

*CITY OF WILMINGTON*

*INTERDEPARTMENTAL MEMORANDUM*

**DATE:** December 2, 2015  
**TO:** Technical Review Committee members  
**FROM:** Ron Satterfield, TRC Chairman  
**RE:** **TRC Meeting: December 17, 2015**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, December 17, 2015** in the 4th floor Technology conference room located at 305 Chestnut Street.

**8:30 a.m. Seahawk Cove (2015082):** This is the *FIRST REVIEW* of a proposed multi-family complex located at 619 & 623 South Kerr Avenue. The property is 2.3 acres in size and is currently zoned MF-M (CD). The applicant is Mark Hargrove, Port City Consulting ([mhargrove@ec.rr.com](mailto:mhargrove@ec.rr.com)) 910-599-1744. The planner assigned is Jeff Walton ([jeff.walton@wilmingtonnc.gov](mailto:jeff.walton@wilmingtonnc.gov)) 910.341.3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=6635>

**9:30 a.m. Circle K Convenience Store (2015083):** This is the *FIRST REVIEW* of a proposed fuel and convenience store located at 3739 Carolina Beach Road. The property is 1.8 acres in size and is currently zoned CB. The applicant is Larry Diehl, Greenberg Farrow Consulting Engineers ([ldiehl@greenbergfarrow.com](mailto:ldiehl@greenbergfarrow.com)) 404-610-4000. The planner assigned is Jim Diepenbrock ([jim.diepenbrock@wilmingtonnc.gov](mailto:jim.diepenbrock@wilmingtonnc.gov)) 910.341.3257.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=6636>

**10:30 a.m. RiverLights Age Qualified Phases 2 and 3 Preliminary Plan (2015084):** This is a *PRELIMINARY PLAN REVIEW* of a proposed 228-lot single-family subdivision located at 4410 River Road. The existing zoning is R-7 (CD). The applicant is Kathryn Espinoza, PE with McKim & Creed ([kespinoza@mckimcreed.com](mailto:kespinoza@mckimcreed.com)) 910.343.1048. The planner is Brian Chambers ([brian.chambers@wilmingtonnc.gov](mailto:brian.chambers@wilmingtonnc.gov)) 910.342.2782.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=6637>