hours	Measure: Percent of hours billed in relation to total annual billable hours	85%	80%	85%	80%

DEBT SERVICE FUND

This service/reserve fund was established in FY05 to set aside resources to meet current and future debt service requirements on general long-term debt.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
PROPERTY TAX	\$ (15,081,683)	\$ (15,292,900)	\$ (15,292,900)	\$ (15,330,231)	0%
OPERATING TRANSFR IN	\$ (9,334,832)	\$ (9,334,832)	\$ (9,459,832)	\$ (9,334,832)	0%
GENERAL OBLIG BONDS	\$ (4,657,030)	\$ -	\$ -	\$ -	-%
INSTALLMENT FINANCNG	\$ (9,157,200)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (42,530)	\$ (37,153)	\$ (37,153)	\$ (163,937)	341%
MISCELLANEOUS	\$ -	\$ (125,000)	\$ (125,000)	\$ (125,000)	0%
APPROPR FUND BALANCE	\$ -	\$ (3,187,787)	\$ (3,187,787)	\$ (3,153,118)	-1%
REVENUE Total	\$ (38,273,275)	\$ (27,977,672)	\$ (28,102,672)	\$ (28,107,118)	0%
APPROPRIATIONS					
DEBT SERVICE	\$ 31,182,173	\$ 20,565,354	\$ 20,565,354	\$ 19,826,240	-4%
NON-DEPARTMENTAL	\$ 138,346	\$ 176,651	\$ 179,151	\$ 144,197	-18%
RESERVE FUND BALANCE	\$ -	\$ -	\$ 122,500	\$ -	-%
TRANSFER TO	\$ 8,091,124	\$ 7,018,395	\$ 7,018,395	\$ 7,907,821	13%
ALLOCATED COSTS	\$ 206,850	\$ 217,272	\$ 217,272	\$ 228,860	5%
APPROPRIATIONS Total	\$ 39,618,493	\$ 27,977,672	\$ 28,102,672	\$ 28,107,118	0%

Budget Overview

Along with maintaining the current AAA rating with credit agencies Standard & Poor's and Fitch, Moody's upgraded their rating to Aaa in April 2017. The higher bond rating results in lower interest costs on long-term debt. The credit rating agencies base their ratings on several factors. The area's healthy and diverse economy, very strong financial management, budgetary flexibility provided by ample operating reserves and manageable long-term obligations are factors used in providing a rating.

The Debt Service Fund will appropriate approximately \$28 million to cover current and future debt obligations associated with the Capital Improvement Program in FY23. The expenditures also reflect transfers of 20% of the FY23 project totals resulting from the implementation of the 80/20 capital plan. This plan provides for a dedicated 7.13 cents on the City's ad valorem rate to provide for an 80% financed, 20% pay-as-you-go plan for the City's Capital Improvement Program.

In FY13, a five-year plan was adopted that established a 5 cents property tax that was set aside to fund the 80% debt service and 20% pay-go (80/20 Plan) for \$41.1 million of projects in the CIP.

July 1, 2015, the Debt Service Fund included a dedicated 2 cents on the City's tax rate due to an approved \$55M Bond Referendum for streets, sidewalks and other transportation Improvements. This consists of \$44 million of General Obligation Bonds, plus an additional \$11 million of pay-go projects.

In FY16, the voters approved a \$30.465 million General Obligation Bond Referendum for parks and recreation projects. In FY17, City Council authorized a \$25.8 million installment purchase contract with PNC Bank, National Association for the construction of the parking deck component of the Water Street parking deck redevelopment project.

In FY18, the 2nd 80/20 Plan was approved to fund \$57.6 million of projects over a six-year period. Also, in FY18 there was a property tax revaluation that reduced the existing dedicated tax rates to revenue neutral for the 1st 80/20 Plan and the Streets and Sidewalks Bond to 4.68 cents and 1.87 cents, respectively. An increase to the City's property tax rate of 2.92 cents was effective with the adoption of the FY18 budget with 1.8 cents for the Parks and Recreation Bonds, 0.94 cents for the Water Street parking deck redevelopment and 0.18 cents for the 2nd 80/20 Plan and made up a dedicated rate of 9.47 cents.

In the *FY22 Adopted Budget* a tax revaluation occurred as expected for the four-year cycle New Hanover County employs. The revaluation adjusted the existing dedicated tax rate to revenue neutral for the 1st CIP (from 4.68 to 3.52 cents), the 2nd CIP (from 0.18 to 0.14 cents), the Streets and Sidewalk Bond (from 1.87 to 1.41 cents), the Parks and Recreation Bond (from 1.81 to 1.36 cents) and the Water Street Parking Deck Redevelopment (from 0.93 to 0.70 cents), resulting in a dedicated tax rate of 7.13 cents, which remains in ***FY23 Adopted Budget***.

TECHNOLOGY REPLACEMENT FUND

This internal service fund provides for the scheduled replacement and support of IT related hardware and enterprise related software in order to fully realize the benefits of improving technology and assures that the organization's workforce has reliable tools available to maximize productivity and efficiency. The fund also provides for cloud computing services and enterprise telephony.

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
COMPUTER REPLACEMENT	\$ (740,423)	\$ (753,701)	\$ (753,701)	\$ (821,086)	9%
TRANSFER IN FROM GENERAL	\$ (673,194)	\$ (448,349)	\$ (448,349)	\$ (713,724)	59%
INTEREST EARNINGS	\$ (320)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (250,000)	\$ (308,198)	\$ (67,140)	-73%
OTHER LONG TERM OBLG	\$ -	\$ -	\$ (255,000)	\$ -	-%
REVENUE Total	\$ (1,413,937)	\$ (1,452,050)	\$ (1,765,248)	\$ (1,601,950)	10%
APPROPRIATIONS					
DEBT SERVICE	\$ -	\$ -	\$ 64,503	\$ -	-%
OPERATING	\$ 860,377	\$ 1,399,581	\$ 1,393,276	\$ 1,434,106	2%
OUTLAY	\$ 31,642	\$ -	\$ 255,000	\$ -	-%
RESERVE	\$ -	\$ 52,469	\$ 52,469	\$ 167,844	220%
APPROPRIATIONS Total	\$ 892,019	\$ 1,452,050	\$ 1,765,248	\$ 1,601,950	10%

Budget Overview

The **FY23 Adopted Budget** reflects a 10% increase from FY22 to FY23. The IT Department's Technology Fund's FY23 budget incorporates an increased appropriation to expand the 'PC as a Service' program. This will continue to improve upon current practices of computer replacement to include accelerating replacement from five to four years, reducing city inventory and transitioning to a leased service. City departments will continue to budget for replacements annually.

IT infrastructure needs are continuous as contracts increase and demand for IT tools and technology increases.

Budget Modifications

A. Service Contract: PC as a Service Contact Increase

Total Cost: \$34,525

Strategy: Continuation of Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increase totaling \$56,456 is approved to fund the second year of a pilot to provide PC as a Service through a lease program. This is offset by a shift of \$21,931 from current services/communications account requiring funding of \$34,525 to support the new initiative.

CONVENTION CENTER OPERATIONS FUND

This operating fund was established in FY 2007-08 to set aside resources to meet operating expenditures associated with the construction and operation of the Convention Center.

BUDGET SUMMARY

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
REVENUE			
ROOM OCCUPANCY TAX	\$ (2,982,256)	\$ (3,743,862)	26%
CHARGES FOR SERVICE	\$ (473,777)	\$ (533,353)	13%
MISCELLANEOUS	\$ (2,188,092)	\$ 943,571	-143%
RESTRICTED INTERGOV	\$ (977,611)	\$ -	-100%
REVENUE Total	\$ (6,621,736)	\$ (3,333,644)	-50%
APPROPRIATIONS			
ALLOCATED COSTS	\$ 80,632	\$ 84,891	5%
BENEFITS	\$ 293,020	\$ 116,412	-60%
DEBT SERVICE	\$ 2,423,825	\$ 3,717,025	53%
OPERATING	\$ 3,655,602	\$ 2,301,280	-37%
OUTLAY	\$ 35,000	\$ 357,300	921%
PERSONNEL	\$ 811,315	\$ 427,261	-47%
RESERVE FUND BALANCE	\$ (677,658)	\$ (3,670,525)	442%
APPROPRIATIONS Total	\$ 6,621,736	\$ 3,333,644	-50%

Budget Overview

The **FY23 Adopted Budget** for the Convention Center Operations Fund reflects a decrease of 50% over FY22 Adopted Budget. The FY23 budget contributes to the Convention Center project, which is cumulative in nature. An increase in budgeted revenue is shown in the Room Occupancy Tax (ROT) estimates as well as direct revenue associated with convention center bookings and parking.

A new Full Cost Allocation Plan was generated by an outside consultant in FY20 and continues in FY23 that resulted in indirect charges to be made to the Convention Center in the amount of \$84,891. These charges are in direct relation to professional services performed in both the Finance and Budget Departments within the City of Wilmington. Included in the charge and in addition to the services performed by Finance and Budget, the Convention Center is also seeing a charge of \$17,580 for time and services provided by the Assistant to the City Manager for Economic Development. This charge is reflective of 15% of the staff's time that is dedicated to working with the Convention Center. The third indirect charge is for both the Parking Manager and the Parking Administrative Assistant's time that is dedicated to working on behalf of the Convention Center. The total charge for the parking staff comes to \$27,535 and is reflective of 15% each of the staff time.

The CVB, housed within other professional services shows an increase of \$54,633, a 12% increase over FY22 Adopted Budget. The CVB is working to build back to pre-Covid levels of trade shows and event booking incentives.

In FY20, a transfer to the City of Wilmington General Fund in the amount of \$250,000 was started and the intention was to continue that each year until 2027. It was the first year that the Convention Center began repayment to the General Fund for the original purchase of the land on which the Convention Center is located. The transfer was removed in FY21 due to the uncertainty around economic conditions and the global pandemic and what impacts that will have on room occupancy tax and the financial strength of the Convention Center model. The intention is for the payment to re-start in FY24 with review of the conditions at the time.

SPECIAL PURPOSE FUND

The Special Purpose Fund is primarily supported by grants, donations to the City and contributions from the General Fund for special purpose projects.

BUDGET SUMMARY

SPECIAL PURPOSE FUND	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
FIRE HAZMAT			
BENEFITS	\$ 5,000	\$ 5,000	0%
OPERATING	\$ 29,000	\$ 29,000	0%
NON-DEPARTMENTAL	\$ 15,000	\$ 15,000	0%
ALLOCATED COSTS	\$ 20,000	\$ 20,000	0%
FIRE HAZMAT Total	\$ 69,000	\$ 69,000	0%
RED LIGHT CAMERAS			
AGENCIES	\$ 974,789	\$ 1,767,668	81%
OPERATING	\$ 454,097	\$ 569,033	25%
RED LIGHT CAMERAS Total	\$ 1,428,886	\$ 2,336,701	64%
SABLE 1PSPD0650			
PERSONNEL	\$ 169,804	\$ 169,974	0%
BENEFITS	\$ 45,595	\$ 27,851	-39%
OPERATING	\$ 63,699	\$ 63,568	0%
RESERVE FUND BALANCE	\$ 9,933	\$ 27,638	178%
SABLE 1PSPD0650 Total	\$ 289,031	\$ 289,031	0%
SABLE 1PSPD0760			
OPERATING	\$ 87,677	\$ 87,744	0%
RESERVE FUND BALANCE	\$ 67	\$ -	-100%
SABLE 1PSPD0760 Total	\$ 87,744	\$ 87,744	0%
WMPO			
PERSONNEL	\$ 783,220	\$ 843,124	8%
BENEFITS	\$ 266,404	\$ 292,294	10%
OPERATING	\$ 423,069	\$ 415,082	-2%
ALLOCATED COSTS	\$ 50,000	\$ -	-100%
WMPO Total	\$ 1,522,693	\$ 1,550,500	2%
Grand Total	\$ 3,397,354	\$ 4,332,976	28%

	FY22 Adopted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	15.00	15.96	0.96

Budget Overview

The Special Purpose Fund houses multi-year projects in a fund set up to receive external funding. In those projects, some positions exist, funded by projects. In the WMPO, eleven FTEs are authorized, 1.96 in SABLE and 2 Lead Hazard Reduction specialists. The change from FY22 to FY23 includes the mid-year addition of 1 FTE in the Lead Hazard group and the change in 1 FTE to 2 part-time employees at 0.48 each, resulting in a reduction of 0.04 in SABLE. As a fund, the FTE authorization increased by 0.96 FTE.

The Fire Department's regional hazmat response program will continue to be captured in a project in the Special Purpose fund. The department receives funding from the NC Department of Public Safety to respond to regional hazmat issues as well as for specialized training opportunities.

The budget for the continued operation of the Red-Light Cameras project, also known as the Safelight program, reflects the operating expenditures and the required 90% contribution of the total fines paid to the New Hanover County Board of Education. The budget for FY22 was \$1,428,886 whereas the adopted budget for FY23 is \$2,336,701, an increase of 64%.

The budget for SABLE is also included in the Special Purpose Fund, however it is presented under Public Safety with the Police Department budget.

The budget for the Metropolitan Planning Administration, or WMPO, is included in the Special Purpose Fund, however it is presented under Community Development.

MUNICIPAL SERVICE DISTRICT

BUDGET SUMMARY

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
REVENUE					
PROPERTY TAX	\$ (449,176)	\$ (453,619)	\$ (453,619)	\$ (529,795)	17%
SALES TAX	\$ (173,053)	\$ (163,936)	\$ (163,936)	\$ (222,511)	36%
INTEREST EARNINGS	\$ (749)	\$ (600)	\$ (600)	\$ (4,000)	567%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (100,000)	\$ (25,000)	-%
REVENUE Total	\$ (622,978)	\$ (618,155)	\$ (718,155)	\$ (781,306)	26%
APPROPRIATIONS					
PERSONNEL	\$ -	\$ -	\$ -	\$ 102,514	-%
BENEFITS	\$ -	\$ -	\$ -	\$ 36,396	-%
OPERATING	\$ 437,032	\$ 565,692	\$ 665,692	\$ 607,938	7%
NON-DEPARTMENTAL	\$ 4,538	\$ 3,785	\$ 4,985	\$ 4,491	19%
RESERVE	\$ -	\$ 48,678	\$ 47,478	\$ 29,967	-38%
APPROPRIATIONS Total	\$ 441,570	\$ 618,155	\$ 718,155	\$ 781,306	26%

	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted	Change FY22 to FY23
Authorized Positions	0.00	0.00	0.00	2.00	2.00

Budget Overview

The Wilmington City Council established a Municipal Services District (MSD) for the Central Business District in December of 2016 to provide professional services above and beyond what is already provided by the City. The principal purposes for the creation of this district were for additional cleanliness and safety. To date, we have contracted with Wilmington Downtown Incorporated for cleanliness, customer outreach, economic incentives and beautification efforts.

The FY23 budget reflects a real property tax rate increase of one cent to 5.47 to 6.47 cents per 100 assessed value. The estimated assessed property tax value is \$826,741,000 with one cent totaling \$81,825 once adjusted for the collection rates.

Budget Modifications

A. Position: MSD Police Officers

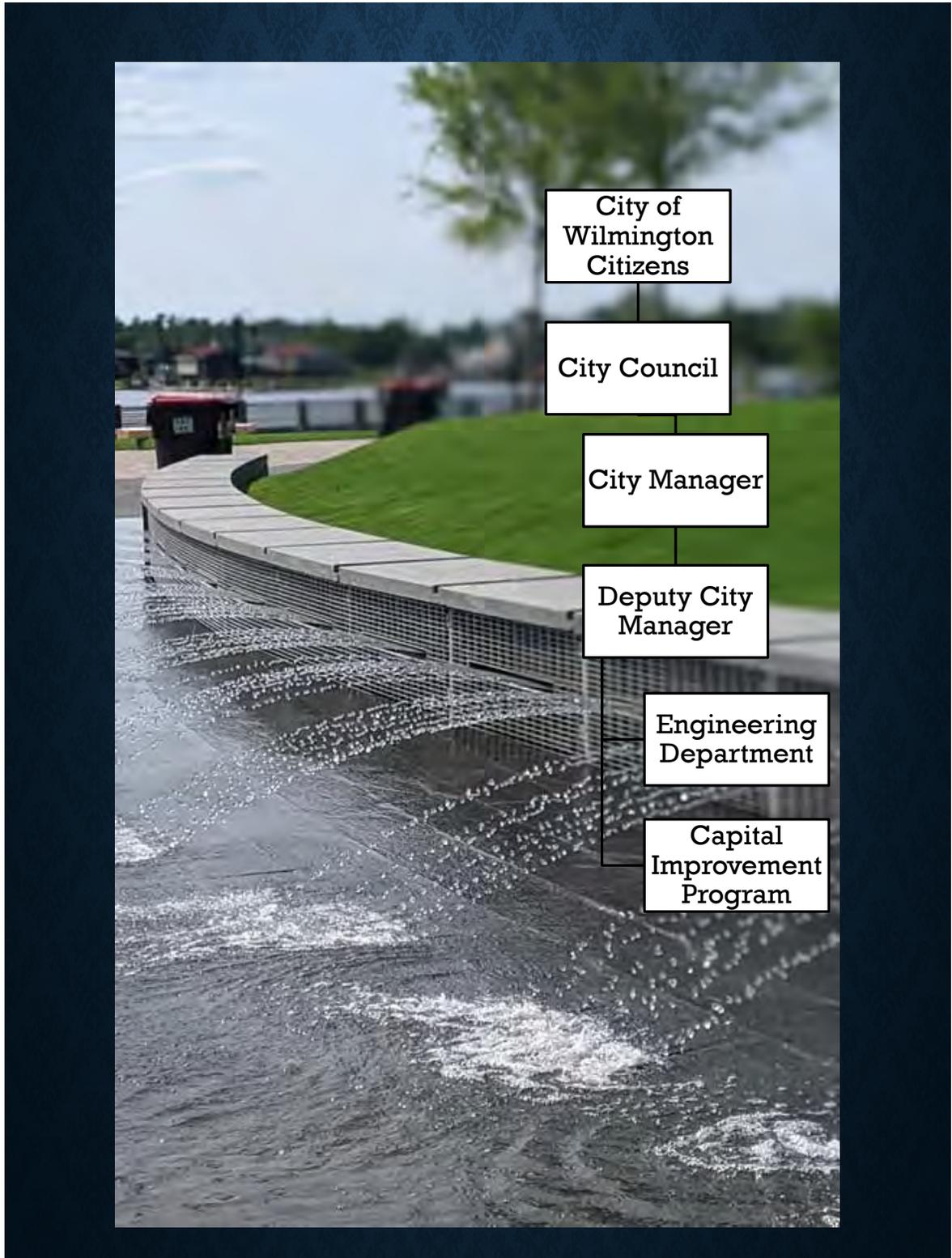
Total Cost: \$184,156

Strategy: Strategic Priority: Service Improvement Results

Position(s): Full Time Equivalent: 2; Part-Time: 0.00

Description: Police's downtown taskforce is feeling the pressure of the new residential communities and the amphitheater drawing more people downtown. A few years ago, a plan to add officers to the downtown area was deferred due to the delayed opening of some of the residential complexes. Now, the city is at a pivotal juncture that requires more resources to support the needs of growing downtown area. The two officers total \$184,156 have been added to the MSD's budget. Three others have been funded in the General Fund.

CAPITAL IMPROVEMENT FUNDS



CAPITAL BUDGETING

Capital improvement programming is a critical procedure for identifying major facility needs, projecting fiscal resources, establishing priorities and developing defined project schedules to meet the City of Wilmington capital needs. Capital projects, for the purpose of the Capital Improvement Program (CIP), are generally defined as fixed assets that have a useful life greater than five years and with a cost of \$50,000 or greater. Regular purchases of vehicles and equipment for routine operations and most maintenance and repair costs for City facilities are funded through the annual operating budget.

Once adopted by the City Council, the CIP becomes a policy document regarding the timing, location, character and funding of future capital projects. It is recognized that the policy represented by the CIP reflects the best judgment of the City Council at the time and that changing capital priorities, fiscal constraints and additional needs are likely to become apparent before the program is completed.

The policy established by the CIP provides important guidance for City administration, boards and commissions appointed by the City Council regarding municipal governance as it relates to the following matters:

- Preparation of the capital portion of the annual operating budget
- Scheduling and prioritization of project planning and scheduling
- Financial modeling regarding the financing of debt
- Planning efforts of businesses, developers and community organizations

Capital improvement programming provides a bridge between general long-term and short-term project planning. In this process, the long-term objectives of the city are reviewed and translated into a more specific and well defined, multi-year program of five to six years.

It should be noted, the projects and funding figures shown in this section are included due to their inclusion in the financial funding plan.

2nd CIP: 80/20 CAPITAL DEBT PLAN

The FY18-FY23 CIP reflects a financing strategy implemented in FY18 that provides a dedicated \$0.0018 of the property tax rate which funds eighty percent (80%) of debt service and 20% pay-go funding for maintenance and new infrastructure needs –80/20 Capital Debt Plan. The projects represented in the plan are consistent with City Council goals and objectives and within a framework of identified priorities.

In order to put this plan into place, the Wilmington City Council adopted a tax rate of \$0.0018 over revenue neutral in the 2017 revaluation year for the FY18 budget. The dedicated rate is restricted in the Debt Service Fund by Ordinance and as changes occur in future revaluation years, the tax rate can be adjusted as needed. The prioritization of the recommended projects as well as the funding plan will be determined in the years of actual appropriations.

Operating Estimates

Operating estimates are shown for active projects in the CIP project areas and represent years FY24 through FY28. The estimates are collected through the CIP Advisory Committee via multi-departmental coordination. Project Managers are tasked with compiling future impacts of capital projects once built. The estimates are a way for project managers to communicate with city leadership on the operational needs and impacts in upcoming years. Once a project is complete, the operating impacts are either absorbed or requested as an enhancement in departmental operating budgets. It should be noted, this process is being reviewed and updated as process improvements are identified.

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The Capital Improvement Program includes the City's 2nd CIP that began in FY18 and continues through FY23. Project costs, descriptions and funding plans are presented in six programmatic categories which include Streets and Sidewalks, Parks and Recreation, Golf, Public Facilities, Parking and Storm Water. The funding tables display fiscal year FY21 through FY23, the last three years of the plan. The next CIP is slated to begin in FY24 and is currently being developed.

The ***Streets and Sidewalks*** program addresses major thoroughfare needs, street maintenance and rehabilitation, sidewalk construction and repair at a projected cost of \$19,789,768 in FY23.

The ***Parks and Recreation*** program provides for development of existing parks and funding for the maintenance and repair of various park facilities and structures throughout the city at a projected cost of \$2,161,255 in FY23.

The ***Golf*** program consists of funding for various public improvements in the capital golf fund at a projected cost of \$212,014 in FY23.

The ***Public Facilities*** program consists of funding for various public improvements at a projected cost of \$7,675,731 in FY23.

The ***Parking*** program consists of funding for various public improvements in the capital parking fund at a projected cost of \$353,600 in FY23.

The ***Storm Water*** program continues the City's efforts to proactively manage and mitigate the effects of storm water runoff, alleviate flooding, improve and maintain the drainage systems and drainage capacity of watercourses and containment structures City-wide at a projected cost of \$4,830,362 in FY23.

