

CITY OF WILMINGTON
INTERDEPARTMENTAL MEMORANDUM

DATE: July 13, 2018
TO: Technical Review Committee members
FROM: Ron Satterfield, TRC Chairman
RE: **TRC Meeting: July 26, 2018**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, July 26, 2018** in the 4th floor Technology conference room located at 305 Chestnut Street.

8:30 a.m. Kiddie Academy (2018062): This is a *FIRST REVIEW* for a proposed child day care facility located at 2310 Canterwood Drive. The property is currently zoned O&I-1. The applicant is Jeremy Blair, PE with Paramounte Engineering (jblair@paramounte-eng.com) 910.791.6707. The planner assigned is Nicole Smith (nicole.smith@wilmingtonnc.gov) 910.341-1611.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10893>

9:30 a.m. St Mark Mayfaire Entrance (2018065): This is a *FIRST REVIEW* for a proposed entrance road and parking lot reconfiguration located at 1011 Eastwood Road. The site is currently zoned R-15. The applicant is Rob Balland, PE with Paramounte Engineering (rballand@paramounte-eng.com) 910.791.6707. The planner assigned is Brian Chambers (brian.chambers@wilmingtonnc.gov) 910.342.2782.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10896>

10:30 a.m. Greenlawn Funeral Home (2018063): This is a *FIRST REVIEW* for a proposed funeral home and event center at 1311 Shipyard Blvd. The property is currently zoned O&I-1(CD). The applicant is Kathryn Espinoza, PE with McKim & Creed (kespinoza@mckimcreed.com) 910.343.1048. The planner assigned is Megan Crowe (megan.crowe@wilmingtonnc.gov) 910.341.3257.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10894>

1:00 p.m. The Flats on Front (2018064): This is a *FIRST REVIEW* for a proposed apartment complex located at 1008, 1012, & 1016 Nutt Street and 111 Cowan Street. The property is currently zoned CBD. The applicant is Kathryn Espinoza, PE with McKim & Creed (kespinoza@mckimcreed.com) 910.343.1048. The planner assigned is Jeff Walton (jeff.walton@wilmingtonnc.gov) 910.341-3260.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10895>