

*CITY OF WILMINGTON*

*INTERDEPARTMENTAL MEMORANDUM*

**DATE:** August 25, 2017  
**TO:** Technical Review Committee members  
**FROM:** Ron Satterfield, TRC Chairman  
**RE:** **TRC Meeting: September 7, 2017**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, September 7, 2017** in the 4th floor Technology conference room located at 305 Chestnut Street.

**8:30 a.m. Offices at Barclay Phase 1 (2017062):** This is a *FIRST REVIEW* for a proposed office building and parking deck located on Gallery Park Boulevard. The property is zoned O&I-1 (CD). The applicant is Allison Engebretson with Paramounte Engineering ([aengebretson@paramounte-eng.com](mailto:aengebretson@paramounte-eng.com)) 910.791.6707. The planner assigned is Brian Chambers ([brian.chambers@wilmingtonnc.gov](mailto:brian.chambers@wilmingtonnc.gov)) 910.342.2782.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10788>