



HOP PRE-QUALIFICATION WORKSHEET

Please Note: This is not an application for a loan. The information provided will be used to determine eligibility for financing through the City of Wilmington Home Ownership Pool. It is important you provide complete and accurate information. Each person who will be on the loan needs to submit a separate information sheet.

Date: _____

PERSONAL INFORMATION

Name: Last _____ First _____ Middle _____ Social Security #: _____ - _____ - _____

Address: _____ City _____ State _____ Zip _____ Date of Birth ____ / ____ / ____

Mailing Address (if different than above): _____ City _____ State _____ Zip _____

Phone Number _____ Email Address: _____

Best way to contact you? Phone Email U.S. Citizen or Legal Resident Alien? Yes No

Marital Status: Married Single Separated Divorced Widowed Years of School: _____

Size of Household (# of persons, including yourself): _____ Annual Household Income: \$ _____

#of Persons in Household with income: _____ Ages of Children: _____

Have Children Been Tested For Lead? Yes No Next of Kin: _____ Relationship _____

Next of Kin Address: _____ Phone No: _____

EMPLOYMENT/ INCOME HISTORY

Current Employer: _____ Job Title: _____

Address: _____ City _____ State _____ Zip _____ How long? _____

Verification Contact Person: _____ Title: _____

Contact Phone #: _____

Gross Income: \$ _____ Annual Monthly Weekly Bi-Weekly Hourly

Previous Employer (if less than two years with current employer): _____ Job Title: _____

Address: _____ City _____ State _____ Zip _____ How long? _____

Verification Contact Person: _____ Title: _____

Phone #: _____

Gross Income: \$ _____ Annual Monthly Weekly Bi-Weekly Hourly

Dates of Employment: From ____ / ____ / ____ to ____ / ____ / ____

(Use additional sheet if more than two employers)

Additional/Other Income: Source? _____

Gross Income: \$ _____ Annual Monthly Weekly Bi-Weekly Hourly

ASSETS

Account Balances: Checking \$ _____ Savings \$ _____

Vehicle: Year _____ Make _____ Model _____ Mileage _____

Additional Assets: Land Home Other Value: \$ _____

LIABILITIES/DEBT

Please list all creditors with whom you have applied for and received credit – Use additional sheet if necessary

Company _____ Monthly Payment \$ _____ Balance \$ _____

Company _____ Monthly Payment \$ _____ Balance \$ _____

Company _____ Monthly Payment \$ _____ Balance \$ _____

Company _____ Monthly Payment \$ _____ Balance \$ _____

Student Loans _____ Monthly Payment \$ _____ Balance \$ _____

Are the loans currently deferred? _____

RENTAL HISTORY

Landlord Name: _____ Address _____ City _____ State _____ Zip _____

Phone #: _____ How long at this address? _____

Monthly Rent: _____

Previous Address (if less than two years at current address):

Address _____ City _____ State _____ Zip _____ Monthly Rent: \$ _____

Landlord Name: _____ Address _____ City _____ State _____ Zip _____

Phone #: _____ How long at this address? _____

DECLARATION & AGREEMENT

I understand this is not an application for a loan. I further understand that failure to provide complete and accurate information or follow the recommended steps may delay approval of my request. I also understand that, should I purchase a home through the City of Wilmington Home Ownership Pool, photos of my participation in the HOP Program including homebuyer education class and subsequent property purchased may be used for future marketing purposes.

Signature _____ Date _____

Please return all required documents to:

By Mail

City of Wilmington
Community Services
PO Box 1810
Wilmington, NC 28402
Attn: Home Ownership Pool

In Person

City of Wilmington
Community Services
305 Chestnut St; 2nd Floor
Wilmington, NC 28401
Attn: Home Ownership Pool



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