Clean Energy Advisory Committee
Meeting Minutes
August 8, 2026

Call to order at 1:00 pm

Attendance:

Present In-person: Richard Smith
Present via Zoom: Andrea Bennett, Sean Sullivan, Matt Massarelli, PJ Klein, Jeff Zuba
Not Present: Valjeanne Estes
City Staff Present: David Ingram, Rachel Schuler

Approval of June minutes: Chair Richard Smith called for any comments or edits to the June minutes. None were offered. Minutes were approved.

Item #1: SB730 "Ratepayer Protection Act" Comment Memo

The Committee discussed the latest draft of the SB730 "Rate Payer Protection Act" memorandum. Final comments were provided by all Committee members.
Committee Chair Richard Smith called for a motion to vote on the final version of the memo and to have staff provide the comment memo to the City Manager. Sean S seconded the motion.
The vote passed 5-1, with PJ Klein voting nay.

Item #2: Information & Updates

David I provide information and updates on several items, as follows:

Climate Pollution Reduction Grant (CPRG) project. The NC DEQ-funded CPRG project is underway. The project includes a community-wide GHG emission inventory and drafting of a Climate Action Plan. The project is currently in the data gathering stage. Request for community-wide usage data have been sent to Duke Energy, Piedmont Natural Gas, and CFPUA. The project is expected to be completed in 6-8 months.

Charging Smart Designation – The Dept of Energy has awarded the City with the Charging Smart Bronze designation. The news of the designation was shared by the Communications Dept through social media posts:

- Facebook: City of Wilmington is charging ahead toward a more sustainable future!
- Instagram
- and internally on CityNet

LEED for Cities Certification - Following the preliminary review of the City's application, the USGBC reviewers raised additional questions and requested clarifications. City staff working on the certification process are responding to the additional questions and will submit the application back to USGBC for final review.
The project team is targeting LEED for Cities Silver designation.

Adjourn Meeting

Meeting was adjourned at 2:30 pm

Next meeting will be held on Monday, September 14, 2026, at 1:00 p.m.