

CITY OF WILMINGTON

INTERDEPARTMENTAL MEMORANDUM

DATE: January 20, 2016
TO: Technical Review Committee members
FROM: Ron Satterfield, TRC Chairman
RE: **TRC Meeting: February 4, 2016**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, February 4, 2016** in the 4th floor Technology conference room located at 305 Chestnut Street.

8:30 a.m. Mayfaire Office IV (2016003): This is the *FIRST REVIEW* of a proposed professional office complex of approximately 40,500 sq. ft. The subject property is located at 6740 Rock Spring Road, is approximately 5.07 acres in size, and is zoned MX. The applicant is Phil Tripp, PE (trippeng@eec.rr.com) 910.763-5100. The planner assigned is Jeff Walton (jeff.walton@wilmingtonnc.gov) 910.341.3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=7638>