Capital Improvement Cost Summary by Program

Fund Totals	FY21	FY22	FY23	Total FY21-FY23
Streets and Sidewalks	\$ 3,601,375	\$ 16,584,899	\$ 19,789,768	\$ 39,976,042
Parks and Recreation	\$ (22,927)	\$ 2,815,283	\$ 2,161,255	\$ 4,953,611
Public Facilities	\$ 1,691,374	\$ 7,444,233	\$ 7,675,731	\$ 16,811,338
Parking	\$ 51,000	\$ 51,000	\$ 353,600	\$ 455,600
Stormwater	\$ 3,403,764	\$ 2,975,000	\$ 4,830,362	\$ 11,209,126
Golf	\$ -	\$ -	\$ 212,014	\$ 212,014
Appropriations Totals	\$ 8,724,586	\$ 29,870,415	\$ 35,022,730	\$ 73,617,731

Revenue Totals	FY21	FY22	FY23	Total FY21-FY23
Debt Service Fund - 2nd 80/20 Plan	\$ 780,352	\$ 2,760,256	\$ 2,355,456	\$ 5,896,064
Installment Financing - 2nd 80/20 Plan	\$ 2,561,407	\$ 11,041,023	\$ 9,421,824	\$ 23,024,254
Debt Service Fund 80/20 Capacity	\$ 312,600	\$ 1,126,940	\$ 3,274,008	\$ 4,713,548
Installment Financing 80/20 Capacity	\$ 1,250,400	\$ 4,507,760	\$ 13,096,029	\$ 18,854,189
Transportation Bond Future PayGo	\$ (2,500,000)	\$ (1,000,000)	\$ -	\$ (3,500,000)
Transportation Bond PayGo	\$ 2,500,000	\$ 1,000,000	\$ -	\$ 3,500,000
Parks Bond Future Pay Go	\$ (100,000)	\$ (204,960)	\$ (369,952)	\$ (674,912)
Parks Bond PayGo	\$ 100,000	\$ 204,960	\$ 369,952	\$ 674,912
CFPUA Revenue Reimbursement	\$ (751,913)	\$ -	\$ -	\$ (751,913)
Transfer from General Fund	\$ 1,008,950	\$ 7,391,440	\$ 425,000	\$ 8,825,390
Parking Fund	\$ 51,000	\$ 51,000	\$ 353,600	\$ 455,600
Stormwater Fund	\$ 3,400,000	\$ 2,975,000	\$ 4,829,850	\$ 11,204,850
Golf Fund	\$ -	\$ -	\$ 212,014	\$ 212,014
NHC Revenue	\$ -	\$ -	\$ 1,034,050	\$ 1,034,050
Rental Income	\$ 8,424	\$ 8,424	\$ 8,424	\$ 25,272
Interest Earnings	\$ 103,366	\$ 8,572	\$ 12,475	\$ 124,413
Revenue Totals	\$ 8,724,586	\$ 29,870,415	\$ 35,022,730	\$ 73,617,731

Streets and Sidewalks

Project Code	Project Name	ADOPTED FY21	ADOPTED FY22	ADOPTED FY23	Total FY21-FY23
2nd CIP FY23 Adopted					
2TRBR1720	Bridge Repair	\$ 419,373	\$ 24,035	\$ 271,357	\$ 714,765
2TRSR1710	Streets Rehabilitation	\$ 2,000,592	\$ 8,355,543	\$ 6,000,000	\$ 16,356,135
2TRSR1810	Brick Street Rehabilitation	\$ -	\$ 500,000	\$ 700,000	\$ 1,200,000
2TRST1310	Coordinated Improvements w/CFPUA	\$ -	\$ 1,000,000	\$ 900,000	\$ 1,900,000
2TRST2110	Downtown Alley Improvements	\$ 125,000	\$ 152,000	\$ -	\$ 277,000
2TRST2210	Market Street Access Management Impr	\$ -	\$ 1,550,400	\$ -	\$ 1,550,400
2TRSW1710	Sidewalk Rehab/Repairs	\$ 150,000	\$ 1,000,000	\$ 800,000	\$ 1,950,000
2TRSW1720	Pedestrian/Bike Improvements	\$ 300,000	\$ 500,000	\$ 200,000	\$ 1,000,000
2CRRF2310	Riverwalk South Handrails	\$ -	\$ -	\$ 741,400	\$ 741,400
2TRRR2210	Rail Realignment	\$ -	\$ 3,500,000	\$ -	\$ 3,500,000
2CRRF0810	Riverwalk North - Marina	\$ -	\$ -	\$ 7,600,000	\$ 7,600,000
2TRBR2315	4th Street Bridge Replacement*	\$ -	\$ -	\$ 250,000	\$ 250,000
2TRST2310	Annual Pavement Markings	\$ -	\$ -	\$ 278,200	\$ 278,200
2TRST2315	Dirt Street Paving	\$ -	\$ -	\$ 50,000	\$ 50,000
2TRBR2310	Front Street Bridge Rehab Project**	\$ -	\$ -	\$ 372,416	\$ 372,416
2TRSW2310	Greenville Loop Sidewalk	\$ -	\$ -	\$ 960,569	\$ 960,569
2CRRF2315	Riverwalk Best Western Pier Demo	\$ -	\$ -	\$ 310,684	\$ 310,684
2TRST2320	Towles Road Emergency Access***	\$ -	\$ -	\$ 285,384	\$ 285,384
2TRST2325	Trail Repair and Preservation	\$ -	\$ -	\$ 60,000	\$ 60,000
2TRSR1811	Hawksbill Causeway	\$ 375,000	\$ -	\$ -	\$ 375,000
2TRST1515	North 3rd Street Bridge	\$ 175,000	\$ -	\$ -	\$ 175,000
Interest Earnings					
2CRRF0810	Riverwalk North - Marina	\$ 410	\$ -	\$ -	\$ 410
2TRCP2001	Water St Improvements-CP-Phase 2	\$ -	\$ 2,921	\$ 360	\$ 3,281
2TRSR14101	Pine Valley Rd / Street Rehab	\$ 20,000	\$ -	\$ -	\$ 20,000
2TRSR20111	Pine Valley East Street Paving	\$ -	\$ -	\$ 555	\$ 555
2TRST1569	Contingency: Roadway Projects	\$ 36,000	\$ -	\$ 8,843	\$ 44,843
Total Expenditure Streets and Sidewalks		\$ 3,601,375	\$ 16,584,899	\$ 19,789,768	\$ 39,976,042
Revenue Type FY23 Recommended					
	Installment Financing - 2nd 80/20 Plan	\$ 2,561,407	\$ 8,392,434	\$ 9,421,824	\$ 20,375,665
	Transportation Bond Future PayGo	\$ (2,500,000)	\$ (1,000,000)	\$ -	\$ (3,500,000)
	Transportation Bond PayGo	\$ 2,500,000	\$ 1,000,000	\$ -	\$ 3,500,000
	Installment Financing 80/20 Capacity	\$ 300,000	\$ -	\$ 7,715,579	\$ 8,015,579
	Debt Service Fund 80/20 Capacity	\$ 75,000	\$ -	\$ 1,928,896	\$ 2,003,896
	Debt Service Fund - 2nd 80/20 Plan	\$ 432,966	\$ 1,189,544	\$ 713,711	\$ 2,336,221
	Transfer from General Fund	\$ 175,000	\$ 7,000,000	\$ -	\$ 7,175,000
	Interest Earnings	\$ 57,002	\$ 2,921	\$ 9,758	\$ 69,681
Total Revenue Streets and Sidewalks		\$ 3,601,375	\$ 16,584,899	\$ 19,789,768	\$ 39,976,042

*4th Street Bridge Replacement outyear FY24 impact \$5,164,200 totaling \$5.4M

**Front Street Bridge Repair outyear FY24 impact \$2,016,000 totaling \$2.3M

***Towles Road Emergency Access outyear FY24 impact \$299,250 totaling \$584,634

Streets and Sidewalks continued						
Operating Estimates FY24 through FY28						
Project Name	FY24 Operating Impacts	FY25 Operating Impacts	FY26 Operating Impacts	FY27 Operating Impacts	FY28 Operating Impacts	Total FY24-FY28 Operating Impacts
Streets and Sidewalks Operating Estimates						
Independence Blvd Screen Wall Repair	\$ 1,000	\$ 1,030	\$ 1,061	\$ 1,093	\$ 1,126	\$ 5,309
Masonboro Loop Multi-Purpose Trail	\$ 10,000	\$ 10,300	\$ 10,609	\$ 10,927	\$ 11,255	\$ 53,091
Streets and Sidewalks Total	\$ 11,000	\$ 11,330	\$ 11,670	\$ 12,020	\$ 12,381	\$ 58,400
16th Street / Dawson Crosswalk	\$ 600	\$ 618	\$ 637	\$ 656	\$ 675	\$ 3,185
17th / Greenfield / Wooster Sidewalk	\$ 1,500	\$ 1,545	\$ 1,591	\$ 1,639	\$ 1,688	\$ 7,964
17th Street / Dawson Crosswalk	\$ 600	\$ 618	\$ 637	\$ 656	\$ 675	\$ 3,185
8th Street / Dawson Crosswalk	\$ 600	\$ 618	\$ 637	\$ 656	\$ 675	\$ 3,185
8th Street / Wooster Crosswalk	\$ 600	\$ 618	\$ 637	\$ 656	\$ 675	\$ 3,185
Dawson/Wooster Street Improvement	\$ 25,120	\$ 25,874	\$ 26,650	\$ 27,449	\$ 28,273	\$ 133,365
Eastwood Rd Access Mgmt. - Phase 2	\$ 2,800	\$ 206	\$ 212	\$ 218	\$ 224	\$ 3,660
Kerr Ave trail / Randall Pky / College Greenways	\$ 1,930	\$ 1,987	\$ 2,047	\$ 2,108	\$ 2,172	\$ 10,244
MacMillan / Pine Grove Intersection Imp	\$ 1,200	\$ 1,236	\$ 1,273	\$ 1,311	\$ 1,351	\$ 6,371
N. Front Street Streetscape	\$ 8,200	\$ 8,446	\$ 8,699	\$ 8,960	\$ 9,229	\$ 43,535
Oleander / Hawthorne to 42nd Sidewalk	\$ 2,000	\$ 2,060	\$ 2,122	\$ 2,185	\$ 2,251	\$ 10,618
Oleander / Pine Grove Realignment	\$ 26,600	\$ 27,398	\$ 28,220	\$ 29,067	\$ 29,939	\$ 141,223
Oleander / Wooster / Mimosa Sidewalk	\$ 1,100	\$ 1,133	\$ 1,167	\$ 1,202	\$ 1,238	\$ 5,840
Pine Grove / Greenville Loop Roundabout	\$ 8,500	\$ 8,755	\$ 9,018	\$ 9,288	\$ 9,567	\$ 45,128
Pine Grove / Holly Tree Intersection Imp	\$ 12,600	\$ 12,978	\$ 13,367	\$ 13,768	\$ 14,181	\$ 66,895
Racine / New Centre Turn Lane	\$ 1,100	\$ 1,133	\$ 1,167	\$ 1,202	\$ 1,238	\$ 5,840
Wrightsville / 44th / Independence Sidewalk	\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 19,066
Wrightsville / Castle / Independence Sidewalk	\$ 200	\$ 206	\$ 212	\$ 219	\$ 225	\$ 1,062
Wrightsville / College / Hawthorne Sidewalk	\$ 5,547	\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,243	\$ 29,451
Wrightsville / Wallace Roundabout	\$ 3,496	\$ 3,601	\$ 3,709	\$ 3,821	\$ 3,935	\$ 18,562
Greenville Loop Trail - Section 3	\$ 2,300	\$ 2,369	\$ 2,440	\$ 2,513	\$ 2,588	\$ 12,210
Greenville Loop Trail - Section 2	\$ 10,479	\$ 10,793	\$ 11,117	\$ 11,451	\$ 11,794	\$ 55,634
Greenville Loop Trail - Section 1	\$ 2,400	\$ 2,472	\$ 2,546	\$ 2,623	\$ 2,701	\$ 12,742
Hooker Rd. MUP	\$ 7,564	\$ 7,791	\$ 8,025	\$ 8,266	\$ 8,514	\$ 40,160
Hinton Ave. MUP	\$ 2,887	\$ 2,973	\$ 3,063	\$ 3,154	\$ 3,249	\$ 15,326
Wrightsville-Greenville Inters. Imp	\$ 1,193	\$ 1,228	\$ 1,265	\$ 1,303	\$ 1,342	\$ 6,332
Dock St. Pedestrian Access	\$ 111	\$ 114	\$ 117	\$ 121	\$ 124	\$ 587
Streets and Sidewalks Operating Estimates Total	\$ 156,817	\$ 158,844	\$ 163,609	\$ 168,517	\$ 173,571	\$ 821,357

4th Street Bridge Replacement

Project Code 2TRBR2315

FY23 Appropriated Amount \$250,000

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type New

Project Description

The project is the full replacement of the existing 3-span bridge that was built in the 1950's and is posted for a load limit of 10 tons.

Benefit to the City

The new bridge will help facilitate the movement of goods and people supporting the local economy well connecting communities. Also, will allow buses, sanitation trucks and all emergency vehicles to use this bridge and not detouring in critical moments.

FY23 Primary Funding Source

Debt Fund

Location

4th Street Bridge

Department

Engineering

Project Manager

Anthony Geathers



Annual Pavement Markings

Project Code 2TRST2310

FY23 Appropriated Amount \$278,200

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

Annual needs contract for maintenance of existing pavement markings throughout the City. A comprehensive assessment of pavement marking conditions was provided by Transmap Corporation in 2020. The scope of work includes crosswalks, markings, and striping (white/yellow/stop bar). The general approach is to engage a contractor to provide maintenance beyond what can be accomplished by in-house crews, based on considerations such as: volume of work and safety considerations (e.g., high-volume roads, night work, flagging, attenuator vehicle, etc.).



Benefit to the City

Proper maintenance of traffic pavement markings is crucial to public safety. This will reduce liability and the risk of property damage, injuries, and fatalities due to vehicular, bicycle and pedestrian accidents.

FY23 Primary Funding Source

Debt Fund

Location

City-wide

Department

Engineering

Project Manager

Randall Glazier

Brick Street Rehabilitation

Project Code 2TRSR1810

FY23 Appropriated Amount \$700,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This project represents a bucket project to improve brick street rehabilitation.

Benefit to the City

The Historic Brick Streets Inventory has been deteriorating for many years due to normal wear and tear but primarily due to Utility Cuts done many years ago and were patched using asphalt. Brick Streets are an important component to the City's historical character and to the unique character of the neighborhoods encompassed by the Brick Street Network.



FY23 Primary Funding Source

Debt Fund

Location

City maintained brick streets

Department

Public Services

Project Manager

Aaron Beckner

Bridge Repair

Project Code 2TRBR1720

FY23 Appropriated Amount \$271,357

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This project represents a bucket project to address bridge repair needs.

Benefit to the City

The benefit of this project are proactive actions to delay deterioration of the bridge components. These inspections and maintenance help the life of the bridges and lower cost over time from full replacement of bridges.



FY23 Primary Funding Source

Debt Fund

Location

City maintained bridges

Department

Engineering

Project Manager

Anthony Geathers

Coordinated Improvements w/CFPUA

Project Code 2TRST1310

FY23 Appropriated Amount \$900,000

Status Design

Approximate Annual Operating Cost None reported

Project Type New

Project Description

This project represents a bucket project addressing the needs of the city and coordinates improvements with CFPUA.

Benefit to the City

By coordinating the streetscape improvements work with CFPUA projects, a significant cost-savings will be realized. In addition, it is a common-sense approach to repair the subsurface utility infrastructure as a first step before making surface improvements. This avoids the demolition and replacement of recently constructed infrastructure.

FY23 Primary Funding Source

Debt Fund

Location

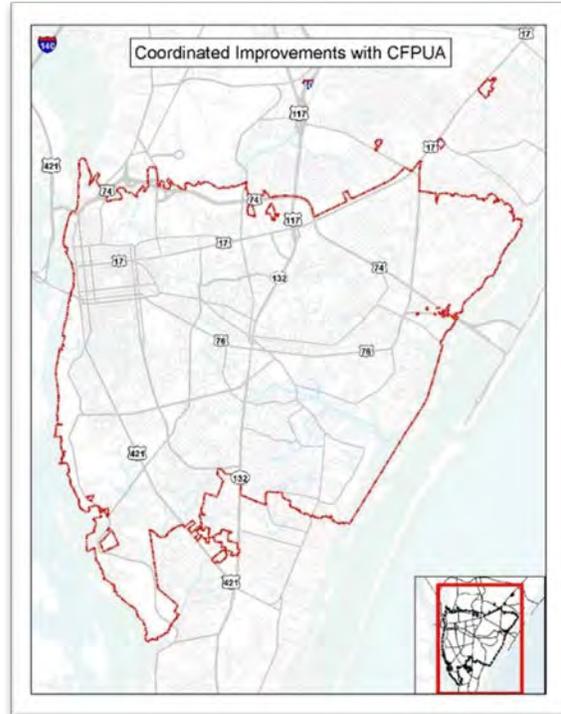
City-wide

Department

Engineering

Project Manager

Mike Naklicki



Dirt Street Paving

Project Code 2TRST2315

FY23 Appropriated Amount \$50,000

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

The project funds improvements to existing dirt streets and converting to paved roads.

Benefit to the City

Project provides long standing needs for conversion of streets identified in the Dirt Streets inventory to paved streets. Project will improve access for citizens/residents and emergency vehicles. Project also addresses citizen complaints regarding lack of City Services in the annexation areas. Project also improves Storm Water Management in adjacent areas and reduces overall long-term maintenance issues and expenditures.

FY23 Primary Funding Source

Debt Fund

Location

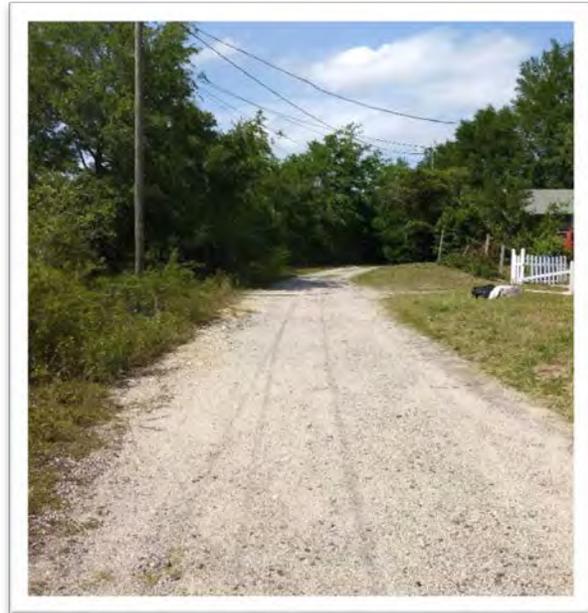
City-wide

Department

Public Services

Project Manager

Aaron Beckner



Front Street Bridge Rehab Project

Project Code 2TRBR2310

FY23 Appropriated Amount \$372,416

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type New

Project Description

Rehab to the existing structure, includes the demolition of the existing bridge deck and replace the bridge deck. Also the pile system will be evaluated to confirm loading analysis. Steel blasting and epoxy coating will also be part of this rehab project.



Benefit to the City

The Front Street is a strong candidate for rehabilitation, which would remove the posting, repair current defects, and take preventative measures to extend the service life of the bridge. The rehabilitation of this structure is estimated to last approximately 25 years, which is typical for most bridge rehabilitation projects. The rehabilitation will be very beneficial as the cost saving verses a full replacement of the 172 ft bridge.

FY23 Primary Funding Source

Debt Fund

Location

Front Street near Red Cross Street and CFCC Union Station

Department

Engineering

Project Manager

Anthony Geathers

Greenville Loop Sidewalk

Project Code 2TRSW2310

FY23 Appropriated Amount \$960,569

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type New

Project Description

The Greenville Loop Road Sidewalk project will provide consistent connectivity between Shinnwood Road and Old Military Road on the eastside of the roadway. The project consists of approximately 1,200 feet of concrete sidewalk. The addition of curb and gutter and stormdrain will also be added in areas with existing right-of-way constraints. Easements and possible right of way acquisition will be needed in some areas along the corridor where the sidewalk will be placed behind the existing roadside grass ditch.

Benefit to the City

Sidewalks provide many benefits including safety, mobility, and healthier communities. In addition to reducing walking along roadway crashes, sidewalks reduce other pedestrian crashes. Roadways without sidewalks are more than twice as likely to have pedestrian crashes as sites with sidewalks on both sides of the street.



FY23 Primary Funding Source

Debt Fund

Location

Greenville Loop Road from Shinnwood Road to Old Military Road (eastside)

Department

Engineering

Project Manager

Jason Pace

Pedestrian/Bike Improvements

Project Code 2TRSW1720

FY23 Appropriated Amount \$200,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type New

Project Description

This funding represents a bucket project for pedestrian & bicycle improvements around the city.

Benefit to the City

Allows the city to complete critical gap fill projects as well as fund critical needs to enhance the walking and biking infrastructure network.

FY23 Primary Funding Source

Debt Fund

Location

City-wide

Department

WMPO

Project Manager

Abby Lorenzo



Riverwalk Best Western Pier Demo

Project Code 2CRRF2315

FY23 Appropriated Amount \$310,684

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

The project includes the removal and demolition of the existing elevated timber pier and observation deck behind the Best Western Hotel. The project will remove an unwanted exterior connection to the 2nd floor of the hotel on the landside as well as the pier and observation deck in the river.



Benefit to the City

Removal of the pier will reduce safety issues, maintenance, and potential rebuilding costs.

FY23 Primary Funding Source

Debt Fund

Location

Riverfront – Adjacent to Best Western Hotel

Department

Engineering

Project Manager

Matt Hart

Riverwalk North - Marina

Project Code 2CRRF0810

FY23 Appropriated Amount \$7,600,000

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

The concrete Riverwalk adjacent to the Port City Marina has been settling for several years. The settlement has led to increased maintenance in order to address trip hazards and water ponding issues. A geotechnical and structural analysis of this section of the Riverwalk has revealed the bulkhead is structurally stable, but the soils in the area between the bulkhead and the Pier 33 development have settled significantly more than anticipated. This increased settlement has subsequently resulted in the settling of the Riverwalk. The project will address these concerns.

Benefit to the City

The project contributes to the safety and structural integrity of a City owned asset.

FY23 Primary Funding Source

Debt Fund

Location

Riverwalk between the bulkhead and the Pier 33 development

Department

Engineering

Project Manager

Denise Freund



Riverwalk South Handrails

Project Code 2CRRF2310

FY23 Appropriated Amount \$741,400

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This project involves the replacement of the existing Riverwalk aluminum handrails from Nun Street to Dock Street.

Benefit to the City

The existing handrails were installed using the original detail developed under the Riverwalk South project (2001). This railing system is maintenance-intensive and requires frequent checking and tightening of set screws on collars to prevent loss of railings. The new railing system developed under the newer Riverwalk sections eliminates this maintenance requirement by eliminating the need for collars. This also improves public safety by anchoring the railings into the timber posts.

FY23 Primary Funding Source

Debt Fund

Location

Riverwalk from Nun Street to Dock Street

Department

Engineering

Project Manager

Denise Freund



Sidewalk Rehab/Repairs

Project Code 2TRSW1710

FY23 Appropriated Amount \$800,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This project represents a bucket project for city-wide sidewalk rehabilitation.

