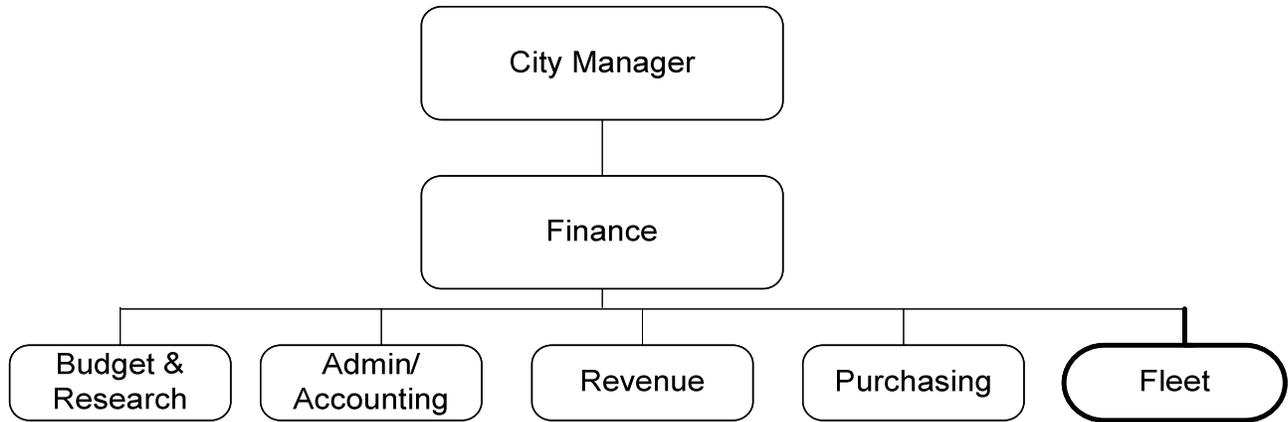


**FLEET MAINTENANCE & REPLACEMENT FUND**

**Mission Statement**

"The mission of the Fleet Management Fund is to provide necessary vehicles and equipment as well as repairs and maintenance on these vehicles and equipment to various departments and divisions within the City organization. This function is essential in order that the City may meet the needs of its citizens."



This internal service fund centralizes the expenditures for maintenance and replacement of vehicles for all participating departments. Each City department makes annual payments according to the types of vehicles leased.

## FLEET REPLACEMENT FUND

<b>City Focus Area:</b>	<b>All</b>					
		FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Estimate	Target
<b>Departmental Goal:</b>	To provide a variety of vehicles and equipment, as well as fuel, preventative maintenance and all necessary repairs to ensure that each department has the vehicular resources required to serve the needs of the citizens.					
<b>Objective:</b>	To provide each department/division with an adequate number of vehicles.					
Measure:	Total number of active vehicles and equipment	700	748	757	757	757
Measure:	Average # of vehicles/equipment available per day	665	705	715	719	719
Measure:	% of vehicles/equipment available per day	95%	94.2%	94.41%	95%	95%
<b>Objective:</b>	To provide prompt turnaround time on vehicles and equipment.					
Measure:	Average # of work orders completed in 24-hours	3,740	2,857	2,471	2,580	2,795
Measure:	% of work orders completed in less than 24-hours	85%	59.7%	58.15%	60%	65%
<b>Objective:</b>	To continually improve compliance of Preventative Maintenance program through aggressive follow-up with departments.					
Measure:	Average # of PM's completed in scheduled time window	1,149	1,509	1,329	1,349	1,349
Measure:	% of PM's completed in scheduled time window	77%	80%	86.7%	87%	85%
<b>Objective:</b>	Move the City closer to a "green" fleet through the purchase of more fuel efficient vehicles in the coming years.					
Measure:	Total number of alternative fueled vehicles/equipment	189	214	406	409	409
Measure:	% of alternative fueled vehicles/equipment	27%	28.6%	54%	54%	54%

This is a select representation from the goals, objectives, and performance measures managed by the Fleet Replacement Fund

## Fleet Maintenance and Replacement Fund

### BUDGET SUMMARY

	<b>FY 08-09 Actual</b>	<b>FY 09-10 Adopted</b>	<b>FY 09-10 Adjusted</b>	<b>FY 10-11 Adopted</b>	<b>% Change FY 09-10 to FY 10-11</b>
Expenditures by Section					
Finance	3,661,213	5,112,660	5,174,624	5,226,997	
Nondepartmental	-	9,450	9,450	9,450	
Debt Service	2,258,517	2,259,998	2,259,998	868,965	
<b>Total</b>	<b>5,919,730</b>	<b>7,382,108</b>	<b>7,444,072</b>	<b>6,105,412</b>	
Expenditures by Category					
Personnel	649,103	623,735	621,735	616,197	
Benefits	186,668	178,342	178,342	191,708	
Operating	1,149,454	206,516	208,016	205,416	
Capital Outlay	1,627,427	1,174,800	1,224,010	1,121,250	
Nondepartmental	48,561	2,938,717	2,951,971	3,101,876	
Debt Service	2,258,517	2,259,998	2,259,998	868,965	
<b>Total</b>	<b>5,919,730</b>	<b>7,382,108</b>	<b>7,444,072</b>	<b>6,105,412</b>	<b>-17.3%</b>
<b>Authorized Positions</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>-</b>

