

STATE OF NORTH CAROLINA
NEW HANOVER COUNTY

DATE:

PETITION FOR VOLUNTARY CONTIGUOUS ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF WILMINGTON,
NORTH CAROLINA:

1. We, the undersigned owners of real property, believe that the area described in paragraph 2 below meets the requirements of G.S. 160A-31 and respectfully request that the area described in paragraph 2 below be annexed to the city of Wilmington.
2. The area to be annexed is contiguous to the city of Wilmington, and the boundaries of such territory are as follows:

(A legally acceptable description of the property must be inserted here, after it has been approved by the City Engineer)

WHEREFORE, your petitioner(s) respectfully request that the aforementioned property be annexed by the City of Wilmington, North Carolina.

IN WITNESS WHEREOF, your petitioner(s) has caused this instrument to be executed on the _____ day of _____, 20 ____.

PETITIONER(S)

(This petition must be signed by the owners of each parcel proposed for annexation; attach additional sheets, if necessary.)

Name and Address:

(NOTE: If the property is owned by a corporation or entity other than a private individual, a responsible corporate officer must sign as petitioner with an attestation by a second corporate officer and the corporate seal affixed. In addition, the execution of the **petition must be notarized.**)

Accuracy of Legal Description Approved:

PETITION FOR VOLUNTARY CONTIGUOUS ANNEXATION

SUBMITTAL CHECKLIST

All items on the checklist must be submitted in order for the petition to be accepted and scheduled for consideration. If any items are not included, the City Clerk will reject the petition.

- Annexation petition, signed by either property owners or residents
- If the deed has multiple owners, such as a husband and wife, then all individuals must sign this petition form. Attach a copy of the deed of each property to the corresponding petition sheet. The **original copies with signatures** must be submitted to the City Clerk. If the property is owned by a corporation or entity other than a private individual, a responsible corporate officer must sign as petitioner with an attestation by a second corporate officer and the corporate seal affixed.
- Meets and bounds description, APPROVED BY CITY ENGINEER
- Complete zoning application (see zoning application for requirements and checklist)
- Annexation petition fee and zoning petition fee
- List of parcels to be annexed, including the tax parcel number, property owner, and property owner mailing address for each parcel
- Receipt of mailing fee
 - An invoice will be emailed for the mailing fee at a cost of \$0.85 per notice. Note that this cost will include two mailings: one notifying property owners of planning commission review and a second notifying property owners of city council review. Payment must be made within 5 business days of the invoice.
- A current to-scale copy of a New Hanover County tax map highlighting the petitioned property and the current city limits.
- Map to be recorded with the New Hanover County Register of Deeds
- Completed development program (form attached)
- Letter from CFPUA stating that sufficient capacity exists to serve the proposed development

DEVELOPMENT PROGRAM FOR ANNEXATION REQUEST

CITY OF WILMINGTON - NORTH CAROLINA

NAME OF ANNEXATION: _____

DATE: _____

1. Is this a gated community?

Will stormwater be handled on-site?

2. Current Assessed Value of Area Land Value

Residential Value:

Commercial Value:

Total: _____

Residential Units:

Commercial Buildings:

3. Proposed Development

Residential Units by Year of Development

Year 1 _____

Year 2 _____

Year 3 _____

Year 4 _____

Year 5 _____

Commercial Buildings by Year of Development

Year 1 _____

Year 2 _____

Year 3 _____

Year 4 _____

Year 5 _____

Value of Residential Units - per unit

Value of Commercial Buildings - per building

Total estimated value of development at build-out _____

Any land that would be tax-exempt should be noted. This program should include the status of any existing and proposed streets (public or private) and any impact on private trash haulers, rural fire departments, and other pertinent factors.