Benefit to the City

Project scope is to identify and repair/mitigate hazardous and non-compliant sidewalks and ramps within the City sidewalk network. It is an important program aimed and improving pedestrian access, safety, and mobility throughout the city pedestrian network. Project also address citizen complaints regarding missing, damaged ramps and dangerous tripping hazards reported by pedestrians. This project is also an important component of ADA access compliance.

FY23 Primary Funding Source

Debt Fund

Location

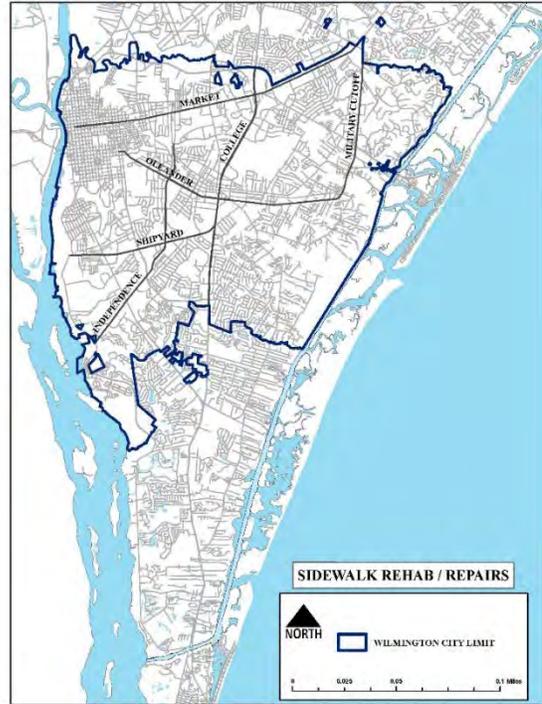
City-wide

Department

Public Services

Project Manager

Aaron Beckner



Street Rehabilitation

Project Code 2TRSR1710

FY23 Appropriated Amount \$6,000,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This funding represents a bucket project for street rehabilitation needs around the city.

Benefit to the City

Projects are necessary due to the rapidly deteriorating condition of the Streets Network. Poor Street conditions and ride quality are listed as top priorities in Citizen Survey. Record highs in potholes repaired are indicative of rapidly declining street stability and durability.

FY23 Primary Funding Source

Debt Fund

Location

City maintained streets

Department

Public Services

Project Manager

Aaron Beckner



Towles Road Emergency Access

Project Code 2TRST2320

FY23 Appropriated Amount \$285,384

Status Funded, Pending Action

Approximate Annual Operating Cost \$1,000

Project Type New

Project Description

The intent of this project is to provide an alternate entry and exit for residents at the east end of Towles Road by constructing a new street segment between Towles and Hawksbill. This connection allows access to Hawksbill which is between 1.5' and 2' higher in elevation than Towles.

Benefit to the City

Towles Rd is subject to frequent flooding (monthly) due to tidal conditions. During this period, residents are either restricted to their home or cant get to their home. In addition, this condition would restrict access for other services like trash collection and school transportation. Should emergency services be needed during a more extreme high tide, this flooding could also restrict access. Providing this additional connection to Hawksbill which is not subject to tidal flooding since it is 1.5' to 2' higher in elevation would alleviate the concerns related to residential, service and emergency access.

FY23 Primary Funding Source

Debt Fund

Location

Towles Road

Department

Public Services

Project Manager

Fred Royal



Trail Repair and Preservation

Project Code 2TRST2325

FY23 Appropriated Amount \$60,000

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

The purpose of this project is to focus on the pavement preservation application to the City's trail system (some minor asphalt repairs may be necessary), and extend the life of the trail system. Asphalt replacement will need to be addressed as needed in the future via additional funding/CIP

Benefit to the City

The City's trail and greenway system should be maintained as a public resource. A trail rehab program is necessary in order to maintain a quality outdoor recreation and transportation experience.



FY23 Primary Funding Source

Debt Fund

Location

City maintained trails

Department

Public Services

Project Manager

Aaron Beckner

Parks and Recreation						
Project Code	Project Name	ADOPTED FY21	ADOPTED FY22	ADOPTED FY23	Total FY21-FY23	
2nd CIP FY23 Adopted						
3CRPK1715	Park Facilities Maintenance	\$ 198,386	\$ 489,632	\$ 900,000	\$ 1,588,018	
3CRPK1883	MLK Center Expansion/Improvement	\$ -	\$ 1,320,000	\$ -	\$ 1,320,000	
3CRPK2010	Riverfront Park Phase 1A	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	
3CRPK2115	Riverwalk Maintenance	\$ -	\$ -	\$ 225,000	\$ 225,000	
3CRPK2110	Empie Park Tennis Reconstruction	\$ 488,000	\$ -	\$ -	\$ 488,000	
Interest Earnings						
3CRPK0630	Recreation Master Plan	\$ 42,600	\$ -	\$ -	\$ 42,600	
3CRPK1860	Northern Waterfront Park	\$ -	\$ 5,651	\$ 150	\$ 5,801	
3CRPK1863	Soccer Complex	\$ -	\$ -	\$ 2,055	\$ 2,055	
NHC Agreement						
3CRPK1887	Olsen Park Bond	\$ -	\$ -	\$ 1,034,050	\$ 1,034,050	
Error Correction						
3CRPK1860	Northern Waterfront Park	\$ (751,913)	\$ -	\$ -	\$ (751,913)	
Total Expenditure Parks and Recreation		\$ (22,927)	\$ 2,815,283	\$ 2,161,255	\$ 4,953,611	
Revenue Type FY23 Recommended						
	Installment Financing 80/20 Capacity	\$ 390,400	\$ 1,856,000	\$ -	\$ 2,246,400	
	Debt Service Fund 80/20 Capacity	\$ 97,600	\$ 464,000	\$ -	\$ 561,600	
	Debt Service Fund - 2nd 80/20 Plan	\$ 198,386	\$ 489,632	\$ 900,000	\$ 1,588,018	
	Transfer from General Fund	\$ -	\$ -	\$ 225,000	\$ 225,000	
	Interest Earnings	\$ 42,600	\$ 5,651	\$ 2,205	\$ 50,456	
	NHC Revenue	\$ -	\$ -	\$ 1,034,050	\$ 1,034,050	
	CFPUA Revenue Reimbursement	\$ (751,913)	\$ -	\$ -	\$ (751,913)	
Total Revenue Parks and Recreation		\$ (22,927)	\$ 2,815,283	\$ 2,161,255	\$ 4,953,611	

Parks and Recreation Operating Impacts						
Operating Estimates FY24 through FY28						
Project Name	FY24 Operating Impacts	FY25 Operating Impacts	FY26 Operating Impacts	FY27 Operating Impacts	FY28 Operating Impacts	Total FY24-FY28 Operating Impacts
Parks and Recreation Operating Estimates						
Bradley Creek Canoe & Kayak Launch (Pecan)	\$ 300	\$ 309	\$ 318	\$ 328	\$ 338	\$ 1,593
MLK Community Center Expansion & Imp	\$ 375,128	\$ 386,382	\$ 397,973	\$ 409,912	\$ 422,210	\$ 1,991,605
Olsen Park Bond	\$ 279,830	\$ 288,225	\$ 296,872	\$ 305,778	\$ 314,951	\$ 1,485,655
Sports Complex	\$ 12,000	\$ 245,000	\$ 245,000	\$ 245,000	\$ 245,000	\$ 992,000
Parks and Recreation Operating Estimates Total	\$ 667,258	\$ 919,916	\$ 940,163	\$ 961,018	\$ 982,499	\$ 4,470,854

Olsen Park Bond

Project Code 3CRPK1887

FY23 Appropriated Amount \$1,034,050

Status Funded, Pending Action

Approximate Annual Operating Cost \$235,000

Project Type New

Project Description

Olsen Park Phase II Continuance project that was funded in the Parks Bond.

The FY23 Appropriation reflects the NHC Revenue as a part of the City/County Agreement. The Parks Bond Scope includes a multi-purpose field, pickle ball/tennis courts, additional parking, maintenance structure and paths.



Benefit to the City

The funding is a part of an agreement between the City and New Hanover County to continue phase 2 of Olsen Park.

FY23 Primary Funding Source

New Hanover County Revenue

Location

Olsen Park

Department

Community Services

Project Manager

Chad Eichelberger

Park Facilities Maintenance

Project Code 3CRPK1715

FY23 Appropriated Amount \$900,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This funding represents a bucket project for parks facilities maintenance around the city.

Benefit to the City

The maintenance and repair of City facilities enhances the safety of our sites for patrons and staff. The timely repair and/or replacement of aging amenities exhibits good stewardship of the resources we are ovided.

FY23 Primary Funding Source

Debt Fund

Location

City-wide

Department

Community Services

Project Manager

Doug Lewis



Riverwalk Maintenance

Project Code 3CRPK2115

FY23 Appropriated Amount \$225,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

Currently, the City budgets \$250,000 annually in an operating dollars to fund repair and maintenance to the Riverwalk in Community Services operating budget in the General Fund. Types of repairs and maintenance include banner replacement, site furnishing repair/replacement, post, cap and rail replacement, electrical repairs to lighting, replacement of decking and occasional structural repairs. This establishes a capital project to house the majority of those funds.

Benefit to the City

The justification to transfer from operating to capital funds is that the procurement process for the maintenance and repair items is lengthy. This was true pre-pandemic when the area construction market was pressured by a combination of population growth and Hurricane Florence repairs. Now, in addition to those pressures, a volatile construction materials market and supply chain impacts have contributed to the length of the procurement and completion process.

FY23 Primary Funding Source

General Fund

Location

Riverwalk

Department

Community Services

Project Manager

Doug Lewis

Golf					
Project Code	Project Name	ADOPTED FY21	ADOPTED FY22	ADOPTED FY23	Total FY21-FY23
2nd CIP FY23 Adopted					
9GF2310	Golf Improvements	\$ -	\$ -	\$ 212,014	\$ 212,014
Total Expenditure Parking		\$ -	\$ -	\$ 212,014	\$ 212,014
Revenue Type FY23 Recommended					
	Golf Fund	\$ -	\$ -	\$ 212,014	\$ 212,014
Total Revenue Golf		\$ -	\$ -	\$ 212,014	\$ 212,014

Golf Improvements

Project Code 9GF2310

FY23 Appropriated Amount \$212,014

Status Funded, Pending Action

Approximate Annual Operating Cost None reported



Project Type Maintenance

Project Description

The project will allow for capital needs to be addressed at the Municipal Golf Course.

Benefit to the City

This funding will allow staff to address the capital needs at the Municipal Golf Course.

FY23 Primary Funding Source

Golf Fund

Location

Municipal Golf Course

Department

Community Services

Project Manager

David Donovan

Public Facilities					
Project Code	Project Name	ADOPTED FY21	ADOPTED FY22	ADOPTED FY23	Total FY21-FY23
2nd CIP FY23 Adopted					
4CRMF1710	Parks Maintenance Facility	\$ -	\$ 1,314,700	\$ 5,726,566	\$ 7,041,266
4GGMF1705	Building Maintenance	\$ 437,950	\$ 783,719	\$ 741,745	\$ 1,963,414
4PSMF1930	RiverLights Fire Station	\$ -	\$ 5,024,000	\$ -	\$ 5,024,000
4GGMF1810	HVAC	\$ 350,000	\$ -	\$ -	\$ 350,000
4GGMF2120	City Hall/ Thalian Hall	\$ 195,000	\$ 152,000	\$ 259,000	\$ 606,000
4PSMF2110	Police HQ Chiller	\$ 700,000	\$ -	\$ -	\$ 700,000
4CRMF2210	City Pool Improvements	\$ -	\$ 80,000	\$ -	\$ 80,000
4GGMF2210	Facility Condition Assessments	\$ -	\$ 81,390	\$ -	\$ 81,390
4GGMF2315	Generator Replacement Study	\$ -	\$ -	\$ 387,596	\$ 387,596
4GGMF2220	115 N Third St Purch/Renov	\$ -	\$ -	\$ 200,000	\$ 200,000
4GGMF2310	City Hall Office Space Improvements	\$ -	\$ -	\$ 202,400	\$ 202,400
4PSMF2310	Fire Station Concrete Repairs*	\$ -	\$ -	\$ 150,000	\$ 150,000
Rental Income					
4GGMF0690	Northern Warehouse Purchase	\$ 8,424	\$ 8,424	\$ 8,424	\$ 25,272
Total Expenditures Public Facilities		\$ 1,691,374	\$ 7,444,233	\$ 7,675,731	\$ 16,811,338
Revenue Type FY23 Recommended					
	Installment Financing - 2nd 80/20 Plan	\$ -	\$ 2,648,589	\$ -	\$ 2,648,589
	Installment Financing 80/20 Capacity	\$ 560,000	\$ 2,651,760	\$ 5,380,450	\$ 8,592,210
	Debt Service Fund 80/20 Capacity	\$ 140,000	\$ 662,940	\$ 1,345,112	\$ 2,148,052
	Debt Service Fund - 2nd 80/20 Plan	\$ 149,000	\$ 1,081,080	\$ 741,745	\$ 1,971,825
	Transfer from General Fund	\$ 833,950	\$ 391,440	\$ 200,000	\$ 1,425,390
	Rental Income	\$ 8,424	\$ 8,424	\$ 8,424	\$ 25,272
Total Revenue Public Facilities - Buildings		\$ 1,691,374	\$ 7,444,233	\$ 7,675,731	\$ 16,811,338

*Fire Station Concrete Repairs outyear FY24 impact \$150,785 totaling \$300,785

Public Facilities Operating Impacts						
<i>Operating Estimates FY24 through FY28</i>						
Project Name	FY24 Operating Impacts	FY25 Operating Impacts	FY26 Operating Impacts	FY27 Operating Impacts	FY28 Operating Impacts	Total FY24-FY28 Operating Impacts
Public Facilities Operating Estimates						
Multimodal Transportation Center	\$ 43,821	\$ 45,136	\$ 46,490	\$ 47,884	\$ 49,321	\$ 232,652
Parks Maintenance Facility	\$ -	\$ -	\$ 19,000	\$ 19,570	\$ 20,157	\$ 58,727
RiverLights Fire Station	\$ 512,598	\$ 527,976	\$ 543,815	\$ 560,130	\$ 576,934	\$ 2,721,452
Public Facilities Operating Estimates Total	\$ 556,419	\$ 573,112	\$ 609,305	\$ 627,584	\$ 646,412	\$ 3,012,831

115 N Third St Purch/Renovation

Project Code 4GGMF2220

FY23 Appropriated Amount \$200,000

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type

Project Description

The project will allow for capital needs to be addressed at 115 N. Third Street facility.

Benefit to the City

With the purchase of the building at 115 N. Third St, this project will allow for ongoing capital and maintenance needs.

FY23 Primary Funding Source

General Fund

Location

115 N Third Street, former Harrelson Building

Department

Public Services

Project Manager

Aubrey Parsley



Building Maintenance

Project Code 4GGMF1705

FY23 Appropriated Amount \$741,745

Status Construction

Approximate Annual Operating Cost None reported

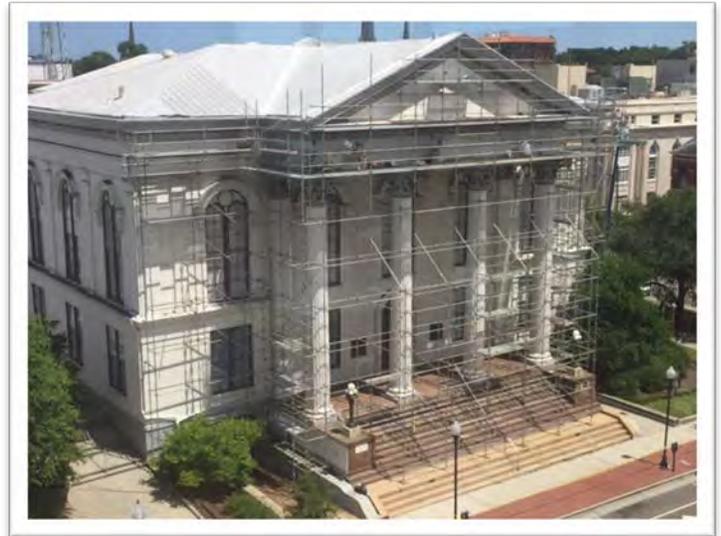
Project Type Maintenance

Project Description

This is an on-going capital funded project to replace and repair building items such as HVAC units, roofs, mechanical systems, plumbing, electrical, security systems, generators and other emergency needs that are required to maintain City facilities in a safe and attractive manner.

Benefit to the City

The upkeep of City facilities creates safe environments for our employees and citizens and the replacement of aging equipment provides significant energy savings and exhibits good stewardship of the resources we are provided.



FY23 Primary Funding Source

Debt Fund

Location

City Facilities

Department

Public Services

Project Manager

Sara Yanosy

City Hall Office Space Improvements

Project Code 4GGMF2310

FY23 Appropriated Amount \$202,400

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type New

Project Description

The project will focus on construction of the Clerks office and the DEI office and implementation of any Security improvements in City Hall office spaces.

Benefit to the City

The project will allow for a more functional and secure City Hall office space.

FY23 Primary Funding Source

Debt Fund

Location

City Hall

Department

Public Services

Project Manager

Sara Yanosy



City Hall/ Thalian Hall

Project Code 4GGMF2120

FY23 Appropriated Amount \$259,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

Third year of three-year plan to renovate interior spaces in City Hall/Thalian Hall. The first year plan included renovating the stage floor, carpet areas, and door access. In FY22, the dressing room and lobby lighting/electrical were addressed. In FY23, the funding is focused on the dressing room renovations.

Benefit to the City

The project contributes to the safe and efficient operations of the theater and City functions.



FY23 Primary Funding Source

Debt Fund

Location

City Hall

Department

Public Services

Project Manager

Sara Yanosy

Fire Station Concrete Repairs

Project Code 4PSMF2310

FY23 Appropriated Amount \$150,000

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

WFD has 3 fire stations that have cracked and crumbling concrete driveways that are in need of repair and maintenance. Funding is planned to be phased over two years.

Benefit to the City

The cracks and crumbling areas create rough surfaces and sunken areas that the trucks hit each time they enter and leave a station. Some of this concrete damage is concerning because of the size and weight of the apparatus continue to worsen these areas.



FY23 Primary Funding Source

Debt Fund

Location

Ph1 (FY23): Eastwood Rd and Military Cutoff Fire Stations; Ph2 (requested): Market St Fire Station

Department

Fire

Project Manager

Tom Robinson

Generator Replacement Study

Project Code 4GGMF2315

FY23 Appropriated Amount \$387,596

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type New

Project Description

The project funds the replacement of aging generators and includes the services of an Electrical Engineer to provide an analysis of all generator systems, prioritize needs, and provide a replacement schedule to the City. This project is proposed in multiple phases. Phase I would include the engineer's analysis and replacement of Fire HQ and GS #7 generators - which were installed in 1998. Additional needs and phases will be determined based on the report.

Benefit to the City

The upkeep of City facilities creates safe environments for our employees and citizens and the necessary improvements in this project will also ensure emergency power is available when needed. This is essential in the event of hurricanes or other extended periods of power loss.

FY23 Primary Funding Source

Debt Fund

Location

City facilities

Department

Public Services

Project Manager

Sara Yanosy

Parks Maintenance Facility

Project Code 4CRMF1710

FY23 Appropriated Amount \$5,726,566

Status Design

Approximate Annual Operating Cost \$5,000

Project Type New

Project Description

The project relocates and builds a new facility for Parks and Landscaping maintenance personnel and equipment.

Benefit to the City

This facility has to be relocated due the upcoming NCDOT acquisition for the Front St project. The new facility will resolve numerous issues identified at the current site in the space needs study related flooding, employee parking and overall condition.

FY23 Primary Funding Source

Debt Fund

Location

Site at corner of Melton and River Rd.

Department

Public Services

Project Manager

Dave Mayes



Parking						
Project Code	Project Name	ADOPTED FY21	ADOPTED FY22	ADOPTED FY23	Total FY21-FY23	
2nd CIP FY23 Adopted						
8PF1715	Camera Replacement Decks	\$ 51,000	\$ 51,000	\$ 50,000	\$	152,000
8PF2010	Market Street Deck Major Renovation*	\$ -	\$ -	\$ 303,600	\$	303,600
Total Expenditure Parking		\$ 51,000	\$ 51,000	\$ 353,600	\$	455,600
Revenue Type FY23 Recommended						
Parking Fund		\$ 51,000	\$ 51,000	\$ 353,600	\$	455,600
Total Revenue Parking		\$ 51,000	\$ 51,000	\$ 353,600	\$	455,600

*Market Street Deck Major Renovation outyear FY24 impact \$210,000 totaling \$513,600

Camera Replacement Decks

Project Code 8PF1715

FY23 Appropriated Amount \$50,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

The Parking Division has upgraded and or installed new security camera systems at all of its structured parking facilities beginning back in 2017 (Market St & 2nd St), WCC (2019) and Riverplace (2020) within this project approved in 2016. Beginning in FY21, replacement funding of \$50,000 annually is sent over to the CIP for ongoing system upgrades and planned replacements.

Benefit to the City

Safety for deck customers is an utmost priority at the city's parking facilities. Having up to date technology monitoring the parking facilities 24/7 and integrated into WPD STING system is vital.

FY23 Primary Funding Source

Parking Fund

Location

City-owned parking decks

Department

Parking

Project Manager

Chance Dunbar



Market Street Deck Major Renovation

Project Code 8PF2010

FY23 Appropriated Amount \$303,600

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This is an additional funding request for Market St Parking Deck Major Repairs, based upon the last structural engineering.

Benefit to the City

The project contributes to the safety and structural integrity of a City owned asset.

FY23 Primary Funding Source

Parking Fund

Location

Market St Parking Deck

Department

Parking

Project Manager

Chance Dunbar



Stormwater					
Project Code	Project Name	ADOPTED FY21	ADOPTED FY22	ADOPTED FY23	Total FY21-FY23
2nd CIP FY23 Adopted					
7DC1720	Annual Storm Drain Rehab	\$ 2,790,000	\$ 1,500,000	\$ 3,600,000	\$ 7,890,000
7DC2110	Whispering Pines/Masonboro Drainage	\$ 610,000	\$ 1,475,000	\$ 1,229,850	\$ 3,314,850
Interest Earnings					
7DC0910	Wisteria / Clearbrook Area	\$ 3,764	\$ -	\$ 512	\$ 4,276
Total Expenditure Stormwater		\$ 3,403,764	\$ 2,975,000	\$ 4,830,362	\$ 11,209,126
Revenue Type FY23 Recommended					
	Stormwater Fund	\$ 3,400,000	\$ 2,975,000	\$ 4,829,850	\$ 11,204,850
	Interest Earnings	\$ 3,764		\$ 512	\$ 4,276
Total Revenue Stormwater		\$ 3,403,764	\$ 2,975,000	\$ 4,830,362	\$ 11,209,126

Stormwater Operating Impacts						
Operating Estimates FY24 through FY28						
Project Name	FY24 Operating Impacts	FY25 Operating Impacts	FY26 Operating Impacts	FY27 Operating Impacts	FY28 Operating Impacts	Total FY24-FY28 Operating Impacts
Stormwater Operating Estimates						
Brookshire / Beasley Drainage Project	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 6,000
Clear Run Branch	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 6,000
Greenville/White Ave Drainage	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 2,000
Kelly Road	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pirates Cove	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 2,000
Wisteria/Clearbrook Stage 2 Drainage	\$ -	\$ -	\$ 3,055	\$ 3,147	\$ 3,241	\$ 9,443
Stormwater Operating Estimates Total	\$ 3,200	\$ 3,200	\$ 6,255	\$ 6,347	\$ 6,441	\$ 25,443

Annual Storm Drain Rehab

Project Code 7DC1720

FY23 Appropriated Amount \$3,600,000

Status Construction

Approximate Annual Operating Cost None reported

Project Type Maintenance

Project Description

This project is the on-going bucket project for Stormwater Rehabilitation.