The Fleet Replacement Fund budget for FY 2010-11 is approximately 17% lower than FY 2010 adopted. The primary reason for this decrease is attributable to the satisfaction of a 2006 COPs issuance in FY 2010 reducing the debt service significantly.

Vehicle replacements in the General Fund, with the exception of two, will be deferred until 2012. This includes 16 police vehicles, 1 SUV, 2 pick-ups, 1 van as well as the deferral of the purchase of one quint fire truck.

## Personal Computer Replacement Fund

This internal service fund provides for the scheduled replacement of desktop computers and laptop docking stations in order to fully realize the benefits of improving technology and assures that the organization's workforce has the tools available to maximize productivity.

### BUDGET SUMMARY

	<b>FY 08-09 Actual</b>	<b>FY 09-10 Adopted</b>	<b>FY 09-10 Adjusted</b>	<b>FY 10-11 Adopted</b>	<b>% Change FY 09-10 to FY 10-11</b>
PC Replacement	439,953	346,700	346,700	412,700	
Reserve for Replacement	-	100,896	100,896	40,555	
<b>Total</b>	<b>439,953</b>	<b>447,596</b>	<b>447,596</b>	<b>453,255</b>	<b>1.3%</b>

Projected lease payments will provide \$453,255 to the replacement fund allowing for the purchase of all scheduled replacements and new additions to the fund. The lease payments represent 100% of desktop PC's and selected laptops, which are incorporated into the fund. Also scheduled in the FY 2010-11 budget are the replacement of desktop printers that are greater than seven years old.

## Debt Service Fund

This service/reserve fund was established in FY 2004-05 to set aside resources to meet current and future debt service requirements on general long-term debt.

### BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Adjusted	FY 10-11 Adopted	% Change FY 09-10 to FY 10-11
Water & Sewer Bond Principal	3,268,615	3,606,532	3,606,532	3,025,000	
Water & Sewer Installment Principal	790,000	820,000	820,000	850,000	
Water & Sewer Bond Interest	979,612	986,118	986,118	592,112	
Water & Sewer Installment Interest	829,625	791,120	791,120	758,320	
Water & Sewer Fiscal Agent Fees	77,021	65,616	73,443	61,680	
Bond Principal	1,636,385	1,883,468	1,883,468	2,300,000	
Installment Principal	2,913,348	3,573,072	3,573,072	3,579,615	
Bond Interest	644,277	1,113,972	1,113,972	2,415,694	
Installment Interest	3,563,207	4,709,898	4,709,898	4,499,130	
Fiscal Agent Fees	11,383	12,955	18,255	14,410	
Debt Service Reserve	-	2,370,042	2,367,042	-	
Allocated Costs	91,896	124,000	124,000	124,316	
<b>Total</b>	<b>14,805,369</b>	<b>20,056,793</b>	<b>20,064,620</b>	<b>18,220,277</b>	<b>-9.2%</b>

A total of \$18,220,277 will be reserved to cover current and future debt obligations associated with the Capital Improvement Program in the General Fund for FY 2010-11. The fund also reflects General Obligation and Installment Financing debt in the amount of \$5,287,112 that cannot be transferred to the Cape Fear Public Utility Authority however, offsetting revenue from the Authority will cover this obligation until it is retired.

## Convention Center Operations Fund

This operating fund was established in FY 2007-08 to set aside resources to meet operating expenditures associated with the construction and operation of the Convention Center.

### BUDGET SUMMARY

	<b>FY 09-10 Adopted</b>	<b>FY 10-11 Adopted</b>	<b>% Change FY 09-10 to FY 10-11</b>
Operating	278,135	2,179,010	
Debt Service	2,967,011	1,431,000	
Fiscal Agent Fees	6,500	4,950	
<b>Total</b>	<b>3,251,646</b>	<b>3,614,960</b>	<b>11.2%</b>

The Convention Center Operations budget for FY 2010-11 includes operating and debt service costs associated with the convention center and parking facility. This budget assumes November 1, 2010 as the date for final receipt of the certificate of occupancy for the facility and includes 8 months of personnel expenditures for food and beverage operations, general administrative costs, parking facility expenditures, and utilities. The budget also provides for the continued management by SMG, marketing by the Convention and Visitors Bureau (CVB), and the ongoing coordination and management involved in the project by City staff.