STUDY LIST APPLICATION
LOCAL HISTORIC LANDMARK DESIGNATION

This application initiates **preliminary consideration** of a property for local historic landmark status. This does not mean that a property is being designated as a local historic landmark at this time, nor does this application constitute a local historic landmark designation form. This application will be reviewed by the Wilmington Historic Preservation Commission. If the property meets the minimum requirements (see attached) for consideration as a local historic landmark you will be notified by the Commission on how to continue the nomination process. **This application enables evaluation of a property to determine if it is likely to qualify as a local historic landmark.**

Evaluation takes place as needed by the Commission; if approved by the Commission the property will be placed on the study list. Applicants will be notified of the Commission's action in writing. Once a property is approved for the study list, a formal application for local historic landmark designation may be prepared.

Please carefully consider the attached information which explains the minimum criteria to be considered as a local historic landmark property, and the subsequent effects of local historic landmark designation.

Please type, if possible or print. All submitted materials become the property of the Wilmington Historic Preservation Commission and cannot be returned.

1. **NAME OF SITE OR PROPERTY PROPOSED FOR DESIGNATION:**

>   HISTORIC NAME: The name by which the property was known originally or during the period of its historic significance (often the name of the person who originally developed the property):

>   _____

>   OTHER NAMES: Common names by which it has been or is currently known:

>   _____

2. **LOCATION:**
    Street and number: _____

>   Is this property located in a Local or National Register Historic District:
>   Yes _____   No _____

>   Name of District (s): _____

3. **LEGAL OWNER OF PROPERTY:**
   Name: _____

   Address: _____

   Telephone Number: _____

4. **GENERAL INFORMATION:**
   A. Date(s) of Building(s)

   _____

   B. Outbuildings: _____   No _____

   C. Have any buildings on the property been moved? Yes_____ No _____

   If yes, please give dates of move and the reason for and the details of the move. Use and additional sheet if necessary.

   _____

   _____

   D. Approximate acreage:_____

   E. Architect and/or builder/ mason (if known):_____

   _____

   F. Original Use:_____

   _____

   G. Present Use: _____

5. **GENERAL ARCHITECTURAL DESCRIPTION**
   On an attached 8½" x 11" sheet, briefly describe architectural features, additions, remodeling, and any alterations not apparent in photographs. Also describe the setting, e/g/ rural, downtown, neighborhood, etc.

6. **HISTORY**
   On an attached 8½" x 11" sheet, briefly note any significant events, personages and/or families associated with the property. (Detailed family genealogies are not necessary.) Please list any additional sources of information. Only material contained on the form will be used for evaluation.

7. **REASON FOR REQUEST**:
   _____

8. **SLIDES/PHOTOGRAPHS**
   Slides/photographs must be included for the Commission to consider an application. Slides and photographs should be labeled (name of structure, object, etc, address, owner). Slides and photographs should show all elevations of the structure(s) and significant architectural features or details.

Property Name

_____

9. MAP

Please include a map showing the location of rural properties. A sketch map is acceptable, but please note street and route numbers. Any outbuildings on the property should also be noted. Please include a north arrow.

10. APPLICANT OR CONTACT PERSON INFORMATION: (IF OTHER THAN OWNER)

Name _____Phone_____

Address_____

City/State_____ _Zip Code_____

_____
Signature   Date

11.   This application is submitted:
        (check one of the following)

            ____   at the request of the owner
            ____   with the owner's knowledge but not at his or her request
            ____   without the owner's knowledge

Return to: Historic Preservation Planner
            Planning Division
            City of Wilmington
            Post Office Box 1810
            Wilmington, NC 28402

Telephone: (910) 341-3251

Fax: (910) 341-3264

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