Benefit to the City

Flooding will be mitigated minimally for the 10-yr storm event (design storm) along with associated city streets and within accepted permanent drainage easements in neighborhoods and commercial areas. This project rehabilitates culverts primarily by internal methods under city streets prior to street resurfacing. This approach avoids pipe removal and replacement, which tends to cost more and disrupts traffic flow.



FY23 Primary Funding Source

Stormwater Fund

Location

City-wide

Department

Public Services

Project Manager

Fred Royal

Whispering Pines/Masonboro Drainage

Project Code 7DC2110

FY23 Appropriated Amount \$1,229,850

Status Funded, Pending Action

Approximate Annual Operating Cost None reported

Project Type New

Project Description

Engineering, design, plans, permits, easement acquisition and construction for the project area consisting of the Dawning Creek Way neighborhood and several other localized neighborhoods that share the same outfall areas, however they are in different sub-watersheds.

Benefit to the City

The project will mitigate chronic flooding to city streets for the 10-yr. storm event (design storm). Public health and safety and access to and from residential homes is the primary factor for this project.

FY23 Primary Funding Source

Stormwater Fund

Location

East of Masonboro Loop Road near Dawning Creek and Finian

Department

Public Services

Project Manager

Fred Royal



DEBT MANAGEMENT

The City of Wilmington periodically issues long term debt to finance capital improvements and major equipment purchases. Examples of projects and major equipment financed by long term debt instruments include the construction of a new police station, the purchase of a new fire truck, the construction of a new roadway, etc. The City issues debt to finance these items to 1) spread out the costs of these items and preserve adequate cash flow to meet operating expenses, and 2) to equitably distribute the costs of these items among the current and future citizens of the City. Long term debt instruments utilized by the City of Wilmington include general obligation bonds, limited obligation bonds, installment purchase contracts, revenue bonds, and interlocal agreements.

The City continues to maintain a strong financial position, due in part to its effective management of long-term debt. The City strives to maintain a balance between debt financing and the “pay-as-you-go” approach. City staff continually work to secure the most favorable interest rates for the City’s debt issues. The North Carolina Local Government Commission reviews all bonded debt issues and other debt issues of at least five years’ maturity to determine the City’s ability to repay the debt and maintain a solid financial position. Furthermore, for all bonded debt and some other debt instruments, the City receives a credit rating from Standard & Poor’s Ratings Services, Moody’s Investors Services, and Fitch Ratings. The City’s current ratings of AAA, Aaa, and AAA respectively, are an indicator of the City’s financial stability. The City’s credit ratings were affirmed in March 2021, the most recent debt issuance.

Outstanding Bonded Debt

The City of Wilmington’s outstanding bonded debt is comprised of debt incurred from the issuance of general obligation bonds. General obligation bonds require voter approval because they pledge the taxing power of the City.

As of June 30, 2022, the total outstanding bonded debt for the City is \$79.9 million. Outstanding general bonded debt is budgeted in the Debt Service Fund and retired with general tax revenues (property tax, sales tax, etc.) collected annually.

ISSUE DATE	MATURITY DATE	SERIES	OUTSTANDING PRINCIPAL JUNE 30, 2022	PRINCIPAL TO BE RETIRED FY 2022-23	OUTSTANDING PRINCIPAL JUNE 30, 2023
<i>General Debt</i>					
26-Jun-14	1-Jun-34	Public Improvement 2/3rds - Series 2014	1,810,000	155,000	1,655,000
7-Jun-16	1-Jun-36	Public Improvements, 2/3rds - Series 2016A	2,030,000	145,000	1,885,000
8-Jun-16	1-Sep-28	Pub Improv/Streets-Refunding - Series 2016B	4,665,000	670,000	3,995,000
31-May-18	1-Jun-38	Street and Sidewalk - Series 2018	12,240,000	765,000	11,475,000
21-May-20	1-Jun-40	Parks and Recreation - Series 2020	14,545,000	810,000	13,735,000
4-May-21	1-May-41	Parks and Rec/Street and Sidewalk - Series 2021	32,950,000	-	32,950,000
4-May-21	1-May-26	Parks and Recreation - Series 2021B	7,900,000	2,150,000	5,750,000
4-May-21	1-Jul-31	Refunding Bonds - Series 2021C	3,770,000	375,000	3,395,000
TOTAL GENERAL DEBT			79,910,000	5,070,000	74,840,000
TOTAL BONDED DEBT			79,910,000	5,070,000	74,840,000

Other Outstanding Debt

The City also relies on other debt instruments to finance capital improvements and major equipment purchases. These other debt instruments do not pledge the taxing power of the City. In most cases, the physical asset being purchased or constructed is pledged as collateral in the event that the City defaults on its obligation. Other debt instruments utilized by the City include revenue bonds, limited obligation bonds, installment purchase contracts, and interlocal agreements.

As of June 30, 2022, the total other outstanding debt for the City is \$187.2 million. Total other outstanding governmental general debt at June 30, 2022, is approximately \$95.9 million. Other outstanding general debt is budgeted in the Debt Service Fund and retired with general tax revenues (property tax, sales tax, etc.) collected annually.

- Total other outstanding general debt at June 30, 2022, for the Convention Center Fund is approximately \$47.3 million and represents issuance for the construction of the Convention Center and Parking Deck. This debt is retired with proceeds from the room occupancy tax.
- Total other outstanding debt at June 30, 2022, for the Stormwater Management Fund is approximately \$17.5 million. Outstanding debt for storm water projects is retired with revenues earned from the storm water enterprise.
- Total other outstanding debt at June 30, 2022, for the Parking Facilities Fund is approximately \$26.5 million. Revenue from the parking decks and the on-street parking program pay for a portion of this installment debt; however, a majority of this debt is paid with general tax revenues.

Other Outstanding Debt

ISSUE DATE	MATURITY DATE	INSTRUMENT	PURPOSE	OUTSTANDING PRINCIPAL JUNE 30, 2022	PRINCIPAL TO BE RETIRED FY 2022-23	OUTSTANDING PRINCIPAL JUNE 30, 2023
General Debt						
30-Jul-14	1-Jun-32	2014A LOBs	Refunding of 2005 COPs	13,760,000	1,390,000	12,370,000
26-Jun-15	1-Jun-35	2015A LOBs	Various Projects	13,040,000	1,100,000	11,940,000
24-May-16	1-Aug-28	Installment Debt	NHC Parks Bonds - Refund 2008	4,227,239	609,949	3,617,290
24-May-16	1-Aug-30	Installment Debt	NHC Parks Bonds - Refund 2010	2,238,705	251,505	1,987,200
11-May-17	1-Jun-37	2017 LOBs	Various Projects	8,865,000	595,000	8,270,000
28-May-20	1-Jun-40	2020A LOBs	Various Projects and Refunding	21,865,000	1,870,000	19,995,000
28-May-20	1-Jun-40	2020B LOBs	Police/Fire Training Facility/Range	8,525,000	470,000	8,055,000
28-May-20	1-Jun-40	2020C LOBs	Various Projects - Taxable	7,340,000	410,000	6,930,000
19-May-21	1-Jun-41	2021A LOBs	Various Projects	6,430,000	-	6,430,000
28-May-20	1-Jun-30	2021B LOBs	Taxable and Refunding	9,577,175	2,029,089	7,548,086
TOTAL GENERAL DEBT				95,868,119	8,725,543	87,142,576
Convention Center Fund Debt						
12-May-16	1-Jun-38	2016 LOBs	Refunding of 2008A & 2008B COPs	47,340,000	1,860,000	45,480,000
TOTAL CONVENTION CENTER FUND DEBT				47,340,000	1,860,000	45,480,000
Storm Water Management Debt						
30-Jul-14	1-Jun-32	2014A LOBs	Refunding of 2005 COPs	210,000	70,000	140,000
26-Jun-15	1-Jun-40	2015A Revenue Bonds	Various Projects	17,315,000	840,000	16,475,000
TOTAL STORM WATER MANAGEMENT DEBT				17,525,000	910,000	16,615,000
Parking Facilities Debt						
28-May-20	1-Jun-40	2020C LOBs	Installment Financing	23,925,000	1,330,000	22,595,000
28-May-20	1-Jun-30	2021B LOBs	Taxable and Refunding	2,522,825	455,911	2,066,914
TOTAL PARKING FACILITIES DEBT				26,447,825	1,785,911	24,661,914
TOTAL OTHER DEBT				187,180,944	13,281,454	173,899,490

Annual Debt Service Requirements: Outstanding Bonded Debt and Other Debt

FISCAL YEAR	Debt Service Fund			Parking Facilities Fund		
	PRINCIPAL	INTEREST	TOTAL PAYMENT	PRINCIPAL	INTEREST	TOTAL PAYMENT
2022-23	13,795,543	5,957,412	19,752,955	1,785,911	603,721	2,389,632
2023-24	13,499,421	5,563,526	19,062,946	1,775,295	582,977	2,358,272
2024-25	13,459,958	5,126,497	18,586,456	1,758,019	559,438	2,317,457
2025-26	13,419,224	4,669,958	18,089,183	1,742,015	533,045	2,275,060
2026-27	13,302,078	4,174,203	17,476,281	1,727,423	503,785	2,231,208
2027-28	13,203,786	3,625,258	16,829,044	1,714,162	470,638	2,184,800
2028-29	12,325,281	3,102,679	15,427,960	1,330,000	435,708	1,765,708
2029-30	11,108,743	2,651,973	13,760,715	1,325,000	406,568	1,731,568
2030-31	9,494,085	2,208,464	11,702,549	1,325,000	376,212	1,701,212
2031-32	9,235,000	1,850,851	11,085,851	1,325,000	344,532	1,669,532
2032-33	7,500,000	1,544,143	9,044,143	1,330,000	311,526	1,641,526
2033-34	7,495,000	1,291,880	8,786,880	1,330,000	277,066	1,607,066
2034-35	7,345,000	1,041,618	8,386,618	1,330,000	241,940	1,571,940
2035-36	6,395,000	829,618	7,224,618	1,330,000	205,485	1,535,485
2036-37	6,245,000	650,306	6,895,306	1,330,000	164,388	1,494,388
2037-38	5,655,000	474,759	6,129,759	1,330,000	123,291	1,453,291
2038-39	4,890,000	318,367	5,208,367	1,330,000	82,194	1,412,194
2039-40	4,890,000	186,435	5,076,435	1,330,000	41,097	1,371,097
2040-41	2,520,000	54,100	2,574,100	-	-	-
Totals	175,778,119	45,322,045	221,100,164	26,447,825	6,263,611	32,711,436

FISCAL YEAR	Storm Water Management Fund			Convention Center Fund		
	PRINCIPAL	INTEREST	TOTAL PAYMENT	PRINCIPAL	INTEREST	TOTAL PAYMENT
2022-23	910,000	723,000	1,633,000	1,860,000	1,854,825	3,714,825
2023-24	950,000	678,200	1,628,200	2,235,000	1,780,425	4,015,425
2024-25	995,000	630,700	1,625,700	2,340,000	1,668,675	4,008,675
2025-26	950,000	599,450	1,549,450	2,435,000	1,575,075	4,010,075
2026-27	985,000	566,200	1,551,200	2,530,000	1,477,675	4,007,675
2027-28	1,020,000	531,725	1,551,725	2,610,000	1,401,775	4,011,775
2028-29	1,050,000	501,125	1,551,125	2,740,000	1,271,275	4,011,275
2029-30	1,100,000	448,625	1,548,625	2,880,000	1,134,275	4,014,275
2030-31	1,160,000	393,625	1,553,625	3,025,000	990,275	4,015,275
2031-32	1,205,000	347,225	1,552,225	3,140,000	873,900	4,013,900
2032-33	1,250,000	299,025	1,549,025	3,265,000	748,300	4,013,300
2033-34	740,000	249,025	989,025	3,395,000	617,700	4,012,700
2034-35	780,000	212,025	992,025	3,535,000	481,900	4,016,900
2035-36	820,000	173,025	993,025	3,675,000	340,500	4,015,500
2036-37	850,000	142,275	992,275	3,780,000	230,250	4,010,250
2037-38	885,000	110,400	995,400	3,895,000	116,850	4,011,850
2038-39	920,000	75,000	995,000	-	-	-
2039-40	955,000	38,200	993,200	-	-	-
Totals	17,525,000	6,718,850	24,243,850	47,340,000	16,563,675	63,903,675

Legal Debt Margin

The North Carolina General Statutes set a legal limit on the amount of the debt that can be issued by a unit of local government. NCGS 159-55 sets the legal net debt limit at 8% of the City’s assessed valuation. Net debt is total outstanding bonded debt (other than revenue bonds) plus other outstanding debt less bonded debt issued for water enterprise operations. The legal debt margin is the amount of debt that a unit of local government can legally incur at a given point in time.

As of June 30, 2022, the City of Wilmington could legally issue an additional \$1.478 billion of debt. The City’s net debt as of June 30, 2022, is estimated at 1.16% of the assessed valuation of the City, well below the 8% legal limit. The City’s net debt as of June 30, 2023 is projected at 1.07% of the assessed valuation of the City.

Legal Debt Margin

	AS OF JUNE 30, 2022	ESTIMATED AS OF JUNE 30, 2023
Assessed Valuation	21,603,347,080	21,694,600,000
Legal Debt Limit (8% of Assessed Valuation)	1,728,267,766	1,735,568,000
Amount of Debt Applicable to Legal Debt Limit - NET DEBT		
General Obligation Bonds	79,910,000	74,840,000 *
Other Debt (excluding Revenue Bonds)	169,865,944	157,424,490 *
Gross Debt	249,775,944	232,264,490
TOTAL NET DEBT	249,775,944	232,264,490
PERCENT OF ASSESSED VALUATION	1.16%	1.07%
LEGAL DEBT MARGIN	1,478,491,822	1,503,303,510

* Does not account for any potential issuances of new debt in fiscal year 2023.

Net Direct Debt As A Percent of Operating Budget

The amount of annual debt service for net direct debt (to be retired with general tax revenues) as a percentage of the annual operating budget is another measure of a city’s debt burden. It is the City's policy that annual debt service on tax supported debt shall not exceed 20% of the operating expenditures in the General Fund and the Debt Service Fund, including inter-fund transfers. For FY 2022-23, debt service for tax supported debt totals approximately \$21.7 million.

The Debt Service Fund is currently supporting the completion of projects related to the 1st 80/20 CIP Plan, the voter approved Street and Sidewalk Bond, Parks and Recreation Bond, the Water Street Deck Redevelopment, and the 2nd 80/20 CIP plan.

For FY 2022-23, with a total General Fund and Debt Service Fund combined operating budget of approximately \$148.5 million, annual debt service for tax supported debt of approximately \$21.6 million represents 14.59% of the annual operating budget. No debt service for Stormwater Management Fund, Golf Enterprise Fund, Convention Center Fund or Equipment Maintenance and Replacement Fund are paid with general tax revenues. A portion of the debt service for the Parking Facilities Fund is paid with general tax revenues.

Debt Service - % of Operating Budget

	FY 2022-23 OPERATING BUDGET*	FY 2022-23 TOTAL DEBT SERVICE	FY 2022-23 % OF OPERATING BUDGET
General Fund and Debt Service Fund	148,513,348	21,661,360	14.59%

* Does not account for any potential issuances of new debt in fiscal year 2023.

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ORDINANCES

Ordinance



City Council
City of Wilmington
North Carolina

Introduced By: Anthony N. Caudle, City Manager

Date: 5/17/2022

Ordinance Making Appropriations to the General Fund for the Fiscal Year Beginning July 1, 2022

LEGISLATIVE INTENT/PURPOSE:

Appropriations to the General fund for the Fiscal Year Beginning July 1, 2022.

THEREFORE, BE IT ORDAINED:

SECTION I: That the following appropriations are hereby made to the General Fund, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that following revenues are anticipated to be available during the fiscal year to meet these appropriations.

**GENERAL FUND
APPROPRIATIONS**

General Government	\$36,015,509
Cultural & Recreational	\$11,124,719
Public Safety	\$61,556,474
Transportation	\$6,822,279
Transit System	\$1,626,419
Operating Transfers	\$13,282,768
TOTAL APPROPRIATIONS	\$130,428,168

REVENUES

Property Taxes	\$70,003,818
Local Sales Taxes	\$37,647,425
Rental Vehicle Taxes	\$487,171
Licenses, Fees, and Permits	\$832,000
Intergovernmental Revenues	\$15,832,243
Charges for Current Services	\$2,691,814
Fines and Forfeitures	\$100,400
Interest Earnings	\$481,000
Other Revenue	\$1,005,051
Appropriated Fund Balance	\$1,347,246
TOTAL REVENUES	\$130,428,168

CERTIFIED TO BE A TRUE COPY
 City Clerk
 Andrea Spivey-Siddons

SECTION II: That there is a hereby levied tax rate of \$0.3950 per \$100 valuation of taxable property as listed for taxes as of January 1, 2022; \$0.3237 per \$100 valuation for General Fund, \$0.0713 per \$100 valuation earmarked for Debt Service in support of the Capital Improvement Plans, Streets and Sidewalks Bond projects, the Parks Bond projects, Water Street Deck Collaboration project and restricted in the Debt Service Fund for the purpose of raising revenue from current property tax as set forth in the foregoing estimate of revenues.

SECTION III: That appropriations herein authorized shall have the amount of outstanding purchase orders as of June 30, 2022 added to each appropriation as it appears in order to account for the payment against the fiscal year in which it is paid.

Section IV: That City Council authorizes the consolidations and other actions necessary to comply with GASB pronouncements that would affect financial reporting compliance.

Section V: That City Council authorizes the appropriation and implementation of retiree payout based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY23 budget.

SECTION VI: That City Council authorizes the appropriation of a \$6,543,532 salary and benefits budget for implementation in accordance with the City's compensation plan increases based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY23 budget.

SECTION VII: That City Council authorizes the appropriation and implementation of workers' compensation claims based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY23 budget.

SECTION VIII: That City Council authorizes the appropriation and implementation of liability insurance based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY23 budget.

SECTION IX: That City Council authorizes the funding of up to six (6) over hire positions in the Fire Department during the hiring process, as needed for the purpose of maintaining its full authorized strength throughout the year.

SECTION X: That City Council authorizes the funding of up to twelve (12) over hire positions in the Police Department during the hiring process, as needed for the purpose of maintaining its full authorized strength throughout the year. Two (2) of those ten (10) may only be used to accommodate officers that have been (and continue to be) on military leave for over one (1) year.

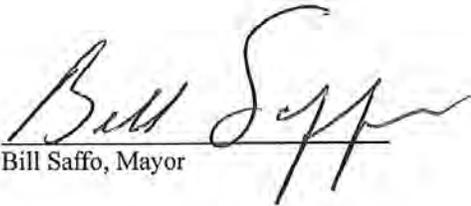
SECTION XI: That any construction or repair project undertaken by city work forces shall be in compliance with the requirements of North Carolina General Statutes 143-135 and are hereby approved upon adoption of the FY23 budget.

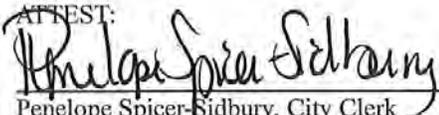
SECTION XII: That City Council authorizes the appropriation of a 25% increase to the stipend allocations dedicated to the Mayor (\$19,035 to \$23,794) and Council Members (\$14,490 to \$18,113) upon the adoption of the FY23 budget.

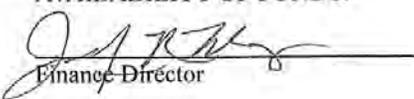
SECTION XIII: That appropriations herein authorized shall fund the following Full-time Equivalent positions. It does not include temporary or seasonal positions such as interns:

General Government:	191.00
Cultural & Recreational:	112.38
Public Safety:	594.50
Transportation:	48.00
Total Full-time Equivalent:	945.88

Adopted at a regular meeting
on June 21, 2022


Bill Saffo, Mayor

ATTEST:

Penelope Spicer Sidbury, City Clerk

APPROVED AS TO
AVAILABILITY OF FUNDS:

Finance Director



Ordinance



ITEM O2c
City Council
City of Wilmington
North Carolina

Introduced By: Anthony N. Caudle, City Manager

Date: 5/17/2022

**Ordinance Making Appropriations to the Capital Projects Funds for the Fiscal Year
Beginning July 1, 2022**

LEGISLATIVE INTENT/PURPOSE:

Appropriations to the Capital Projects Funds for the Fiscal Year beginning July 1, 2022.

THEREFORE, BE IT ORDAINED:

SECTION I: That, pursuant to NCGS 159-13.2, the following appropriations are hereby made to the Capital Projects Funds, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that the following revenues are estimated to be available during the fiscal year to meet these appropriations.

CAPITAL PROJECTS

Appropriations:

Streets and Sidewalks Capital Projects:	\$19,789,768
Parks and Recreation Capital Projects:	\$2,161,255
Public Facilities Capital Projects:	\$7,675,731
Parking Capital Projects:	\$353,600
Storm Water Capital Projects:	\$4,830,362
Golf Capital Projects:	\$212,014
Total Appropriations:	\$35,022,730

Revenue:

Installment Financing	\$22,517,853
Transfer from Debt Service	\$5,629,464
Rental Income	\$8,424
Interest Earnings	\$12,475
Transfer from Parking Fund	\$353,600
Transfer from Stormwater Fund	\$4,829,850
Transfer from Golf Fund	\$212,014
Transfer from General Fund	\$425,000
Intergovernmental Revenue	\$1,034,050
Total Revenue:	\$35,022,730

SECTION II: All expenditures relating to obtaining any bond referendum and/or installment purchase adopted as part of the Budget will be reimbursed from bond proceeds and installment purchase proceeds and, if non-taxable, in accordance with the requirements of the United States Treasury Regulations Section 1.150-2.

O2c-1

VERIFIED TO BE A TRUE COPY
 City Clerk
 Debra Spivey-Silbury

Adopted at a regular meeting
on June 21, 2022

ATTEST:

Penelope Spicer-Sidbury
Penelope Spicer-Sidbury, City Clerk

Bill Saffo
Bill Saffo, Mayor

APPROVED AS TO
AVAILABILITY OF FUNDS:

[Signature]
Finance Director



Ordinance



ITEM O2c
City Council
City of Wilmington
North Carolina

VERIFIED TO BE A TRUE COPY
 City Clerk
 Barbara D. Sibley

Introduced By: Anthony N. Caudle, City Manager

Date: 5/17/2022

Ordinance Making Appropriations to the Capital Projects Funds for the Fiscal Year Beginning July 1, 2022

LEGISLATIVE INTENT/PURPOSE:

Appropriations to the Capital Projects Funds for the Fiscal Year beginning July 1, 2022.

THEREFORE, BE IT ORDAINED:

SECTION I: That, pursuant to NCGS 159-13.2, the following appropriations are hereby made to the Capital Projects Funds, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that the following revenues are estimated to be available during the fiscal year to meet these appropriations.

