

CITY OF WILMINGTON

INTERDEPARTMENTAL MEMORANDUM

DATE: October 8, 2015
TO: Technical Review Committee members
FROM: Ron Satterfield, TRC Chairman
RE: **TRC Meeting: October 2, 2015**

The enclosed item is forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, October 8, 2015** in the traffic conference room located on the left side of the 4th floor at 305 Chestnut Street.

8:30 a.m. Robert High Offices (2015062): This is the *FIRST REVIEW* of a proposed 500 square foot building expansion to an existing 1,700 square foot professional office. The property is 0.81 of an acre in size, located at 223 Greenville Avenue, and zoned O&I-1 (CD). The applicant is Charlie Cazier (Charlie@intracoastalengineering.com) 910-859-8983. The planner assigned is Jeff Walton (jeff.walton@wilmingtonnc.gov) 910.341.3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=3634>

9:00 a.m. DREAMS Parking Lot (2015061): This is the *FIRST REVIEW* of a proposed parking lot located at 901 Fanning Street. The property is zoned O&I-1. The applicant is Jonathan Page (jlpage3@ncsu.edu) 919.515.8695. The planner assigned is Jeff Walton (jeff.walton@wilmingtonnc.gov) 910.341.3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=3633>

9:45 a.m. Greenfield Family Dollar Store (2015063): This is the *FIRST REVIEW* of a proposed 8,240 square foot retail building. The property is located at 1305 Greenfield Street, 1.11 acres in size, and zoned UMX. The applicant is Luke Bugenske with Burton Engineering Associates (LukeB@burtonengineering.com) 704.553.8881. The planner assigned is Brian Chambers (brian.chambers@wilmingtonnc.gov) 910.342.2782.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=3635>