



8.19.2019 Audit Committee Meeting Minutes

To: Paul Lawler, Audit Committee Chairman 

From: Chris Compton, Secretary

CC: Sterling Cheatham
Allison Collins
Jennifer Maready
Bryon Dorey

Date: August 19, 2019

Call to order:

Paul Lawler, Audit Committee Chairman, brought the meeting to order at 10:25 a.m. on August 19, 2019, in the City Manager's Conference Room.

Members Present:

Paul Lawler
Clifford Barnett
Charlie Rivenbark

Staff Present:

Allison Collins
Jennifer Maready
Tony Caudle

Meredith Everhart
Chris Compton

Summary of Action Items:

- 1. Review for Approval – Approval of the June 17, 2019 Audit Committee Meeting Minutes**
 - A motion was made by Councilman Clifford Barnett and seconded by Councilman Charlie Rivenbark to approve the June 17, 2019 Audit Committee Meeting Minutes. The motion was unanimously approved.
- 2. Review for Approval – City of Wilmington Fiscal Year 2018 Annual Loan Confirmations Internal Audit Memo – Released June 21, 2019**
 - Allison Collins reviewed the annual process, which sampled 59 loans this year, and found no issues.
 - Allison Collins answered questions from Committee members.
 - A motion was made by Councilman Charlie Rivenbark and seconded by Councilman Clifford Barnett to approve the City of Wilmington Fiscal Year

2018-Annual Loan Confirmations Internal Audit Memo – Released June 21, 2019. The motion was unanimously approved.

3. **Provided for Reporting Approval – City of Wilmington Fiscal Year End 2018-2019 annual Cash Counts Internal Audit Memo – Released July 22, 2019**
 - Allison Collins reviewed the report and answered questions from the Committee.
 - A motion was made by Councilman Charlie Rivenbark and seconded by Councilman Clifford Barnett to approve the City of Wilmington Fiscal Year 2018-Annual Loan Confirmations Internal Audit Memo – Released June 21, 2019. The motion was unanimously approved.
4. **Provided for Information – City Council Travel Memo for Fiscal Year Ended 2018-2019**
 - Allison Collins reviewed the report and answered questions from the Committee.
5. **Provided for Information – Internal Audit Division Work Plan for the Fiscal Year 2019-2020**
 - Allison Collins reviewed the Work Plan and answered questions from the Committee.
6. **Confidential Item – Provided for Information – Internal Audit Fraud, Waste and Abuse Hotline Memo for the 2018-2019 Fiscal Year – Released July 10, 2019**
 - Allison Collins reviewed the report and answered questions from the Committee.

Adjournment

- The meeting was adjourned at 10:52 am.