CAPITAL PROJECTS

Appropriations:

Streets and Sidewalks Capital Projects:	\$19,789,768
Parks and Recreation Capital Projects:	\$2,161,255
Public Facilities Capital Projects:	\$7,675,731
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Storm Water Capital Projects:	\$4,830,362
Golf Capital Projects:	\$212,014
Total Appropriations:	\$35,022,730

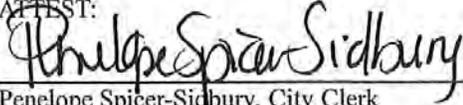
Revenue:

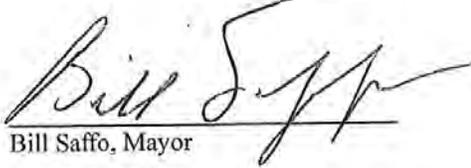
Installment Financing	\$22,517,853
Transfer from Debt Service	\$5,629,464
Rental Income	\$8,424
Interest Earnings	\$12,475
Transfer from Parking Fund	\$353,600
Transfer from Stormwater Fund	\$4,829,850
Transfer from Golf Fund	\$212,014
Transfer from General Fund	\$425,000
Intergovernmental Revenue	\$1,034,050
Total Revenue:	\$35,022,730

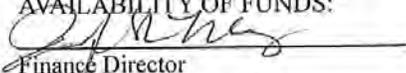
SECTION II: All expenditures relating to obtaining any bond referendum and/or installment purchase adopted as part of the Budget will be reimbursed from bond proceeds and installment purchase proceeds and, if non-taxable, in accordance with the requirements of the United States Treasury Regulations Section 1.150-2.

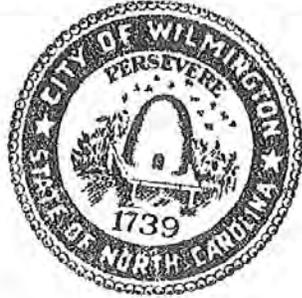
O2c-1

Adopted at a regular meeting
on June 21, 2022

ATTEST:

Penelope Spicer-Sidbury, City Clerk


Bill Saffo, Mayor

APPROVED AS TO
AVAILABILITY OF FUNDS:

Finance Director



Ordinance



ITEM O2b
City Council
City of Wilmington
North Carolina

CITY CLERK
Theresa Spivey-Siddons
CERTIFIED TO BE A TRUE COPY

Introduced By: Anthony N. Caudle, City Manager

Date: 5/17/2022

Ordinance Making Appropriations to the Grant Projects, Financial Plans, Enterprise Funds, Debt Service Fund, and Special Tax District for the Fiscal Year Beginning July 1, 2022

LEGISLATIVE INTENT/PURPOSE:

Appropriations for the Fiscal Year beginning July 1, 2022.

THEREFORE, BE IT ORDAINED:

SECTION I: That, pursuant to NCGS 159-13.2, the following Grant Project appropriations are hereby made to the funds listed in the schedule below, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds:

COMMUNITY DEVELOPMENT BLOCK GRANT

APPROPRIATIONS

Economic & Physical Development	\$1,055,662
TOTAL APPROPRIATIONS	\$1,055,662

REVENUES

Federal Entitlement	\$1,055,662
TOTAL REVENUES	\$1,055,662

HOME INVESTMENT PARTNERSHIP FUND

APPROPRIATIONS

Economic & Physical Development	\$1,350,702
TOTAL APPROPRIATIONS	\$1,350,702

REVENUES

HOME Investment Partnership	\$693,501
HOME Program Income	\$657,201
TOTAL REVENUES	\$1,350,702

CDBG/HOME GRANT AND LOAN ADMINISTRATION FUND

APPROPRIATIONS

CD/HM Grant and Loan Operations	\$795,200
TOTAL APPROPRIATIONS	\$795,200

REVENUES

Transfer from General Fund	\$188,185
Transfer from CDBG	\$471,945
Transfer from HOME Fund	\$135,070
TOTAL REVENUES	\$795,200

O2b-1

SPECIAL PURPOSE FUND

APPROPRIATIONS

SABLE Program	\$376,775
Safelight Camera Program	\$2,336,701
Metropolitan Transportation Planning Administration	\$1,550,500
Regional Hazmat Response Team	\$69,000
TOTAL APPROPRIATIONS	\$4,332,976

REVENUES

Transfer from General Fund	\$620,743
Intergovernmental Revenue	\$1,740,881
Red Light Fines and Late Fees	\$1,964,076
Interest on Investments	\$7,276
TOTAL REVENUES	\$4,332,976

CONVENTION CENTER OPERATING FUND

APPROPRIATIONS

Convention Center Operating	\$2,043,644
Debt Service	\$1,290,000
TOTAL APPROPRIATIONS	\$3,333,644

REVENUES

Room Occupancy Tax	\$3,743,862
Convention Center Revenue	(\$943,571)
Convention Center Parking Deck Revenue	\$533,353
TOTAL REVENUES	\$3,333,644

SECTION II: That pursuant to NCGS 159-13.1, the following Financial Plans are hereby made to the funds listed in the schedule below and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds.

FLEET MAINTENANCE/REPLACEMENT FUND

APPROPRIATIONS

Fleet Management Operations	\$9,610,944
Debt Service	\$414,797
TOTAL APPROPRIATIONS	\$10,025,741

REVENUES

Lease Charges	\$8,058,891
Other Revenue and Interest Earnings	\$5,000
Appropriated Fund Balance	\$1,961,850
TOTAL REVENUES	\$10,025,741

TECHNOLOGY REPLACEMENT FUND

APPROPRIATIONS

PC and Technology Support Operations	\$1,601,950
TOTAL APPROPRIATIONS	\$1,601,950

REVENUES

Technology Replacement Charges	\$821,086
Transfer from General Fund	\$713,724
Appropriated Fund Balance	\$67,140
TOTAL REVENUES	\$1,601,950

O2b-2

SECTION III: That the following appropriations are hereby made to the funds listed in the schedule below and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds.

GOLF COURSE FUND

APPROPRIATIONS

Golf Course Operations \$1,984,727

TOTAL APPROPRIATIONS \$1,984,727

REVENUES

Greens Fees \$1,040,429

Cart Rentals \$311,324

Concessions \$561,832

Other Revenue and Interest Earnings \$71,142

TOTAL REVENUES \$1,984,727

PARKING FACILITIES FUND

APPROPRIATIONS

Parking Facilities Operations \$4,135,582

Debt Service \$2,392,251

TOTAL APPROPRIATIONS \$6,527,833

REVENUES

Parking Fees \$3,877,828

Fines & Forfeitures \$418,000

Transfer from Debt Service Fund \$1,908,405

Interest Earnings \$20,000

Appropriated Fund Balance \$303,600

TOTAL REVENUES \$6,527,833

RECYCLING AND TRASH SERVICES FUND

APPROPRIATIONS

Recycling and Trash Services Operations \$11,080,763

TOTAL APPROPRIATIONS \$11,080,763

REVENUES

Recycling and Trash Services Disposal Tax \$91,000

Refuse Collection Fees \$10,908,897

Other Revenue and Interest Earnings \$42,500

Transfer from General Fund \$38,366

TOTAL REVENUES \$11,080,763

STORM WATER MANAGEMENT FUND

APPROPRIATIONS

Storm Water Operations \$13,092,573

Debt Service \$1,637,466

TOTAL APPROPRIATIONS \$14,730,039

REVENUES

Storm Water Utility Fees	\$13,344,052
Other Revenue and Interest Earnings	\$116,000
Appropriated Fund Balance	\$1,269,987
TOTAL REVENUES	\$14,730,039

SECTION IV. That there is a hereby levied tax rate of \$0.0713 per \$100 valuation earmarked for Debt Service in support of the Capital Improvement Plans, Streets and Sidewalks Bond projects, Water Street Deck Collaboration project, the Parks Bond projects located throughout the City and restricted in the Debt Service Fund, for the purpose of raising revenue from current property tax as set forth in the foregoing estimate of revenues.

DEBT SERVICE FUND

APPROPRIATIONS

Debt Service Payments	\$28,107,118
TOTAL APPROPRIATIONS	\$28,107,118

REVENUES

Property Tax	\$15,330,231
Transfer from General Fund	\$9,334,832
Other Revenue and Interest Earnings	\$288,937
Appropriated Fund Balance	\$3,153,118
TOTAL REVENUES	\$28,107,118

SECTION V: That there is a hereby levied tax rate of \$0.0647 per \$100 valuation within the established boundaries of the Municipal Service District of the City of Wilmington, for the purpose of raising revenue to fund downtown service enhancements, from current property tax as set forth in the foregoing estimate of revenues listed for taxes as of January 1, 2022.

SPECIAL TAX DISTRICT

APPROPRIATIONS

Special Tax District	\$781,306
TOTAL APPROPRIATIONS	\$781,306

REVENUES

Property Tax	\$529,795
Sales Tax	\$222,511
Interest on Investments	\$4,000
Appropriated Fund Balance	\$25,000
TOTAL REVENUES	\$781,306

SECTION VI: That appropriations herein authorized shall have the amount of outstanding purchase orders as of June 30, 2022, added to each appropriation as it appears to account for the payment against the fiscal year in which it is paid.

SECTION VII: That City Council authorizes the consolidation and other actions necessary to comply with GASB pronouncements that would affect financial reporting compliance.

SECTION VIII: That City Council authorizes the appropriation and implementation of retiree payout based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY22 budget.

O2b-4

SECTION IX: That City Council authorizes the appropriation of a \$708,439 salary and benefits budget for implementation in accordance with the City’s compensation plan increases based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY23 budget.

SECTION X: That City Council authorizes the appropriation and implementation of the Wilmington Area Metropolitan Transportation Planning Administration based upon usage to the respective functions, departments, divisions, and sections upon the adoption of the FY23 budget.

SECTION XI: That City Council authorizes the appropriation and implementation of workers’ compensation claims based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY23 budget.

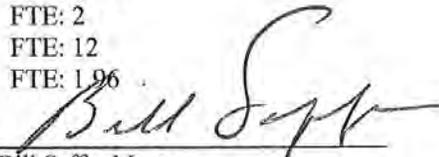
SECTION XII: That City Council authorizes the appropriation and implementation of liability insurance based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY23 budget.

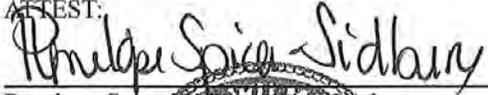
SECTION XIII: That any construction or repair project undertaken by city work forces shall be in compliance with the requirements of North Carolina General Statutes 143-135 and are hereby approved upon adoption of the FY23 budget.

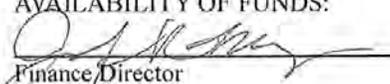
SECTION XIV: That appropriations herein authorized shall fund the following Full Time Equivalent positions. It does not include other temporary or seasonal positions such as interns:

CD/HM Grants and Loan Administration	FTE: 9.96
Fleet	FTE: 13
Golf	FTE: 13.88
Parking	FTE: 3
Municipal Service District	FTE: 2
Recycling & Trash Services	FTE: 75
Storm Water	FTE: 61.96
Special Purpose Lead Hazard Grant	FTE: 2
Special Purpose WMPO	FTE: 12
Special Purpose SABLE	FTE: 1.96

Adopted at a regular meeting
on June 21, 2022


Bill Saffo, Mayor

ATTEST:

Penelope Spicer, Clerk

APPROVED AS TO
AVAILABILITY OF FUNDS:

Finance Director



SUPPLEMENTAL INFORMATION

The following provides a detailed glance at revenues and positions specifically as well as provide helpful definitions that may help understand the document to a greater extent.

REVENUE DETAILS

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
GENERAL FUND				
PROPERTY TAX				
AD VAL TAX ALL OTHER PRIOR YR	(\$897)	\$0	\$0	\$0
AD VALOREM TAX 1ST PRIOR YEAR	(\$94,409)	(\$130,000)	(\$130,000)	(\$100,000)
AD VALOREM TAX 2ND PRIOR YEAR	(\$28,006)	(\$45,000)	(\$45,000)	(\$40,000)
AD VALOREM TAX 3RD PRIOR YEAR	(\$15,597)	(\$23,000)	(\$23,000)	(\$20,000)
AD VALOREM TAX 4TH PRIOR YEAR	(\$17,381)	(\$12,000)	(\$12,000)	(\$10,000)
AD VALOREM TAX 5TH PRIOR YEAR	(\$10,307)	(\$10,000)	(\$10,000)	(\$10,000)
AD VALOREM TAX 6TH PRIOR YEAR	(\$8,673)	\$0	\$0	\$0
AD VALOREM TAX 7TH PRIOR YEAR	(\$5,892)	\$0	\$0	\$0
AD VALOREM TAX 8TH PRIOR YEAR	(\$2,487)	\$0	\$0	\$0
AD VALOREM TAX 9TH PRIOR YEAR	(\$1,864)	\$0	\$0	\$0
AD VALOREM TAX CY DMV COLLECT	(\$4,815,391)	(\$3,431,246)	(\$3,431,246)	(\$4,448,091)
AD VALOREM TAXES CURRENT YEAR	(\$59,311,991)	(\$62,951,270)	(\$62,951,270)	(\$65,150,727)
PENALTY AND INTERST AD VAL TX	(\$198,130)	(\$150,000)	(\$150,000)	(\$185,000)
PENALTY AND INTERST DMV COLLECT	(\$40,562)	(\$30,000)	(\$30,000)	(\$40,000)
PROPERTY TAX Total	(\$64,551,587)	(\$66,782,516)	(\$66,782,516)	(\$70,003,818)
SALES TAX				
SALES TAX 1% ART 39	(\$15,969,642)	(\$15,125,073)	(\$15,184,906)	(\$20,309,573)
SALES TAX 1/2% ART 40	(\$5,971,804)	(\$5,708,228)	(\$5,708,228)	(\$5,446,253)
SALES TAX 1/2% ART 42	(\$7,836,323)	(\$7,410,149)	(\$7,410,149)	(\$7,481,580)
SALES TAX 1/2% ART 44 2003	(\$493)	\$0	\$0	(\$247)
SALES TAX 1/4% ART 44 HLD HRM	(\$4,465,298)	(\$4,242,007)	(\$4,242,007)	(\$4,409,772)
SALES TAX Total	(\$34,243,560)	(\$32,485,457)	(\$32,545,290)	(\$37,647,425)
UNRESTRICTD INTERGOV				
ABC REVENUES	(\$2,832,652)	(\$1,750,000)	(\$1,750,000)	(\$2,300,000)
BEER AND WINE TAX	(\$513,260)	(\$525,000)	(\$525,000)	(\$525,000)
COURT FEES	(\$16,086)	(\$20,000)	(\$20,000)	(\$15,000)
PIPED NATURAL GAS EXCISE	(\$231,386)	(\$154,420)	(\$154,420)	(\$154,420)
TELECOMMUNICATION SRV TX	(\$720,432)	(\$867,872)	(\$867,872)	(\$867,872)
UTILITY FRANCHISE TAX	(\$7,295,994)	(\$7,423,797)	(\$7,423,797)	(\$7,423,797)
VIDEO PROGRAMMING TAX	(\$1,261,462)	(\$1,259,766)	(\$1,259,766)	(\$1,259,766)
UNRESTRICTD INTERGOV Total	(\$12,871,272)	(\$12,000,855)	(\$12,000,855)	(\$12,545,855)
RESTRICTED INTERGOV				
FEMA HOMELAND SECURITY	(\$5,268,622)	\$0	\$0	\$0

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
NEW HANOVER COUNTY	(\$155,172)	(\$118,250)	(\$118,250)	(\$50,000)
POWELL BILL GASOLINE TAX	(\$2,871,940)	(\$2,949,111)	(\$2,949,111)	(\$3,209,388)
SUPL PEG CHANNEL SUPPORT	(\$26,497)	(\$27,000)	(\$27,000)	(\$27,000)
RESTRICTED INTERGOV Total	(\$8,322,231)	(\$3,094,361)	(\$3,094,361)	(\$3,286,388)
CHARGES FOR SERVICE				
(NON)OLSEN SOFTBALL FIELD	(\$6,186)	(\$5,000)	(\$5,000)	(\$6,000)
BOXING CENTER	(\$377)	\$0	\$0	\$0
BUCK HARDEE FIELD	\$50	\$0	\$0	\$0
CHARGES FOR OUTSIDE OVERTIME	(\$355,672)	(\$380,000)	(\$380,000)	(\$400,000)
CODE ENF PENLTY/FEES/ASSESMNTS	(\$9,011)	\$0	\$0	(\$9,000)
CODE ENFRMNT BOARDING FEES	(\$5,270)	(\$5,000)	(\$5,000)	(\$2,000)
CODE ENFRMNT DEMOLITION	(\$2,949)	\$0	\$0	\$0
CODE ENFRMNT LOT CLEANING	(\$32,198)	(\$20,000)	(\$20,000)	(\$30,000)
CONCESSIONS / FOOD/BEVERAGE	(\$21,959)	(\$58,000)	(\$58,000)	(\$5,000)
CRIME LAB FEES	(\$3,735)	\$0	\$0	\$0
DERICK G S DAVIS CENTER	(\$3)	\$0	\$0	\$0
FEES / ALTHEA GIBSON TENNIS	(\$20,303)	(\$20,000)	(\$20,000)	(\$25,000)
FEES / AMPHITHEATER SALES	\$0	(\$80,000)	(\$80,000)	(\$40,000)
FEES / FIT FOR FUN	(\$8,257)	(\$22,000)	(\$22,000)	(\$18,000)
FEES / OLSEN PARK	(\$48,298)	(\$45,000)	(\$45,000)	(\$45,000)
FEES / RIVERFRONT PARK - AMPHI	\$0	\$0	\$0	(\$145,000)
FEES / SKATE PARK FEES	(\$300)	\$0	\$0	\$0
FEES / TENNIS RESERVATIONS	(\$17,215)	(\$18,000)	(\$18,000)	(\$11,000)
FEES / YOUTH ATHLETICS	(\$7,818)	(\$7,000)	(\$7,000)	(\$7,000)
FEES/BOXING/FITNESS CENTER	(\$15,204)	(\$20,000)	(\$20,000)	(\$25,000)
FINGERPRINTS AND ID	(\$4,825)	(\$4,500)	(\$4,500)	(\$4,500)
FIRE ESCORTS	(\$29,200)	(\$30,000)	(\$30,000)	(\$30,000)
FIRE INSPECTION FEES	(\$91,643)	(\$84,000)	(\$84,000)	(\$90,000)
GOLF FEES / BEER SALES	(\$10,928)	(\$7,000)	(\$7,000)	(\$11,000)
GOLF FEES /CART RENTALS	(\$10,519)	(\$7,000)	(\$7,000)	(\$10,000)
GOLF FEES /DAILY GREEN FEES	(\$251,045)	(\$140,000)	(\$140,000)	(\$250,000)
GOLF FEES /FOOD & BEV CONCESSN	(\$8,600)	(\$6,500)	(\$6,500)	(\$8,000)
GOLF FEES /RETAIL CONCESSIONS	(\$4,405)	(\$3,000)	(\$3,000)	(\$6,000)
GREENFIELD PK-AMPHITHEATR	(\$400)	(\$40,000)	(\$40,000)	(\$40,000)
HALYBURTON PARK	(\$391)	\$0	\$0	\$0
HALYBURTON PARK PROGRAM	(\$14,220)	\$0	\$0	(\$15,000)
HAULING & MOWING CHARGES	(\$35,654)	(\$36,000)	(\$36,000)	(\$35,000)
LEGION SPORTS COMPLEX	(\$116)	\$0	\$0	\$0
MAIDES PARK PROGRAMS	(\$2,155)	\$0	\$0	\$0
MAINT ST HIGHWAY SIGNALS	(\$438,219)	(\$450,000)	(\$450,000)	(\$460,000)
MISCELLANEOUS CHARGES	(\$468)	(\$1,000)	(\$1,000)	(\$1,000)
MLK PROGRAMS	(\$6,361)	\$0	\$0	\$0

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
NHC SCHOOLS	(\$69,914)	(\$69,914)	(\$69,914)	(\$69,914)
OLSEN PARK	(\$1,837)	\$0	\$0	\$0
OVERTIME REIMBURSEMENT	(\$2,550)	(\$5,000)	(\$5,000)	(\$10,000)
PERMITS / DOCKING	(\$9,596)	(\$7,000)	(\$7,000)	\$0
PERMITS / TREE PERMITS	(\$9,550)	(\$10,000)	(\$10,000)	(\$7,000)
PRECIOUS METAL PERMITS	(\$2,081)	(\$2,000)	(\$2,000)	(\$2,000)
RENTS / RIVERFRONT PARK	\$0	(\$210,000)	(\$210,000)	(\$240,000)
RENTS/ PORTIA MILLS HINES PARK	(\$110)	\$0	\$0	\$0
RENTS/EMPIE PICNIC SHELTER	(\$2,206)	(\$1,500)	(\$1,500)	(\$2,000)
RENTS/GREENFIELD PARK-GROUNDS	(\$481)	\$0	\$0	\$0
RENTS/GREENFIELD PK-GARDENS	(\$325)	\$0	\$0	\$0
RENTS/HALYBURTON RENTALS	(\$8,304)	(\$24,000)	(\$24,000)	(\$33,000)
RENTS/LEGION STADIUM	(\$7,026)	(\$20,000)	(\$20,000)	(\$32,000)
RENTS/M L KING CENTER	(\$1,738)	(\$750)	(\$750)	(\$400)
RENTS/MAIDES PARK	(\$1,215)	(\$3,500)	(\$3,500)	(\$3,500)
RESPONSE TEAMS REIMBURSEMENTS	(\$17,446)	\$0	\$0	(\$15,000)
RIVERFRONT PARK	\$0	(\$230,000)	(\$230,000)	\$0
ROAD RACE/GROUP WALKS	(\$4,304)	\$0	\$0	\$0
ROAD RACE/ORG GROUP WALK	(\$75)	\$0	\$0	\$0
ROAD RACES/TRIATHLONS	(\$8,900)	(\$8,000)	(\$8,000)	(\$20,000)
SPECIAL EVENTS	(\$3,300)	\$0	\$0	\$0
SPECIAL TEAMS (MOU)	(\$23,872)	(\$64,000)	(\$64,000)	(\$38,000)
STATE PROPERTY	(\$183,177)	(\$125,000)	(\$125,000)	(\$125,000)
SWIMM POOLS/YMCA OF WILMINGTON	\$0	(\$15,000)	(\$15,000)	(\$7,500)
TASKFORCE BUST/BUY MONEY REIMB	(\$3,460)	\$0	\$0	\$0
TENNIS CLINICS	(\$1,761)	\$0	\$0	\$0
TRAINING FACILITY FEES	(\$2,380)	(\$20,000)	(\$20,000)	(\$10,000)
UTILITY CUT/STREET REPAIR	(\$90,592)	(\$125,000)	(\$125,000)	(\$100,000)
WILMINGTON HOUSING AUTHORITY	(\$197,500)	(\$158,000)	(\$158,000)	(\$158,000)
YOUTH ATHLETICS	(\$1,692)	\$0	\$0	\$0
ZONING & SUBDIV FEES	(\$100,849)	(\$90,000)	(\$90,000)	(\$90,000)
CHARGES FOR SERVICE Total	(\$2,220,095)	(\$2,677,664)	(\$2,677,664)	(\$2,691,814)
MISCELLANEOUS				
COLLECTION BAD DEBT	(\$6,259)	\$0	\$0	\$0
DONATIONS	(\$80,400)	\$0	(\$20,000)	\$0
EQUIPMENT	(\$7,322)	\$0	\$0	\$0
INSURANCE REIMB -BLDGS & IMPRV	(\$130,552)	\$0	(\$22,057)	\$0
INSURANCE REIMB -VEHICLE/EQUIP	(\$3,660)	\$0	(\$34,898)	\$0
INSURANCE REIMB-OTHER	(\$102,226)	\$0	\$0	\$0
MISCELLANEOUS	(\$2,502)	(\$5,000)	(\$5,000)	(\$5,000)
NHC BOARD OF EDUCATION	(\$101,170)	(\$105,000)	(\$105,000)	\$0
OTHER REVENUE	(\$69,814)	(\$10,000)	(\$10,000)	(\$20,000)

