

CITY OF WILMINGTON

INTERDEPARTMENTAL MEMORANDUM

DATE: December 30, 2015
TO: Technical Review Committee members
FROM: Ron Satterfield, TRC Chairman
RE: **TRC Meeting: January 14, 2016**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, January 14, 2016** in the 4th floor Technology conference room located at 305 Chestnut Street.

8:30 a.m. Oriole Partners Office (2015088): This is the *FIRST REVIEW* of a proposed conversion of an existing residential house to a 1,812 square-foot professional office located at 4718 Oriole Drive. The property is currently zoned O&I-1. The applicant is Don Harley with Coldwell Banker (don.harley@coldwellbanker.com) 910-262-3148. The planner assigned is Jeff Walton (jeff.walton@wilmingtonnc.gov) 910.341.3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=7634>

9:30 a.m. Front Street Storage (2015089): This is the *FIRST REVIEW* of a proposed mini-warehousing and storage facility located at 1017 South Front Street. The property is currently zoned UMX. The applicant is Shane Lippard (raepcs1@bellsouth.net) 910-251-8544. The planner assigned is Brian Chambers (brian.chambers@wilmingtonnc.gov) 910.342.2782.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=7635>