

*CITY OF WILMINGTON*  
*INTERDEPARTMENTAL MEMORANDUM*

**DATE:** May 25, 2018  
**TO:** Technical Review Committee members  
**FROM:** Ron Satterfield, TRC Chairman  
**RE:** **TRC Meeting: June 7, 2018**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, June 7, 2018** in the 4th floor Technology conference room located at 305 Chestnut Street.

**9:00 a.m. Needham Animal Hospital (2018042):** This is a *FIRST REVIEW* for a proposed addition to an existing animal hospital. The site is located at 3720 Federal Park Drive. The property is currently zoned O&I-1. The applicant is Joseph Boyd with Withers and Ravenel. ([jboyd@withersravenel.com](mailto:jboyd@withersravenel.com)) 910.256.9277. The planner assigned is Megan Crowe ([megan.crowe@wilmingtonnc.gov](mailto:megan.crowe@wilmingtonnc.gov)) 910.341.3257.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10873>

**10:00 a.m. Garris Road Lot 3 RV Storage (2018044):** This is a *FIRST REVIEW* for a proposed RV and boat storage facility located at 20 Garris Road. The property is currently zoned RB. The applicant is Rob Balland with Paramounte Engineering. ([rballand@paramounte-eng.com](mailto:rballand@paramounte-eng.com)) 910.791.6707. The planner assigned is Eryn Futral ([eryn.futral@wilmingtonnc.gov](mailto:eryn.futral@wilmingtonnc.gov)) 910.341.4695.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10875>

**11:00 a.m. Hurst Hamilton Parking Lots (2018046):** This is a *FIRST REVIEW* for a proposed parking lots located at 601 S. College Road. The property is zoned RB and O&I-1. The applicant is Daryl Riggins with the John R. McAdams Co, Inc. ([riggins@mcadamsc.com](mailto:riggins@mcadamsc.com)) 919.361.5000. The planner assigned is Nicole Smith ([Nicole.smith@wilmingtonnc.gov](mailto:Nicole.smith@wilmingtonnc.gov)) 910.341.1611.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10877>

**1:30 p.m. 615 N. Front Street Parking Lot (2018045):** This is a *FIRST REVIEW* for a proposed parking lot. The property is zoned CBD. The applicant is Mark Hargrove with Port City Consulting Engineers PLLC. ([mhargrove@ec.rr.com](mailto:mhargrove@ec.rr.com)) at 910.599.7144. The planner assigned is Jeff Walton ([jeff.walton@wilmingtonnc.gov](mailto:jeff.walton@wilmingtonnc.gov)) 910.341.3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10876>

**2:00 p.m. Forest Hills Apartments (2018047):** This is a *FIRST REVIEW* for a proposed mixed-use building located at 15 S. 29<sup>th</sup> Street. The property is zoned O&I-1. The applicant is Phil Tripp with Tripp Engineering PLLC. ([office@trippengineering.com](mailto:office@trippengineering.com)) at 910.763.5100. The planner assigned is Brian Chambers ([brian.chambers@wilmingtonnc.gov](mailto:brian.chambers@wilmingtonnc.gov)) 910.342.2782.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10878>