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
PCARD REBATE PROGRAM	(\$14,148)	(\$25,000)	(\$25,000)	(\$13,500)
PROGRAM SPONSORSHIP	\$0	\$0	\$0	(\$150,000)
REAL ESTATE SALES	(\$400)	\$0	(\$162,688)	\$0
RENTAL INCOME	(\$124,123)	(\$144,669)	(\$258,853)	(\$781,551)
UNIVERSITY OF NC AT WILMINGTON	(\$35,000)	(\$35,000)	(\$35,000)	(\$35,000)
MISCELLANEOUS Total	(\$677,576)	(\$324,669)	(\$678,496)	(\$1,005,051)
LICENSE FEE & PERMIT				
ANNUAL FIRE PERMITS	(\$51,150)	(\$55,000)	(\$55,000)	(\$55,000)
FIRE CONSTRUCTION	(\$90,331)	(\$65,000)	(\$65,000)	(\$65,000)
FIRE SPECIAL CHARGES	(\$63,970)	(\$75,000)	(\$75,000)	(\$50,000)
MISCELLANEOUS	(\$217,053)	(\$215,000)	(\$215,000)	(\$230,000)
MOTOR VEHICLE DMV COLLECTIONS	(\$435,165)	(\$407,000)	(\$407,000)	(\$420,000)
MOTOR VEHICLE LICENSE	(\$101)	\$0	\$0	\$0
PRIVILEGE LICENSE	(\$11,538)	(\$12,000)	(\$12,000)	(\$12,000)
PRIVILEGE LICENSE PENALTIES	(\$570)	\$0	\$0	\$0
LICENSE FEE & PERMIT Total	(\$869,878)	(\$829,000)	(\$829,000)	(\$832,000)
INTEREST EARNINGS				
INTEREST ON INVESTMENTS	(\$32,953)	(\$40,000)	(\$40,000)	(\$481,000)
INTEREST ON LIENS	(\$11,094)	\$0	\$0	\$0
INTEREST EARNINGS Total	(\$44,047)	(\$40,000)	(\$40,000)	(\$481,000)
FINES & FORFEITS				
CIVIL CITATIONS	(\$36,761)	(\$35,000)	(\$35,000)	(\$45,000)
CODE ENFORCEMENT	(\$7,214)	(\$8,500)	(\$8,500)	(\$5,000)
FALSE ALARM CITATIONS	(\$92,734)	(\$50,000)	(\$50,000)	(\$50,000)
FIRE CODE VIOLATIONS	(\$200)	(\$1,000)	(\$1,000)	(\$400)
FINES & FORFEITS Total	(\$136,909)	(\$94,500)	(\$94,500)	(\$100,400)
OTHER TAX				
RENTAL VEHICLE TAX	(\$400,361)	(\$324,700)	(\$324,700)	(\$487,171)
OTHER TAX Total	(\$400,361)	(\$324,700)	(\$324,700)	(\$487,171)
APPROPR FUND BALANCE				
APPROPRIATED FUND BALANCE	\$0	(\$8,862,835)	(\$27,208,545)	(\$1,347,246)
APPROPR FUND BALANCE Total	\$0	(\$8,862,835)	(\$27,208,545)	(\$1,347,246)
OTHER LONG TERM OBLG				
LEASE LIAB ISSUED	\$0	\$0	(\$2,150,000)	\$0
OTHER LONG TERM OBLG Total	\$0	\$0	(\$2,150,000)	\$0
GENERAL FUND Total	(\$124,337,516)	(\$127,516,557)	(\$148,425,927)	(\$130,428,168)

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
GOLF FUND				
CHARGES FOR SERVICE				
GOLF FEES / BEER SALES	(\$56,107)	(\$55,000)	(\$55,000)	(\$51,000)
GOLF FEES /CART RENTALS	(\$304,463)	(\$262,000)	(\$262,000)	(\$311,324)
GOLF FEES /DAILY GREEN FEES	(\$937,477)	(\$855,000)	(\$855,000)	(\$1,040,429)
GOLF FEES /DISC CRDS-GREEN FEE	(\$331,275)	(\$305,000)	(\$305,000)	(\$362,586)
GOLF FEES /FOOD & BEV CONCESSN	(\$36,817)	(\$41,000)	(\$41,000)	(\$31,625)
GOLF FEES /RETAIL CONCESSIONS	(\$124,911)	(\$105,000)	(\$105,000)	(\$113,621)
GOLF FEES /TOURNAMENT FEES	(\$14,107)	(\$13,000)	(\$13,000)	(\$11,746)
GOLF FEES/EXPIRD GIFTCERT/PASS	(\$3,229)	(\$3,000)	(\$3,000)	(\$3,000)
GOLF FEES/FIRST TEE	(\$53,397)	(\$53,396)	(\$53,396)	(\$53,396)
CHARGES FOR SERVICE Total	(\$1,861,783)	(\$1,692,396)	(\$1,692,396)	(\$1,978,727)
MISCELLANEOUS				
EQUIPMENT	(\$5,451)	\$0	\$0	\$0
OTHER REVENUE	(\$1,373)	\$0	\$0	\$0
MISCELLANEOUS Total	(\$6,824)	\$0	\$0	\$0
INTEREST EARNINGS				
INTEREST ON INVESTMENTS	(\$1,307)	(\$1,400)	(\$1,400)	(\$6,000)
INTEREST EARNINGS Total	(\$1,307)	(\$1,400)	(\$1,400)	(\$6,000)
APPROPR FUND BALANCE				
APPROPRIATED FUND BALANCE	\$0	\$0	(\$276,195)	\$0
APPROPR FUND BALANCE Total	\$0	\$0	(\$276,195)	\$0
GOLF FUND Total	(\$1,869,914)	(\$1,693,796)	(\$1,969,991)	(\$1,984,727)
PARKING FACILITIES FUND				
CHARGES FOR SERVICE				
PARKING METER MONTHLY FEES	(\$29,626)	(\$29,628)	(\$29,628)	(\$29,628)
PARKING METER PERMITS	(\$36,583)	(\$31,500)	(\$31,500)	(\$35,000)
PARKING METER TOKENS	(\$5,217)	(\$4,950)	(\$4,950)	(\$5,000)
PARKING METERS	(\$987,173)	(\$1,350,000)	(\$1,350,000)	(\$1,350,000)
PRKG FAC CHRNG EVENNG/NGHT COLL	(\$30,249)	(\$114,300)	(\$114,300)	(\$115,800)
PRKG FAC CHRNG HOURLY FEES	(\$942,333)	(\$909,595)	(\$909,595)	(\$1,178,000)
PRKG FAC CHRNG LEASED SPACES	(\$288,000)	(\$282,000)	(\$282,000)	(\$282,000)
PRKG FAC CHRNG MONTHLY FEES	(\$678,549)	(\$686,880)	(\$686,880)	(\$764,500)
PRKG FAC CHRNG SPECIAL EVENTS	(\$1,562)	(\$75,720)	(\$75,720)	(\$70,000)
PRKG FAC CHRNG STAMP SALES	(\$22,156)	(\$15,400)	(\$15,400)	(\$38,000)
RESIDENTL PARKING PROGR PERMITS	(\$12,695)	(\$9,900)	(\$9,900)	(\$9,900)
CHARGES FOR SERVICE Total	(\$3,034,143)	(\$3,509,873)	(\$3,509,873)	(\$3,877,828)
INTEREST EARNINGS				
INTEREST ON INVESTMENTS	(\$4,975)	(\$5,700)	(\$5,700)	(\$20,000)
INTEREST EARNINGS Total	(\$4,975)	(\$5,700)	(\$5,700)	(\$20,000)
FINES & FORFEITS				

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
PARKING FINES	(\$309,728)	(\$437,000)	(\$437,000)	(\$418,000)
FINES & FORFEITS Total	(\$309,728)	(\$437,000)	(\$437,000)	(\$418,000)
INSTALLMENT FINANCNG				
PROCEEDS REFUNDING LOBS	(\$2,582,800)	\$0	\$0	\$0
INSTALLMENT FINANCNG Total	(\$2,582,800)	\$0	\$0	\$0
OPERATING TRANSFR IN				
DEBT SERVICE	(\$1,948,790)	(\$1,926,239)	(\$1,926,239)	(\$1,908,405)
OPERATING TRANSFR IN Total	(\$1,948,790)	(\$1,926,239)	(\$1,926,239)	(\$1,908,405)
APPROPR FUND BALANCE				
APPROPRIATED FUND BALANCE	\$0	(\$96,000)	(\$1,555,276)	(\$303,600)
APPROPR FUND BALANCE Total	\$0	(\$96,000)	(\$1,555,276)	(\$303,600)
OTHER LONG TERM OBLG				
LEASE LIAB ISSUED	\$0	\$0	(\$1,820,000)	\$0
OTHER LONG TERM OBLG Total	\$0	\$0	(\$1,820,000)	\$0
PARKING FACILITIES FUND Total	(\$7,880,436)	(\$5,974,812)	(\$9,254,088)	(\$6,527,833)
SOLID WASTE MANAGEMENT FUND				
RESTRICTED INTERGOV				
SOLID WASTE DISPOSAL TAX	(\$91,979)	(\$91,000)	(\$91,000)	(\$91,000)
RESTRICTED INTERGOV Total	(\$91,979)	(\$91,000)	(\$91,000)	(\$91,000)
CHARGES FOR SERVICE				
RECYCLING / SALES	(\$58,239)	(\$57,500)	(\$57,500)	(\$78,628)
REFUSE / BAG PURCHASE/DOWNTOWN	(\$94,614)	(\$90,000)	(\$90,000)	(\$119,280)
REFUSE COL/REFUSE-REV RECOVERY	(\$787)	(\$2,000)	(\$2,000)	\$0
REFUSE COLL/SW ACTIVATION FEE	(\$105,300)	(\$109,000)	(\$109,000)	(\$117,600)
REFUSE COLLECTION / SPECIAL	(\$275)	(\$440)	(\$440)	(\$275)
REFUSE COLLECTION/REGULAR	(\$9,271,867)	(\$9,610,565)	(\$9,610,565)	(\$10,593,114)
CHARGES FOR SERVICE Total	(\$9,531,082)	(\$9,869,505)	(\$9,869,505)	(\$10,908,897)
MISCELLANEOUS				
WORKERS COMP	(\$17,608)	\$0	\$0	(\$9,000)
MISCELLANEOUS Total	(\$17,608)	\$0	\$0	(\$9,000)
INTEREST EARNINGS				
INTEREST ON INVESTMENTS	(\$10,142)	(\$11,500)	(\$11,500)	(\$33,000)
INTEREST EARNINGS Total	(\$10,142)	(\$11,500)	(\$11,500)	(\$33,000)
FINES & FORFEITS				
CIVIL CITATIONS	(\$400)	(\$500)	(\$500)	(\$500)
FINES & FORFEITS Total	(\$400)	(\$500)	(\$500)	(\$500)
OPERATING TRANSFR IN				
CP PUBLIC IMPROVEMENTS	\$0	\$0	(\$212,572)	\$0
GENERAL FUND	(\$29,866)	(\$38,366)	(\$38,366)	(\$38,366)
OPERATING TRANSFR IN Total	(\$29,866)	(\$38,366)	(\$250,938)	(\$38,366)
APPROPR FUND BALANCE				

Revenue	FY21 Actual	FY22 Adopted	FY22 Adjusted	FY23 Adopted
APPROPRIATED FUND BALANCE	\$0	(\$1,117,143)	(\$2,351,318)	\$0
APPROPR FUND BALANCE Total	\$0	(\$1,117,143)	(\$2,351,318)	\$0
SOLID WASTE MANAGEMENT FUND Total	(\$9,681,077)	(\$11,128,014)	(\$12,574,761)	(\$11,080,763)
STORM WATER MANAGEMENT FUND				
CHARGES FOR SERVICE				
CITY STREET STRMWTR FEE	(\$2,939,139)	(\$3,042,744)	(\$3,042,744)	(\$3,150,000)
NCDOT DRAINAGE MAINTENANCE	(\$67,000)	(\$37,000)	(\$37,000)	(\$37,000)
STORMWATER PAY IN LIEU	(\$57,556)	\$0	\$0	\$0
STORMWATER UTILITY FEE	(\$9,445,420)	(\$9,660,407)	(\$9,660,407)	(\$10,157,052)
STORMWTR REVENUE RECOVERY FEE	(\$2,548)	\$0	\$0	\$0
CHARGES FOR SERVICE Total	(\$12,511,663)	(\$12,740,151)	(\$12,740,151)	(\$13,344,052)
MISCELLANEOUS				
MATERIALS	(\$3,915)	\$0	\$0	\$0
MISCELLANEOUS Total	(\$3,915)	\$0	\$0	\$0
LICENSE FEE & PERMIT				
STORMWATER DISCHARGE	(\$58,100)	(\$51,000)	(\$51,000)	(\$51,000)
LICENSE FEE & PERMIT Total	(\$58,100)	(\$51,000)	(\$51,000)	(\$51,000)
INTEREST EARNINGS				
INTEREST ON INVESTMENTS	(\$19,314)	(\$20,000)	(\$20,000)	(\$65,000)
INTEREST EARNINGS Total	(\$19,314)	(\$20,000)	(\$20,000)	(\$65,000)
FINES & FORFEITS				
CIVIL CITATIONS	(\$1,250)	\$0	\$0	\$0
FINES & FORFEITS Total	(\$1,250)	\$0	\$0	\$0
APPROPR FUND BALANCE				
APPROPRIATED FUND BALANCE	\$0	(\$41,317)	(\$259,031)	(\$1,269,987)
APPROPR FUND BALANCE Total	\$0	(\$41,317)	(\$259,031)	(\$1,269,987)
STORM WATER MANAGEMENT FUND Total	(\$12,594,242)	(\$12,852,468)	(\$13,070,182)	(\$14,730,039)

DETAILED AUTHORIZED POSITION LISTING

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted			
GENERAL FUND	CITY ATTORNEY	CITY ATTORNEY	ADMIN SPECIALIST - CITY ATTORNEY	1.00	1.00	1.00			
			ASSISTANT CITY ATTORNEY	3.00	3.00	3.00			
			ASSOCIATE CITY ATTORNEY	1.00	1.00	1.00			
			CITY ATTORNEY	1.00	1.00	1.00			
			DEPUTY CITY ATTORNEY	1.00	1.00	1.00			
			EXECUTIVE SUPPORT SPECIALIST	1.00	1.00	1.00			
			PARALEGAL	3.00	4.00	5.00			
			CITY ATTORNEY Total	11.00	12.00	13.00			
			CITY ATTORNEY Total	11.00	12.00	13.00			
			CITY CLERK	CITY CLERK	CITY CLERK	ASSISTANT CITY CLERK	1.00	1.00	1.00
						CITY CLERK	1.00	1.00	1.00
						DEPUTY CITY CLERK	1.00	1.00	1.00
						CITY CLERK Total	3.00	3.00	3.00
			CITY CLERK Total	3.00	3.00	3.00			
CITY MANAGER	CM-ADMINISTRATION	CM-ADMINISTRATION	ASST TO CM FOR LEGIS & COMMUNITY AFFAIRS	1.00	1.00	1.00			
			CITY MANAGER	1.00	1.00	1.00			
			DEPUTY CITY MANAGER	2.00	3.00	3.00			
			EXEC ASST TO MAYOR & COUNCIL	1.00	1.00	1.00			
			EXECUTIVE STAFF ASSISTANT	1.00	1.00	1.00			
			EXECUTIVE SUPPORT SPECIALIST	1.00	1.00	1.00			
			CM-ADMINISTRATION Total	7.00	8.00	8.00			
			CM-BUDGET	CM-BUDGET	CM-BUDGET	BUDGET DIRECTOR	1.00	1.00	1.00
						BUDGET SPECIALIST	1.00	1.00	1.00
						SR. BUDGET ANALYST	3.00	3.00	3.00
CM-BUDGET Total	5.00	5.00	5.00						
CM-DIVERSITY EQUITY INCLUSION	CM-DIVERSITY EQUITY INCLUSION	CM-DIVERSITY EQUITY INCLUSION	CHIEF EQUITY AND INCLUSION OFFICER	0.00	1.00	1.00			
			DIVERSITY EQUITY AND INCLUSION MANAGER	1.00	0.00	0.00			
			DIVERSITY EQUITY AND INCLUSION SPECIALIST	0.48	0.48	1.00			

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			CM-DIVERSITY EQUITY INCLUSION Total	1.48	1.48	2.00
			CM-ECONOMIC DEVELOPMENT ASSISTANT TO THE CITY MANAGER	1.00	1.00	1.00
			CM-ECONOMIC DEVELOPMENT Total	1.00	1.00	1.00
			CM-INTERNAL CITY AUDITOR AUDIT	1.00	1.00	1.00
			CM-INTERNAL AUDIT Total	1.00	1.00	1.00
			CM-PI-GOVERNMENT TELEVISION GTV PRODUCER/DIRECTOR	1.00	1.00	1.00
			GTV STATION MANAGER	1.00	1.00	1.00
			VIDEO PRODUCTION TECHNICIAN	1.00	1.00	1.00
			CM-PI-GOVERNMENT TELEVISION Total	3.00	3.00	3.00
			CM-PUBLIC INFORMATION COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
			COMMUNICATIONS OFFICER	0.00	0.00	0.00
			COMMUNICATIONS SPECIALIST	0.00	0.00	0.00
			DIGITAL ENGAGEMENT COORDINATOR	1.00	1.00	1.00
			MARKETING COORDINATOR	1.00	1.00	1.00
			MEDIA MANAGER	1.00	1.00	1.00
			CM-PUBLIC INFORMATION Total	4.00	4.00	4.00
			CM-RAIL REALIGNMENT RAIL REALIGNMENT MANAGER	1.00	1.00	1.00
			CM-RAIL REALIGNMENT Total	1.00	1.00	1.00
			CITY MANAGER Total	23.48	24.48	25.00
	COMMUNITY SERVICES	CS-ADMINISTRATION	ADMIN SPECIALIST - COMMUNITY SERVICES	1.00	1.00	1.00
			ASSISTANT DIRECTOR OF COMMUNITY SERVICE	0.00	1.00	1.00
			ASSISTANT DIRECTOR OF COMMUNITY SERVICES	1.00	0.00	0.00
			DIRECTOR OF COMMUNITY SERVICE	1.00	1.00	1.00
			PARKS AND RECREATION SUPERINTENDENT	0.00	0.00	0.00
			CS-ADMINISTRATION Total	3.00	3.00	3.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
		CS-CODE ENFORCEMENT	ADMIN SPECIALIST - CODE ENFORCEMENT	0.00	2.00	2.00
			ADMIN TECHNICIAN - CODE ENFORCEMENT	2.00	0.00	0.00
			CHIEF CODE ENFORCEMENT OFFICER	1.00	1.00	1.00
			CODE ENFORCEMENT OFFICER	4.00	4.00	4.00
		CS-CODE ENFORCEMENT Total		7.00	7.00	7.00
	CS-INLAND GREENS PARK		GROUPS CREW LEADER	0.00	1.00	1.00
			RECREATION COORDINATOR - INLAND GREENS	1.00	1.00	1.00
			SR. GROUNDS TECHNICIAN - LANDSCAPE	1.00	0.00	0.00
		CS-INLAND GREENS PARK Total		2.00	2.00	2.00
	CS-PARKS & LANDSCAPE MAINT		ADMIN SPECIALIST - PARKS AND LANDSCAPE	0.00	1.00	1.00
			ADMIN TECHNICIAN - PARKS AND LANDSCAPE	1.00	0.00	0.00
			FACILITIES CREW LEADER - PARKS	1.00	1.00	1.00
			FACILITIES TECHNICIAN - PARKS	2.00	2.00	2.00
			GROUNDS CREW LEADER	8.00	7.00	7.00
			GROUNDS TECHNICIAN	1.00	3.00	3.00
			GROUNDS TECHNICIAN - LANDSCAPE	6.00	6.00	6.00
			GROUNDS TECHNICIAN - PARKS	7.00	5.00	5.00
			HORTICULTURIST	6.00	5.00	5.00
			HOUSEKEEPER	0.00	0.00	0.00
			LANDSCAPE SUPERVISOR	1.00	1.00	1.00
			PARK RANGER	1.00	1.00	1.00
			PARKS LANDSCAP & FORESTRY MANAGER	0.00	0.00	0.00
			PARKS LANDSCAP & FORESTRY SUPERINTENDENT	1.00	1.00	1.00
			PARKS SUPERVISOR	1.00	1.00	1.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			RECREATION SPECIALIST - DOCKS	0.00	0.96	0.96
			SR. GROUNDS TECHNICIAN - LANDSCAPE	2.00	3.00	3.00
			SR. GROUNDS TECHNICIAN - PARKS	3.00	3.00	3.00
			SR. SMALL ENGINE MECHANIC	1.00	1.00	1.00
			CS-PARKS & LANDSCAPE MAINT Total	42.00	41.96	41.96
		CS-RECREATION	CONCESSIONS SUPERVISOR	1.00	0.00	0.00
			EVENT COORDINATION SPECIALIST	1.00	1.00	1.00
			FACILITIES MANAGER	1.00	1.00	1.00
			FOOD SERVICE ATTENDANT	0.37	0.37	0.37
			GROUNDS TECHNICIAN - ATHLETIC FIELDS	5.29	5.29	5.00
			GROUNDS TECHNICIAN - TENNIS	0.43	0.43	0.43
			HORTICULTURIST	0.00	1.00	1.00
			RECREATION ASSISTANT - AMPHITHEATER	0.48	0.00	0.00
			RECREATION ASSISTANT - DOCKS	0.96	0.00	0.00
			RECREATION ASSISTANT - INLAND GREENS	0.48	0.00	0.00
			RECREATION ASSISTANT - TENNIS	0.96	0.00	0.00
			RECREATION BUSINESS MANAGER	1.00	1.00	1.00
			RECREATION COORDINATOR - SPECIAL NEEDS	1.00	1.00	1.00
			RECREATION SPECIALIST - AMPHITHEATER	0.00	0.48	0.48
			RECREATION SPECIALIST - CONCESSIONS	0.96	0.96	0.96
			RECREATION SPECIALIST - DOCKS	0.48	0.48	0.48
			RECREATION SPECIALIST - INLAND GREEN	0.96	0.96	0.96

