

Application No.

**CITY OF WILMINGTON
STATE OF NORTH CAROLINA**

**APPLICATION FOR APPEAL FROM AN ACTION OF THE
WILMINGTON HISTORIC PRESERVATION COMMISSION**

An appeal from the Wilmington Historic Preservation Commission's decision can be made to the City of Wilmington Board of Adjustment in accordance with Sec. 18-597(A)(7) of the Wilmington City Code Chapter 18, Land Development Code. Your appeal must be filed with the City Clerk no more than thirty (30) days from the date of the written notice of the Historic Preservation Commission's action, and the appeal shall be in the nature of certiorari. This means that the Board of Adjustment will only consider whether or not due process was followed, including the submission of sufficient findings of fact to uphold the decision.

TO THE BOARD OF ADJUSTMENT:

I, _____, hereby appeal to the Board of Adjustment the following adverse decision of the Wilmington Historic Preservation Commission: (State the decision)

This adverse decision was made with respect to property located at:

Also known as Tax Parcel No.

STATEMENT BY THE APPELLANT: In the space below or on a separate sheet of paper, present your reasons for believing the Wilmington Historic Preservation Commission should not have denied your petition. In addition, state what facts you are prepared to prove to the Board of Adjustment that should lead the Board to conclude that the decision of the Wilmington Historic Preservation Commission was erroneous. Include a copy of correspondence from the Code Enforcement Office, Historic Preservation Commission and/or the Planning Division staff.

A list of adjacent property owners and addressed envelopes as per the "Instructions to Applicants" shall also be required as part of the application submittal.

Should the applicant choose to retain legal representation, an agent form must be completed and submitted as part of the application. Failure to notify staff of legal representation may result in a continuance of these case to allow city staff time to secure outside representation.

I certify that all of the information presented by me in this Application is true and correct to the best of my knowledge, information and belief.

Date

Signature of Applicant

Mailing address:

Telephone number:

E-mail address: