

*CITY OF WILMINGTON*

*INTERDEPARTMENTAL MEMORANDUM*

**DATE:** August 12, 2016  
**TO:** Technical Review Committee members  
**FROM:** Ron Satterfield, TRC Chairman  
**RE:** **TRC Meeting: August 25, 2016**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, August 25, 2016** in the 4th floor Technology conference room located at 305 Chestnut Street.

**8:30 a.m. Arbor Commons (2016058):** This is a ***FIRST REVIEW*** for a 91,500 sq. ft retail and office development on 10.59 acres located at 4301 S. 17<sup>th</sup> Street. Current zoning is CB (CD). The applicant is Joe Boyd, PE with Withers and Ravenel 910-256-9277 ([jboyd@withersravenel.com](mailto:jboyd@withersravenel.com)). The designated planner is Jim Diepenbrock 910.341.3257 ([jim.diepenbrock@wilmingtonnc.gov](mailto:jim.diepenbrock@wilmingtonnc.gov)).

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=9689>

**9:30 a.m. Square Two (2016056):** This is a ***FIRST REVIEW*** for a multi-family infill development at 1602 Queen Street. The site is approximately 0.31 acres in size and is currently zoned UMX. The applicant is Brad Sedgwick, PE with JBS Consulting ([bradsedgwick@hotmail.com](mailto:bradsedgwick@hotmail.com)) 910.617.9990. The planner assigned is Brian Chambers ([brian.chambers@wilmingtonnc.gov](mailto:brian.chambers@wilmingtonnc.gov)) 910.342.2762.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=9687>