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			RECREATION SPECIALIST - INLAND GREENS	0.00	0.48	0.48
			RECREATION SPECIALIST - SPECIAL NEEDS	0.48	0.48	0.48
			RECREATION SPECIALIST - TENNIS	0.00	0.96	0.96
			RECREATION SUPERVISOR - AMPHITHEATER	1.00	1.00	1.00
			RECREATION SUPERVISOR - DOCK INLAND GREENS	1.00	1.00	1.00
			RECREATION SUPERVISOR - TENNIS	1.00	1.00	1.00
			SPECIAL EVENTS SUPERVISOR	0.00	1.00	1.00
			SR. GROUNDS TECHNICIAN - ATHLETIC FIELDS	4.00	4.00	4.00
			CS-RECREATION Total	23.85	23.89	23.60
			CS-RECREATION ADMIN ADMIN			
			ADMIN SPECIALIST - RECREATION	1.00	1.00	1.00
			RECREATION MARKETING SPECLST	1.00	1.00	1.00
			RECREATION SPECIALIST - MARKETING	0.73	0.73	0.73
			CS-RECREATION ADMIN Total	2.73	2.73	2.73
			CS-RECREATION CENTER PROGRAMS			
			PROGRAM SPEC-REC INTERVENTION	1.00	1.00	1.00
			RECREATION ASSISTANT - BOXING	1.00	0.00	0.00
			RECREATION ASSISTANT - FIT FOR FUN	0.23	0.00	0.00
			RECREATION ASSISTANT - MAIDES	0.48	0.00	0.52
			RECREATION ASSISTANT - MLK	1.68	0.00	0.00
			RECREATION ASSISTANT- HALYBURTON PARK	0.48	0.00	0.00
			RECREATION COORDINATOR	1.00	0.00	0.00
			RECREATION COORDINATOR - ATHLETICS	1.00	2.00	2.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			RECREATION COORDINATOR - BOXING	1.00	1.00	1.00
			RECREATION COORDINATOR - FIT FOR FUN	0.88	0.88	0.88
			RECREATION COORDINATOR - MAIDES	1.00	1.00	1.00
			RECREATION COORDINATOR - MLK	1.48	1.48	1.48
			RECREATION MANAGER	1.00	1.00	1.00
			RECREATION SPECIALIST - BOXING	0.00	1.00	1.00
			RECREATION SPECIALIST - FIT FOR FUN	0.00	0.23	0.23
			RECREATION SPECIALIST - FLOAT	1.61	1.61	1.61
			RECREATION SPECIALIST - HALYBURTON PARK	0.73	0.73	0.73
			RECREATION SPECIALIST - MAIDES	0.00	0.48	0.48
			RECREATION SPECIALIST - MLK	0.00	1.68	1.68
			RECREATION SPECIALIST- HALYBURTON PARK	0.00	0.48	0.48
			RECREATION SUPERVISOR - ATHLETICS	1.00	1.00	1.00
			RECREATION SUPERVISOR - BOXING	1.00	1.00	1.00
			RECREATION SUPERVISOR - FIT FOR FUN	1.00	1.00	1.00
			RECREATION SUPERVISOR - HALYBURTON PARK	1.00	1.00	1.00
			RECREATION SUPERVISOR - MAIDES	1.00	1.00	1.00
			RECREATION SUPERVISOR - MLK	1.00	1.00	1.00
			CS-RECREATION CENTER PROGRAMS Total	20.57	20.57	21.09
			CS-TREE MAINTENANCE			
			FORESTRY MANAGEMENT SUPV	1.00	1.00	1.00
			TREE CREW LEADER	3.00	3.00	3.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			TREE CREW SUPERVISOR	1.00	1.00	1.00
			TREE TRIMMER	6.00	6.00	6.00
			CS-TREE MAINTENANCE Total	11.00	11.00	11.00
			COMMUNITY SERVICES Total	112.15	112.15	112.38
	ENGINEERING	ENGINEERING	ASSISTANT ENGINEERING DIRECTOR	0.00	1.00	1.00
			CITY ENGINEER	1.00	1.00	1.00
			CITY SURVEYOR	1.00	1.00	1.00
			CONSTRUCTION INSPECTOR	3.00	3.00	4.00
			CONSTRUCTION MANAGER	1.00	1.00	1.00
			CONSTRUCTION PROJECT MANAGER	0.00	0.00	0.00
			CONTRACT ADMINISTRATOR	1.00	1.00	1.00
			DIVISION ENGINEER	1.00	0.00	0.00
			ENGINEERING TECH - PUB SRVS	1.00	1.00	1.00
			ENGINEERING TECHNOLOGY SPEC	1.00	1.00	1.00
			FISCAL SUPPORT SPECIALIST	1.00	1.00	1.00
			GIS ANALYST - ENGINEERING	1.00	1.00	1.00
			PLAN REVIEW ENGINEER	1.00	1.00	1.00
			PROJECT ENGINEER	2.00	2.00	2.00
			PROJECT MANAGER	6.00	6.00	6.00
			PROPERTY ACQUISITION SPEC	2.00	2.00	2.00
			QUALITY CONTROL TECHNICIAN	2.00	2.00	2.00
			SR. CONSTRUCTION PROJECT MGR	0.00	0.00	0.00
			SR. ENGINEERING TECH	1.00	1.00	1.00
			SR. PROJECT ENGINEER	1.00	1.00	1.00
			SR. PROJECT MANAGER	1.00	1.00	3.00
			STAFF ENGINEER	1.00	1.00	1.00
			SURVEY CHIEF	3.00	3.00	3.00
			SURVEY PROJECT MANAGER	1.00	1.00	1.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			SURVEY TECHNICIAN	2.00	2.00	2.00
			ENGINEERING Total	35.00	35.00	38.00
		PDT-TRAFFIC	ADMIN SPECIALIST - TRAFFIC	1.00	1.00	0.00
			CITY TRAFFIC ENGINEER	1.00	1.00	0.00
			INTELLIGENT TRANSPORTATION SYSTEMS (ITS) ENGINEER	1.00	1.00	0.00
			ITS MAINTENANCE SUPERVISOR	1.00	1.00	0.00
			ITS TECHNICIAN	4.00	4.00	0.00
			SIGNAL SYSTEM SPECIALIST	1.00	1.00	0.00
			SIGNAL SYSTEMS MANAGEMENT ENGINEER	0.00	0.00	0.00
			SIGNS & MARKINGS ENGINEER MGR	1.00	1.00	0.00
			SIGNS & MARKINGS SUPERVISOR	1.00	1.00	0.00
			SIGNS & MARKINGS TECHNICIAN I	3.00	3.00	0.00
			SIGNS & MARKINGS TECHNICIAN II	3.00	3.00	0.00
			SR. ITS TECHNICIAN	4.00	4.00	0.00
			SR. TRAFFIC ENG TECH	2.00	2.00	0.00
			TRAFFIC SIGNS FABRICATOR	1.00	1.00	0.00
			PDT-TRAFFIC Total	24.00	24.00	0.00
		TRAFFIC	ADMIN SPECIALIST - TRAFFIC	0.00	0.00	1.00
			CITY TRAFFIC ENGINEER	0.00	0.00	1.00
			INTELLIGENT TRANSPORTATION SYSTEMS (ITS) ENGINEER	0.00	0.00	1.00
			ITS MAINTENANCE SUPERVISOR	0.00	0.00	1.00
			ITS TECHNICIAN	0.00	0.00	4.00
			SIGNAL SYSTEM SPECIALIST	0.00	0.00	1.00
			SIGNAL SYSTEMS MANAGEMENT ENGINEER	0.00	0.00	0.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			SIGNS & MARKINGS ENGINEER MGR	0.00	0.00	1.00
			SIGNS & MARKINGS SUPERVISOR	0.00	0.00	1.00
			SIGNS & MARKINGS TECHNICIAN I	0.00	0.00	3.00
			SIGNS & MARKINGS TECHNICIAN II	0.00	0.00	3.00
			SR. ITS TECHNICIAN	0.00	0.00	4.00
			SR. TRAFFIC ENG TECH	0.00	0.00	2.00
			TRAFFIC SIGNS FABRICATOR	0.00	0.00	1.00
			TRAFFIC Total	0.00	0.00	24.00
			ENGINEERING Total	59.00	59.00	62.00
	FINANCE	FINANCE	ACCOUNTANT - AP AND GENERAL	1.00	1.00	1.00
			ACCOUNTANT - FIXED ASSETS	1.00	1.00	1.00
			ACCOUNTANT - LEASES AND GENERAL	1.00	1.00	1.00
			ACCOUNTING MANAGER	1.00	1.00	1.00
			ACCOUNTING SPECIALIST	1.00	2.00	2.00
			ADMIN SPECIALIST - FINANCE	0.00	1.00	1.00
			ADMIN SPECIALIST - PURCHASING	1.00	1.00	1.00
			ADMIN TECHNICIAN - FINANCE	1.00	0.00	0.00
			ASSISTANT FINANCE DIR.- CONTROL	1.00	1.00	1.00
			ASSISTANT FINANCE DIR.- TREASUR	1.00	1.00	1.00
			BUYER	2.00	2.00	2.00
			COLLECTIONS OFCR/TAX COLLECTIO	1.00	1.00	1.00
			CONTRACT SPECIALIST	1.00	1.00	1.00
			CUSTOMER SERVICE MANAGER	1.00	1.00	1.00
			FINANCE DIRECTOR	1.00	1.00	1.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			FISCAL SUPPORT TECHNICIAN	0.00	0.00	0.00
			MAIL COURIER	1.00	1.00	1.00
			PAYROLL ACCOUNTANT	1.00	1.00	1.00
			PAYROLL MANAGER	1.00	1.00	1.00
			PAYROLL SPECIALIST	1.00	1.00	1.00
			PURCHASING MANAGER	1.00	1.00	1.00
			REPORTING ANALYST	2.00	2.00	2.00
			REVENUE SPECIALIST	4.00	3.00	3.00
			RISK MANAGER	0.00	1.00	1.00
			SR. ACCOUNTANT	2.00	1.00	1.00
			SR. ACCOUNTANT - GRANTS	0.00	1.00	1.00
			SR. CONTRACT SPECIALIST	1.00	0.00	0.00
			SR. CONTRACT SPECIALIST - MWBE/DBE COORDINATOR	0.00	1.00	1.00
			FINANCE Total	29.00	30.00	30.00
			FINANCE Total	29.00	30.00	30.00
FIRE	FD-	ADMINISTRATION	ADMIN SPECIALIST - FIRE	1.00	1.00	1.00
			EMERGENCY MGT PLANNING COORDIN	0.00	1.00	1.00
			FIRE ADMINISTRATIVE SERVICES MANAGER	1.00	1.00	1.00
			FIRE BUSINESS & ORGANIZATIONAL DEVELOPMENT	0.00	0.00	0.00
			FIRE CHIEF	1.00	1.00	1.00
			HUMAN RESOURCES TECHNICIAN - FIRE	1.00	1.00	1.00
			PROJECT AND BUDGET ANALYST	1.00	1.00	1.00
			PUBLIC INFORMATION OFFICER - FIRE	1.00	1.00	1.00
			FD-ADMINISTRATION Total	6.00	7.00	7.00
	FD-COMMUNITY RISK REDUCTION		COMMUNITY RISK REDUCTION COORD	1.00	1.00	1.00
			FIRE INSPECTOR - PT	0.45	0.00	0.00
			FIRE LIFE SAFETY EDUCATOR	0.48	0.48	0.48
			FD-COMMUNITY RISK REDUCTION Total	1.93	1.48	1.48

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
		FD-FIRE SUPPRESSION	ACCREDITATION SPECIALIST	0.48	0.48	0.48
			ASSISTANT FIRE CHIEF	0.00	0.00	0.00
			BATTALION CHIEF- HEALTH AND SFTY	1.00	1.00	1.00
			DEPUTY FIRE CHIEF	1.00	1.00	1.00
			FIRE ADMIN SUPPORT TECH	0.48	0.48	0.48
			FIRE BATTALION CHIEF	6.00	6.00	6.00
			FIRE CAPTAIN	48.00	48.00	51.00
			FIRE CAPTAIN DAYSHIFT	1.00	1.00	1.00
			FIRE EMS COORDINATOR	1.00	0.00	0.00
			FIRE MASTER FIREFIGHTER	48.00	48.00	51.00
			FIRE QUALITY ASSURANCE SPECIALIST	0.48	0.48	0.48
			FIREFIGHTER	87.00	87.00	96.00
			FIREFIGHTER ACADEMY	0.00	0.00	0.00
			FIREFIGHTER OT PROJECTIONS	0.00	0.00	0.00
		FD-FIRE SUPPRESSION Total		194.44	193.44	208.44
		FD-PREVENTION	ADMIN ASSISTANT - FIRE	0.49	0.49	0.49
			ADMIN SPECIALIST - FIRE	0.00	1.00	1.00
			ADMIN TECHNICIAN - FIRE	1.00	0.00	0.00
			BATTALION CHIEF - SPEC OPS	1.00	1.00	1.00
			FIRE BATTALION CHIEF	1.00	1.00	1.00
			FIRE CAPTAIN DAYSHIFT	2.00	2.00	2.00
			FIRE INSPECTOR	0.00	0.45	0.45
			FIRE MASTER FIREFIGHTER DAY	4.00	4.00	4.00
		FD-PREVENTION Total		9.49	9.94	9.94
		FD-SS-FLEET MAINTENANCE	EMERGENCY VEHICLE TECH I	1.00	1.00	1.00
			EMERGENCY VEHICLE TECH II	1.00	1.00	1.00
			SERVICE/SHOP SUPERVISOR	1.00	1.00	1.00
		FD-SS-FLEET MAINTENANCE Total		3.00	3.00	3.00
		FD-SUPPORT SERVICES	ASSISTANT FIRE CHIEF - SUPPORT	1.00	1.00	1.00
			FIRE CAPTAIN DAYSHIFT	1.00	1.00	1.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			FISCAL SUPPORT SPECIALIST - FIRE	1.00	1.00	1.00
			SR. DATA ANALYST - FIRE	1.00	1.00	1.00
			SYSTEMS ANALYST	0.00	0.00	0.00
			FD-SUPPORT SERVICES Total	4.00	4.00	4.00
		FD-TRAINING	FIRE BATTALION CHIEF	1.00	1.00	1.00
			FIRE CAPTAIN DAYSHIFT	0.00	0.00	0.00
			FIRE MASTER FIREFIGHTER DAY	2.00	2.00	2.00
			FIRE TRAINING SUPPORT SPECIALIST	1.00	1.00	1.00
			FIREFIGHTER	0.00	0.00	0.00
			FIREFIGHTER TEMPORARY DAYSHIFT	0.00	0.00	0.00
			FD-TRAINING Total	4.00	4.00	4.00
			FIRE Total	222.86	222.86	237.86
	HUMAN RESOURCES	HUMAN RESOURCES	ADMIN SPECIALIST - HR	0.00	1.00	1.00
			ADMIN TECHNICIAN - HR	1.00	0.00	0.00
			ASSISTANT HUMAN RESOURCES DIRECTOR	1.00	1.00	1.00
			BENEFITS AND COMPENSATION MANAGER	1.00	1.00	1.00
			DATA ANALYST	1.00	1.00	1.00
			DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
			HUMAN RESOURCES ANALYST - BENEFITS	1.00	1.00	1.00
			HUMAN RESOURCES ANALYST - RECRUITING	1.00	1.00	1.00
			HUMAN RESOURCES MANAGER	0.00	0.00	0.00
			HUMAN RESOURCES TECHNICIAN	1.00	1.00	1.00
			SAFETY PROGRAMS MANAGER	1.00	1.00	1.00
			SR. HUMAN RESOURCE ANALYST	0.00	0.00	0.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			SR. HUMAN RESOURCE ANALYST - COMP AND CLASS	1.00	1.00	1.00
			SR. HUMAN RESOURCE ANALYST - ER AND LEARNING	1.00	1.00	1.00
		HUMAN RESOURCES Total		11.00	11.00	11.00
		HUMAN RESOURCES Total		11.00	11.00	11.00
INFORMATION TECHNOLOGY SERVICES	INFORMATION TECHNOLOGY SERVICES		ASSISTANT IT DIRECTOR	1.00	1.00	1.00
			BUSINESS SYSTEMS ANALYST	2.00	2.00	2.00
			BUSINESS SYSTEMS MANAGER	2.00	2.00	2.00
			BUSINESS SYSTEMS PROJECT MANAGER	0.00	0.00	0.00
			CLIENT SERVICES MANAGER	1.00	1.00	1.00
			COMPUTER SUPPORT ANALYST	1.00	0.00	0.00
			COMPUTER SUPPORT SPECIALIST	3.00	3.00	3.00
			DIRECTOR OF INFORMATION TECH	1.00	1.00	1.00
			GIS ANALYST	2.00	2.00	2.00
			GIS ANALYST - STORMWATER	2.00	2.00	2.00
			GIS MANAGER	1.00	1.00	1.00
			IT PROCUREMENT SPECIALIST	1.00	1.00	1.00
			NETWORK ADMINISTRATOR	2.00	2.00	2.00
			SR. BUSINESS SYSTEMS ANALYST	4.00	4.00	4.00
			SR. GIS MANAGER	1.00	1.00	1.00
			SR. NETWORK ADMINISTRATOR	2.00	2.00	2.00
			STORMWATER GIS MANAGER	1.00	1.00	1.00
			SYSTEMS ANALYST	1.00	2.00	2.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			TECHNOLOGY SYSTEMS MANAGER	1.00	1.00	1.00
			INFORMATION TECHNOLOGY SERVICES Total	29.00	29.00	29.00
			INFORMATION TECHNOLOGY SERVICES Total	29.00	29.00	29.00
	PLANNING & DEVELOPMENT	PLAN & DEV- PLANNING	ADMIN SPECIALIST - PLANNING	0.00	1.00	1.00
			ADMIN SUPPORT SPECIALIST - PDT	1.00	1.00	1.00
			ADMIN SUPPORT SPECIALIST - PLANNING	1.00	1.00	1.00
			ADMIN TECHNICIAN - PLANNING	1.00	0.00	0.00
			ASSISTANT PLANNING DIRECTOR	1.00	1.00	1.00
			ASSOCIATE PLANNER - LONG RANGE	2.00	2.00	2.00
			ASSOCIATE PLANNER - PLAN REVIEW	3.00	3.00	3.00
			ASSOCIATE PLANNER - ZONING	2.00	2.00	2.00
			DIRECTOR OF PLAN,DEV,& TRANS	1.00	1.00	1.00
			GIS ANALYST	0.00	0.00	0.00
			HISTORIC PRESERVATION PLANNER	0.00	1.00	1.00
			HISTORICAL PRESERVATION PLANNE	1.00	0.00	0.00
			PERMIT TECHNICIAN	1.00	1.00	1.00
			PLANNING COORDINATOR	1.00	1.00	1.00
			SR. PLANNER - LONG RANGE	1.00	1.00	1.00
			SR. PLANNER - PLAN REVIEW	1.00	1.00	1.00
			SR. ZONING OFFICER	1.00	1.00	1.00
			URBAN DESIGNER	1.00	1.00	1.00
			ZONING ADMINISTRATOR	1.00	1.00	1.00
			ZONING OFFICER	4.00	4.00	4.00
			PLAN & DEV-PLANNING Total	24.00	24.00	24.00
			PLANNING & DEVELOPMENT Total	24.00	24.00	24.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
	POLICE	PD-ADMIN SUPPORT	ADMIN SPECIALIST - WPD FRONT DESK	0.00	1.00	1.00
			ADMIN SUPPORT TECH - VIRTUAL RESPONDER	0.00	6.00	6.00
			ADMIN TECHNICIAN - WPD FRONT DESK	1.00	0.00	0.00
			CODE ENFORCEMENT OFFICER	1.00	1.00	1.00
			FACILITIES TECHNICIAN - POLICE	1.00	1.00	1.00
			FISCAL SUPPORT SPECIALIST - POLICE	1.00	1.00	1.00
			HOUSEKEEPER - POLICE	4.00	4.00	4.00
			POLICE ADMIN PROGRAM MANAGER	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - FRONT DESK	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - PROPERTY AND EVIDENCE	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - RECORDS	1.00	1.00	1.00
			POLICE CADET	3.64	3.64	3.64
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE DCI CLERK	0.00	0.00	0.00
			POLICE HR ADMIN	1.00	1.00	1.00
			POLICE LIEUTENANT	0.00	0.00	0.00
			POLICE NCIC SPECIALIST	6.00	6.00	6.00
			POLICE OUTSIDE CONTRACTS SPECIALIST	1.00	1.00	1.00
			POLICE PROPERTY TECHNICIAN	3.00	3.00	3.00
			POLICE QUARTERMASTER	1.00	1.00	1.00
			POLICE RECORDS CLERK	5.00	5.00	5.00
			POLICE SERGEANT	0.00	1.00	1.00
			POLICE SR. RECORDS CLERK	0.00	1.00	1.00
			PROJECT AND BUDGET ANALYST - POLICE	0.00	0.00	0.00
			SENIOR POLICE RECORDS SPECIALIST	1.00	0.00	0.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			SR. POLICE PROPERTY TECHNICIAN	1.00	1.00	1.00
			PD-ADMIN SUPPORT Total	35.64	42.64	42.64
			PD-INVESTIGATIVE BUREAU ADMIN SPECIALIST - POLICE CID	1.00	1.00	1.00
			CRIME SCENE TECHNICIAN	8.00	8.00	8.00
			CRIME SCENE UNIT SUPERVISOR	1.00	0.00	0.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	9.00	8.00	8.00
			POLICE LIEUTENANT	1.00	1.00	1.00
			POLICE OFFICER	18.00	16.00	16.00
			POLICE OVERTIME PROJECTIONS	0.00	0.00	0.00
			POLICE SERGEANT	4.00	4.00	4.00
			SOCIAL WORKER	1.00	1.00	1.00
			PD-INVESTIGATIVE BUREAU Total	44.00	40.00	40.00
			PD-OFFICE OF THE CHIEF ADMIN SPECIALIST - POLICE IA	0.00	1.00	1.00
			ADMIN SPECIALIST - POLICE PUBLIC AFFAIRS	1.00	1.00	1.00
			ADMIN TECHNICIAN - POLICE IA	1.00	0.00	0.00
			ASSISTANT POLICE CHIEF	1.00	1.00	1.00
			COMMUNICATIONS SPECIALIST - POLICE	1.00	1.00	1.00
			CRIME PREVENTION SPECIALIST	1.00	1.00	1.00
			DEPUTY POLICE CHIEF	2.00	2.00	2.00
			EXECUTIVE STAFF ASSISTANT	1.00	1.00	1.00
			POLICE CAPTAIN	0.00	0.00	0.00
			POLICE CHIEF	1.00	1.00	1.00
			POLICE COMM RELATIONS/PUB INFO	0.00	0.00	0.00
			POLICE CORPORAL	2.00	2.00	2.00
			POLICE CRIMINAL INTELL ANALYST	0.00	0.00	0.00
			POLICE LIEUTENANT	3.00	3.00	3.00
			POLICE OFFICER	1.00	4.00	4.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			POLICE SERGEANT	2.00	2.00	2.00
			SR. DATA ANALYST - POLICE	0.00	0.00	0.00
			STING CENTER AND GRANTS MGR	0.00	0.00	0.00
			PD-OFFICE OF THE CHIEF Total	17.00	20.00	20.00
			POLICE SERGEANT	2.00	3.00	3.00
			POLICE TRAINING COORDINATOR	2.00	2.00	2.00
			SIMULATOR/TRAINING TECHNICIAN	1.00	1.00	1.00
			SR. DATA ANALYST - POLICE	1.00	1.00	1.00
			STING CENTER AND GRANTS MGR	0.00	0.00	0.00
			PD-PLANNING AND RESEARCH Total	27.00	30.00	32.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	9.00	7.00	7.00
			POLICE LIEUTENANT	1.00	1.00	1.00
			POLICE OFFICER	22.00	23.00	23.00
			POLICE SERGEANT	5.00	5.00	5.00
			TRAFFIC INVESTIGATOR	6.00	6.00	6.00
			PD-SPECIAL OPERATIONS Total	45.00	44.00	44.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
		PD-UNIFORM PATROL	ADMIN SPECIALIST - POLICE UNIFORM PATROL	0.00	1.00	1.00
			ADMIN SPECIALIST - POLICE UNIFORM PATROL	1.00	1.00	1.00
			ADMIN TECHNICIAN - POLICE UNIFORM PATROL	1.00	0.00	0.00
			COURT LIAISON	1.00	1.00	1.00
			DOWNTOWN POLICE OFFICER	0.00	0.00	3.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	27.00	30.00	30.00
			POLICE LIEUTENANT	3.00	3.00	3.00
			POLICE LIEUTENANT - PATROL	4.00	4.00	4.00
			POLICE OFFICER	107.00	97.00	97.00
			POLICE SERGEANT	12.00	12.00	12.00
			RESERVE POLICE OFFICER	0.00	0.00	0.00
		PD-UNIFORM PATROL Total		157.00	150.00	153.00
		PD-VICE/NARCOTICS ENFORCEMENT	ADMIN SPECIALIST - POLICE SID	1.00	0.00	0.00
			GRANTS COORDINATOR	0.00	1.00	1.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	5.00	4.00	4.00
			POLICE LIEUTENANT	1.00	1.00	1.00
			POLICE OFFICER	14.00	13.00	13.00
			POLICE SERGEANT	4.00	5.00	5.00
		PD-VICE/NARCOTICS ENFORCEMENT Total		26.00	25.00	25.00
	POLICE Total			351.64	351.64	356.64
	PUBLIC SERVICES	PS-ADMINISTRATION	BUSINESS & EMP DEVELOPMENT MGR	1.00	1.00	1.00
			DEPT. SAFETY & TRAINING SPEC	1.00	1.00	1.00
			DIRECTOR OF PUBLIC SERVICES	1.00	1.00	1.00
			PUBLIC SERVICES COMPLIANCE OFF	0.00	1.00	1.00
			PUBLIC SERVICES COMPLIANCE OFFICER	2.00	1.00	1.00
			SUSTAINABILITY PROJECT MANAGER	1.00	1.00	1.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			PS-ADMINISTRATION Total	6.00	6.00	6.00
		PS-BUILDINGS	ADMIN SPECIALIST - BUILDINGS	0.00	1.00	1.00
			ADMIN TECHNICIAN - BUILDINGS	1.00	0.00	0.00
			BUILDINGS & FACILITIES SUPT	1.00	1.00	1.00
			FACILITIES CREW LEADER - BUILDINGS	1.00	1.00	1.00
			FACILITIES PROJECT COORDINATOR	1.00	1.00	1.00
			FACILITIES SPECIALIST	4.00	4.00	4.00
			FACILITIES TECHNICIAN - BUILDINGS	1.00	1.00	1.00
			HOUSEKEEPER - BUILDINGS	1.00	1.00	1.00
			SR. FACILITIES SPECIALIST	1.00	1.00	1.00
			SENIOR FACILITIES SPECIALIST	0.00	0.00	1.00
			PS-BUILDINGS Total	11.00	11.00	12.00
		PS-STREETS	ADMINISTRATIVE SUPPORT TECHNICIAN	0.00	0.00	0.00
			CONSTRUCTION CREW LEADER	5.00	5.00	5.00
			CONSTRUCTION SUPERVISOR	2.00	2.00	2.00
			EQUIPMENT OPERATOR	4.00	4.00	4.00
			FISCAL SUPPORT SPECIALIST	1.00	1.00	1.00
			HEAVY EQUIPMENT OPERATOR	1.00	1.00	1.00
			PUBLIC SERVICES FIELD OPERATIONS MANAGER	1.00	1.00	1.00
			QUALITY CONTROL TECHNICIAN	0.00	0.00	0.00
			SR. CONSTRUCTION WORKER	10.00	10.00	10.00
			STREETS CONSTRUCTION MANAGER	0.00	0.00	0.00
			STREETS MANAGER	0.00	0.00	0.00
			PS-STREETS Total	24.00	24.00	24.00

