

City of Wilmington, NC

AMERICANS WITH DISABILITIES ACT (ADA) COMPLAINT FORM

INSTRUCTIONS: If you would like to submit an Americans with Disabilities Act (ADA) Complaint to the City of Wilmington, please complete the form below and return to the City's ADA Coordinator, Jonathan Batts, c/o City of Wilmington, 102 North 3rd Street, Post Office Box 1810, Wilmington, North Carolina, 28402 or by email to jonathan.batts@wilmingtonnc.gov.

For additional questions, please contact the City's ADA Coordinator at (910) 341-7810 or (910) 341-5876.

1. Name (Complainant): _____

2. Phone: _____

3. Home Address (Street #, City, State, Zip Code): _____

4. If applicable, the name(s) of the person(s) who you believe treated you unfairly or improperly: _____

5. Date of the Incident: _____

6. Primary type of disability: Mobility Cognitive/Intellectual/Developmental Learning
 Mental/Psychiatric Vision Hearing Seizure
 Speech Other, please list _____

7. Briefly explain what happened and how you feel you were treated unfairly or improperly. Please include how you feel that others were treated differently than you. _____

8. Is there any other information that you feel may be relevant to this incident? _____

(Attach additional documents, if necessary)

9. How can these issues be resolved to your satisfaction? _____

10. Please list any person(s) who we can contact for additional information or to support/clarify your complaint:

(a) Name: _____

(b) Phone Number: _____

(c) Address: _____

11. Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court? (Circle One) Yes No

If yes, circle all that apply: Federal Agency Federal Court State Agency State Court Local Agency

If filed at an agency and/or court, please provide information on a contact person at that agency/court:

(a) Name of Agency/Court: _____

(b) Agency/Court Contact's Name: _____

(c) Address of Agency/Court: _____

(d) Phone Number of Agency/Court: _____

Signature (Complainant): _____

Date of Filing: _____