

*CITY OF WILMINGTON*  
*INTERDEPARTMENTAL MEMORANDUM*

**DATE:** December 7, 2018  
**TO:** Technical Review Committee members  
**FROM:** Ron Satterfield, TRC Chairman  
**RE:** **TRC Meeting: December 20, 2018**

The enclosed items are forwarded for your information and review with the request that comments be made at a staff meeting scheduled for **Thursday, December 20, 2018** in the 4th floor Technology conference room located at 305 Chestnut Street.

**8:30 a.m. McDonald's Remodel (2018099):** This is a *FIRST REVIEW* for a proposed restaurant remodel and expansion located at 1415 Commonwealth Drive, currently zoned RB. The applicant is Leo Van Buuren with McDonald's Corporation ([leo.vanbuuren@us.mcd.com](mailto:leo.vanbuuren@us.mcd.com)). The site designer on record is Andrew Church with Tower Engineering Professionals ([acchurch@tepgroup.net](mailto:acchurch@tepgroup.net)) 828.474.96330. The planner assigned is Gilbert Combs ([gilbert.combs@wilmingtonnc.gov](mailto:gilbert.combs@wilmingtonnc.gov)) 910.341.4661.

<http://protrak.wilmingtonnc.gov/Plans/List.aspx?ProjectId=10929>