

Clean Energy Advisory Committee
Meeting Minutes
February 9, 2026

Call to order at 1:00 pm

Attendance:

Present In-person: Richard Smith, Jeff Zuba, Matt Massarelli

Present via Zoom: PJ Klein, Sean Sullivan, Jessica Cannon, Valjeanne Estes, Phyllis Goodson

Not Present: Andrea Bennett

City Staff Present: David Ingram

Approval of January minutes: Chair Richard Smith called for any comments or edits to the January minutes. None were offered. All ayes, and approval of the January minutes passed.

Item #1: New Member Introduction

David I introduced Matt Massarelli to the Committee and gave him the floor to provide some background and information. Matt is the General Counsel at Cinterra, a firm in the electrical infrastructure and renewable energy sector. Matt has experience advising on utility-scale solar, and power purchase agreements. Matt sees clean energy as core to the community's growth, and with 10 years in the renewable energy sector he looks forward to sharing his experience to make informed decisions.

Item #2: Clean Energy Advisory Committee Roadplan Dashboard

The Committee discussed the format and information to include on a roadplan dashboard. The dashboard will be used to organize action items and share with City leadership.

Rich and David I will draft a roadplan and share with the Committee for review and approval at an upcoming meeting.

Item #3: Updates

- Discuss other day & time for the monthly meeting
The Committee discussed whether a new day and time to hold the monthly meetings would be of benefit. The committee's decision was that the current schedule was sufficient. No change suggested at this time.
- Draft Carbon Plan / Integrated Resource Plan (CPIRP) Letter & Timeline
David I briefed the Committee on the joint public comment letter to the NC Utilities Commission on Duke Energy's Carbon Plan Integrated Resource Plan. The final draft of the letter has been received by the joint local governments across the state. David will be presenting the letter for City Council approval at the March 24th Council meeting. And the current timeline is to send the letter to the NCUC on March 27th.
- City Department Re-Organization news
David I briefed the Committee on general information regarding City-wide departmental reorganization.

Meeting was adjourned at 2:30 pm

Next meeting is Monday, March 9, 2026, at 1:00 p.m.