

CITY OF WILMINGTON

INTERDEPARTMENTAL MEMORANDUM

DATE: December 23, 2015
TO: Technical Review Committee members
FROM: Ron Satterfield, TRC Chairman
RE: **TRC Meeting: January 7, 2016**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, January 7, 2016** in the 4th floor Technology conference room located at 305 Chestnut Street.

8:30 a.m. Mayfaire Phase III (2015086): This is the *FIRST REVIEW* of a proposed 90,100 square-foot retail space located at 820 Town Center Drive within the Mayfaire Master Plan. The property is currently zoned MX. The applicant is David Gastel with Land Design, Inc. (dgastel@landdesign.com; ken.wittler@cblproperties.com) 407-270-7800. The planner assigned is Jeff Walton (jeff.walton@wilmingtonnc.gov) 910.341.3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=6639>

9:30 a.m. Masonboro Trace Sub (2015087): This is the *FIRST REVIEW* of a proposed 8-lot subdivision located at 7920 Masonboro Sound Road. The property is currently zoned R-15. The applicant is Charlie Cazier (charlie@intracostalengineering.com) 910-859-8983. The planner assigned is Brian Chambers (brian.chambers@wilmingtonnc.gov) 910.342.2782.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=7633>