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted	
PUBLIC SERVICES Total				41.00	41.00	42.00	
GENERAL FUND Total				917.13	920.13	945.88	
SPECIAL PURPOSE FUND	POLICE SABLE	GP-PUBLIC SAFETY-POLICE	POLICE COMM PILOT/WARRANT OFFI	1.00	0.00	0.00	
			POLICE LEAD PILOT	1.00	1.00	1.00	
			POLICE PILOT	0.00	1.00	0.96	
			GP-PUBLIC SAFETY-POLICE Total	2.00	2.00	1.96	
	POLICE SABLE Total				2.00	2.00	1.96
	LEAD HAZARD GRANT	GP-ECON & PHYSICAL DEV	LEAD HAZARD GRANT COORDINATOR	1.00	1.00	1.00	
			LEAD HAZARD PROGRAM ASSISTANT	0.00	1.00	1.00	
			GP-ECON & PHYSICAL DEV Total	1.00	2.00	2.00	
	LEAD HAZARD GRANT Total				1.00	2.00	2.00
	MPO	GP-TRANSPORTATION	ADMIN SUPPORT SPECIALIST - MPO	0.00	1.00	1.00	
ADMINISTRATIVE SUPPORT SPECIALIST			1.00	0.00	0.00		
ASSOCIATE PLANNER - MPO			4.00	4.00	4.00		
DEPUTY TRANSPORTATION PLANNING MANAGER			1.00	1.00	1.00		
ENGINEERING ASSOCIATE			0.00	1.00	1.00		
GIS ANALYST - MPO			1.00	1.00	1.00		
PROJECT ENGINEER			0.00	0.00	0.00		
PROJECT MANAGER - MPO			1.00	0.00	0.00		
SR. ACCOUNTANT - MPO			1.00	1.00	1.00		
SR. PLANNER			0.00	0.00	0.00		
SR. PROJECT ENGINEER			0.00	0.00	0.00		
TRAFFIC COUNTER - MPO			1.00	1.00	1.00		
TRANSPORTATION PLANNING ENGINEER - MPO			1.00	1.00	1.00		
TRANSPORTATION PLANNING MGR - MPO			1.00	1.00	1.00		
			GP-TRANSPORTATION Total	12.00	12.00	12.00	
MPO Total				12.00	12.00	12.00	
SPECIAL PURPOSE FUND Total				15.00	16.00	15.96	
MSD FUND	MSD	MSD	MSD POLICE OFFICER	0.00	0.00	2.00	
		MSD Total		0.00	0.00	2.00	

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted	
MSD Total				0.00	0.00	2.00	
MSD FUND Total				0.00	0.00	2.00	
CD/HM GRANTS & LOAN ADMIN FUND	COMMUNITY SERVICES	CS-COMMUNITY DEVELOPMENT	COMM DEV ANALYST COMPLIANCE	1.00	1.00	1.00	
			COMM DEV AND HOUSING PLANNER	1.00	1.00	1.00	
			COMMUNITY DEV SPECIALIST	1.00	1.00	1.00	
	CS-COMMUNITY DEVELOPMENT Total				3.00	3.00	3.00
			CS-HOUSING	ADMIN SPECIALIST - HOUSING	0.00	1.00	1.00
				ADMIN TECHNICIAN - HOUSING	1.00	0.00	0.00
				COMM DEV ANALYST COMPLIANCE	1.00	1.00	1.00
				HOUSING COUNSELOR	0.00	0.00	1.00
				SR. HOUSING REHAB TECHNICIAN	1.00	1.00	1.00
				CS-HOUSING Total	3.00	3.00	4.00
COMMUNITY SERVICES Total				6.00	6.00	7.00	
	FINANCE	FINANCE	ACCOUNTANT - AR AND LOANS	1.00	1.00	1.00	
			FISCAL SUPPORT TECHNICIAN	0.96	0.96	0.96	
			SR. ACCOUNTANT	1.00	1.00	1.00	
			FINANCE Total	2.96	2.96	2.96	
FINANCE Total				2.96	2.96	2.96	
CD/HM GRANTS & LOAN ADMIN FUND Total				8.96	8.96	9.96	
STORM WATER MANAGEMENT FUND	PUBLIC SERVICES	PS-STORM WATER ENGINEERING	ENGINEERING TECHNICIAN	1.00	1.00	1.00	
			PUBLIC SERVICES CONSTRUCTION MANAGER	1.00	1.00	1.00	
			QUALITY CONTROL TECHNICIAN	2.00	2.00	2.00	
			SR. PROJECT ENGINEER	1.00	1.00	1.00	
			SR. STORMWATER WORKER	1.00	1.00	1.00	
			STORMWATER OPERATOR	1.00	1.00	1.00	
			PS-STORM WATER ENGINEERING Total				7.00
		PS-STORM WATER MAINTENANCE	ADMIN SPECIALIST - STORMWATER	0.00	0.48	0.48	

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
			ADMIN SUPERVISOR - STORMWATER	1.00	1.00	1.00
			ADMINISTRATIVE ASSISTANT	0.48	0.00	0.00
			DRAINAGE MANAGER	0.00	0.00	0.00
			HEAVY EQUIPMENT OPERATOR	0.00	1.00	1.00
			HEAVY EQUIPMENT OPERATOR - STORMWATER	2.00	1.00	1.00
			SR. SMALL ENGINE MECHANIC	1.00	1.00	1.00
			SR. STORMWATER WORKER	15.00	15.48	15.48
			SR. STORMWATER WORKER - PT	0.48	0.00	0.00
			STORMWATER CREW LEADER	5.00	5.00	5.00
			STORMWATER OPERATOR	17.00	17.00	17.00
			STORMWATER SUPERVISOR	4.00	4.00	4.00
			STORMWATER WORKER	3.00	3.00	3.00
			PS-STORM WATER MAINTENANCE Total	48.96	48.96	48.96
		PS-STORM WATER SERVICES	ADMIN SPECIALIST - STORMWATER	0.00	1.00	1.00
			ADMIN TECHNICIAN - STORMWATER	1.00	0.00	0.00
			GIS ANALYST	0.00	0.00	0.00
			PROJECT ENGINEER	0.00	0.00	0.00
			STORMWATER EDUC PROG MANAGER	1.00	1.00	1.00
			STORMWATER GIS MANAGER	0.00	0.00	0.00
			STORMWATER PROJECT MANAGER	0.00	0.00	1.00
			STORMWATER SPECIALIST	1.00	1.00	1.00
			STORMWATER SVC. MANAGER	1.00	1.00	1.00
			WATERSHED COORDINATOR	1.00	1.00	1.00
			PS-STORM WATER SERVICES Total	5.00	5.00	6.00
			PUBLIC SERVICES Total	60.96	60.96	61.96
			STORM WATER MANAGEMENT FUND Total	60.96	60.96	61.96

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted	
PARKING FACILITIES FUND	PARKING	CM-PF-STREET PARKING	ASSISTANT PARKING MANAGER	1.00	1.00	1.00	
			FISCAL SUPPORT SPECIALIST	1.00	1.00	1.00	
			PARKING MANAGER	1.00	1.00	1.00	
		CM-PF-STREET PARKING Total			3.00	3.00	3.00
PARKING Total				3.00	3.00	3.00	
PARKING FACILITIES FUND Total				3.00	3.00	3.00	
RECYCLING AND TRASH FUND	PUBLIC SERVICES	PS-RECYCLING & TRASH SVCS ADM I	ADMIN SPECIALIST - RECYCLING AND TRASH	0.00	3.00	3.00	
			ADMIN SUPPORT SUPERVISOR - RECYCLING AND TRASH	0.00	1.00	1.00	
			ADMIN TECHNICIAN - RECYCLING AND TRASH	3.00	0.00	0.00	
			RECYCLING AND TRASH MANAGER - ADMINISTRATION	1.00	0.00	0.00	
			SUPT OF RECYCLING AND TRASH	1.00	1.00	1.00	
		PS-RECYCLING & TRASH SVCS ADM I Total			5.00	5.00	5.00
		PS-RTS-BULKY/METAL COLLECTION	RECYCLING AND TRASH CREW LEADER	1.00	1.00	1.00	
			RECYCLING AND TRASH OPERATOR	5.00	5.00	5.00	
			RECYCLING AND TRASH WORKER	2.00	2.00	2.00	
		PS-RTS-BULKY/METAL COLLECTION Total			8.00	8.00	8.00
		PS-RTS-CUSTOMER REFUSE	RECYCLING AND TRASH CREW LEADER	1.00	1.00	1.00	
			RECYCLING AND TRASH MANAGER	1.00	1.00	1.00	
			RECYCLING AND TRASH OPERATOR	18.00	17.00	17.00	
			RECYCLING AND TRASH WORKER	8.00	8.00	8.00	
PS-RTS-CUSTOMER REFUSE Total			28.00	27.00	27.00		
RECYCLING AND TRASH CREW LEADER DOWN			2.00	2.00	2.00		

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted	
		PS-RTS-DOWNTOWN COLLECTION	RECYCLING AND TRASH MANAGER - DOWNTOWN	1.00	1.00	1.00	
			RECYCLING AND TRASH OPERATOR DOWNTOWN	8.00	8.00	8.00	
		PS-RTS-DOWNTOWN COLLECTION Total			11.00	11.00	11.00
		PS-RTS-RECYCLING	RECYCLING AND TRASH CREW LEADER	2.00	2.00	2.00	
			RECYCLING AND TRASH OPERATOR	3.00	3.00	3.00	
		PS-RTS-RECYCLING Total			5.00	5.00	5.00
		PS-RTS-YARD WASTE	RECYCLING AND TRASH CREW LEADER	1.00	1.00	1.00	
			RECYCLING AND TRASH MANAGER	1.00	1.00	1.00	
			RECYCLING AND TRASH OPERATOR	11.00	12.00	12.00	
			RECYCLING AND TRASH WORKER	5.00	5.00	5.00	
		PS-RTS-YARD WASTE Total			18.00	19.00	19.00
		PUBLIC SERVICES Total			75.00	75.00	75.00
		RECYCLING AND TRASH FUND Total			75.00	75.00	75.00
GOLF FUND	COMMUNITY SERVICES-GOLF	CS-GOLF COURSE	ASSISTANT GOLF COURSE SUPT	1.00	1.00	1.00	
			GOLF COURSE MANAGER	1.00	1.00	1.00	
			GOLF COURSE SUPERINTENDENT	1.00	1.00	1.00	
			RECREATION ASSISTANT - GOLF	2.00	0.00	0.00	
			RECREATION COORDINATOR - GOLF	1.00	1.00	1.00	
			RECREATION SPECIALIST - GOLF	0.00	1.00	1.00	
			RECREATION SPECIALIST-GOLF	0.00	1.00	1.00	
			STARTER/MARSHALL	1.92	1.92	1.92	
			TURF GRASS TECHNICIAN	1.00	1.00	1.00	
			TURF GRASS WORKER	4.00	4.00	4.96	
		CS-GOLF COURSE Total			12.92	12.92	13.88
		COMMUNITY SERVICES-GOLF Total			12.92	12.92	13.88
		GOLF FUND Total			12.92	12.92	13.88

Fund Description	Department	Division	Position Description	FY22 Adopted	FY22 Adjusted	FY23 Adopted
FLEET MAINTENANCE AND REPL FUND	FINANCE-FLEET	FIN-GARAGE OPERATIONS	ADMIN SPECIALIST - FLEET	0.00	1.00	1.00
			ADMIN SUPPORT SUPERVISOR	0.00	0.00	0.00
			ADMIN TECHNICIAN - FLEET	1.00	0.00	0.00
			ASSISTANT FLEET MANAGER	1.00	1.00	1.00
			AUTO/EQUIP MECHANIC HEAVY	5.00	5.00	5.00
			AUTO/EQUIP MECHANIC LIGHT	4.00	4.00	4.00
			FISCAL SUPPORT SPECIALIST - FLEET	1.00	1.00	1.00
			FLEET MANAGER	1.00	1.00	1.00
			FIN-GARAGE OPERATIONS Total			13.00
FINANCE-FLEET Total			13.00	13.00	13.00	
FLEET MAINTENANCE AND REPL FUND Total			13.00	13.00	13.00	
Grand Total			1105.97	1109.97	1140.64	

GLOSSARY

Accrual Basis – a method of accounting wherein revenues are recognized when they are earned, and expenses are recognized when they are incurred.

ADA – Americans with Disabilities Act.

Ad Valorem Tax – a tax levied on the assessed value of real property. Property taxes are Ad Valorem taxes.

Allotment – is a portion of the budget allotted for a given purpose.

Appropriation – a specific amount of money authorized by the City Council for the purchase of goods and services. The City Council makes separate appropriations for each expenditure activity.

Assessed Property Value – the value set upon real estate or other property by the county as a basis for levying taxes in the city.

Authorized Positions – the number of regular employees in the city government. The City Council sets the number of Authorized Positions in adopting the budget.

Balanced Budget – a budget in which planned revenues are equal to planned expenditures. All budgets are required by the State of North Carolina to be balanced.

Benefits – payments by the city to provide benefits to employees. Examples include Social Security, retirement, medical insurance, and life insurance.

Bond Rating – the level of credit risk as evaluated by a bond company associated with the City's bond issue. A bond rating ranges from AAA, the highest possible, to D, or default. The higher the city's bond rating, the lower the interest rate to the city on projects financed with bonds.

Bonds – a certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specific future date. In the budget document, these payments are identified as 'debt service.' Bonds are used to obtain long-term financing for some capital improvements.

Budget – an annual proposed plan for receiving and spending money for a fiscal year.

Budget Ordinance – the ordinance that levies taxes and appropriates revenues for specified purposes during a fiscal year.

CADD – Computer Aided Drafting Design system.

Capital Balances – funds available from the completion of a capital project which are transferred to another capital project.

Capital Outlay – equipment or improvements with an expected life of more than one year and a value of more than \$5,000.

CIP – Capital Improvement Program.

Contingency – an appropriation of funds to cover unforeseen events that occur during the fiscal year.

COPs – Certificates of Participation. A municipal obligation secured by relatively short-term leases on public facilities. Voter approval is not required.

Core Values – the city’s principles of quality.

Debt Service – the sum of money required to pay installments of principal and interest on borrowed funds such as bonds.

Department – the principal organizational units of the city government. Each city employee is assigned to a department.

Division – a sub-unit of a department. Larger departments are composed of several divisions having a specific function within the department.

Effectiveness – indicator of service quality of (outcome) progress toward objectives. Tells “how well” the degree to which customers are satisfied with a service or how accurately or timely a service is provided.

Efficiency – cost per unit of output or level of service provided per employee or work period. Reflects the relationship between work performed and the resources required performing it.

Encumbrance – an amount of money committed for the payment of goods or services for which payment has not yet been made.

Enterprise Fund – a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is to fund the cost of enterprise services fully or predominantly through user fees. There are four enterprise funds: Golf Course Fund, Parking Facilities Fund, Solid Waste Management Fund, Stormwater Management Fund.

Fiscal Year – a 12-month period to which the annual budgets apply. In North Carolina, fiscal years for local governments are required by State Statute to begin July 1 and end June 30.

Focus Areas – chosen by City Council that drive the strategic direction and resources of the city.

Fund – a set of accounts to record revenues and expenditures associated with a specific purpose in accordance with regulations, restrictions, or limitations, and constituting an independent fiscal and accounting entity.

Fund Balance – the accumulated excess of revenues and other financing sources over expenditures and other financing uses for governmental functions.

General Obligation Bonds – bonds which are backed by the full faith and credit of the issuing government.

GFOA – Government Finance Officers Association.

GIS – Geographic Information System.

Goals – broad guiding principles of intention and desired results as put forth in the Mission.

Governmental Funds – funds used to account for those functions reported as governmental activities.

Grant – a payment from one level of government to another. Federal and State aid to local governments is often in this form. Grants are usually made for specific purposes.

GTV-8 – the City of Wilmington’s government television channel (cable channel 8).

Interfund Transfer – as authorized by City Council, the transfer of budgeted funds between accounting funds.

Intergovernmental Revenues – revenues the city receives from federal, state, and county governments in the form of grants, reimbursements, payments in lieu, shared revenues, and/or entitlements.

Internal Service Fund – an accounting fund used to finance goods or services provided by one governmental department or agency to another on a cost reimbursement basis.

Levy – The imposition or collection of an assessment – as in property tax.

ISO – Insurance Service Office, Inc. This organization evaluates and rates a community’s ability to respond and suppress fires. This rating provides the insurance industry with the level of risk associated in a given community. The ratings range from 1 to 10, with 1 being the best public protection.

Local Government Commission (LGC) – The Local Government Commission (LGC) is a non-profit, nonpartisan, membership organization that provides inspiration, technical assistance, and networking to local elected officials and other dedicated community leaders.

Lease Purchase Agreements – contracted agreements which are termed leases, but which apply the lease amount to the purchase.

Lis Pendens – a pending suit or lien placed through the courts on real property.

Mission – broad statement identifying who, for what purpose, for whom, and why.

Modified Accrual Basis – a method of accounting wherein revenues are recorded when the amount becomes measurable, and expenditures are recorded when the liability is actually incurred.

Municipal Service District (MSD) – a service district is a defined area within a municipality or county in which the unit’s governing board levies an additional property tax in order to provide extra services to the residents or properties in the district.

Nondepartmental Accounts – items of expenditure essential to the operation of the city which either do not fall within the function of any department or which provide for expenditures related to more than one department.

NCLGBA – North Carolina Local Government Budget Association.

NPDES – National Pollutant Discharge Elimination System.

Objectives – specific statements of measurable targets that are to be achieved in order to meet a Goal.

Operating Expenses – costs, other than expenditures for salaries and benefits and capital outlay, which are necessary to support the services of the organization. Examples are printing charges, departmental supplies, electricity, and construction materials.

Ordinance – a law set forth by a governmental authority; *specifically*: a municipal regulation.

Outside Agency – not-for-profit agencies providing human, ecological, and economic development services. The city funds many outside agencies that benefit the citizens of Wilmington and provide services consistent with the City's objectives.

Performance Measures – quantifiable means to evaluate workload, efficiency, and effectiveness performance levels, directly related to a department's goals and objectives.

Personnel – expenditures made for salaries and wages for regular and temporary employees of the city.

Property Tax – a tax levied on the assessed value of real property. This tax is also known as Ad Valorem Tax.

Proprietary Funds – are a classification of funds that include Enterprise Funds and Internal Service Funds.

Rolling Stock – term used to refer to the City's fleet of wheeled vehicles.

Section – a sub-unit of a division having a specific function within the division.

Sundry – miscellaneous appropriations for the general operation of a fund but not directly associated with a specific department's operating expenditures. Sundry appropriations can include non-departmental accounts, outside agencies, debt service, transfers to other funds, and contingency.

Surplus – an excess of revenues over expenditures.

Tax Base – the total assessed value of real, personal and state appraised property within the city.

Tax Year – the calendar year in which tax bills are sent to property owners.

Transportation Advisory Committee (TAC) – the governing body for the Wilmington Urban Area Metropolitan Planning Organization.

Unified Development Ordinance (UDO) – combines the city and county zoning and subdivision ordinances into one document.

Wilmington Urban Area Metropolitan Planning Organization (MPO) – a group of governmental entities and private enterprise formed to steer long range planning in New Hanover County.

Workload – input/output. How much or how many products or services were handled or produced.